



CITY OF CORAL GABLES

Permit #: _____

SPECIAL EVENTS APPLICATION & PERMIT

Applicant Information	Legal Name of the Permit Applicant (Company or Individual): Unlimited Sales Group Inc.		Today's Date: 2/26/17	
	Contact Person for this Permit Application: Mario R. Pi			
	Contact Person Phone: 305-812-7626	Contact Person Fax:	Contact Person Email: Mrp2001@bellsouth.net	
	Permit Applicant Address: 8370 SW 27 Terr.	City: Miami	State: Fl.	Zip: 33155
	Permit Applicant Phone: Same as above	Permit Applicant Fax:	Permit Applicant Email:	
	Is the Contact Person an Officer of the Legal Entity? <input checked="" type="checkbox"/> YES* <input type="checkbox"/> NO**			
	*If YES, attach verification from Sunbiz.org. **If NO, go to next question			
	Is the Contact Person an Authorized Agent of Applicant? <input type="checkbox"/> YES* <input type="checkbox"/> NO			
	*If YES, Contact Person (Authorized Agent) must provide the City with a Limited Power of Attorney evidencing that they are authorized to execute legally binding contracts on behalf of the permit applicant.			
	Event Information	Name of Event Coral Gables Festival of the Arts		Event Date(s) 1/27-1/28, 2018
Hours of Event 10 to 6pm Sat. and 10 to 6pm Sunday		Set-up Time 1/26/18 6pm to 9am 1/27/18	Take Down Time 6PM to Midnight 1/28/18	
Location of Event - Miracle Mile from Ponce to Lejeune <i>Alhambra from Ponce to Lejeune</i>		Is Location Reserved?		
A list of all staff, monitors, and volunteers assisting in this event and must be provided with this application including a sample of the badge or unique name tag that will be used at the event identifying your staff, monitors and volunteers from the participants and/or general public.				
<i>Requesting early time → 6pm - not viable - look at 10pm - midnight</i>				
Anticipated Attendance 5,000 to 10,000		Admission Fees FREE		
# of year's event has been in existence? 4TH		Previous Location(s)? Alhambra from Ponce	Past Attendance 5000	
Event Description: (Provide an attachment if additional space is needed.) Fine art and craft festival with a kids and culinary area as well as stage with live music				

Event Information (Continued from page 1)	List all vehicles associated with this event: (if applicable) (Provide an attachment if additional space is needed.) N/A
	How will rules, regulations, terms and conditions of the event be communicated to the participants? (Provide an attachment if additional space is needed.) Booth Contracts
	Will there be any live music or recorded music at this event? What type of music will be played? (Provide an attachment if additional space is needed.) Yes, jazz, blues, calypso and perhaps latin music
	Number, type and location of all loud speakers and amplifying devices. (This information can be provided on a map as an attachment to this application.) TBD

Vendor Information	Number of Food Vendors 15	Vendors list provided to the City <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Food vendors have all permits/licenses.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Number of Other Vendors 225	Vendor list provided to the City <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Will there be alcohol at this event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, has liquor license been issued?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Is this a charitable event? If yes, what is the name of the charity/organization? Fire Fighter Benevolent Assoc. →	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Have you completed the City application?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Have you completed the State application?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If you checked yes to any of the questions above, you must contact the City of Coral Gables Licensing, Tax, & Utility Service office at (305) 460-5607.		

•THIS COVER SHEET MUST BE PROVIDED WITH ALL INSURANCE DOCUMENTS•

<p align="center">Special Events Permit</p> <p align="center">Cover Sheet</p> <p align="center">For</p> <p align="center">Evidencing Insurance to the City of Coral Gables</p>	<p>Legal Name of Permit Applicant (Individual or Company): <u>Unlimited Sales Group Inc</u></p> <p>Insurance is being submitted for an ongoing Special Event (circle one): YES or NO</p> <p>Insurance is being submitted for one Special Event permit (circle one): YES or NO</p> <p>Will liquor be served at the Special Event (circle one): YES or NO</p> <p>Without limiting PERMIT APPLICANT'S indemnification of the CITY, and during the term of this Agreement, PERMIT APPLICANT shall provide and maintain at its own expense the below described programs of insurance. Such programs and evidence of insurance shall be satisfactory to the CITY and shall be primary to and not contributing with any other insurance or self-insurance program maintained by the CITY. Certificates or other evidence of coverage shall be delivered via email, fax or US mail to;</p> <p align="center">Certificate Holder should read: City of Coral Gables Insurance Compliance PO Box 12010 - CE Hemet, CA 92546-8010</p> <p align="center">Email address: <u>cityofcoralgables@ebix.com</u></p> <p>Such certificates or other evidence of coverage shall be delivered prior to commencing performance under this Permit, and shall contain the express condition that the CITY is to be given written notice of at least thirty (30) days in advance of any cancellation, non-renewal or material change of any insurance policy.</p>						
<p align="center">Insurance Requirements</p> <p align="center">For</p> <p align="center">Companies</p>	<p>Companies are required to evidence the following Insurance to the City;</p> <table border="0"> <thead> <tr> <th align="left"><u>Insurance Coverage Type</u></th> <th align="left"><u>Limit of Liability Required</u></th> </tr> </thead> <tbody> <tr> <td>Commercial General Liability</td> <td>Each Occurrence \$1,000,000 Aggregate \$2,000,000</td> </tr> <tr> <td>Liquor Liability (required if liquor is served)</td> <td>Each Occurrence \$1,000,000 Aggregate \$2,000,000</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • All insurance policies evidenced to the City shall name the City of Coral Gables as an Additional Insured on a Primary and Non-contributory basis. • All insurance policies evidenced to the City shall contain A Waiver of Subrogation Endorsement in favor of the City of Coral Gables. • All insurance companies providing coverage must have an A.M. Best rating of at least (A-/VI) or an equivalent rating given by a recognized rating agency. <p>Companies evidencing insurance must provide the following documents to the City;</p> <ol style="list-style-type: none"> 1. This Cover Sheet with all of the questions above answered. 2. A Certificate of Liability Insurance naming the City of Coral Gables as an additional insured on a primary and non-contributory basis including a Waiver of Subrogation in favor of the City. 3. A copy of the Endorsements evidencing that Additional Insured status has been provided to the City and that this coverage has been provided on a Primary & Non-Contributory Basis. 4. A copy of the all Waiver of Subrogation Endorsements for each line of coverage required. 	<u>Insurance Coverage Type</u>	<u>Limit of Liability Required</u>	Commercial General Liability	Each Occurrence \$1,000,000 Aggregate \$2,000,000	Liquor Liability (required if liquor is served)	Each Occurrence \$1,000,000 Aggregate \$2,000,000
<u>Insurance Coverage Type</u>	<u>Limit of Liability Required</u>						
Commercial General Liability	Each Occurrence \$1,000,000 Aggregate \$2,000,000						
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<u>Insurance Coverage Type</u>	<u>Limit of Liability Required</u>						
Personal Liability Insurance (including host liquor liability coverage is if liquor is served)	Each Occurrence \$300,000						
<p align="center">If Applicant Does Not Have Insurance</p>	<p>Alternatively, Companies & Individuals may obtain liability insurance through a TULIP (Tenant User Liability Insurance Program) established by the City @ www.ebi-ins.com/tulip.</p> <p>The City of Coral Gables reserves the right to require additional types of insurance coverage or higher limits of liability for any event. This determination will be made by the Risk Management Division.</p> <p align="center">City of Coral Gables Insurance Compliance Contact Information Phone: (951) 652-2883 • Fax: (770) 325-0417 • Email: cityofcoralgables@ebix.com</p>						

Closure of Streets Or City Right-of-Way	City Streets	Does this event propose closure or use of any street(s)? <input checked="" type="checkbox"/> No - Alhambra - North side, south side Lejeune → Salzedo <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
	If yes, please fill in information below:				
	City Sidewalks	Does this event propose closure or use of any sidewalks? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:				
	City Alleys	Does this event propose closure or use of any alleys? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:				
	Public Parking Lot	Does this event propose closure or use of any parking lot? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes, please fill in information below:				
City Right-Of-Way	Does this event propose closure or use of any City right-of-way? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
If yes, please fill in information below:					
Parade Route	Does this event propose closure or use of any street(s)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
If yes, please fill in information below:					
If you checked yes to any of the above, a site plan showing all of the above requests must be provided and a street closure permit may be needed. Please call (305)460-5607 for more information.					

Schedule of Fees, Performance Bonds and Exceptions

A. The schedule of fees, bonds and exemptions for special events shall be as follows:

SPECIAL EVENT FEE STRUCTURE				
Event Type	Base Fee			
	<i>(Does not include Additional fees as described further below)</i>			
	1 day	2 day	3 day	4 days
NON-PROFIT/GOVERNMENT ORGANIZED EVENT				
Event of up to 500 persons/day	\$300	\$450	\$550	\$700
Event between 500 - 1,000 persons/day	\$400	\$700	\$950	\$1150
Event of more than 1,000 persons/day	\$500	\$900	\$1,200	\$1,500
FOR-PROFIT EVENT				
Event of up to 500 persons/day	\$600	\$1,000	\$1,300	\$1,500
Event between 500 - 1,000 persons/day	\$800	\$1,400	\$1,800	\$2,100
Event of more than 1,000 persons/day	\$1,000	\$1,800	\$2,400	\$2,800

*** All applications must be received 30 days in advance of date or a 25% additional fee will be applied.**

- B. The City may waive one or more of the enumerated charges for nonprofit organizations based upon experience with previous events, size, duration, location, nature of the event and the likelihood of un-removed litter or damage to property. In the event that the nonprofit organization demonstrates that it has contracted for clean-up activities with a city-approved group, the performance bond shall be waived.
- C. Neighborhood or block parties shall be exempt from the provisions of this article so long as no commercial activity is conducted, no admission fee is charged, and members of the general public are not allowed access. Provided, however, that individuals or organizations should notify the City Manager's Office when a neighborhood party is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event.
- D. The closing fee set forth in this article shall be construed as being in addition to other fees or charges imposed for labor, materials, police or fire protection services, or any other charges for City services incidental to the assembly or street closing and other fees shall still be levied and collected in addition to the closing fee herein provided.
- E. Political or public issue events shall be exempt from the provisions of this Section. Individuals or organizations planning such an event shall notify the City Manager's Office when a political or public issue event is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event and the name or names of persons in charge.
- F. Funeral processions shall be exempt from the terms of this article.
- G. ADA Notice: The City welcomes individuals with disabilities. To request a modification to a policy, practice or procedure or to request an auxiliary aide or service (such as a sign language interpreter) in order to participate in a City program, activity or event, please contact the City's ADA Coordinator Dona Spain or the Director of the sponsoring department at least three (3) business days in advance. ADA Coordinator Dona Spain may be reached by email: dspain@coralgables.com, or by telephone: 305-460-5095 (voice) or 305-460-5010 (TTY/TDD).
- H. All Expanded Polystyrene (Styrofoam) containers is prohibited. Special events permittees and their subcontractors are prohibited from selling, using or providing food/drinks in, or offering the use of, expanded polystyrene articles. Upon warning, the permittee or subcontractor must discontinue use. Failure to do so within a reasonable amount of time may lead to the discontinuation of the service, sale or participation in the event. Violations may also lead to the imposition of fines, the revocation of the permit, the placement of conditions on future special events permits or the denial of future special events permits. (Sec. 62-230, City of Coral Gables Code) <http://coralgables.com/index.aspx?page=1203>
- I. Applicant must comply with such other requirements the City may deem necessary in order to provide for traffic control, street and property maintenance, and the protection of the public health, safety and welfare.

Event Fee \$ 1,800

Performance Bond \$ 1,000

* Fees are set by the Parks and Recreation Director. The Performance Bond must be issued by a separate check and all checks must be made payable to the City of Coral Gables.

Indemnification:

For and in consideration of the City of Coral Gables consent to allow the Applicant to hold a Special Event, Parade or Public Assembly (as defined by City Ordinance) within the limits of the City of Coral Gables, the Applicant agrees as follows:

The Permit Applicant jointly and severally, hereby hold harmless, indemnify and defend the City of Coral Gables, its representatives, officers, agents, affiliates, employees, the administration and elected and appointed officials from and against all liability, suits, actions, claims, costs, expenses or demands (including, without limitation, suits, actions, claims, costs, expenses or demands resulting from death, personal injury and property damage) or expenses of every kind and character, including reasonable attorney's fees, costs and appeals, arising or resulting in whole or in part, as a result of any tort, intentional action, negligent acts or omissions on the part of the Permit Applicant or any of the participants of the Event outlined in this application. This indemnification provision shall survive the termination of this contract and shall be in full force and effect beyond the term or termination of this contract, however, terminated. This indemnification provision includes claims made by the entitlement, if any, to immunity under section 440.11, Florida Statutes. Nothing contained herein shall be construed as a waiver of any immunity or limitation of liability the City may have under the doctrine of sovereign immunity of section §768.28, Florida Statutes.

Mario R. Pi

2/26/17

Signature of Authorized Agent or Applicant

Date

Mario R. Pi

President

Print Name

Title

8370 SW 27 Terr

Miami, FL 33155

305-812-7626

Address

City/State/Zip Code

Phone

Subscribed and sworn to before me, this 22 day of March 2017.

Approval Signatures Required:

Notary Public State of Florida at Large



Karen Herrera

COMMISSION # FF214881
EXPIRES March 29 2019
WWW.AARONNOTARY.COM

Fred Couceyro
Parks and Recreation Director

Brian Lawrence
Police Major

Gilbert Hernandez
Fire Division Chief

William Ortiz
Code Enforcement Director

Application, performance bond(s), comprehensive site plans, event publications, flyers, and insurance must accompany this application and must be submitted to:

Norma-Milena Gavarrete Special
Events/ Film Subdivision Parks
and Recreation Division
405 University Drive
Coral Gables, FL 33134
Phone: (305) 460-5607 • Fax: (305) 460-5639
E-mail: ngavarrete@coralgables.com

Internal Use only:

Approved Yes No

Permit # _____

Date Received: _____

Presentation Date: _____

Application Fee: _____

Performance Bond(s): _____

Date Insurance Approved: _____

Initials:

Police: _____

Fire: _____

Code Enforcement: _____

Risk Management: _____

Indemnification:

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Mario R. Pi

2/26/17

Signature of Authorized Agent or Applicant

Date

Mario R. Pi

President

Print Name

Title

8370 SW 27 Terr

Miami, FL 33155

305-812-7626

Address

City/State/Zip Code

Phone

Subscribed and sworn to before me, this 22 day of March 20 17.

Approval Signatures Required:

Notary Public State of Florida at Large



Karen Herrera

COMMISSION # FF2144871
EXPIRES March 29 2019
WWW.AARONNOTARY.COM

Fred Couceyro
Parks and Recreation Director

Brian Lawrence
Police Major

Gilbert Hernandez
Fire Division Chief

William Ortiz
Code Enforcement Director

Application, performance bond(s), comprehensive site plans, event publications, flyers, and insurance must accompany this application and must be submitted to:

Norma-Milena Gavarrete Special
Events/ Film Subdivision Parks
and Recreation Division
405 University Drive
Coral Gables, FL 33134
Phone: (305) 460-5607 • Fax: (305) 460-5639
E-mail: ngavarrete@coralgables.com

Internal Use only:

Approved Yes No

Permit # _____

Date Received: _____

Presentation Date: _____

Application Fee: _____

Performance Bond(s): _____

Date Insurance Approved: _____

Initials: _____

Police: _____

Fire: _____

Code Enforcement: _____

Risk Management: _____

Festival of the Arts

Indemnification:
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<u>Mario R. Pi</u>	2/26/17
Signature of Authorized Agent or Applicant	Date
Mario R. Pi	President
Print Name	Title
8370 SW 27 Terr	Miami, FL 33155
Address	City/State/Zip Code
	305-812-7626
	Phone


Subscribed and sworn to before me, this 22 day of March 2017.

Approval Signatures Required:

[Signature]
 Fred Couceyro
 Parks and Recreation Director

[Signature]
 Gilbert Hernandez
 Fire Division Chief

Notary Public State of Florida at Large



[Signature]
 Karen Herrera
 COMMISSION # FF214687
 EXPIRES March 29 2019
 WWW.AARCHNOTARY.COM

[Signature]
 Brian Lawrence
 Police Major

[Signature]
 William Ortiz
 Code Enforcement Director

for one code enforcement officer needed

Application, performance bond(s), comprehensive site plans, event publications, flyers, and insurance must accompany this application and must be submitted to:

Norma-Milena Gavarrete Special
 Events/ Film Subdivision Parks
 and Recreation Division
 405 University Drive
 Coral Gables, FL 33134
 Phone: (305) 460-5607 • Fax: (305) 460-5639
 E-mail: ngavarrete@coralgables.com

Internal Use only:		Approved <input type="checkbox"/> Yes <input type="checkbox"/> No	Permit # _____
Date Received: _____	Presentation Date: _____		
Application Fee: _____	Performance Bond(s): _____	Date Insurance Approved: _____	
Initials: Police: _____	Fire: _____	Code Enforcement: _____	Risk Management: _____



Charity Program – Coral Gables Fire Fighters Benevolent Association

Charity partners for the following three events

Bacon Fest

- 100% of the onsite ticket sales go to charity
- Charity supplies festival with box office personal

Coral Gables Food Wine & Spirits Festival

- Charity receives \$1000 donation
- Charity has a booth at the event where they sell hat, T-shirts etc. 100% of the proceeds go to the charity

Coral Gables Festival of the Arts

- Charity receives a \$1000 guarantee donation
- 20% of concession stand beer, wine and spirits sales
- 100% from sales of T-shirts, hats etc.

Charity is also included in all three web sites, social media and ads