

Head Office:

620 Industrial Drive
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www.novaproducts.ca

**CITY OF CORAL GABLES FLORIDA
FINANCE DEPARTMENT
PROCUREMENT DIVISION
405 BILTMORE WAY
CORAL GABLES, FL
33134**

INVITATION FOR BIDS NO. 2021-035

RESIDENTIAL CURBSIDE RECYCLING BINS

DEADLINE: NOVEMBER 16 AT 2:00PM (LOCAL TIME)

SUBMITTED BY: PENINSULA PLASTICS LIMITED

(dba NOVA PRODUCTS)

SUBMITTED ON: NOVEMBER 15, 2021

CONTACT PERSON: KAYLA KLEBER

EMAIL: KAYLA@PENPLAST.COM



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CITY OF CORAL GABLES, FL

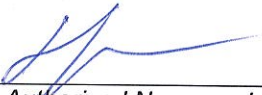

2800 SW 72nd Avenue, Miami, FL 33155
Finance Department / Procurement Division
Tel: 305-460-5102/ Fax: 305-261-1601

BIDDER ACKNOWLEDGEMENT

IFB Title: Residential Recycling Bins	Electronic Bid response must be received prior to 2:00 p.m., on November 16, 2021, via PublicPurchase and a to remain valid for 90 calendar days. Submittals received after the specified date and time will not be accepted.
IFB No. 2021-035 A cone of silence is in effect with respect to this IFB. The Cone of Silence prohibits certain communication between potential vendors and the City. For further information, please refer to the City Code Section 2-1027 of the City of Coral Gables Procurement Code.	Contact: Eduardo Hernandez Title: Procurement Specialist Telephone: 305-460-5108 Email: ehernandez2@coralgables.com / contracts@coralgables.com
Bidder Name: Peninsula Plastics Limited (DBA Nova Products)	FEIN or SS Number: 104138433 Foreign Tax ID
Complete Mailing Address: 620 Industrial Drive, Fort Erie, ON L2A 2S0	Telephone No. 905.871.4766 ext. 514 Cellular No. 905.401.5750
Indicate type of organization below: Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> Other: <input type="checkbox"/>	Fax No.: 905.871.4811
Bid Bond / Security Bond (N/A) <u>N/A</u> %	Email: kayla@penplast.com

ATTENTION: THIS FORM ALONG WITH ALL REQUIRED IFB FORMS MUST BE COMPLETED, SIGNED (PREFERABLY IN BLUE INK), AND SUBMITTED WITH THE BID PRIOR TO THE SUBMITTAL DEADLINE. FAILURE TO DO SO MAY DEEM YOUR BID NON-RESPONSIVE.

THE BIDDER CERTIFIES THAT THIS SUBMITTAL IS BASED UPON ALL CONDITIONS AS LISTED IN THE IFB DOCUMENTS AND THAT THE BIDDER HAS MADE NO CHANGES IN THE IFB DOCUMENT AS RECEIVED. THE BIDDER FURTHER AGREES, IF THE BID IS ACCEPTED, THE BIDDER WILL EXECUTE AN APPROPRIATE AGREEMENT FOR THE PURPOSE OF ESTABLISHING A FORMAL CONTRACTUAL RELATIONSHIP BETWEEN THE BIDDER AND THE CITY OF CORAL GABLES, FOR THE PERFORMANCE OF ALL REQUIREMENTS TO WHICH THIS IFB PERTAINS. FURTHER, BY SIGNING BELOW PREFERABLY IN **BLUE INK** ALL IFB PAGES ARE ACKNOWLEDGED AND ACCEPTED, AS WELL AS, ANY SPECIAL INSTRUCTION SHEET(S), IF APPLICABLE. THE UNDERSIGNED HEREBY DECLARES (OR CERTIFIES) ACKNOWLEDGEMENT OF THESE REQUIREMENTS AND THAT HE/SHE IS AUTHORIZED TO BIND PERFORMANCE OF THIS IFB FOR THE ABOVE BIDDER.

	Vice President	
_____ Authorized Name and Signature	_____ Title	_____ Date

☐ Coral Gables Local Preference Acknowledgement. (Check the box if you are asserting you qualify. A valid Coral Gables business tax receipt must be submitted as proof of qualification.) Please refer to Ordinance 2009-53, § 2, 11-17-2009/Procurement Code Sec. 2-696

SOLICITATION SUBMISSION CHECKLIST

Invitation for Bids (IFB) No. 2021-035

COMPANY NAME: (Please Print): Peninsula Plastics Limited (DBA Nova Products)

Phcne: 905.871. 4766

Email: kayla@penplast.com

A response package numbered by page must be submitted. Please provide the PAGE NUMBER of your solicitation response (PLEASE DO NOT SUBMIT AN ENTIRE COPY OF THE ORIGINAL SOLICITATION) in the blanks provided as to where compliance information is located in your Submittal for each of the required submittal items listed below:

- 1) Title Page: Show the IFB number and title, the name of your firm, address, telephone number, name of contact person, e-mail address, and date. PAGE # 1
- 2) Provide a Table of Contents in accordance with the Bid Format, Section 6.2. Clearly identify the material by section and page number. Please ensure the following are properly identified on the following sections in the Bid Bond (if applicable), Bid Price Sheet and Addendum Acknowledgement. PAGE # 2
- 3) Fill out, sign, and submit the Bidder's Acknowledgement Form. PAGE # 3
- 4) Fill out and submit this Solicitation Submission Checklist. PAGE # 4-5
- 5) Minimum Qualification Requirements: submit detailed verifiable information affirmatively documenting compliance with the Minimum Qualifications Requirements shown in Section 3. PAGE # 6
- 6) List all contracts which the Bidder has performed (past and present) for the City of Coral Gables. The City will review all contracts the Bidder has performed for the City in accordance with Section 4.10 Evaluation of Bids (c) (4) which states the City may consider "Bidder's unsatisfactory performance record, judged from the standpoint of conduct of work, workmanship, progress or standards of performance agreed upon in the Contract as substantiated by past or current work with the City". PAGE # 7 As such the Bidder must list and describe all work performed for Coral Gables and include for each project:
 - a. Name of the City Department for which the services are being performed,
 - b. Scope/description of work,
 - c. Awarded value of the contract/current value
 - d. Effective dates and term of the contract
 - e. City project manager's name and phone number,
 - f. Statement of whether the Proposer was the prime contractor or subcontractor, and
 - g. Results of the project.
- 7) Product information: provide product information literature including pictures, drawings, technical specifications, and standard color chart. PAGE # 8-17
- 8) References: Provide a list and description of a minimum of three (3) similar engagements satisfactorily performed in the past three (3) years. For each engagement listed, include the name, telephone number and email address of a representative for whom engagement was undertaken who can verify performance. Note: Do not include work/services performed for the City of Coral Gables or City employees as references. PAGE # 18
- 9) Bid Price Form: Complete and submit with bid. PAGE # 19
- 10) Fill out, sign, notarize, and submit the Contractor's Affidavit and Schedules A through H. PAGE # 20-28
- 11) Complete Employer E-Verify Affidavit. (Refer to Section 4.26) PAGE # 29
- 12) Complete the Lobbyist Registration Form (Attachment F) PAGE # 30

-- NOTICE --
BEFORE SUBMITTING YOUR BID MAKE SURE YOU

1. Carefully read and have a clear understanding of the IFB, including the Specifications/Scope of Work and enclosed Contract or Services Agreement (*draft*).
- ☒ 2. Carefully follow the "Submittal Instructions" and "Bid Format" outlined in Section 6 of the IFB and provide an **electronic response package**. DO NOT INCLUDE A COPY OF THE ORIGINAL SOLICITATION.
- ☒ 3. **Prepare and submit your RESPONSE electronically via PublicPurchase**
- ☒ 4. Make sure your bid is submitted prior to the submittal deadline. **Late bids will not be accepted.**

FAILURE TO SUBMIT THIS CHECKLIST AND THE REQUESTED DOCUMENTATION MAY RENDER YOUR BID NON-RESPONSIVE AND CONSTITUTE GROUNDS FOR REJECTION. THESE PAGES MUST BE RETURNED WITH YOUR BID PACKAGE.



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A Peninsula Plastics Ltd. Company

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MANUFACTURE STATEMENT

Peninsula Plastics Limited is the manufacturer of the 22 Gallon (90L) Curbside Recycle Bin and Recycle Bin Lids quoted in **IFB 2021-035 Residential Curbside Recycling Bins** for the City of Coral Gables. These products are part of our proprietary division named Nova Products. Peninsula Plastics Limited has been incorporated since September 19, 1978 and has been injection molding since March 19, 1976. The Nova Products division was started in 2009 to market all the recycling and organics collection containers that Peninsula Plastics Limited designs and manufactures.

If you have any questions about our manufacturing experience or our product line please feel free to reach out directly to our Sales Manager, Kayla Kleber.

A handwritten signature in blue ink, appearing to read "JB", located above the name Jake Bolton.

Jake Bolton
Vice-President

A handwritten signature in blue ink, appearing to read "Kayla Kleber", located above the name Kayla Kleber.

Kayla Kleber
Sales Manager





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PAST CONTRACTS: NOVA PRODUCTS & THE CITY OF CORAL GABLES

Peninsula Plastics Ltd (dba Nova Products) participated in the INVITATION FOR BIDS NO. 2020-001 for RESIDENTIAL CURBSIDE RECYCLING BINS in February of 2020.

- a) Public Works Department
- b) 15,000 Residential Curbside Recycling Bins and Lids
- c) N/A
- d) N/A
- e) Eduardo Hernandez, Procurement Specialist - Office: 305-460-5108
- f) Prime Contractor
- g) Cancellation of Invitation for Bids IFB 2020-001 for Residential Curbside Recycling Bins





22 Gallon Recycle Bin

Recycle bin designed for residential collection with
larger, easy to use handles.



22 Gallon Recycle Bin

Introducing the first curbside recycle bin with rounded handles. Made from 100% high density polyethylene and designed for curbside recycling programs, this bin will withstand extreme temperature ranges and repeated indoor and outdoor use. With added design features Nova's recycle bins never stick when stacked together and can be handled easily even with heavy duty work gloves.

FEATURES:

- Made from high density polyethylene (HDPE)
- Measured volume at 23.8 Gallons or 90 Litres
- Larger handles with more finger room
- Rounded handle design prevents breaking from repeated use
- Drag ribs on the bottom of the bin for longer wear and tear
- 88 kilogram weight capacity
- Four (4) drainage holes
- Spill retention channel
- Withstands temperature ranging from -40°F to 130°F
- Custom colours available
- Custom imprinting available
- Solid lids, vented lids, lids with quick-drop hole and lids with quick-drop slotted hole are available



22 Gallon (90L) Curbside Recycle Bin

Volume	23.8 Gallons
Weight Capacity	88 kg
Outside Length	149"
Outside Width	15.5"
Outside Height	21.5"
Weight	5 lbs
Pallet Quantity	150



Bigger and better handles with more finger room. Made from durable HDPE.



Drag ribs on the base for longer wear and tear. Bins never stick together when stacked.



Customize bins with your logo and or message.



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MANUFACTURER WARRANTY

Peninsula Plastics Limited will guarantee our products for ten (10) years from manufacture date against cracking, deterioration, rotting, warping, discoloration and/or defects in material workmanship under normal household use which would render the product unacceptable for use in kitchen food waste, or manual residential curbside collection.

Evidence of the defective container must be provided to the manufacturer, Peninsula Plastics Limited (dba Nova Products), to constitute reimbursement to the customer. Damaged or defective containers should be placed on a pallet and shrink wrapped to allow for easy removal and to prevent worker injury. All products are fully recyclable as they are 100% HDPE. The customer must obtain photos, samples and quantities of defective product so Nova Products can review the claim and determine how many are considered defective.

Defective containers will be replaced on the subsequent order at no cost to the customer. If no subsequent order exists Peninsula Plastics Limited will credit the number of containers deemed defective. The decision of reimbursement will be at the discretion of the manufacturer based on the evidence provided. In contracts where, full replacement of the containers is required by the customer, at least 6-8 weeks must be given to the manufacturer to rectify after reviewing the evidence provided by the customer.

All warranty inquiries should be directed to kayla@novaproducts.ca and will be subsequently forwarded on to the quality department for review and follow up.



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COLOUR SAMPLES

Peninsula Plastics Limited is a custom injection molder and therefore we can match almost any preferred colour. Below are two colour samples that are most commonly used when a customer requests a blue or red recycling bin.

REFLEX BLUE



RED





Cambridge

materials testing limited

6991 Millcreek Drive, Unit 13
Mississauga, Ontario L5N 6B9
Tel: (905) 812-3856 Fax: (905) 812-3866
www.cambridgematerials.com

Report For: Peninsula Plastics Limited
620 Industrial Drive
Fort Erie, Ontario
L2A 5M4
Phone: 905 871 4766
Email: kevin@penplast.com

Laboratory #: 648853-13

Report Date: August 20, 2013
Received Date: August 16, 2013

Attention: Kevin Kormos
Specimen: 22 Gallon Curbside Recycling Bin

TEST REPORT

RE: TESTING OF 22 GALLON CURBSIDE RECYCLING BIN

1.0 INTRODUCTION

On August 16, 2013, CMTL received a series of 22 Gallon curbside recycling bins for testing of various properties. The sample was identified as shown in the photograph below:



This report is subject to the following terms and conditions: 1. This report relates only to the specimen provided and there is no representation or warranty that it applies to similar substances or materials or the bulk of which the specimen is a part. 2. The content of this report is for the information of the customer identified above only and it shall not be reprinted, published or disclosed to any other party except in full. Prior written consent from Cambridge Materials Testing Limited is required. 3. The name Cambridge Materials Testing Limited shall not be used in connection with the specimen reported on or any substance or materials similar to that specimen without the prior written consent of Cambridge Materials Testing Limited. 4. Neither Cambridge Materials Testing Limited nor any of its employees shall be responsible or held liable for any claims, loss or damages arising in consequence of reliance on this report or any default, error or omission in its preparation or the tests conducted. 5. Specimens are retained 6 months, test reports and test data are retained 7 years from date of final test report and then disposed of, unless instructed otherwise in writing.
Test Report Template Revision January 2013

Page 1 of 6

Cambridge Materials Testing Limited

Per: Steve Brown
STEPHEN BROWN, QUALITY ASSURANCE
Per: Derek Wild
DEREK WILD, TECHNICIAN



2.0 RESULTS OF ANALYSIS

2.1 Range Measurements

The weight capacity and volume of the recycling bin was determined by sealing the drainage holes and filling the bin with water. The height was measured using a calibrated Lufkin measuring tape, and weight of the box using a Sartorius balance (Asset #1253). The stacking height was measured with the tape after having two bins placed on top of a skid and measurement recorded. The thermal resistance was determined by placing the bins within an environmentally controlled CSZ chamber at -28°C and 40°C respectively.

TABLE #1: Range Measurements

Specifications	Range Measurements	Specify / Confirm (Yes/No)
Weight Capacity	Minimum 23 Kilograms	88 kg
Volume	22 Gallon (100 Litres)	23 Gallon
Height	Minimum 0.45 metres	0.54 m
Weight of Box	2.2 to 2.6 Kilograms	2.2 Kilograms
Stacking Height	Maximum 2.1 metres (including the skid)	0.7 m
Thermal Resistance	Minimum -28°C to 40°C	Yes
Colour	Blue	Yes

2.2 Appearance

The appearance of the recycling bins were in good condition representing a "tall" container with rounded edges and smooth surfaces.

TABLE #2: Appearance

Specifications	Specify / Confirm (Yes/No)
"Tall" Container	Yes
Rounded Edges	Yes
Smooth Surface	Yes

2.3 Driver & Resident Capability

The length of the handles and diameter of the drainage holes were measured using a calibrated ruler (Asset #1518). The bins exhibited a lip that could be used to fit on a truck. There were four drainage holes and spill retention channels at the base of the recycling bin.

TABLE #3: Driver and Resident Capability

Specifications	Range Measurements	Specify / Confirm (Yes/No)
Handles	Minimum 10 cm and have an ergonomic flex handle design to provide a comfortable grip.	14 cm, Yes
Lip to Fit on Truck	To fit on a curbside recycling truck.	Yes
Drainage Holes	Minimum of 4 raised drainage holes to allow for the quick drainage of rain and snow. Holes to be a minimum of 8 mm in diameter.	4 holes, 13 mm
Minimum Footprint	Minimum 70% of opening area.	70%
Spill Retention Channel	An internal, uninterrupted, bottom flow-through, spill retention channel that will contain spillage while stored in the house. Specify Drainage Channel Capacity.	Yes

2.4 Composition

The composition of the recycling bin material was performed by Fourier Transform Infrared (FTIR) analysis in accordance with ASTM E1252-98(2013)^{E1} to identify the general organic nature of the material. The grade of material was then performed by Differential Scanning Calorimetry (DSC) in accordance with ASTM D3418-12^{E1}.

TABLE #4: Composition

Specifications	Specify / Confirm (Yes/No)
High Density Polyethylene	Yes

(See attached FTIR Infragraph & DSC Thermogram)



2.5 Testing (Sturdy, Durable & Weather Resistant)

The recycling bin was exposed to -15°C for 24 hours within an environmentally controlled CSZ chamber prior to loading with 23 kilograms and dropping from a height of 1.2 meters onto concrete. The bin(s) were dropped flat on its side and on a 45° angle in order to check for development of cracking, denting or weakening of the plastic.

TABLE #5: Testing (Sturdy, Durable & Weather Resistant)

Specifications	Range Measurements	Specify / Confirm (Yes/No)
Dropped Flat	Test conducted from a height of 1.2 metres with a test weight of 23 kg after exposure to a temperature of -15°C for 24 hours.	Yes
Dropped 45° Angle	Test conducted from a height of 1.2 metres with a test weight of 23 kg after exposure to a temperature of -15°C for 24 hours.	Yes
Do Not Stick When Stacked	When multiple bins are stacked together, they are easily separable.	Yes

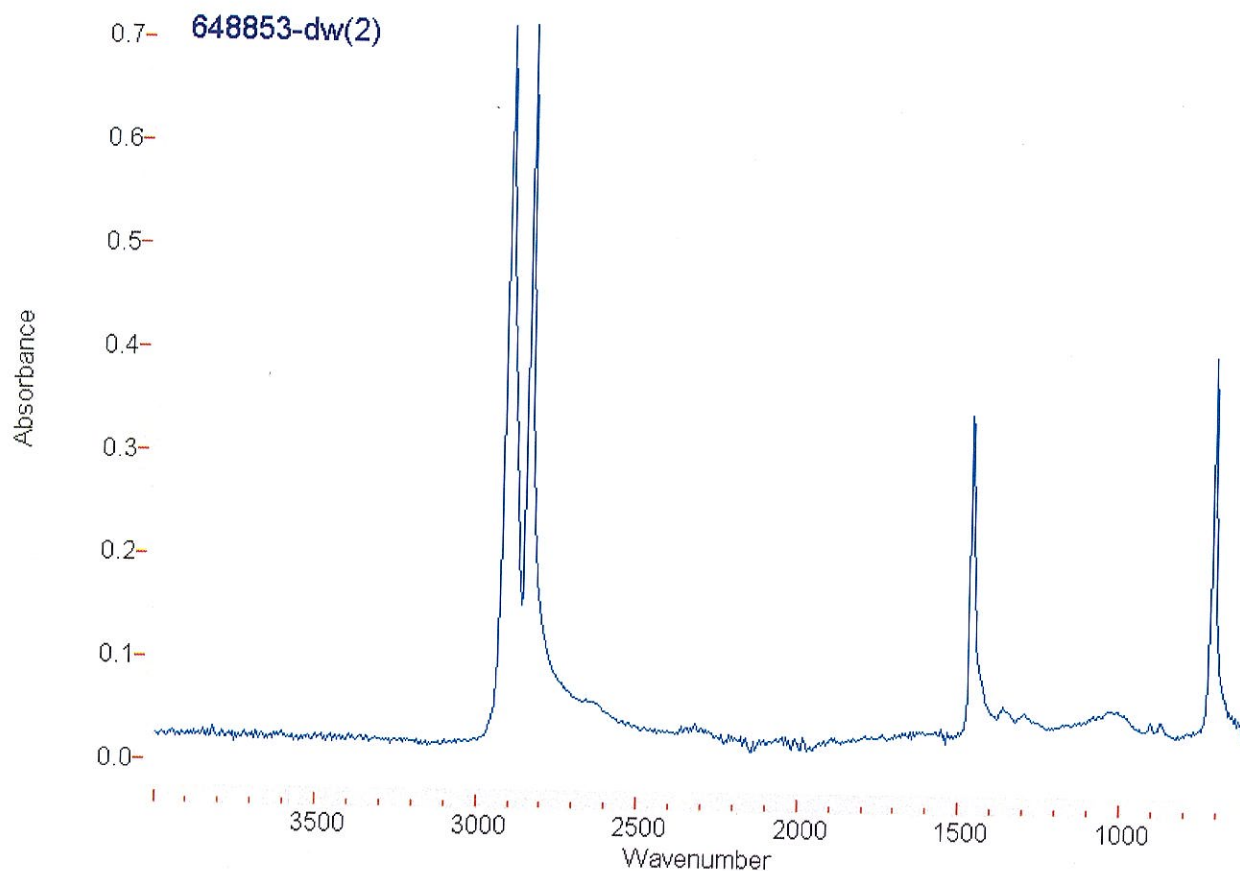


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Laboratory #648853-13
Peninsula Plastics Limited

FTIR INFRAGRAPH





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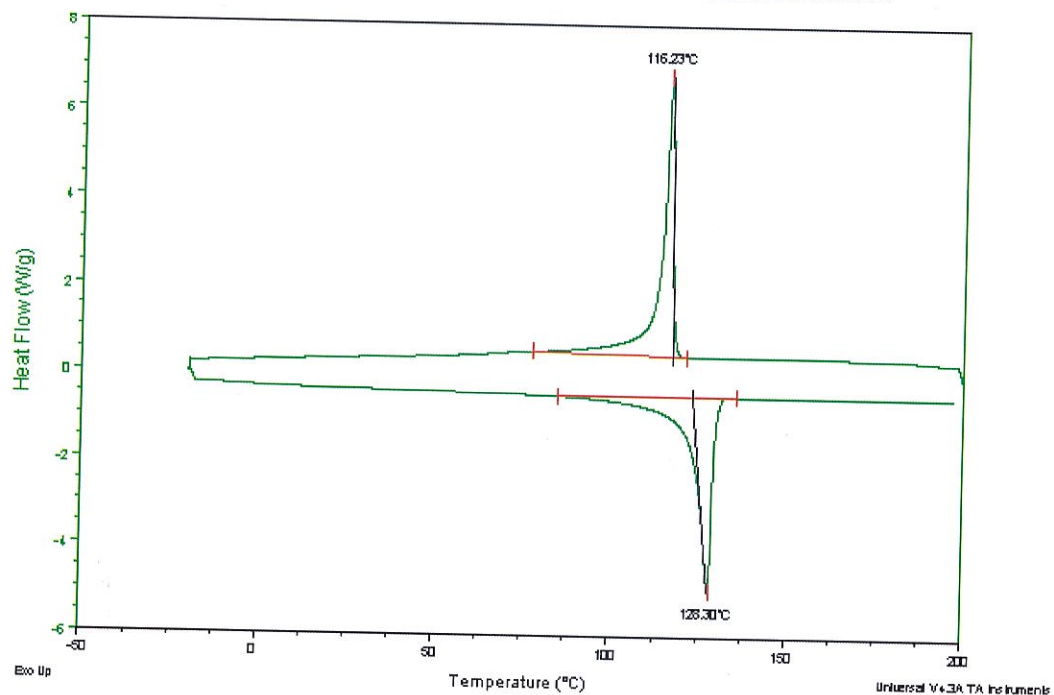
Laboratory #648853-13
Peninsula Plastics Limited

DSC THERMOGRAM

Sample: 648853
Size: 2.3000 mg
Method: HeatCool/Heat
Comment: 22 Gallon Recycling Bin - Peninsula

DSC

File: C:\TAN\data\1001308 Aug 16 648853.D01
Operator: D. Hallid
Run Date: 19-Aug-2013 23:40
Instrument: DSC Q 100 V9.0 Build 296



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22 Gallon/90 Liter Recycle Bin References

1. Montgomery County, Maryland

Lina Paz, Program Manager

Email: lina.paz@montgomerycountymd.gov

Phone: 240-777-6440

2. York County, South Carolina

Leslie Hatchell, Recycling Educator/Coordinator

Email: leslie.hatchell@yorkcountygov.com

Phone: 803-628-3181

3. City of Worcester, Massachusetts

Bob Fiore, Assistant Commissioner of Public Works and Parks

Email: FioreR@worcesterma.gov

Phone: 508-779-1430

4. Rhode Island Resource Recovery Agency

Kristin Littlefield, Municipal Program Coordinator

Email: KLittlefield@rirrc.org

Phone: 401-942-1430 ext. 252



BID PRICING SHEET

SOLICITATION # IFB 2021-035 PURCHASE OF RESIDENTIAL RECYCLING BINS

SOLICITATION CLOSING DATE: NOVEMBER 16, 2021

VENDOR: Peninsula Plastics Ltd (dba Nova Products)

FEIN: 104138433 (Foreign Entity Tax No.)

This solicitation will be awarded to the lowest priced responsive responsible bidder who bids on all items and whose bid offers the lowest total price when all items are added in the aggregate. Failure to do so may deem your bid non-responsive. The City in its sole discretion will determine if the pricing received is reasonable and if it is in the best interest of the City to move forward with the award.

The Bidder shall provide the following pricing. Pricing for all items is required.

Item No.	Description	Estimated Quantity	Unit of Measure	Price Per Unit	Total Extended Price	Warranty Period (in Years)	Delivery Period after receipt of order (in Days)	Additional Information
1	Recycling Bin (Twenty-two (22) gallon)	16,000	Each	\$ 8.65 USD	\$ 138,400.00	10 Years	56-70	Manufacturer's Name: Peninsula Plastics Ltd (dba Nova Products) Product/Model Number: 402290 (PP90L/22G) Curbside Recycle Bin
2	Recycling Bin Lid	16,000	Each	\$ 3.55 USD	\$ 56,800.00	10 Years	56-70	Manufacturer's Name: Peninsula Plastics Ltd (dba Nova Products) Product/Model Number: 408800-200 (PPLIDDSO) Solid Dome Lid
3	City of Coral Gables Logo (Set-up price)	1	Each	\$ Included	\$ Included			*DOCK-LEVEL SHIPPING INCLUDED. DOCK, FORKLIFT REQUIRED ONSITE.
				Total:	\$ 195,200.00			

ADDITIONAL OPTIONAL INFORMATION:

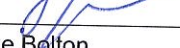
- Indicate the additional length of time the original bid prices will be held for additional purchases 12 months (months).
- Indicate the additional length of time 12 months (months) that additional units may be purchased with a 3-5% (percentage) increase/decrease not to exceed 5%.

IMPORTANT

Unit price per receptacle and lid shall include delivery charges as outlined in the scope of work.

NOTE: Pricing shall include, but not be limited to, full compensation for labor, supervision, personnel, materials, any and all tools and equipment used, travel and related expenses and any and all other costs to the Proposer. The City will not pay and/or reimburse any additional costs including, but not limited to, travel, mileage, lodging, meals, and other travel and subsistence expenses. Prices shall remain fixed and firm for 90 days.

Coral Gables Buy American Preference Acknowledgement. Please acknowledge if you are asserting you qualify. Yes ☐ Please refer to Procurement Code Sec. 2-699(Ord. No. 2016-30, § 2(2-780), 5-24-2016) Documentation supporting the assertion that a product is American manufactured, assembled or produced must be provided with your bid submittal.

Authorized Signature: 
 Print/Type Name: Jake Bolton
 E-mail: kayla@penplast.com
 Firm Name: Peninsula Plastics Ltd (dba Nova Products)
 Address: 620 Industrial Drive, L2A 2S0

Title: Vice-President
 Phone: 905.871.4766
 Fax: 905.871.4811
 F.E.I.N. No: _____
 City: Fort Erie State: ONTARIO

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF THE BIDDER TO BE BOUND BY THE TERMS OF ITS BID. FAILURE TO SIGN THIS BID PRICE FORM WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE OR PROVIDE THE FORM AS PRESENTED MAY RENDER THE BIDDER NON-RESPONSIVE.

BIDDER'S AFFIDAVIT

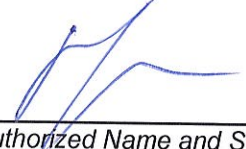
SOLICITATION: IFB 2021-035 Residential Recycling Bins

SUBMITTED TO: City of Coral Gables
Procurement Division
2800 SW 72 Avenue
Miami, Florida 33155

The undersigned acknowledges and understands the information contained in response to this solicitation and the referenced Schedules A through H shall be relied upon by Owner awarding the contract and such information is warranted by the Bidder to be true and correct. The discovery of any omission or misstatements that materially affects the Bidder's ability to perform under the contract shall be cause for the City to reject the solicitation submittal, and if necessary, terminate the award and/or contract. I further certify that the undersigned name(s) and official signatures of those persons are authorized as (*Owner, Partner, Officer, Representative or Agent of the bidder that has submitted the attached response*). Schedules A through H are subject to Local, State and Federal laws (as applicable); both criminal and civil.

- SCHEDULE A – STATEMENT OF CERTIFICATION
- SCHEDULE B – NON-COLLUSION AND CONTINGENT FEE AFFIDAVIT
- SCHEDULE C – DRUG-FREE STATEMENT
- SCHEDULE D – BIDDER'S QUALIFICATION STATEMENT
- SCHEDULE E – CODE OF ETHICS, CONFLICT OF INTEREST, AND CODE OF SILENCE
- SCHEDULE F – AMERICANS WITH DISABILITIES ACT (ADA)
- SCHEDULE G – PUBLIC ENTITY CRIMES
- SCHEDULE H – ACKNOWLEDGEMENT OF ADDENDA

This affidavit is to be furnished to the City of Coral Gables with its solicitation response. It is to be filled in, executed by the bidder and notarized. If the response is made by a Corporation, then it should be executed by its Chief Officer. This document MUST be submitted with the solicitation response.



Authorized Name and Signature

Vice President

Title

Nov. 11 2021

Date

Province Ontario
STATE OF Ontario
Region Niagara
COUNTY OF Niagara

On this 11th day of November, 2021, before me the undersigned Notary Public of
the State of Ontario, personally appeared Jake Harris Bolton.
(Name(s) of individual(s) who appeared before Notary)

And whose name(s) is/are subscribes to within the instrument(s), and acknowledges it's
execution.


NOTARY PUBLIC, STATE OF
PROVINCE of ONTARIO

Wayne H. Redekop
(Name of notary Public; Print, Stamp or
Type as Commissioned.)

NOTARY PUBLIC
SEAL OF OFFICE:



Personally know to me, or Produced
Identification:

Ontario Driver's Licence
(Type of Identification Produced)
36309-38349-20905

SCHEDULE "A" - CITY OF CORAL GABLES – STATEMENT OF CERTIFICATION

Neither I, nor the company, hereby represented has:

- a. employed or retained for a commission, percentage brokerage, contingent fee, or other consideration, any company or person (other than a bona fide employee working solely for me or the company) to solicit or secure this contract.
- b. agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any company or person in connection with carrying out the contract, or
- c. paid, or agreed to pay, to any company, organization or person (other than a bona fide employee working solely for me or the company) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the contract except as here expressly stated (if any):

SCHEDULE "B" - CITY OF CORAL GABLES - NON-COLLUSION AND CONTINGENT FEE AFFIDAVIT

1. He/she is the Vice-President (Owner)
(Owner, Partner, Officer, Representative or Agent)

of the bidder that has submitted the attached bid response.

2. He/she is fully informed with respect to the preparation and contents of the attached bid response and of all pertinent circumstances respecting such response;
3. Said response is made without any connection or common interest in the profits with any other persons making any response to this solicitation. Said response is on our part in all respects fair and without collusion or fraud. No head of any department, any employee or any officer of the City of Coral Gables is directly or indirectly interested therein. If any relatives of bidder's officers or employees are employed by the City, indicate name and relationship below.

Name: _____ Relationship: _____

Name: _____ Relationship: _____

4. No lobbyist or other bidder is to be paid on a contingent or percentage fee basis in connection with the award of this Contract.

SCHEDULE "C" CITY OF CORAL GABLES – VENDOR DRUG-FREE STATEMENT

Preference may be given to bidders submitting a certification with their bid/proposal certifying they have a drug- free workplace in accordance with Section 287.087, Florida Statutes. This requirement affects all public entities of the State and becomes effective January 1, 1991. The special condition is as follows:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under solicitation a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under solicitation, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section. As the person authorized to sign the statement, I certify that this form complies fully with the above requirements.

The company submitting this solicitation has established a Drug Free work place program in accordance with State Statute 287.087

SCHEDULE "D" CITY OF CORAL GABLES – BIDDER'S QUALIFICATION STATEMENT

The undersigned declares the truth and correctness of all statements and all answers to questions made hereinafter:

GENERAL COMPANY INFORMATION:

Company Name: Peninsula Plastics Limited (DBA Nova Products)

Address: 620 Industrial Drive Fort Erie Ontario L2A 2S0
Street City State Zip Code

Telephone No: (905) 871.4766 Fax No: (905) 871.4811 Email: kayla@penplast.com

How many years has your company been in business under its present name? 45 Years

If company is operating under Fictitious Name, submit evidence of compliance with Florida Fictitious Name Statue:

N/A

Under what former names has your company operated? : N/A

At what address was that company located? N/A

Is your Company Certified? Yes _____ No ☒ If Yes, **ATTACH COPY** of Certification.

Is your Company Licensed? Yes _____ No ☒ If Yes, **ATTACH COPY** of License

Has your company or its senior officers ever declared bankruptcy?

Yes _____ No ☒ If yes, explain: _____

LEGAL INFORMATION:

Please identify each incident ***within the last five (5) years*** where a civil, criminal, administrative, other similar proceeding was filed or is pending, if such proceeding arises from or is a dispute concerning the bidder's rights, remedies or duties under a contract for the same or similar type services to be provided under this solicitation (***A response is required. If applicable please indicate "none" or list specific information related to this question. Please be mindful that responses provided for this question will be independently verified.***)

Has your company ever been debarred or suspended from doing business with any government entity?

Yes _____ No ☒ If Yes, explain _____

SCHEDULE "E" CITY OF CORAL GABLES – CODE OF ETHICS, CONFLICT OF INTEREST, AND CODE OF SILENCE

THESE SECTIONS OF THE CITY CODE CAN BE FOUND ON THE CITY'S WEBSITE, UNDER GOVERNMENT, CITY DEPARTMENT, PROCUREMENT, PROCUREMENT CODE (CITY CODE CHAPTER 2 ARTICLE VIII); SEC 2-1023; SEC 2-606; AND SEC 2-1027, RESPECTIVELY.

IT IS HEREBY ACKNOWLEDGED THAT THE ABOVE NOTED SECTIONS OF THE CITY OF CORAL GABLES CITY CODE ARE TO BE ADHERED TO PURSUANT TO THIS SOLICITATION.

SCHEDULE "F" CITY OF CORAL GABLES - AMERICANS WITH DISABILITIES ACT (ADA) DISABILITY NONDISCRIMINATION STATEMENT

I understand that the above named firm, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any sub-contractor, or third party contractor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and service, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 U.S.C. 12101,12213 and 47 U.S.C. Sections 225 and 661 including Title I, Employment; Title 11, Public Services; Title III, Public Accommodations and Services Operated by Private Entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Sections 5553.501-553.513, Florida Statutes

The Rehabilitation Act of 1973, 229 U.S.C. Section 794

The Federal Transit Act, as amended, 49 U.S.C. Section 1612

The Fair Housing Act as amended, 42 U.S.C. Section 3601-3631

SCHEDULE "G" CITY OF CORAL GABLES - STATEMENT PURSUANT TO SECTION 287.133 (3) (a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

1. I understand that a "public entity crime" as define in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
2. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

3. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

4. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposal on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

5. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **[Must indicate which statement below applies.]**

☒ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list.

[Attach a copy of the final order]

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

SCHEDULE "H" CITY OF CORAL GABLES - ACKNOWLEDGEMENT OF ADDENDA

1. The undersigned agrees, if this bid response is accepted, to enter in a Contract with the CITY to perform and furnish all work as specified or indicated in the solicitation, any associated addendum and Contract Documents within the contract time indicated in the solicitation and in accordance with the other terms and conditions of the solicitation and contract documents.
2. Acknowledgement is hereby made of the following Addenda, if any (identified by number) received since issuance of the applicable solicitation.

Addendum No. 1 Date Nov, 5, 2021

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Failure to adhere to changes communicated via any addendum may render your response non-responsive.

Request ID: 021306369
Demande n° :
Transaction ID: 67195248
Transaction n° :
Category ID: CT
Catégorie :

Province of Ontario
Province de l'Ontario
Ministry of Government Services
Ministère des Services gouvernementaux

Date Report Produced: 2018/02/20
Document produit le :
Time Report Produced: 13:26:04
Imprimé à :

CERTIFICATE OF STATUS ATTESTATION DU STATUT JURIDIQUE

This is to certify that according to the
records of the Ministry of Government
Services

D'après les dossiers du Ministère des
Services gouvernementaux, nous attestons
que la société

PENINSULA PLASTICS LIMITED

Ontario Corporation Number

Numéro matricule de la société (Ontario)

000396139

is a corporation incorporated,
amalgamated or continued under
the laws of the Province of Ontario.

est une société constituée, prorogée ou née
d'une fusion aux termes des lois de la
Province de l'Ontario.

The corporation came into existence on

La société a été fondée le

SEPTEMBER 19 SEPTEMBRE, 1978

and has not been dissolved.

et n'est pas dissoute.

Dated

Fait le

FEBRUARY 20 FÉVRIER, 2018



Director
Directeur

The issuance of this certificate in electronic form is authorized by the Ministry of Government Services.
La délivrance du présent certificat sous forme électronique est autorisée par le Ministère des Services gouvernementaux.



**City of Coral Gables
Finance Department/Procurement Division**

Employer E-Verify Affidavit

By executing this affidavit, the undersigned employer verifies its compliance with F.S. 448.095, stating affirmatively that the individual, firm or corporation has registered with and utilizes the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in F.S. 448.095 which prohibits the employment, contracting or sub-contracting with an unauthorized alien. The undersigned employer further confirms that it has obtained all necessary affidavits from its subcontractors, if applicable, in compliance with F.S. 448.095, and that such affidavits shall be provided to the City upon request. Failure to comply with the requirements of F.S. 448.095 may result in termination of the employer's contract with the City of Coral Gables. Finally, the undersigned employer hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 20____.

NOTARY PUBLIC

My Commission Expires:

Peninsula Plastics Limited (DBA Nova Products) is a Canadian-owned company, where all work is performed outside of the United States, and therefore are exempt from the E-Verify Federal Contractor Rule.

Name: Jake Bolton
Title: Vice-President (Owner)
Signature: _____
Date: _____

Nov. 11, 2021

CITY OF CORAL GABLES
FINANCE DEPARTMENT/PROCUREMENT DIVISION
LOBBYIST REGISTRATION FORM

SOLICITATION NAME/NUMBER: IFB No. 2021-035 - Residential Curbside Recycling Bins

The Bidder/Proposer certifies that it understands if it has retained a lobbyist(s) to lobby in connection with this specific competitive solicitation that each lobbyist retained has timely filed the registration or amended registration required under the City of Coral Gables Lobbyist Registration requirement pursuant to Ordinance 2021-24 as outlined below:

Lobbyist means an individual, firm, corporation, partnership, or other legal entity employed or retained, whether paid or not, by a principal, or that contracts with a third-party for economic consideration to perform lobbying activities on behalf of a principal.

Lobbying activity means any attempt to influence or encourage the passage or defeat of, or modification to, governmental actions, including, but not limited to, ordinances, resolutions, rules, regulations, executive orders, and procurement actions or decisions of the city commission, the mayor, any city board or committee, or any city personnel. The term "lobbying activity" encompasses all forms of communication, whether oral, written, or electronic, during the entire decision-making process on actions, decisions, or recommendations which foreseeably will be heard or reviewed by city personnel. This definition shall be subject to the exceptions stated below.

Procurement matter means the city's processes for the purchase of goods and services, including, but not limited to, processes related to the acquisition of: technology; public works; design services; construction, professional architecture, engineering, landscape architecture, land surveying, and mapping services; the purchase, lease or sale of real property; and the acquisition, granting, or other interest in real property.

City personnel means those city officials, officers and employees who are entrusted with the day-to-day policy setting, operation, and management of certain defined city functions or areas of responsibility, even though ultimate responsibility for such functions or areas rests with the city commission, with the exception of the City Attorney, Deputy City Attorney, and Assistant City Attorneys, advisory personnel (members of city advisory boards and agencies whose sole or primary responsibility is to recommend legislation or give advice to the city commission); and any employee of a city department or division with the authority to participate in procurement matters, when the communication involves such procurement.

Affidavit requirement. The following provisions shall apply to certain individuals who, in procurement matters participate in oral presentations or recorded negotiation meetings and sessions:

- a. The principal shall list on an affidavit form, provided by the City, all technical experts or employees of the principal whose normal scope of employment does not include lobbying activities and whose sole participation in the city procurement matter involves an appearance and participation in a city procurement matter involves an appearance and participation in an oral presentation before a city certification, evaluation, selection, technical review or similar committee, or recorded negotiation meetings or sessions.
- b. No person shall appear before any procurement committee or at any procurement negotiation meeting or session on behalf of a principal unless he/she has been listed as part of the principal's presentation or negotiation team or has registered as a lobbyist. For purposes of this subsection only, the listed members of the oral presentation or negotiation team shall not be required to separately register as lobbyists or pay any registration fees. The affidavit will be filed by the city procurement staff with the city clerk at the after the proposal is submitted or prior to the recorded negotiation meeting or session. Notwithstanding the foregoing, any person who engages in lobbying activities in addition to appearing before a procurement committee to make an oral presentation, or at a recorded procurement negotiation meeting or session, shall comply with all lobbyist registration requirements.

The Bidder/Proposer hereby certifies that: (select one)

X It has not retained a lobbyist(s) to lobby in connection with this competitive solicitation; however, if one is retained anytime during the competitive process and prior to contract execution for this project, the lobbyist will properly register with the City Clerk's Office within two (2) business days of being retained with copy to the city procurement staff.

 It has retained a lobbyist(s) to lobby in connection with this competitive solicitation and certified that each lobbyist retained has timely filed the registration or amended registration required under the City of Coral Gables

CITY OF CORAL GABLES
FINANCE DEPARTMENT/PROCUREMENT DIVISION
LOBBYIST REGISTRATION FORM

Lobbyist Registration requirement pursuant to Ordinance 2021-24 Section and that the required affidavit has been properly filed

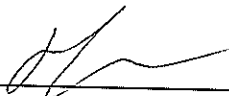
It is a requirement of this solicitation that the following information be provided for all lobbyists retained to lobby in connection with this solicitation be listed below:

Name of Lobbyist: _____
Lobbyist's Firm (if applicable): _____
Phone: _____
E-mail: _____

Name of Lobbyist: _____
Lobbyist's Firm (if applicable): _____
Phone: _____
E-mail: _____

Name of Lobbyist: _____
Lobbyist's Firm (if applicable): _____
Phone: _____
E-mail: _____

Name of Lobbyist: _____
Lobbyist's Firm (if applicable): _____
Phone: _____
E-mail: _____

Authorized Signature:  _____
Printed Name: Jake Bolton
Date: Nov. 11, 2021
Title: Vice-President (Owner)
Bidder/Proposer Name: Peninsula Plastics Ltd (dba Nova Products)