



The City of Coral Gables

Fire Department

2815 SALZEDO STREET

CORAL GABLES, FLORIDA 33134

September 1, 2010

Lt. Donald Griffiths
Battalion "A"

SUBJECT: Firefighter of the Month

Dear Lt. Griffiths:

Congratulations! You have been selected as September's Firefighter of the Month for your outstanding display of individual initiative surpassing job requirements and expectations, specifically your unselfish donation of personal time, expense, energy and talent to photograph and catalog fire department activities, fire and EMS training drills, as well as fire department special events. Your enthusiasm, humor, and professionalism in which you perform your regular duties as a Fire Lieutenant, as well as going the extra mile by maintaining an archive of photos for the department is deserving of this recognition.

You will be formally presented as Firefighter of the Month for September 2010 at our Commission meeting scheduled for Tuesday, September 28, 2010. Please plan to arrive at the Commission Chambers by 8:45 a.m.

Arrangements have been made for you to be photographed by Mike Rocha, Video Production Manager. Please call him as soon as you get this letter to set up an appointment at 305-460-5521. Your portrait will be displayed in the lobby at Fire Station #1. As Firefighter of the Month, you will receive an 8 x 10 color photo and 12 additional annual leave hours. In addition, you will receive dinner for two at Peppy's in the Gables, compliments of the owner, Joyce Kegley. Please call Ms. Kegley at 305-448-1240 to make reservations.

Once again, the City of Coral Gables and the Firefighter of the Month Selection Committee congratulate you on being chosen the Firefighter of the Month for September 2010.

Sincerely,

A handwritten signature in dark ink, appearing to read "Walt Reed", is written over a light blue horizontal line.

Walt Reed
Fire Chief

bpm

cc: Elsa Jaramillo-Velez, Director of Human Resources
Maria R. Higgins Fallon, Public Affairs Manager
Capt. Pete Portu, FF of the Month Committee
Mike Rocha, Video Production Manager
Laura Rodriguez, Public Education Officer
Nichole Somarriba, Fire/Payroll
Cesar Canas, Finance/Payroll