



Award Recommendation Cover Memo

Date: 10/02/2025

Contract Number /Name: RFP 2025-018 Professional STEM Program Services

Purpose:

The purpose of this RFP is to contract with an experienced and qualified professional to provide Management Services for the Science, Technology, Engineering and Math (S.T.E.M.) Program.

Vendor: Study Smart Tutors, Inc.

Requested Action: Approve

Please sign below

Project Manager
(name/title): Youth Center Supervisor Katherine Diaz

Date: 10/02/2025

Community Recreation
Director: Fred Couceyro

Date: 10/02/2025

Assistant City Manager
(if applicable): Carolina Vester

Date: _____

For questions regarding this request, please contact:

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