



City of Coral Gables
CITY COMMISSION MEETING
OCTOBER 28, 2025

ITEM TITLE:

A resolution accepting the recommendation of the Chief Procurement Officer to award RFP 2025-018 Professional S.T.E.M. Program Services to Study Smart Tutors, Inc., the highest ranked responsive and responsible proposer, pursuant to Section 2-763 of the Procurement Code entitled "Contract Award" and Request for Proposal (RFP) 2025-018.

BRIEF HISTORY:

The purpose of this RFP is to establish a contract with a qualified and experienced professional firm ("Proposer") to provide Management Services for the Science, Technology, Engineering and Math (S.T.E.M.) Program.

On August 1, 2025, the Procurement Division of Finance formally advertised, issued, and distributed Request for Proposals (RFP) 2025-018 Professional S.T.E.M. Program Services. Sixty (60) prospective proposers were notified by INFOR, the City's web-based e-Procurement system

On September 3, 2025, two (2) firms submitted proposals in response to the RFP: MOT Miami Magic LLC dba Minds of Tomorrow Miami and Study Smart Tutors, Inc.

The responses were reviewed by the Procurement Division in order to determine responsiveness to the requirements of the RFP. The Procurement Division finalized its due diligence process and confirmed that MOT Miami Magic LLC dba Minds of Tomorrow Miami and Study Smart Tutors, Inc., are both responsive to the requirements of the IFB and responsible bidders.

On September 26, 2025, the Evaluation Committee convened to evaluate the two (2) responsive and responsible proposals and ranked the firms in the following order: Study Smart Tutors, Inc., (top ranked), and MOT Miami Magic LLC dba Minds of Tomorrow Miami (second ranked). The Evaluation Committee determined that Study Smart Tutors, Inc., was the highest ranked responsive-responsible proposer.

The Evaluation Committee further recommended that should negotiations fail with Study Smart Tutors, Inc., negotiations could be conducted with the next ranked firm, MOT Miami Magic LLC dba Minds of Tomorrow Miami (second ranked).

The Chief Procurement Officer recommends accepting the Evaluation Committee's recommendation to award and negotiate an agreement with Study Smart Tutors, Inc., for RFP 2025-018 Professional S.T.E.M. Program Services for an initial period of three (3) years with the option to renew for two (2) additional one (1) year period exercisable at the option of the City Manager in an amount not to exceed the available budget.

ATTACHMENT(S):

FINANCIAL INFORMATION:

No.	Amount	Account No.	Source of Funds
1.	\$50,000.00	001-6050-572-3122	General Fund
Total:	\$50,000.00		

Fiscal Impact:

The fiscal impact of this S.T.E.M. program is minimal, as the Youth Center will be receiving 30% of collected revenues. Maintenance for the assigned classroom space is accounted for within the Youth Centers current budget.