

# **LANDMARKS ADVISORY BOARD**

## **Annual Report**

*Fiscal Year 10/2022-10/2023*

### **PURPOSE**

The Landmarks Advisory Board was created to identify and recommend improvement opportunities to City Staff with respect to the City owned and/or maintained entrances, plazas, fountains, historically significant poles and lights, historic markers, and other historically designated landmarks or items.

### **MAJOR ACCOMPLISHMENTS**

The Landmarks Advisory Board met six times, including their annual joint meeting.

On October 19, 2022, the Landmarks Advisory Board and the Historic Preservation Board convened for their annual joint meeting to discuss the roles of each board and how they could assist and support each other.

On February 7, 2023, the Board took a trolley tour of the City with the Historic Preservation Officer to view various historic sites, ending with a tour of the Coral Gables Merrick House and lunch on the porch.

The Board was implemented in 2021, with the vision to support staff in identifying necessary improvements to the City's Landmarks. As a new Board, there has been discussion on the purpose and future of board procedures. Envisioning the future of the Board will help create a plan of action to identify, inventory and save these important assets.

### **ORDINANCE CHANGES**

The Board discussed amending the Ordinance (No. 2021-38) with the following amendments:

- a) Public Works Staff will attend the Landmarks Advisory Board meetings as required.
- b) The Landmarks Advisory Board meetings shall be changed to convene every two months instead of every three (quarterly).
- c) The board will be authorized to meet every two months but are not required to do so. If the board chooses to take a break the next meeting can be postponed to a later date.
- d) The Board shall have input into any new historic landmark type signage in the City (not necessarily site signs or park signs), including signs with historic information or anything else that the board feels they should have input on.

### **MEMBERSHIP REQUIREMENT CHANGES**

There are no recommended membership requirement changes at this time.

**COST OF MAINTAINING BOARD**

\*\*Staff time:

Director:	\$5,000
Secretarial / Minutes Administrative Assistant:	\$5,000
Assistant Director:	\$1,000

\*\*Staff time is approximate and includes meeting preparation, meeting attendance, filing of minutes, research requested by the Board, and the preparations for and staff attendance at Pioneer Day

**FUNDRAISING / BANK ACCOUNTS / GRANT APPLICATIONS / APPROVALS**

None



Donald Slesnick, Chair  
Landmarks Advisory Board

9/29/23  
Date