

# CORAL GABLES

THE CITY BEAUTIFUL

## EMPLOYEE OF THE MONTH

### Nomination Form

The City of Coral Gables, "The City Beautiful," wishes to recognize those employees who best reflect our Mission: Dedicated people, providing exceptional services, to residents, businesses and visitors, while preserving our historic heritage. If selected, the Employee of the Month receives \$400 cash along with a plaque. The Employee of the month has the option to be recognized at the Commission Meeting corresponding to the month they were selected or be recognized in their respective department. A photo of the employee is also displayed in City Hall for the duration of that month, as well throughout City departments. In addition, the Rotary Club of Coral Gables honors the chosen employee with a plaque presented during their monthly luncheon. Additionally, Employees of the Month become eligible for Employee of the Year.

**Eligibility**

All regular, full-time employees except for temporary, seasonal or employees on probation, employee's eligible for Police Officer or Firefighter of the Month programs, Directors, Assistant Directors and those who have been previous Employees of the Year. In addition, employees selected as employee of the month in the last five (5) years are ineligible.

**Procedures**

Nominations may be submitted by any Coral Gables Director, employee or residents.

**Directors/Employee**

Should complete the form and e-mail it to [jrodriguez4@coralgables.com](mailto:jrodriguez4@coralgables.com) or send it via inter-office, confidential envelope to Jose Rodriguez, Recruitment Manager.

**Residents**

Should complete the form and deliver, or mail it to: City of Coral Gables, Employee of the Month Coordinator, 2151 Salzedo Street, 5 Floor • Coral Gables, FL 33134. This form can also be emailed to [jrodriguez4@coralgables.com](mailto:jrodriguez4@coralgables.com).

I am nominating \_\_\_\_\_ of the \_\_\_\_\_ Department to be Employee of The Month, because she/he exemplifies the following Values:

**Integrity, Dedication, Competency, Loyalty, Innovation and Accessibility**

**In Your Own Words please provide reason for nomination and/or examples of why employee deserves recognition. Please describe in detail (Attach separate sheet if additional space is needed):**

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Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

## INCIDENT REPORT

04-23-2026

Robert Chang

CITY ID# 9801

On my way to the car wash to clean the City vehicle, I made a left turn onto SW 42 Avenue and SW 3 Street heading toward SW 43 Avenue. I heard a blaring horn and when I looked to my left, I saw a child alone inside a parked school bus. I stopped my vehicle and asked the child if he was okay. He shook his head indicating “no” and asked me to call his mother, which I did.

I forced the bus door open so the child could exit safely. I informed his mother that I work for the City of Coral Gables and explained that her son had been left alone on the bus. She was shocked and scared to hear this. To reassure her, I let her know I would stay with him until she arrived. I gave her the location: 4301 SW 3rd Street.

I then called my supervisor, Carlos Gutierrez to explain what happened.

Supervisor Gutierrez advised me to call the Coral Gables Police, which I did. Gables Police dispatched City of Miami Police. When the officer arrived, I asked the child if he was hungry, and he said yes. I asked the officer if he needed anything else from me, and he said no.

I then went to get the child some food. I called his mother again to confirm if it was okay to buy him something to eat and to check if he had any allergies. She approved and stated he had no allergies.

When I returned with the food, the child’s mother had arrived and was crying. A sergeant was also on scene. The mother thanked me. I obtained the police case number to provide to my supervisor.

The child mentioned that he had been on the bus since 7:41 AM, and I found him at approximately 9:30 AM.