

## **CORAL GABLES MERRICK HOUSE GOVERNING BOARD MEETING**

**Regular Meeting Minutes of November 9, 2009**

**Coral Gables Merrick House**

**907 Coral Way, Coral Gables, Florida 33134**

MEMBERS	D	J	F	M	A	M	J	J*	A	S	S*	O	N	COMMISSIONERS	
	08														
Barbara Reese	P	E	E	P	A	P	P	P	-	P	E	P	P	Mayor Donald D. Slesnick, II	
Margaret Steele	P	P	P	P	P	P	E	P	-	P	P	P	P	Vice-Mayor William H. Kerdyk, Jr.	
Susan Stanton	^	^	^	^	^	^	^	E	E	-	P	E	P	P	Comm. Maria Anderson
Michelle Moskowitz	P	P	E	P	P	E	P	P	-	P	P	P	P	Comm. Rafael "Ralph" Cabrera, Jr.	
Laura Yusko	P	P	P	P	P	P	P	P	-	P	P	P	E	Comm. Wayne "Chip" Withers	
Joanne Meagher	^	^	^	^	^	^	^	^	-	P	P	P	P	Board Appointee	
Sondra Space	P	P	P	P	E	P	P	P	-	P	E	P	P	City Manager	

### **STAFF IN ATTENDANCE:**

Kara N. Kautz, Historic Preservation Officer  
Simone Chin, Historic Preservation Administrator

**A = Absent**

**E = Excused**

**P = Present**

**\* = Special Meeting**

**- = No Meeting**

**^ = New Member**

**+ = Resigned**

**RECORDING SECRETARY:** Nancy C. Morgan, Coral Gables Services, Inc.

Vice Chair Space called the meeting to order at 8:50 a.m.

### **Meeting Attendance:**

Ms. Steele made a motion to excuse the meeting attendance of Ms. Yusko. The motion was unanimously approved.

### **Minutes of September 28 and October 5, 2009:**

Ms. Moskowitz made a motion to excuse the attendance of Ms. Reese and Ms. Stanton at the September 28, 2009 meeting. The motion was unanimously approved.

Ms. Steele made a motion to approve the September 28 and October 5, 2009 Board meeting minutes as written. The motion was unanimously approved.

**Bruno Feijoo, Continental Marketing Group:** Ms. Kautz will meet this week with Mr. Feijoo to finalize the signage draft.

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**Lucille McKey, Business Interiors, Inc.:**

During a meeting with Ms. Kautz, Ms. McKey submitted a proposal showing cost of upholstery at \$10,890 and cost of fabric at \$6,994. Ms. McKey will meet with the Board to review the final fabric and design scheme. She sent fabric swatches to Susannah Worth and will confer with Arva Parks to review historic appropriateness. The Board will wait until Ms. McKey's final presentation to approve the scheme.

**Ms. Steele made a motion to table approval of the fabrics until the December meeting. The motion was passed unanimously.**

**Committee Reports:**

**December 12, 2009 Holiday Open House:** Invitations were ordered, and will be mailed this week. Ms. Moskowitz reviewed an extensive list of party details, during which time issues of party planning, assignments and scheduling were discussed. A Christmas tree will be trimmed by the Coral Gables Garden Club and Board members, and holiday decorations will be placed throughout the House and grounds. Installation of outdoor lights will occur December 7 at 9:00 a.m., and a special Board meeting will be held that afternoon at 4:00 p.m. (cancelling the meeting on December 14). Flyers announcing the holiday party will be posted throughout the community. (At 9:45 a.m., Ms. Chin arrived; Ms. Kautz and Ms. Meagher left the meeting.)

**House Report:** Ms. Kautz reported the following October House activities:

- Total visitors: 23 adults, 1 senior, 0 students, 1 youth, 2 children
- Trust Fund balance: \$45,365.33
- Rentals: DAR with no issues.
- The Solomon Merrick framed painting is completed and in hand.
- Public Works is addressing engineering issues regarding coral rock wall repair.

**Old Business:**

**House Brochure:** Arva Parks has not completed brochure text review. Ms. Yusko is working on editing comments made by the Board. The Board will review revisions at the January meeting.

**Donation Policy:** Revisions will be reviewed at the January meeting.

**New Business:**

**House Moisture Issue:** Ms. Steele reported excessive moisture inside the House, and the need to attach a drainage hose from the filter to eliminate mold growth. Ms. Chin will discuss this issue with Ms. Kautz.

**Discussion Items:**

At the Board's request, Ms. Chin will advise Ms. Kautz that the Board wants to review the final design of the Coral Gables Garden Club sculpture of Althea Merrick prior to the sculpture being created.

Ms. Moskowitz was thanked by the Board for her efforts in the planning of the Merrick House Holiday Party.

**Next Meeting: Monday, January 11, 2010, 8:45 a.m., Merrick House.**

There being no further business, the meeting adjourned at 10:15 a.m.

Respectfully submitted,

Kara N. Kautz  
Historic Preservation Officer