

CITY OF CORAL GABLES SPECIAL EVENTS APPLICATION & PERMIT

Permit #:	

	Legal Name of the Permit Applica	int (Company on Individual):	Todat's Date:
Applicant	Contact Person for this Permit Ap	pplication: ROLLIO PR	22
Information	Contact Person Phone:	Contact Person Fax:	Contact Person Email:
			operez Le Coralgables.
	Permit Applicant Address: 2121 POWL OF LET	n Blud STE Coral	Gibles State: Zip: 33134
	Permit Applicant Phone:	Permit Applicant Fax:	Permit Applicant Email:
	Is the Contact Person an Office	r of the Legal Entity?	YES* NO**
	*If YES, attach verification from S	Sunbiz.org.	
	**If NO, go to next question		
	Is the Contact Person an Author	rized Agent of Applicant?	YES* NO
			with a Limited Power of Attorney
	Name of Event	to execute legally binding contra	acts on behalf of the permit applicant. Event Date(s)
	rumpkin ta	toh at Pittman Pa	WK 10.21.17 3KI.
Event	Hours of Event	Set-up Time	Take Down Time 10.21.17 5DM.
Information	Location of Event	Caliano Straat	Is Location Reserved?
	A list of all staff, monitors, and vo	lunteers assisting in this event an	d must be provided with this
	application including a sample of t	he badge or unique name tag that	will be used at the event identifying
	your staff, monitors and volunteer	s from the participants and/or g 25 and Memick	eneral public.
	South to the	DO WIND PROTITION	
	A 1 A 1		
	Anticipated Attendance 200	+	Admission Fees Free.
	# of year's event has been in exist		Past Attendance
	Event Description: (Provide an att	achment if additional space is need	nal Pumpkin Patch
	The con is mosting	ig the second anni	ral pumper in the
	at Pittadan Park i	event. Asial from	n selling pumpkins,
	we will have an a	ured for a pho	to-op, face painting
	scraft section m	runned by Parks ?	Rec. Staff (thank Yout),
	vendors selling of	all food litems	s, beverages, and
	a live blues on		U
City of Coral Gables	0		Page 1 of 10

Event Information (Continued from page 1)	List all vehicles associated with this event: (Provide an attachment if additional space is Coral Gables Fire	s needed.)	que one please
	How will rules, regulations, terms and cond (Provide an attachment if additional space is \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\		• •
	Will there be any live music or recorded music (Provide an attachment if additional space is Yes. We Will have a Mily, performing at	sic at this event? What type of respected.) Since grass band The event.	nusic will be played? () Alligator
	Number, type and location of all loud speak (This information can be provided on a map of the speakers)		ation.)
	Number of Food Vendors 2: Chacolate Fashion Threefold	rendors list provided to the City Yes	□ No
77 1	Food vendors have all permits/licenses.	✓ Yes	□ No
Vendor Information	Number of Other Vendors V	endor list provided to the City	
Illomation		Yes	□ No
	Will there be alcohol at this event?	Yes 14	□ No
	It yes, has liquor license been issued?	□ Yes In the	process No
	If yes, has liquor license been issued? Is this a charitable event? If yes, what is the name of the charity/organ	nization? (hmal Gables Com	munity Foundation
	Have you completed the City application?	Yes	□ No
	Have you completed the State application?	Yes	□ No
	If you checked yes to any of the ques	tions above, you must cont	act the City of Coral
	Gables Licensing, Tax, & Utility Serv	vice office at (305) 460-5607	

	Legal Name of Permit Applicant (Individual or Company): Will OF COM (Thous '					
Special Events Permit	Insurance is being submitted for an ongoing Special Event (circle one): YES or NO Insurance is being submitted for one Special Event permit (circle one): YES or NO Will liquor be served at the Special Event (circle one): YES or NO					
Cover Sheet For	Without limiting PERMIT APPLICANT'S indemnification of the CITY, and during the term of this Agreement, PERMIT APPLICANT shall provide and maintain at its own expense the below described programs of insurance. Such programs and evidence of insurance shall be satisfactory to the CITY and shall be primary to and not contributing with any other insurance or self-insurance program maintained by the CITY. Certificates or other evidence of coverage shall be delivered via email, fax or US mail to;					
Evidencing Insurance to the City of Coral Gables	Certificate Holder should read: City of Coral Gables Insurance Compliance Email address: P.O. Box 100085 - CE cityofcoralgables@ebix.com Duluth, GA 30096 Such certificates or other evidence of coverage shall be delivered prior to commencing performance under this Permit, and shall contain the express condition that the CITY is to be given written notice of at least thirty (30) days in advance of any cancellation, non-renewal or material change of any insurance policy.					
Insurance Requirements	Companies are required to evidence the following Insurance to the City; Insurance Coverage Type Commercial General Liability Liquor Liability (required if liquor is served) Liquor Liability (required if liquor is served) Each Occurrence \$1,000,000 Aggregate \$2,000,000 Each Occurrence \$1,000,000 Aggregate \$2,000,000					
For Companies	 All insurance policies evidenced to the City shall name the City of Coral Gables as an Additional Insured on a Primary and Non-contributory basis. All insurance policies evidenced to the City shall contain A Waiver of Subrogation Endorsement in favor of the City of Coral Gables. All insurance companies providing coverage must have an A.M. Best rating of at least (A-/VI) or an equivalent rating given by a recognized rating agency. 					
	 Companies evidencing insurance must provide the following documents to the City; This Cover Sheet with all of the questions above answered. A Certificate of Liability Insurance naming the City of Coral Gables as an additional insured on a primary and non-contributory basis including a Waiver of Subrogation in favor of the City. A copy of the Endorsements evidencing that Additional Insured status has been provided to the City and that this coverage has been provided on a Primary & Non-Contributory Basis. A copy of the all Waiver of Subrogation Endorsements for each line of coverage required. 					
Insurance Requirements	Individuals are required to evidence the following Insurance to the City; Insurance Coverage Type Limit of Liability Required Personal Liability Insurance Each Occurrence \$300,000 (including host liquor liability coverage is if liquor is served)					
For Individuals	 Individuals evidencing insurance must provide the following documents to the City; This Cover Sheet with all of the questions above answered. A Certificate of Liability Insurance naming the City of Coral Gables as an additional insured. 					
If Applicant Does Not Have Insurance	Alternatively, Companies & Individuals may obtain liability insurance through a TULIP (Tenant User Liability Insurance Program) established by the City @ www.ebi-ins.com/tulip. The City of Coral Gables reserves the right to require additional types of insurance coverage or higher limits of liability for any event. This determination will be made by the Risk Management Division.					
	City of Coral Gables Insurance Compliance Contact Information Phone: (951) 652-2883 • Fax: (770) 325-0417 • Email: cityofcoralgables@ebix.com					

	Police	# of Office	arc I	ate(s) Requ	nired.	Цоль	n Nandad (i a 9 a m)	: \	
	Ves.	# Of Office		10.21	· 17	Hour	s Needed (i.e. 8 a.m	p.m.)	
	103	The final n	The final number of Coral Gables Regular-Off-Duty Police Officers required for an						
Cia									
	City event will be determined by the Coral Gables Police Department upon of all required permits for this event. Please contact the Coral Gables P								
Services			Department to obtain an Off-Regular-Duty Police Services Permit Application and Fee Schedule by calling (305) 460-5427.						
		Fee Schedu	ıle by calli	ng (305) 40	50-5427.				
		Clearance I	Form rece	ived: [□ Yes		□ No		
	Fire/Medical		,						
		On Call On Site							
			Contact the Coral Gables Fire Department Administration Division for questions or						
		costs assoc	costs associated with onsite coverage at (305) 442-1600.						
		Clearance I	Form rece	ived: [□ Yes		□ No		
	City Facilities	Location			If using a parl	k, do you	need the restrooms o	pened?	
					☐ Yes		□ No		
	Electrical						f electricity (i.e. 110V)		
	Requirements						equipment needing the		
	ML						enerator to		
on I pigo	int.	will a	ilso be	used.	for wend	DIS to	power paym	that 1	
m to con	NU	Dates need	led		1 4 4 10	213.10	Hours per day neede	d	
" CLAN	1	10.21					9am setup-		
by to help & Hy to help & Hy to clear Hy to clear Hy after E EVELLET EVELT EVEL EVEL EVELT EVEL EVELT EVEL EVEL EVEL EVEL EVEL EVEL	Trash	Who will b	e respons	ible for tras	sh pick-up durir	ig the	Hours per day neede	d bre	
LAD AFTER E	City		1 111	ha too	provide.				
sunt.	Equipment	I	\ \	,	•				
6 0 0					reserve equipr				
	Signs/Banners	Please list a	iny reques	ts for use o	of City signs and	l/or locat	tion of signs:		
		bather by barricules							
	Other	Please list a	ny other	requests fo	r City services (l	be specifi	c):		
						_			
	All booths store	la ai-ma/1-				32 - 4 - 1	C-11 - 1 - 1		
	For additional in						following the even	t.	
						, 100 02			
	☐ Temporary Fenc	ino	☐ Infla	table			Iusic (Recorded)		
	Signs/Banners	····8	☐ Open Flames		1	Iusic (Live)			
Additional	, March 19		*						
Event	□ Port-A-Johns		☐ Fireworks ☑ Amplifying D Or Loud Spec		or Loud Speakers				
Features	☐ Tents or Canopi ✓ Barricades	Cartival/Antidectricit redes							
(Applicants	1.54		HILESO A	-					
must check all	Company Name:								
that apply)	Contact: Phone Number:								
	If any of the follo	wing apply	, a senai	ate narra	tive description	on of ea	ch additional featt	ite	
	shall be provided					on or ca	on managina icall		
	THE RESERVE THE PERSON NAMED IN COLUMN 2 I	-		4.4					

		Does this event p	ropose closure or use	e of any street(s)?				
			▼ Yes		No			
	City							
Closure of	Streets		n information below:					
Streets Or City			From/ToS. Alham		Time(s)			
Right-of-		Does this event p	Does this event propose closure or use of any sidewalks?					
Way	City Sidewalks		☑ Yes □ No					
			n information below:					
		Sidewalk	From/To	Date(s)	Time(s)			
		Location Merrick Wa		16				
	C:	Does this event p	ropose closure or use	of any alleys?				
	City Alleys		∇ Yes		No			
			n information below:					
	N/	Alley Location of	From/To	Date(s)	Time(s)			
		airuida	at lot 25	10.21.17				
		Does this event p	ropose closure or use	of any parking lot?				
	Public Parking Lot		Yes Yes		No			
			If yes, please fill in information below:					
		Parking Lot	From/To	Date(s)	Time(s)			
		Location of 25		10.21.17				
		Does this event p	ropose closure or use	of any City right-of-	way?			
	City Right-Of-Way		□ Yes □ No					
		If yes, please fill in	If yes, please fill in information below:					
		Right-of-way location	From/To	Date(s)	Time(s)			
		Does this event p	ropose closure or use	of any street(s)?				
	Parade Route	Does this event propose closure or use of any street(s)? ☐ Yes No						
		If yes, please fill in information below:						
		Parade Route	From/To	Date(s)	Time(s)			
	If you checked yes to provided and a street information.							

Schedule of Fees, Performance Bonds and Exceptions

A. The schedule of fees, bonds and exemptions for special events shall be as follows:

SPECIA	AL EVENT FEE	STRUCTURE		
Event Type	Base Fee (Does not include Additional fees as described further b			
	1 day	2 day	3 day	4 days
NON-PROFIT/GOVERNMENT ORGANIZED EVENT				
Event of up to 500 persons/day	\$300	\$450	\$550	\$700
Event between 500 - 1,000 persons/day	\$400	\$700	\$950	\$1150
Event of more than 1,000 persons/day	\$500	\$900	\$1,200	\$1,500
FOR-PROFIT EVENT				
Event of up to 500 persons/day	\$600	\$1,000	\$1,300	\$1,500
Event between 500 - 1,000 persons/day	\$800	\$1,400	\$1,800	\$2,100
Event of more than 1,000 persons/day	\$1,000	\$1,800	\$2,400	\$2,800

^{*} All applications must be received 30 days in advance of date or a 25% additional fee will be applied.

- B. The City may waive one or more of the enumerated charges for nonprofit organizations based upon experience with previous events, size, duration, location, nature of the event and the likelihood of un-removed litter or damage to property. In the event that the nonprofit organization demonstrates that it has contracted for clean-up activities with a city-approved group, the performance bond shall be waived.
- C. Neighborhood or block parties shall be exempt from the provisions of this article so long as no commercial activity is conducted, no admission fee is charged, and members of the general public are not allowed access. Provided, however, that individuals or organizations should notify the City Manager's Office when a neighborhood party is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event.
- D. The closing fee set forth in this article shall be construed as being in addition to other fees or charges imposed for labor, materials, police or fire protection services, or any other charges for City services incidental to the assembly or street closing and other fees shall still be levied and collected in addition to the closing fee herein provided.
- E. Political or public issue events shall be exempt from the provisions of this Section. Individuals or organizations planning such an event shall notify the City Manager's Office when a political or public issue event is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event and the name or names of persons in charge.
- F. Funeral processions shall be exempt from the terms of this article.
- G. ADA Notice: The City welcomes individuals with disabilities. To request a modification to a policy, practice or procedure or to request an auxiliary aide or service (such as a sign language interpreter) in order to participate in a City program, activity or event, please contact the City's ADA Coordinator Dona Spain or the Director of the sponsoring department at least three (3) business days in advance. ADA Coordinator Dona Spain may be reached by email: dspain@coralgables.com, or by telephone: 305-460-5095 (voice) or 305-460-5010 (TTY/TDD).
- H. All Expanded Polystyrene (Styrofoam) containers is prohibited. Special events permittees and their subcontractors are prohibited from selling, using or providing food/drinks in, or offering the use of, expanded polystyrene articles. Upon warning, the permittee or subcontractor must discontinue use. Failure to do so within a reasonable amount of time may lead to the discontinuation of the service, sale or participation in the event. Violations may also lead to the imposition of fines, the revocation of the permit, the placement of conditions on future special events permits or the denial of future special events permits. (Sec. 62-230, City of Coral Gables Code) https://coralgables.com/index.aspx?page=1203
- I. Applicant must comply with such other requirements the City may deem necessary in order to provide for traffic control, street and property maintenance, and the protection of the publics health, safety and welfare.

Event Fee \$	Performance Bond \$	
* Fees are set by the Parks and Re	creation Director. The Performance Bond must	be issued by a separate check and all checks must be made payable to the

Indemnification:

For and in consideration of the City of Coral Gables consent to allow the Applicant to hold a Special Event, Parade or Public Assembly (as defined by City Ordinance) within the limits of the City of Coral Gables, the Applicant agrees as follows:

The Permit Applicant jointly and severally, hereby hold harmless, indemnify and defend the City of Coral Gables, its representatives, officers, agents, affiliates, employees, the administration and elected and appointed officials from and against all liability, suits, actions, claims, costs, expenses or demands (including, without limitation, suits, actions, claims, costs, expenses or demands resulting from death, personal injury and property damage) or expenses of every kind and character, including reasonable attorney's fees, costs and appeals, arising or resulting in whole or in part, as a result of any tort, intentional action, negligent acts or omissions on the part of the Permit Applicant or any of the participants of the Event outlined in this application. This indemnification provision shall survive the termination of this contract and shall be in full force and effect beyond the term or termination of this contract, however, terminated. This indemnification provision includes claims made by the entitlement, if any, to immunity under section 440.11, Florida Statutes. Nothing contained herein shall be construed as a waiver of any immunity or limitation of liability the City may have under the doctrine of sovereign immunity of section §768.28, Florida Statutes.

Signa	ture of Authorized Agent or Applicant	Date
	Javier Betancourt	Director, Economic Dev. Dept.
	Print Name	Title Title
	2121 Ponce de Leon Blud. 57	120 CG, FL 33134 305.460-5392
	Address City/State/Z	Zip Code Phone
Subscri	bed and sworn to before me, this da	y of
		Notary Public State of Florida at Large
Approv	ral Signatures Required:	
	Fred Couceyro	Brian Lawrence
	Parks and Recreation Director	Police Major
	Troy W. Easley	William Ortiz
	Fire Division Chief	Code Enforcement Director

Application, performance bond(s), comprehensive site plans, event publications, flyers, and insurance must accompany this application and must be submitted to:

Special Projects Coordinator
Parks and Recreation Division/Special Events
405 University Drive; Coral Gables, FL 33134
Phone: (305) 460-5607 • Fax: (305) 460-5639
E-mail: ngavarrete@coralgables.com

Expanded Polystyrene or Styrofoam Clause:

Special events permittees and their subcontractors are prohibited from selling, using or providing food/drinks in, or offering the use of, expanded polystyrene articles. Upon warning, the permittee or subcontractor must discontinue use. Failure to do so within a reasonable amount of time may lead to the discontinuation of the service, sale or participation in the event. Violations may also lead to the imposition of fines, the revocation of the permit, the placement of conditions on future special events permits or the denial of future special events permits. (Sec. 62-230, City of Coral Gables Code)

