



The City of Coral Gables

Historical Resources Department

PINEWOOD CEMETERY ADVISORY BOARD MEETING

Minutes of February 10, 2014, 3:30 p.m.

Historical Resources Department

2327 Salzedo Street, Second Floor, Coral Gables, Florida 33134

MEMBERS	M 13	A 13	M 13	J 13	J 13	A 13	S 13	O 13	N 13	D 13	J 14	F 14	APPOINTED BY:
Patricia "Pat" Clarke	P	+	P	+	+	+	+	+	+	+	P	P	Mayor Jim Cason
Julie Petrella Arch*		+	E	+	+	+	+	+	+	+	P	P	Vice-Mayor William H. Kerdyk, Jr.
Jaye Turnbull		+		+	+	+	+	+	+	+	P	P	Commissioner Pat Keon
	P	+		+	+	+	+	+	+	+			Commissioner Vince Lago
Al Smith	P	+	A	+	+	+	+	+	+	+	E	A	Comm. Frank C. Quesada
Kemal Rajib	E	+	P	+	+	+	+	+	+	+	P	P	City Manager
		+		+	+	+	+	+	+	+			Board-as-a-Whole Appointee

STAFF IN ATTENDANCE:

Dona M. Spain, Historic Preservation Officer

Kara N. Kautz, Assistant Historic Preservation Officer

A = Absent; P = Present; E = Excused

+ = No Meeting; * = New Appointment

- = Resigned Member

GUEST: Judy Mangasarian, Joyce Thompson

RECORDING SECRETARY/PREPARATION OF MINUTES: Nancy C. Morgan, Coral Gables Services, Inc.

CALL TO ORDER:

Chair Clarke called the meeting to order at 3:35 p.m. Board members and guests stated their names for the record.

MINUTES OF THE JANUARY 6, 2014 MEETING:

A motion was made and unanimously passed to approve the minutes of the January 6, 2014 Board meeting as presented.

BOARD –AS-A-WHOLE APPOINTMENT:

A motion was made, seconded and unanimously passed to approve Joan Thompson as Board-As-A-Whole Appointee.

OLD BUSINESS:

Grave Markers: Marker designs for the Munroe family plot and the two infant Westberry graves were reviewed. Ms. Kautz reported that the Westberry family raised \$350 toward the cost of the markers. Additional funds raised will be donated to the Cemetery. Westberry family members will attend Pioneer Day.

A motion was made, seconded and unanimously passed to approve the Munroe family marker as presented.

Tree Markers: Ms. Kautz displayed a sample of the tree marker design, and said the first order was placed. The markers will be installed when they are received.

NEW BUSINESS:

Ms. Clarke reported that Mrs. Liles requested repositioning the bench dedicated to her.

A motion was made, seconded and unanimously passed to approve repositioning Mrs. Liles' bench to a more prominent place.

PIONEER DAY:

The annual Pioneer Day is scheduled for Saturday, March 8, 2014, from 10 a.m. to Noon. Details of the event, grave presentation and participation areas were sorted out. Others involved in the program: Louann Zagarino (event emcee), Mayor Cason, Harriet Liles, C.A.R. children, Boy Scouts (flag ceremony), and Mary Elizabeth Conroy, Pastor of St. Phillip's Episcopal Church (invocation). Charlie Munroe and members of the Westberry family will be stationed at their respective family plots. Invitations will be prepared and mailed.

NEXT MEETING: Monday, April 21, 2014, 3:30 p.m., Historical Resources Department Conference Room.

FUTURE 2014 MEETING DATES: July 21 and October 20; 3:30 p.m.

There being no further business to come before the Board, the meeting adjourned at 4: 35p.m.

Respectfully submitted,



Dona M. Spain
Historic Preservation Officer and Secretary to the Board