

City of Coral Gables
CITY COMMISSION MEETING
December 8, 2015

ITEM TITLE:

Ordinance on First Reading. Zoning Code Text Amendment. An Ordinance of the City Commission of Coral Gables, Florida providing for text amendments to the City of Coral Gables Official Zoning Code: Article 2, "Decision Making and Administrative Bodies", Division 3. "Board of Architects", Section 2-301, "Powers and Duties"; Section 2-302, "Membership, Terms; Vacancies; Removal"; and Section 2-303, "Meetings; Quorum; Required Vote"; Article 3 "Development Review", Section 3-303, "Reconsideration of City Architect Administrative Determination" and Section 3-606, "Procedures for Appeals" by updating the membership and certain procedures of the Board of Architects and requiring appeals of the Board of Architects' decision to the City Commission be a de novo, quasi-judicial hearing; providing for repealer provision, severability clause, codification, and providing for an effective date.

Board of Architects Rules of Procedure. Updated Rules of Procedure that govern the Board of Architects.

DEPARTMENT HEAD RECOMMENDATION:

Approval of the Ordinance and the Board of Architects Rules of Procedure.

PLANNING AND ZONING BOARD RECOMMENDATION:

The Planning and Zoning Board at their 10.14.15 meeting recommended approval (vote: 7-0).

BRIEF HISTORY:

On August 25, 2015, the City Commission approved certain Rules of Procedures for the Board of Architects as provided in Sec. 2-305 of the Zoning Code. At that meeting, the Commission also directed a change to the Zoning Code that meetings of the Panel and full Board of Architects not be a quasi-judicial hearing, as requested by the Board of Architects. Consequently, appeals of the Board of Architects to the City Commission is amended to be a de novo, quasi-judicial hearing. The attached Ordinance reflects this change, as well as the option to appoint alternates to the Board of Architects. This is necessary during the summer and holiday times when regular board members are not always available and it has been difficult to conduct the business of the Board of Architects. Staff has been in contact with past Board members who can offer their services during this period. As with regular members, the alternates will be appointed by the City Manager and approved by the City Commission by separate action. The Board of Architects on October 1, 2015, voted unanimously to approve the Zoning Code amendments and amended Rules of Procedure (6-0).

At their 10.14.15 meeting, the Planning and Zoning Board recommended approval of the proposed Zoning Code text amendment (vote: 7-0). The proposed amendment is provided in the draft Ordinance in ~~strikethrough~~/underline format attached as Exhibit A. The 10.14.15 Staff report and recommendation, excerpts from the 10.14.15 Planning and Zoning Board meeting minutes, and the updated Rules of Procedures are provided as Exhibits B, C and D, respectively.

Mr. Ramon Trias, Director of Planning and Zoning, is preparing Best Practices Guidelines for the Board

of Architects that will be presented separately in the near future. This may necessitate changes to the Rules of Procedures, which would require approval by the Board of Architects and City Commission.

LEGISLATIVE ACTION:

Date:	Resolution/Ordinance No.	Comments
N/A		



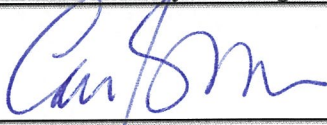
OTHER ADVISORY BOARD/COMMITTEE RECOMMENDATION(S):

Date	Board/Committee	Comments (if any)
10.01.15	Board of Architects	Recommended approval (vote: 6-0).
10.14.15	Planning and Zoning Board	Recommended approval (vote: 7-0).

PUBLIC NOTIFICATION(S):

Date	Form of Notification
10.02.15	Planning and Zoning Board legal advertisement.
10.09.15	Planning and Zoning Board agenda posted at City Hall.
10.09.15	Planning and Zoning Board agenda, staff report, legal notice and all attachments posted on City web page.
12.04.15	City Commission meeting agenda posted on City web page.

APPROVED BY:

Asst. Department Director	City Attorney (If Applicable)	City Manager
		

EXHIBIT(S):

- A. Draft BOA Ordinance.
- B. 10.14.15 Staff report and recommendation with attachments.
- C. Excerpts of 10.14.15 Planning and Zoning Board meeting minutes.
- D. Updated Board of Architects Rules of Procedures.