

CITY OF CORAL GABLES, FLORIDA

RESOLUTION NO. 2018-

A RESOLUTION APPOINTING BILLY Y. URQUIA AS CITY CLERK OF THE CITY OF CORAL GABLES AND APPROVING A SALARY AND BENEFITS PACKAGE AS SET FORTH HEREIN

WHEREAS, Billy Y. Urquia has served the City of Coral Gables, since July of 2003, and as Deputy City Clerk beginning October of 2008; and

WHEREAS, Mr. Urquia, was promoted in 2015 to Passport Director, whereby he far exceeded the challenges of his additional responsibilities and has worked tirelessly in spearheading and supervising the transition of the new Passport Acceptance Facility to a state-of-the-art self-sufficient and highly successful division of the City Clerk's Office, providing a much needed service to thousands of individuals yearly; and

WHEREAS, following the discussion during the City Commission Meeting of August 28, 2018, Resolution No. 2018-230 was passed and adopted, appointing Mr. Urquia to the position of City Clerk of Coral Gables, effective January 1, 2019; and

WHEREAS, the City Commission has authorized Mayor Raul Valdes-Fauli to negotiate with Mr. Urquia on the City's behalf, pursuant to section 2-28(b)(3) of the City Code to provide a proposed salary and benefits package to the City Commission for its consideration, review and approval; and

WHEREAS, the City Commission also approves a compensation and benefits package as described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

SECTION. 1. That the foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct, and are hereby made a specific part of this resolution upon adoption hereof.

SECTION 2. That Billy Y. Urquia is hereby appointed City Clerk of the City of Coral Gables, Florida, effective January 1, 2019.

SECTION 3. The City shall pay Mr. Urquia a starting salary of \$ 137,000 per annum, which salary shall increase each fiscal year per Ordinance No. 2003-53, as with the salaries of other appointed officials.

SECTION 4. That in addition to Mr. Urquia's compensation and benefits state herein, Mr. Urquia will continue to participate in the City's Retirement Plan and accumulate benefits as described by Ordinance No. 2010-25.

SECTION 5. That Mr. Urquia is employed at the will of the City Commission.

SECTION 6. That Mr. Urquia shall be afforded severance compensation equal to twenty (20) weeks of salary if Mr. Urquia is terminated for any reason other than misconduct as defined in Section 443.036, Florida Statutes.

SECTION 7. That Mr. Urquia shall be provided a car allowance of \$650 per month, or the highest car allowance paid to a City appointed official or employee, whichever is higher.

SECTION 8. That Mr. Urquia will be able to participate in any of the City's plans for health, dental, and vision insurance for himself and his family, which shall become effective on his first day of employment, and shall be paid by the City.

SECTION 9. That Mr. Urquia shall receive annual leave consistent with the City's executive benefits program. As with other appointed officials, and consistent with prior interpretations, the amount of annual leave shall not be capped.

SECTION 10. That Mr. Urquia shall be entitled to sell back a maximum of 120 hours of annual leave on an annual basis, or the highest amount allowed to any appointed official or executive employee, whichever is higher. Mr. Urquia will also retain all his existing annual leave in his balance when he becomes City Clerk.

SECTION 11. That Mr. Urquia shall receive sick leave consistent with the City's executive benefits program, which such balance being paid out in full upon completion of his service. Mr. Urquia shall also retain all of his existing sick leave in his balance when he becomes City Clerk.

SECTION 12. That, as with other appointed officials, the City Clerk may teach, write, and actively participate in a reasonable amount of municipal, professional, civic, bar, and similar associations, and shall receive support and funding to attend and participate in conferences and other matters related thereto that serve a City purpose, including training and professional development.

SECTION 13. That Mr. Urquia shall receive an annual physical examination, which shall be paid for by the City.

SECTION 14. That Mr. Urquia shall receive unrestricted usage of a cellular/mobile or other personal communication device, which shall be paid by the City.

SECTION 15. That the City shall pay Mr. Urquia's professional membership and professional development fees.

SECTION 16. That Mr. Urquia shall be entitled to life insurance coverage equivalent to two (2) years base salary, which shall be paid by the City.

SECTION 17. That unless otherwise provided herein or in conflict with the provisions herein, Mr. Urquia shall be entitled to receive benefits and participate in programs which are provided to other management employees and public officials/offices of the City.

SECTION 18. That this resolution shall become effective upon its passage and adoption herein.

PASSED AND ADOPTED THIS ELEVENTH DAY OF DECEMBER, A.D. 2018

(Moved by _____, Seconded by _____)
(Passed / vote)

ATTEST:

APPROVED:

WALTER J. FOEMAN
CITY CLERK

RAUL VALDES-FAULI
MAYOR

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

MIRIAM SOLER RAMOS
CITY ATTORNEY

AGREED TO BY BILLY Y. URQUIA:

By: _____