

**CORAL GABLES INSURANCE & RISK MANAGEMENT ADVISORY BOARD**

Minutes of June 18, 2019 – 8:30 a.m.

2801 Salzedo Street – Human Resources Conference Room

MEMBERS	J 19	F 19	M 19	A 19	M 19	J 19	J 19	A 19	S 19	O 19	N 19	D 19	APPOINTED BY
Gary Reshefsky	-	-	-	-	-	<b>P</b>							Mayor Raul Valdes-Fauli
Juan C. Diaz Padron	-	-	-	-	-	<b>P</b>							Vice-Mayor Vince Lago
Matthew Weaver	-	-	-	-	-	*							Commissioner Jorge L. Fors Jr.
James Blough	-	-	-	-	-	<b>P</b>							Commissioner Patricia Keon
Jose Soto	-	-	-	-	-	<b>P</b>							Commissioner Michael Mena

A = Absent  
 E = Excused Absence  
 P = Present  
 - = No meeting  
 \* = New Board Member

**STAFF:**

Karla Green, Human Resources Director  
 Maria Milian, Assistant Human Resources Director  
 Kenneth Ingersoll, Compensation & Benefits Manager

**GUESTS:**

Mr. Robert J. Shafer – OneDigital  
 Ms. Allie Fox – OneDigital

**PUBLIC GUEST:**

None

**RECORDING SECRETARY:**

Meralva Asensio, Administrative Assistant

*The following represents a summary of the items discussed during the Committee meeting.*

**I. CALL TO ORDER**

The meeting was called to order by Chairperson, Juan C. Diaz Padron, at approximately 8:36 a.m. Quorum was reached.

**II. OPENING ANNOUNCEMENTS – MEET & GREET**

For the benefit of the new Insurance & Risk Management Board member, Mathew Weaver, introductions were made.

**III. APPROVAL OF MEETING MINUTES**

March 11, 2019

Motion by: Mr. Soto / 2<sup>nd</sup> Mr. Blough / All approved unanimously.

*During the Approval of Meeting Minutes portion on the June 18th meeting a brief discussion took place regarding quorum not reached at the May 7, 2019 meeting.*

*A motion was later made by Mr. Juan C. Diaz-Padron, Recommending the City start looking into an RFP or RFQ for Property and Casualty. It was seconded by Mr. Gary Reshefsky/All approved unanimously.*

**IV. OVERVIEW OF THE 2019 GROUP BENEFITS RFP (MEDICAL, DENTAL, VISION AND LIFE)**

Director Karla Green informed the Board that the City has put out an RFP for medical, vision, life and dental insurance coverage for our employees due to the policies coming to an end on September 2019. Director Green also briefed the board on the City's current medical provider Florida Blue, as well as dental, vision and life detail (employee benefits sheet summary was provided at this time – attachment 1).

Kenneth Ingersoll, Compensation and Benefits Manager, informed the of the current Group Medical RFP and its scope of services in detail.

Bob Shafer, Consultant, also spoke with the board regarding the Dental side of the RFP and the possible structure.

Director Green informed the Board that since the renewal will be effective October 1<sup>st</sup>, 2019 there is a timeline. The evaluation committee will be meeting some time during the week of August 4<sup>th</sup>. There is only one Commission meeting during the summer months. All RFP proposals should be in by August 4<sup>th</sup>. Director Green also informed the board that the Chief Procurement Officer advised her that the committee will consist of 3 Human Resources Department staff member and 2 Insurance & Risk Management Board Members (2 different board members will be selected for each selection committee meeting – medical, life, health and vision).

**V. COMMENTS & ANNOUNCEMENTS**

Mr. Gary Reshefsky introduced the board to new member Mathew Weaver. Mr. Weaver gave a brief summary regarding his background.

**VI. NEXT MEETING DATE**

No meeting was scheduled.

**VII. ADJOURNMENT**

9:11 a.m.