

Award Recommendation Cover Memo

Date: 10/02/2025	
Contract Number /Name: RFP 2025-018 Professional STEM Program Services	
Purpose:	
The purpose of this RFP is to contract with an experienced and q Management Services for the Science, Technology, Engineering	· · · · · · · · · · · · · · · · · · ·
Vendor: Study Smart Tutors, Inc.	
Requested Action: Approve	
Please sign below	
Project Manager (name/tile): Youth Center Supervisor Katherine Diaz	Date: 10/02/2025
Community Recreation Director: Fred Couceyro	Date: 10/02/2025
Assistant City Manager Carolina Vester (if applicable):	Date:

For questions regarding this request, please contact:

Name / Number Eduardo Hernandez / 305-460-5108

Email

ehernandez2@coralgables.com