



**City of Coral Gables
CITY COMMISSION MEETING
April 10, 2018**

ITEM TITLE:

A Resolution accepting the recommendation of the Procurement Officer to award the Food Supplies for the Venetian Pool Concession Stand contract to Sysco South Florida, Inc., the lowest responsive and responsible bidder, in an estimated annual amount of \$94,430.72 per year, for an initial period of one (1) year with three (3) one (1) year options to renew, pursuant to Invitation for Bids (IFB) 2018-004 and Section 2-763 of the Procurement Code entitled "Contract Award".

DEPARTMENT HEAD RECOMMENDATION:

Approval.

BRIEF HISTORY:

The purpose of this Invitation for Bids is to establish a contract with a successful bidder to deliver food products and other items within the agreed time frame to the Venetian Pool Concession Stand located at 2701 De Soto Blvd., Coral Gables, FL 33134.

On January 29, 2018, the Procurement Division of Finance formally advertised, issued and distributed the IFB for Food Supplies for the Venetian Pool Concession Stand. A non-mandatory pre-bid conference was held on February 5, 2018, with no prospective bidders in attendance of the fifteen (15) prospective bidders who downloaded the IFB package from Public Purchase, the City's web based e-Procurement service.

On March 5, 2018, two (2) bids were received in response to IFB 2018-004 from: Sysco South Florida, Inc., and U.S. Foods.

The lowest responsive responsible bidder for this project was determined to be Sysco South Florida, Inc., with an estimated annual amount of \$94,430.72. The Parks and Recreation Department and the Procurement Officer recommend awarding the Food Supplies for Venetian Pool Concession Stand to Sysco South Florida, Inc.

FINANCIAL INFORMATION:

No.	Amount	Account No.	Source of Funds
1.	\$ 94,430.72	420-6020-572-52-06	Venetian Pool Funds
	\$ 94,430.72	TOTAL	

ATTACHMENT(S):

1. Draft Resolution 2. Bid Tabulation 3. Bid Response