



August 14, 2021

City Manager  
405 Biltmore Way  
Coral Gables, FL 33134

Mr. Peter Iglesias

The members of the Coral Gables Firefighters Benevolent Association respectfully request permission to sell Christmas trees in the City of Coral Gables. The proposed location is 5501 Granada Blvd. The Coral Gables Baptist Church property.

We have had our annual Christmas tree sale in the Gables since 1957, and as in past years, all rules and regulations will be adhered to. We have demonstrated our dedication for public safety in all of our previous years, and we will continue with the high standards. Keeping safety in mind we are asking permission to erect a temporary chain link fence around the lot perimeter. In the spirit of the season we would also like permission to use an inflatable Santa Claus as a display. No advertising would be affixed to the Santa.

Sales will begin on or about November 20, and will end Christmas Eve. We are looking forward to this yearly event and assure you it will go as smoothly, and maintain the standards of year's past.

Thank you for your consideration concerning this matter.

Sincerely,

Paul W. Boutin  
Firefighters Christmas Trees

City Manager 2021

**CORAL GABLES FIREFIGHTER'S BENEVOLENT ASSOCIATION**



August 14, 2021

Mr. Peter Iglesias  
405 Biltmore Way  
Coral Gables, FL 33134

Mr. City Manager

Enclosed please find the documents required to fulfill the request for a variance. I hope these satisfy your needs and that we may be placed on the City Commission agenda on the earliest date possible. This early request is due to the unusual situation that we are all experiencing. With your help we can continue with this yearly holiday endeavour.

- Enclosures:
- 1) Lot lease from lot owner.
  - 2) Insurance coverage equal to or exceeding (\$2,000,000.) Two million dollars liability with the City of Coral Gables as additional insured.
  - 3) Lot sketch.
  - 4) Refundable deposit check in the amount of \$400.00 covering a clean up fee for the lot.
  - 5) A list of the philanthropic involvement by the Benevolent Association in the community during the 2020-2021 tax year.

Please notify me if any additions will be required. As lot manager for the Firefighters Benevolent Christmas tree lot, I respectfully request that any notices concerning this issue be forwarded to my office. This will ensure a prompt response to your communications.

Sincerely,

Captain Paul W. Boutin (Ret.)  
(305) 757-7777

Permit2021

**CORAL GABLES FIREFIGHTER'S BENEVOLENT ASSOCIATION**

## Lease Agreement

THIS LEASE AGREEMENT, made this 14 day of MARCH, 2021 by and between Coral Gables Baptist Church, hereafter known as LANDLORD, whose address is 5501 Granada Blvd., Coral Gables, FL and Firefighters Christmas Trees, hereafter known as TENANT, whose address is:

303 Sugar Top Drive Unit 3632  
Sugar Mountain, NC 28604

hereafter called TENANT.

In consideration of the agreements and stipulations hereinafter mentioned to be kept and performed by the TENANT, Landlord hereby leases to TENANT and TENANT hereby leases from LANDLORD, for retail Christmas tree sales only, that certain parcel described as 5501 Granada Blvd. Coral Gables, Dade, Florida.

To have and to hold from the first day of November to the 29th day of December, 2021-2022-2023-2024-2025

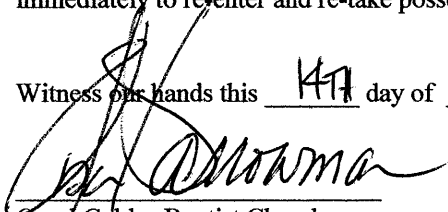
The rental paid under said Lease by TENANT and accepted by LANDLORD as rental under the terms of this Lease is the sum \$ 5,000.00 five thousand dollars per lease period. An additional \$ 1,000.00 one thousand dollars will be due upon acceptance.

TENANT agrees:

- 1) To make no unlawful, improper, or offensive use of the premises and permit LANDLORD to enter upon said land to inspect, and for any and all lawful purposes arising from LANDLORDS rights, so long as it does not interfere with the rights of the TENANT, as provided in this Lease.
- 2) To permit the premises to be used for retail Christmas tree sales only.
- 3) To keep LANDLORD from any liability and claim for damages by reason of any injury to TENANT and TENANTS agents, servants, employees, or any and all persons or for damage to any for any cause whatsoever while in or about the premises or in any way, directly or indirectly connected with or arising out of this agreement, and agrees to take out and keep in force during the term of this Lease, public liability insurance to be not less than One Million Dollars (\$1,000,000.) for any one person injured, or One Million Dollars (\$1,000,000.) for any one accident and a copy of said insurance to be delivered to the LANDLORD.
- 4) To abide by all laws of Florida, and ordinances and rules of Coral Gables and Dade County, Florida.
- 5) To take care of said premises, and maintain in a careful and prudent manner and return the property in as good condition at the end of said term in as good condition as said premises are now, ordinary wear and tear the only exception.

TENANT covenants that should any of the agreements of this Lease be violated then TENANT shall become Tenant at Sufferance, hereby waiving all rights of notice, and LANDLORD shall be entitled immediately to re-enter and re-take possession of the demised premises.

Witness our hands this 14 day of MARCH, 2021

  
Coral Gables Baptist Church

LISA R. BARROWMAN  
PRESIDENT

  
Paul W Boutin

Firefighters Christmas Trees Inc.

CONFIRMATION OF INSURANCE

Policy Number: 35766060

Effective: 12:01am 9/1/2021

Expires: 12:01am 9/1/2022

Name of Insured and Address	Broker Name and Address
Fire Fighters Christmas Trees, Inc. a Member of the Christmas Tree Liability Purchasing Group 303 Sugar Top Drive Unit 3632 Sugar Mountain, NC 28604	KEELSON PARTNERS 707 SW Washington Suite 625 Portland, OR 97205-3536 Phone: 503.226.1422 Ext 108 800.469.7844 Ext 108 Fax: 503.226.2488

Coverage (Per Policy Form)	LIABILITY Limits	Policy Premium
Commercial General Liability		
General Aggregate Limit (other than Products/Completed Operations)	\$ 4,000,000	Lot or Farm: \$ 580.00
Combined Total Group Aggregate Limit	\$ 7,000,000	Pesticide Herbicide: \$
Products/Completed Operations Aggregate Limit	\$ 4,000,000	Additional Insured: \$ 45.00
Personal Injury & Advertising Injury Limit	\$ 2,000,000	California Locations: \$
Each Occurrence Limit	\$ 2,000,000	Credit Card Fee: \$
Pesticide/Herbicide Limit	\$	Total Premium: \$ 625.00
Fire Legal Liability (Lessors of Premises) Limit	\$ 250,000	Deductible Per Occurrence: \$500.00


Except with respect to the Combined Total Group Aggregate Limit of Insurance, limits apply separately to each Member.

Except with respect to Members located in New York and Illinois, the liability insurance is subject to a Combined Total Group Aggregate Limit of Insurance in the Amount of \$7,000,000. Payments made in connection with any Member will reduce the amount of Combined Total Group Aggregate Limit of Insurance, thereby reducing the limits of insurance available for any other Members.

COVERED LOCATIONS

- |  |    |
|--|----|
| 1) 5501 Granada Blvd<br>Coral Gables, FL 33146 | 5) |
| 2)   | 6) |
| 3)   | 7) |
| 4)   | 8) |

**Applicable Forms:** 80-02-9000; 80-02-9001; 80-02-9100; 80-02-9800; 80-02-9009; 80-02-0009; 80-02-2999; 80-02-0010; 80-02-2000; 80-02-2899; 80-02-6541; 80-02-6528; 80-02-8290; 80-02-8635; 80-02-6550; 80-02-6566; 80-02-8422; 80-02-8423; 80-02-8425; 80-02-2311; 80-02-2373; 80-02-9099; 80-02-9999; 80-02-9090; 80-02-9399; 80-02-9727; 80-02-9790; 80-02-6588; 80-10-9140; 99-10-0732; 99-10-0792; 99-10-0872; 80-02-6400; 80-02-6529

  
Signature of Authorized Representative  
Great Northern Insurance Company  
Paul Morrissette

August 13, 2021

INFORMATION

Please Contact: KEELSON PARTNERS  
Phone: 503.226.1422 Ext 108

This Confirmation of Insurance is issued as a matter of information only and confers no rights upon the Confirmation Holders. This confirmation does not amend, extend or alter the terms and conditions of the policies referenced. The policy of insurance listed herein has been issued to the Christmas Tree Liability Purchasing Group on behalf of its members for the policy period indicated. In order for insurance under the policy of insurance to be effective, members of the Christmas Tree Liability Purchasing Group must be valid members of the risk purchasing group. Notwithstanding any requirement, term or conditions of any contract or document with respect to which this confirmation may be issued or may pertain, the insurance afforded by the policy described herein is subject to all of the terms and conditions of such policies. The policy of insurance listed herein is incorporated by reference as if fully set out within this document and is available to a member of the Christmas Tree Liability Purchasing Group upon request via email.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/13/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Keelson Partners 707 SW Washington, Suite 625  Portland OR 97205-3536		<b>CONTACT NAME:</b> Christmas Tree Dept <b>PHONE (A/C No. Ext):</b> (503) 226-1422 <b>E-MAIL ADDRESS:</b> service@keelson.com <b>FAX (A/C No.):</b> (503) 226-2488	
<b>INSURED</b> Fire Fighters Christmas Trees, Inc. 303 Sugar Top Drive Unit 3632  Sugar Mountain NC 28604		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Great Northern Insurance Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COPY

**COVERAGES**      **CERTIFICATE NUMBER:** 2021 GL      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:	Y		35766060	09/01/2021	09/01/2022	EACH OCCURRENCE	\$ 2,000,000
	<input type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
	<input type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE    OTH-ER	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder has been added as additional insured for operations of the named insured subject to policy terms, conditions, and exclusions with regard to location at: 5501 Granada Blvd., Coral Gables, FL 33146

### CERTIFICATE HOLDER

City of Coral Gables  
 405 Biltmore Way  
  
 Coral Gables FL 33134

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
*Thomas Williams*



# CERTIFICATE OF LIABILITY INSURANCE

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08/13/2021

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<b>PRODUCER</b> Keelson Partners 707 SW Washington, Suite 625  Portland OR 97205-3536		<b>CONTACT NAME:</b> Christmas Tree Dept <b>PHONE (A/C, No, Ext):</b> (503) 226-1422 <b>E-MAIL ADDRESS:</b> service@keelson.com <b>FAX (A/C, No):</b> (503) 226-2488	
<b>INSURED</b> Fire Fighters Christmas Trees, Inc. 303 Sugar Top Drive Unit 3632  Sugar Mountain NC 28604		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Great Northern Insurance Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COPY

COVERAGES      CERTIFICATE NUMBER: 2021 GL      REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:	Y		35766060	09/01/2021	09/01/2022	EACH OCCURRENCE § 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) § 250,000 MED EXP (Any one person) § Excluded PERSONAL & ADV INJURY § 2,000,000 GENERAL AGGREGATE § 4,000,000 PRODUCTS - COMP/OP AGG § 4,000,000 §
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) § BODILY INJURY (Per person) § BODILY INJURY (Per accident) § PROPERTY DAMAGE (Per accident) § §
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE § AGGREGATE § §
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT § E.L. DISEASE - EA EMPLOYEE § E.L. DISEASE - POLICY LIMIT §

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Certificate holder has been added as additional insured for operations of the named insured subject to policy terms, conditions, and exclusions with regard to location at: 5501 Granada Blvd., Coral Gables, FL 33146

<b>CERTIFICATE HOLDER</b>  Coral Gables Baptist Church 5501 Granada Blvd.  Coral Gables FL 33146	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  <i>Thomas Wilkins</i>



# CERTIFICATE OF LIABILITY INSURANCE

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<b>PRODUCER</b> Keelson Partners 707 SW Washington, Suite 625  Portland OR 97205-3536	<b>CONTACT NAME:</b> Christmas Tree Dept <b>PHONE (A/C, No, Ext):</b> (503) 226-1422 <b>E-MAIL ADDRESS:</b> service@keelson.com	<b>FAX (A/C, No):</b> (503) 226-2488	
	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Great Northern Insurance Co <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>		<b>NAIC #</b>
<b>INSURED</b>  Fire Fighters Christmas Trees, Inc. 303 Sugar Top Drive Unit 3632  Sugar Mountain NC-28604			

**COVERAGES**      **CERTIFICATE NUMBER:** 2021 GL      **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	WARRANTY	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:	Y			35766060	09/01/2021	09/01/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 250,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/PROP AGG \$ 4,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY							COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$							EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

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<b>CERTIFICATE HOLDER</b>  Coral Gables Firefighters Benevolent Association 2815 Salzedo Street  Coral Gables FL 33134	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b>  <i>Thomas Williams</i>
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405 BILLBONE WAY  
CORAL GABLES, FLORIDA 33174

RECEIPT

CUST#:

REF#:

PAGE 1

Receipts: 3379  
RCP-Date: 09-30-91  
BY.....: HSG  
DR#.....: 738-32

CODE	CODE DESCRIPTION	RECEIPT DESCRIPTION	AMOUNT
	TRASH REMOVE FEE	XMAS TREE REMOVE	400.00
CHECK# 1370		TOTAL AMOUNT	400.00
CHECKS 400.00	CASH 0.00	TOTAL TENDERED	400.00
FROM: PAUL BOUTIN		CHANGE	0.00



THE CITY MANAGER

MIKE BARGER  
PUBLIC SERVICE DIRECTOR

340 SAN LORONZO AVENUE  
CORAL GABLES, FLORIDA 33134  
PHONE 460 5330  
FAX (305) 443 5780

PO BOX 148748  
CORAL GABLES, FLORIDA 33114

No. 1      Sept 17 1991

Received of Coral Gables Fireman's Benevolent Association

Four hundred and 00/100

Am't of Account		
Am't Paid		
Balance Due		

400.00  
Public Service Dept. Director







August 14, 2021

To Whom it May Concern:

The following is a list of some of the many philanthropic activities that the Coral Gables Firefighters Benevolent members have proudly participated in 2020-2021

We have made monetary donations to:

2020 Christmas tree donations of \$25,600.00

Charlee Homes for Children

Charlee House/ Gladestone Center

Children's Home Society

City of Coral Gables Merrick House

City of Coral Gables Police Department

City of Coral Gables Motor Pool Division

City of South Miami Children's Community Group

City of Miami Community Affairs

City of Miami Police Department Children's Holiday Celebration

Coral Gables Senior High School

Dade County School Chamber of Commerce Club

Dade County Joseph Caleb Center

Dade County School "Christmas Around the World"

George Washington Carver Middle School

Habitat for Humanity of Greater Miami

J.R.E. Lee Opportunity School

Lee Park Cooperative

Martin Luther King Economic Group

Merrick Educational Center

Miami Behavioral Health Center

Miami Springs Senior High

Neighbors for Neighbors Program

Ponce de Leon Middle School

Princor Service Corp.

South Florida Food Recovery Program

Sunrise Opportunity Residential Program

The Learning Experience School Barry University Inter Cultural Center

United Way Families

Universal Life Church

Whole World Christian Academy

Benev2021

**CORAL GABLES FIREFIGHTER'S BENEVOLENT ASSOCIATION**