

CITY OF CORAL GABLES

LANDSCAPE BEAUTIFICATION ADVISORY BOARD

<https://zoom.us/j/83110285038>

THURSDAY, OCTOBER 12th, 2023 – 10:30 A.M.

- MEETING MINUTES -

MEMBERS	N 22	D 22	J 23	F 23	M 23	M 23	J 23	S 23	O 23	APPOINTED BY:
Carolina Estefan-Chahine	P	E	P	P	P	P	P	P	P	Mayor Lago
Anne Boynton-Trigg	P	P	P	P	P	P	P	A	P	Vice Mayor Anderson
Elizabeth Parnes	P	P	P	P	P	P	E	A	P	Commissioner Fernandez
Sara Lane Conde	-	-	-	-	-	-	-	P	A	Commissioner Castro
Nancy Leslie	P	P	P	E	P	P	P	A	P	Commissioner Menendez
Amy Dash	P	P	P	A	P	P	A	A	P	City Manager
Vacant	P	E	P	P	P	P	P	A	-	Board-As-A-Whole

P – Present
E – Excused Absence
A – Absent
(-) – No Appointment
(*) – No Meeting

STAFF:

Deena Bell-Llewellyn, Assistant PW Director, Greenspace

Sayleen Arocha, Landscape Designer, Greenspace

Pilar Wiesse, Recording Secretary, Greenspace

CALL TO ORDER:

The meeting was called to order at 10:38 a.m. The roll was taken, and a quorum was present.

MEETING MINUTES APPROVAL:

The board reviewed the June 9th, 2023, minutes. Carolina Estefan-Chahine asked to review the minutes and to add under the road at intersection of Old Cutler and Red Road item that it is requested the right lane should be extended and widened so the bottleneck will not be severe. She still has not received an update on this issue from the county. **A motion was made to “Approve the minutes of June 9th, 2023” with the changes from**

Ms. Estefan-Chahine. The motion was seconded, voted upon, and adopted unanimously.

PRESENTATIONS / DISCUSSIONS:

- **LBAB CHAIR POSITION ELECTION:** Amy Dash made a motion to nominate Anne Boynton-Trigg as a new chair for the board. The motion was seconded, voted upon, and approved unanimously.
- **STATE OF ROAD AT THE INTERSECTION OF OLD CUTLER AND RED RD.:** Ms. Estefan-Chahine said she has not received any updates since summer break. Ms. Bell said that Old Cutler Road falls under county jurisdiction. Public Works Transportation division engineers have forwarded Ms. Estefan-Chahine’s email to the county. No response yet. Discussion took place as board members would like commissioners to be aware and push issue with county representatives to do something at that site. Fire station No.3 is across from that area and should be difficult for fire trucks to get out station and avoid unkept site when heading towards Red Rd. It was suggested that Carolina contact the chair of the city’s Transportation Advisory board to get in their agenda.
- **EVENT PLANNING 2024:**
 - Farmer’s Market 2024* – Ms. Bell suggested to send an email to the coordinator of the event Norma Gavarrete to request the schedule and get on the agenda. A topic and person to do the presentation needs to be chosen. Ms. Bell suggested for a topic to talk about the swale package to let residents know what they can plant on their swale, for beautification and car parking with gravel.
 - Arbor Day 2024* – National Arbor Day is celebrated the last Friday of April of each year. Friday, April 26th will be the day for 2024. Ms. Bell suggested to think about location to plant new tree.
 - Beautification Awards 2024* – Ms. Boynton-Trigg suggested to move date for the submission of nominations to avoid holiday decorations and to take advantage of the springtime. Discussion took place to choose the best time and to have enough time for members’ submissions, taking in consideration that nominations need to be first checked for violations from code enforcement and item needs to be presented at a city commission meeting. Ms. Bell suggested to bring zone map to the next meeting for board members to pick a zone and start looking for properties. Board members will have until LBAB meeting in March, instead of January, to submit nominations.

- UPDATE ON CITY PROJECTS:

Tree planting project: Greenspace division has put a list of trees for the tree planting project. Trees are a mixture of native and flowering trees and some palm trees too. Paperwork for about one hundred new trees is in the Procurement division and is out to bid.

Coral Gables Library: Ms. Bell said that the county maintains the site and they hired their own landscape architect to draw plans for the whole restoration of the ground. CG Garden Club has been involved in the restoration of the butterfly garden, and they have reached out to continue its involvement in the butterfly garden.

ADJOURNMENT: The meeting was adjourned at 11:35am

THE NEXT MEETING WILL BE HELD ON
THURSDAY, NOVEMBER 9th, 2023, 10:30 AM