CITY OF CORAL GABLES
SPECIAL EVENTS APPLICATION & PERMIT

The City Beautiful™

Permit #: Feb 27.28 March 1

Applicant Information	Name of Organization/Company **Cathedral of St. George** — Date of Request **Jan. 8, 2009**
	Address **320 Palermo Ave** — City **Coral Gables** — State **FL** — Zip **33134**
	Event Representative **Antoin Nahas (Tony)**
	Daytime Phone **786-351-3456** — Fax Number — Email Address **anahas@bellsouth.net**
Event Information	Name of Event **2009 Coral Gables Middle Eastern Festival** — Event Date(s) **Feb 27-28, March 1**
	Hours of Event **Fri: 11am-12am; Sat: 10am-1am; Sun: 10am-5pm** — Set-up Time **Feb. 27** — Take Down Time **March 1, 5pm**
	Location of Event **320 Palermo Ave.** — Is Location Reserved? **N/A**

A list of all staff, monitors, and volunteers assisting in this event and must be provided with this application including a sample of the badge or unique name tag that will be used at the event identifying your staff, monitors and volunteers from the participants and/or general public.

List and sample badge will be provided prior to event.

Anticipated Attendance **1,500**	Admission Fees
# of year's event has been in existence? **15**	Previous Location(s)? **Same** — Past Attendance **1,500**

Event Description: (Provide an attachment if additional space is needed.)

A Middle Eastern festival featuring Mediterreau food and pastries, music and dancing, shopping and fellowship.

List all vehicles associated with this event: (if applicable)
(Provide an attachment if additional space is needed.)

None.

How will rules, regulations, terms and conditions of the event be communicated to the participants?
(Provide an attachment if additional space is needed.)

Rules will be distributed personally to each participant.

Will there be any live music or recorded music at this event? What type of music will be played?
(Provide an attachment if additional space is needed.)

Yes. There will be live music played indoors. The music will be Middle Eastern music.

Number, type and location of all loud speakers and amplifying devices.
(This information can be provided on a map as an attachment to this application.)

All speakers will be inside the church hall.

Evidence of Insurance must be reviewed and approved by the Risk Management Division. Evidence of Insurance will not be reviewed or approved without copies of all of the required endorsements.

City of Coral Gables must be named as an Additional Insured on a Primary and Non-Contributory basis and a Wavier of Subrogation Endorsement must be issued for each insurance policy that is required.

Evidence of Insurance must consist of: (1) a Certificate of Liability Insurance naming the City of Coral Gables as an additional insured on a primary and non-contributory basis including a waiver of subrogation, (2) copies of all Additional Insured Endorsements providing coverage on a Primary & Non-Contributory Basis and (3) copies of all Waiver of Subrogation Endorsements.

Certificate Holder must read as follows: City of Coral Gables
                                              Risk Management Division
                                              2801 Salzedo Street, Second Floor
                                              Coral Gables, Florida 33134

Type of Insurance Coverage Required and Limits of Liability Insurance Required:

Coverage Type	Limit of Liability Required			
Commercial General Liability	Each Occurrence	$1,000,000	Aggregate	$2,000,000
Liquor Liability	Each Occurrence	$1,000,000	Aggregate	$2,000,000

(Coverage is only required when liquor will be served at the Event)

Automobile Liability - Combined Single Limit $1,000,000
(Hired and Non-owned Auto Liability Coverage is required when the applicant does not own any autos)

The insurance companies providing coverage must have an A.M. Best rating of (A-/VI) or better or an equivalent rating given by a recognized rating agency.

The City of Coral Gables reserves the right to required additional types of insurance coverage or higher limits of liability for any event. This determination will be made by the Risk Management Division.

For additional information call the Risk Management Division at (305) 460-

Number of Food Vendors	Vendors list provided to the City		
None	☐ Yes N/A		☐ No
Food vendors have all permits/licenses. **N/A**	☐ Yes		☐ No
Number of Other Vendors	Vendor list provided to the City		
0	☐ Yes N/A		☐ No
Will there be alcohol at this event?	(☒ Yes)		☐ No
If yes, has liquor license been issued?	☐ Yes		☒ No
Is this a charitable event? If yes, what is the name of the charity/organization?	☒ Yes **Cathedral of St. George**		☐ No
Have you completed the City application?	☐ Yes		☒ No
Have you completed the State application?	☐ Yes		☒ No

If you checked yes to any of the questions above, you must contact the City of Coral Gables Licensing, Tax, & Utility Service office at (305) 460-5607

City Services	Police	# of Officers 1	Date(s) Required Feb. 27-28	Hours Needed (i.e. 8 a.m.-5 p.m.) 9pm - 12am
		The final number of Coral Gables Regular-Off-Duty Police Officers required for an event will be determined by the Coral Gables Police Department upon the approval of all required permits for this event. Please contact the Coral Gables Police Department to obtain an Off-Regular-Duty Police Services Permit Application and Fee Schedule by calling (305) 460-5427.		
		Clearance Form received: ☐ Yes		☒ No
	Fire/Medical	☒ On Call ☐ On Site		
		Contact the Coral Gables Fire Department Administration Division for questions or costs associated with onsite coverage at (305) 442-1600.		
		Clearance Form received: ☐ Yes		☒ No
	City Facilities	Location No	If using a park, do you need the restrooms opened? ☐ Yes ☐ No	
	Electrical Requirements	Please list all electrical requirements including the type of electricity (i.e. 110V), amperage needed, the number of outlets and the type of equipment needing the electricity (i.e. sound system, popcorn machine, etc.): None		
		Dates needed		Hours per day needed
	Trash	Who will be responsible for trash pick-up during the event? We will dispose of all trash.		Hours per day needed
	City Equipment	☐ Barricades No. Contact Pat Burns to reserve equipment or receive a fee schedule at (305) 460-5173.		
	Signs/Banners	Please list any requests for use of City signs and/or location of signs: None.		
	Other	Please list any other requests for City services (be specific): None.		

All booths, stands, signs/banners must be removed immediately following the event. For additional information call Code Enforcement at (305) 460-5266.

Additional Event Features (Applicants must check all that apply)	☒ Temporary Fencing	☒ Inflatable ✓	☐ Music (Recorded)
	☒ Signs/Banners	☒ Open Flames Bar-b-Que	☒ Music (Live) Indoors ✓ Outdoor
	☐ Port-A-Johns	☐ Fireworks	☐ Amplifying Devices Or Loud Speakers
	☒ Tents or Canopies 2 20x20	☐ Carnival/Amusement Rides	
	☒ Barricades for grill	☐ Electrical Services/Generators	

Company Name: _____

Contact: _____ Phone Number: _____

If any of the following apply, a separate narrative description of each additional feature shall be provided to the City with this application.

must barrier property, if street not closed) *all on property* **None Requested**

Closure of Streets Or City Right-of-Way	City Streets	Does this event propose closure or use of any street(s)? ☒ Yes ☐ No			
		If yes, please fill in information below:			
		Street Name	From/To	Date(s)	Time(s)
		Palermo	Salzedo to Lejeune	~~2/27~~ 2/28, 3/1	8am, 2-28 til 5pm, 3/1
	City Sidewalks	Does this event propose closure or use of any sidewalks? ☒ Yes ☐ No			
		If yes, please fill in information below:			
		Sidewalk Location	From/To	Date(s)	Time(s)
		Palermo	Salzedo to Lejeune	2/28, 3/1	8am, 2-28 til 5pm, 3/1
	City Alleys	Does this event propose closure or use of any alleys? ☐ Yes ☒ No			
		If yes, please fill in information below:			
		Alley Location	From/To	Date(s)	Time(s)
	Public Parking Lot	Does this event propose closure or use of any parking lot? ☐ Yes ☒ No			
		If yes, please fill in information below:			
		Parking Lot Location	From/To	Date(s)	Time(s)
	City Right-Of-Way	Does this event propose closure or use of any City right-of-way? ☐ Yes ☒ No			
		If yes, please fill in information below:			
		Right-of-way location	From/To	Date(s)	Time(s)
	Parade Route	Does this event propose closure or use of any street(s)? ☐ Yes ☒ No			
		If yes, please fill in information below:			
		Parade Route	From/To	Date(s)	Time(s)

If you checked yes to any of the above, a site plan showing all of the above requests must be provided and a street closure permit may be needed. Please call (305)460-5607 for more information.

Schedule of Fees, Performance Bonds and Exceptions

A. The schedule of fees, bonds and exemptions for special events shall be as follows: (Please circle appropriate activity fees.)

Event	Application User Fee	Performance Bond
Run, walk or bike-a-thon		
Up to 5K	$170.00	$500.00
Over 5K to 10K	$195.00	$500.00
Over l0K	$280.00	$500.00
Parades	$280.00	$500.00
Single day event, projected to be less than 2,500 persons	$280.00	$500.00
Multi-day event or event projected to be attended by 2,500 or more persons	$550.00	$1,000.00
For-profit event	$1,100.00	$1,000.00

* All applications must be received 30 days in advance of date or a 25%additional fee will be applied.

B. The City may waive one or more of the enumerated charges for nonprofit organizations based upon experience with previous events, size, duration, location, nature of the event and the likelihood of un-removed litter or damage to property. In the event that the nonprofit organization demonstrates that it has contracted for clean-up activities with a city-approved group, the performance bond shall be waived.

C. Neighborhood or block parties shall be exempt from the provisions of this article so long as no commercial activity is conducted, no admission fee is charged, and members of the general public are not allowed access. Provided, however, that individuals or organizations should notify the City Manager's Office when a neighborhood party is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event.

D. The closing fee set forth in this article shall be construed as being in addition to other fees or charges imposed for labor, materials, police or fire protection services, or any other charges for City services incidental to the assembly or street closing and other fees shall still be levied and collected in addition to the closing fee herein provided.

E. Political or public issue events shall be exempt from the provisions of this Section. Individuals or organizations planning such an event shall notify the City Manager's Office when a political or public issue event is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event and the name or names of persons in charge.

F. Funeral processions shall be exempt from the terms of this article.

G. Applicant must comply with such other requirements the City may deem necessary in order to provide for traffic control, street and property maintenance, and the protection of the publics health, safety and welfare.

Event Fee $ 550.   **Performance Bond $ 1,000**

* Fees are set by the Parks and Recreation Director. The Performance Bond must be issued by a separate check and all checks must be made payable to the **City of Coral Gables**.

Indemnification:

For and in consideration of the City of Coral Gables consent to allow the Applicant to hold a Special Event, Parade or Public Assembly (as defined by City Ordinance) within the limits of the City of Coral Gables, the Applicant agrees as follows:
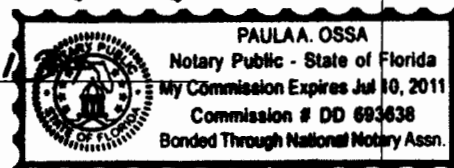
The Permit Applicant jointly and severally, hereby hold harmless, indemnify and defend the City of Coral Gables, its representatives, officers, agents, affiliates, employees, the administration and elected and appointed officials from and against all liability, suits, actions, claims, costs, expenses or demands (including, without limitation, suits, actions, claims, costs, expenses or demands resulting from death, personal injury and property damage) or expenses of every kind and character, including reasonable attorney's fees, costs and appeals, arising or resulting in whole or in part, as a result of any tort, intentional action, negligent acts or omissions on the part of the Permit Applicant or any of the participants of the Event outlined in this application. This indemnification provision shall survive the termination of this contract and shall be in full force and effect beyond the term or termination of this contract, however, terminated. This indemnification provision includes claims made by the entitlement, if any, to immunity under section 440.11, Florida Statutes. Nothing contained herein shall be construed as a waiver of any immunity or limitation of liability the City may have under the doctrine of sovereign immunity of section §768.28, Florida Statutes.

ANTOIN N. NAHAS   (TONY)   _1/8/2009_
Signature of Authorized Agent or Applicant   Date

                                        FESTIVAL CHAIRPERSON
Print Name   Title

320 PALERMO AVE MIAMI FL. 33I
Address   City/State/Zip Code   Phone

Subscribed and sworn to before me, this _08_ day of _January_ 20 _09_.

PAULA A. OSSA
Notary Public - State of Florida
My Commission Expires Jul 10, 2011
Commission # DD 693638
Bonded Through National Notary Assn.

Only signature of Antoin N. Nahas Notarized.
Notary Public State of Florida at Large

Approval Signatures Required:

_____   _____
Fred Couceyro   Richard Naue, Jr.
Parks and Recreation Director   Chief of Police

_____   _____
Walter Reed   Eli Gutierrez
Fire Chief   Code Enforcement Officer

Application, performance bond(s), comprehensive site plans, event publications, flyers, and insurance must accompany this application and must be submitted to :

Norma-Milena Gavarrete
Special Events/ Film Division
Parks and Recreation Department
405 University Drive
Coral Gables, FL 33134
Phone: (305) 460-5607 • Fax: (305) 460-5639
E-mail: ngavarrete@coralgables.com

Internal Use only:	Approved ☐ Yes ☐ No	Permit # _____
Date Received: _____	Presentation Date: _____	
Application Fee: _____	Performance Bond(s): _____	Date Insurance Approved: _____
Initials: Police: _____ Fire: _____ Code Enforcement: _____ Risk Management: _____		