



City of Coral Gables Community Recreation SPECIAL EVENTS APPLICATION & PERMIT

PERMIT #: 2023-1018

Today's Date: 10/18/2023

1. PERMIT APPLICANT INFORMATION

Legal Name of the Permit Applicant (Company or Individual): Graziano's Gourmet in the Gables LLC

Contact Person for this Permit Application: Mario Graziano Contact Person Phone: 3057435632

Contact Person Fax: _____ Contact Person Email: mariograziano@yahoo.com

Applicant Address: 2301 Galiano Street City: Coral Gables State: FL Zip: 33134

Applicant Phone: 305-460-0001 Applicant Fax: _____ Applicant Email: _____

Is the Contact Person an Officer of the Legal Entity? YES* NO**

*If YES, attach verification from Sunbiz.org.

**If NO, go to next question

Is the Contact Person an Authorized Agent of Applicant? YES* NO

*If YES, Contact Person (Authorized Agent) must provide the city with a Limited Power of Attorney evidencing that they are authorized to execute legally binding contracts on behalf of the permit applicant.

2. EVENT INFORMATION

Name of Event: Wine and Dine Event

Event Date(s): 12/14/2023 Hours of event: 5pm-9pm

Set-Up Time: 3pm Take Down Time: 9pm

Location of event: 2301 Galiano St Is Location Reserved? Yes

A list of all staff, monitors, and volunteers assisting in this event.

Staff: Melissa Graziano, Cesar Paleaz, Carlos Mavares, Luis Flores, Karim Otero, Robert Graziano, Gisell Graziano, Leandro Graziano, Kayla Gonzalez, Nicolas Mantovani, Carolina Graziano (additional names attached)

Anticipated Attendance: 500 Admission Fees: \$70 # of years event has been in existence? 10

Previous Location(s)? _____ Past Attendance: _____

Event Description: (Provide an attachment if additional space is needed.)

Our wine and dine event is an annual event that highlights the wines, food and culture of Argentina through Graziano's brand. Provides attendees an opportunity to meet local vendors, try new items, and enjoy live music. Part of the proceeds will go to breast cancer awareness.

THIS COVER SHEET MUST BE PROVIDED WITH ALL INSURANCE DOCUMENTS

4. SPECIAL EVENTS PERMIT COVER SHEET FOR EVIDENCING INSURANCE TO THE CITY OF CORAL GABLES

Legal Name of Permit Applicant (Individual or Company): Graziano's Gourmet in the Gables LLC
Insurance is being submitted for an ongoing Special Event (check one): YES or NO
Insurance is being submitted for one Special Event permit (check one): YES or NO
Will liquor be served at the Special Event (check one): YES or NO

Without limiting PERMIT APPLICANT'S indemnification of the CITY, and during the term of this Agreement, PERMIT APPLICANT shall provide and maintain at its own expense the below described programs of insurance. Such programs and evidence of insurance shall be satisfactory to the CITY and shall be primary to and not contributing with any other insurance or self-insurance program maintained by the CITY. Certificates or other evidence of coverage shall be delivered via email, fax or US mail to;

Such certificates or other evidence of coverage shall be delivered prior to commencing performance under this Permit, and shall contain the express condition that the CITY is to be given written notice of at least thirty (30) days in advance of any cancellation, non-renewal or material change of any insurance policy.

Certificate Holder should read:
City of Coral Gables
Insurance Compliance
P.O. Box 100085 - CE
Duluth, GA 30096
Email address: cityofcoralgables@ebix.com

5. INSURANCE REQUIREMENTS FOR COMPANIES

Companies are required to evidence the following insurance to the city:

<i>Insurance Coverage Type</i>	<i>Limit of Liability Required</i>	
Commercial General Liability	Each Occurrence \$1,000,000	Aggregate \$2,000,000
Liquor Liability (required if liquor is served)	Each Occurrence \$1,000,000	Aggregate \$2,000,000

- All insurance policies evidenced to the city shall name the City of Coral Gables as an Additional Insured on a Primary and Non-contributory basis.
- All insurance policies evidenced to the city shall contain A Waiver of Subrogation Endorsement in favor of the City of Coral Gables.
- All insurance companies providing coverage must have an A.M. Best rating of at least (A-/VI) or an equivalent rating given by a recognized rating agency.

Companies evidencing insurance must provide the following documents to the city:

1. This Cover Sheet with all of the questions above answered.
2. A Certificate of Liability Insurance naming the City of Coral Gables as an additional insured on a primary and non-contributory basis including a Waiver of Subrogation in favor of the city.
3. A copy of the Endorsements evidencing that Additional Insured status has been provided to the city and that this coverage has been provided on a primary and non-contributory Basis.
4. A copy of the all Waiver of Subrogation Endorsements for each line of coverage required.

6. INSURANCE REQUIREMENTS FOR INDIVIDUALS

Individuals are required to evidence the following insurance to the city:

<i>Insurance Coverage Type</i>	<i>Limit of Liability Required</i>
Personal Liability Insurance (including host liquor liability coverage if liquor is served)	Each Occurrence \$300,000

Individuals evidencing insurance must provide the following documents to the city:

1. This Cover Sheet with all of the questions above answered.
2. A Certificate of Liability Insurance naming the City of Coral Gables as an additional insured.

7. IF APPLICANT DOES NOT HAVE INSURANCE

Alternatively, Companies & Individuals may obtain liability insurance through a TULIP (Tenant User Liability Insurance Program) established by the city at www.ebi-ins.com/tulip.

The City of Coral Gables reserves the right to require additional types of insurance coverage or higher limits of liability for any event. This determination will be made by the Risk Management Division.

9. CLOSURE OF STREETS OR CITY RIGHT-OF-WAY

CITY STREETS

Does this event propose closure or use of any street(s)?

YES NO

If yes, please fill in information below:

Street name: Galiano St

From/To: Giralda ave/ Aragon Ave

Date(s): 12/14/2023

Time(s): 3pm-11pm

CITY SIDEWALKS

Does this event propose closure or use of any sidewalks?

YES NO

If yes, please fill in information below:

Sidewalk Location: Galiano St

From/To: Giralda ave/ Aragon Ave

Date(s): 12/14/2023

Time(s): 3pm-11pm

CITY ALLEYS

Does this event propose closure or use of any alleys?

YES NO

If yes, please fill in information below:

Alley Location: _____

From/To: _____

Date(s): _____

Time(s): _____

PUBLIC PARKING LOT

Does this event propose closure or use of any parking lot?

YES NO

If yes, please fill in information below:

Parking Lot Location: _____

From/To: _____

Date(s): _____

Time(s): _____

CITY RIGHT-OF-WAY

Does this event propose closure or use of any city right-of-way? If yes, please fill in information below:

YES NO

Right-of-way location: _____

From/To: _____

Date(s): _____

Time(s): _____

PARADE ROUTE

Does this event propose closure or use of any street(s)? (Contact parking at parking@coralgables.com) YES NO

If yes, please fill in information below:

Parade Route: _____

From/To: _____

Date(s): _____

Time(s): _____

If you checked yes to any of the above, a site plan showing all of the above requests must be provided and a street closure permit may be needed.

Please contact specialevents@coralgables.com for more information.

SCHEDULE OF FEES, REFUNDABLE PERFORMANCE DEPOSIT AND EXCEPTIONS (PART 1 OF 2)

A. The schedule of fees, refundable performance deposit and exemptions for special events shall be as follows:

SPECIAL EVENT FEE STRUCTURE				
Event Type	Base Fee			
	<i>(Does not include Additional fees as described further below)</i>			
	1 Day	2 Day	3 Day	4 Day
NON-PROFIT/GOVERNMENT ORGANIZED EVENT				
Event of up to 500 persons/day	\$315	\$475	\$575	\$735
Event between 500 - 1,000 persons/day	\$420	\$735	\$1,000	\$1,200
Event of more than 1,000 persons/day	\$525	\$945	\$1,200	\$1,575
FOR-PROFIT EVENT				
Event of up to 500 persons/day	\$630	\$1,050	\$1,365	\$1,575
Event between 500 - 1,000 persons/day	\$840	\$1,470	\$1,890	\$2,205
Event between 500 - 1,000 persons/day	\$1,050	\$1,890	\$2,520	\$2,940

* All applications must be received 30 days in advance of date or a 25% additional fee will be applied.

- B. The city may waive one or more of the enumerated charges for nonprofit organizations based upon experience with previous events, size, duration, location, nature of the event and the likelihood of un-removed litter or damage to property. In the event that the nonprofit organization demonstrates that it has contracted for clean-up activities with a city-approved group, the refundable performance deposit shall be waived by a special event representative.
- C. Neighborhood or block parties shall be exempt from the provisions of this article so long as no commercial activity is conducted, no admission fee is charged, and members of the general public are not allowed access. Provided, however, that individuals or organizations should notify the City Manager's Office when a neighborhood party is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event.
- D. The closing fee set forth in this article shall be construed as being in addition to other fees or charges imposed for labor, materials, police or fire protection services, or any other charges for city services incidental to the assembly or street closing and other fees shall still be levied and collected in addition to the closing fee herein provided.
- E. Political or public issue events shall be exempt from the provisions of this Section. Individuals or organizations planning such an event shall notify the City Manager's Office when a political or public issue event is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event and the name or names of persons in charge.
- F. Funeral processions shall be exempt from the terms of this article.
- G. ADA Notice: The city welcomes individuals with disabilities. To request a modification to a policy, practice or procedure or to request an auxiliary aide or service (such as a sign language interpreter) in order to participate in a city program, activity or event (all events not organized by the city are the responsibility of the event organizer to provide all necessary requirements), please contact the City's ADA Coordinator Raquel Elejabarrieta or the Director of the sponsoring department at least seven (7) days in advance where circumstances permit. ADA Coordinator Raquel Elejabarrieta may be reached by email: ada@coralgables.com, or by telephone: 305-722-8686 (voice) or 305-442-1600 (TTY/TDD).
- H. All Expanded Polystyrene (Styrofoam) containers is prohibited. Special events permittees and their subcontractors are prohibited from selling, using or providing for drinks in, or offering the use of, expanded polystyrene articles. Upon warning, the permittee or subcontractor must discontinue use. Failure to do so within a reasonable amount of time may lead to the discontinuation of the service, sale or participation in the event. Violations may also lead to the imposition of fines, the revocation of the permit, the placement of conditions on future special events permits or the denial of future special events permits. (Sec. 62-230, City of Coral Gables Code)

EXPANDED POLYSTYRENE OR STYROFOAM CLAUSE:

Special events permittees and their subcontractors are prohibited from selling, using or providing food/drinks in, or offering the use of, expanded polystyrene articles. Upon warning, the permittee or subcontractor must discontinue use. Failure to do so within a reasonable amount of time may lead to the discontinuation of the service, sale or participation in the event. Violations may also lead to the imposition of fines, the revocation of the permit, the placement of conditions on future special events permits or the denial of future special events permits. (Sec. 62-262, City of Coral Gables Code)

PLASTIC BAGS CLAUSE:

Special event permittees and their subcontractors shall not provide items in single-use carry out plastic bags during special events as a condition of approval. Upon warning, the special event permittee must cease providing the single-use carry out plastic bags immediately. If the special events permittee does not do so he or she may be forced to discontinue the service, sale or participation in the special event. This prohibition shall not apply to Exempt Bags in 34-191(e) or other types of single-use plastic bags used, provided or given out by individuals who are special events permittees for the purpose of hosting a small private event (100 people or less) (e.g. birthday party, family reunion). Acceptable alternatives include: reusable bags with handles designed for multiple reuse and made of durable material (does not include thicker plastic film bags); recyclable paper bags with a minimum average of forty percent (40%) post-consumer recycled materials; Compostable carry out bag means a bag that conforms to the current ASTM D6400 and is certified and labeled as meeting the ASTM D6400 standard specification by a recognized verification entity. A violation of this section shall constitute a city code violation and may result in the revocation of the special events permit and fines and may be grounds for the placement of conditions on or for denial of a future special events permit.

For more information please visit www.coralgables.com/plasticbags. (Sec. 62-263, City of Coral Gables Code)

PLASTIC STRAWS CLAUSE:

Special event permittees and their subcontractors shall not sell, use, or provide a beverage with a single-use plastic beverage straws or single-use plastic stirrers in city facilities/property.

Exceptions:

1. The requirements of this section shall not restrict a city contractor from providing a beverage with, or offering the use of, a single-use plastic beverage straw or single-use plastic stirrer upon request by or for an individual with a disability or medical condition that necessitates the use of a single-use plastic beverage straw or single use plastic stirrer. Such request does not require disclosure of the individual's disability.
2. This prohibition shall not apply to single-use plastic beverage straws or single-use plastic stirrers used, provided, or given out by individuals who are special events permittees for the purpose of hosting a small private event (100 people or less) (e.g. birthday party, family reunion).
3. This prohibition shall not apply to pre-packaged drinks where plastic straws have been attached to or sealed with beverages prior to receipt by a city contractor.

Penalties

1. Upon warning, the special event permittee must stop use of single-use plastic beverage straws or single-use plastic stirrers or replace them with a non-single-use plastic alternative as soon as practicable. If the special events permittee does not do so within a reasonable amount of time, he/she may be forced to discontinue the service, sale or participation in the event.
2. A violation of this section shall constitute a city code violation and may result in the revocation of the special events permit and fines and may be grounds for the placement of conditions on or for denial of a future special events permit.



SINGLE USE PLASTIC BAGS/STRAWS/EXPANDED POLYSTYRENE ORDINANCES

#PlasticFreeCG

The City of Coral Gables is a leader in sustainability efforts. The goal of these ordinances (Chapter 62 - Article VII, and Chapter 2 - Article VIII) is to eliminate **single-use plastic bags/straws/stirrers and expanded polystyrene (Styrofoam)** and replace them with more environmentally friendly alternatives in order to reduce waste, litter, and pollutants from ending up in landfills on streets, parks, public spaces and in waterways.

Who Do These Ordinances Apply To?

- City Facilities, including buildings, parks, city golf courses, or any other city-owned property
- City vendors, contractors, concessionaires, and/or operators
- Special event permittees and their subcontractors which include any person/entity issued a special event permit by the city for a special event on city property, in a city facility or in the city's right-of-way

Exceptions

- Special events of 100 people or less (such as a birthday party or family reunion)
- Not-for-profit corporations, school district, and county/state/federal governmental entities
- ADA requests
- Pre-packaged food items and/or items used to store meat, pork, seafood or poultry
- Exempt bags: produce bags, prescription medicine bags, dry cleaning bags, door hanger bags, newspaper bags, garbage bags, pet waste bags, yard waste bags, and bags brought in by the customer

Sustainable Alternatives

- Reusable (designed for long-term use: cloth, glass, metal, etc.) bags, bottles, cups, and mugs
- Compostable bags (must meet ASTM D6400 standards or equivalent)
- Paper bags and cups (made from at least 40% post-consumer recycled material)
- Metal, bamboo, paper, and sugar cane straws/stirrers

Enforcement/Penalties

- Compliance with ordinances is a special event permit condition of approval.
- Enforcement begins immediately. If violation is found, permittee will be asked to cease use.
- Failure to do so will subject permittee to revocation of the Special Event Permit.
- For city contractors, a violation is deemed a default under the contract.

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CITY OF CORAL GABLES

COMMUNITY RECREATION

Special Events Accessibility Checklist



The City of Coral Gables strives to ensure that special events that take place in the city's parks or buildings are accessible to individuals with disabilities. It is the Permit Applicant's responsibility to comply with all federal, state, and local accessibility requirements, including the Americans with Disabilities Act (ADA), based on the scale and type of special event.

The following checklist is intended to be a planning guideline for the Permit Application, but may not be inclusive of all federal, state, and local accessibility requirements. Upon request, the City's ADA Coordinator is available to assist the Permit Applicant with questions concerning accessibility or reasonable accommodations: ADA Coordinator (E-mail: ada@coralgables.com, Telephone voice: 305-722-8686; TTY/TDD: 305-442-1600).

I. PHYSICAL ACCOMMODATIONS

Parking

- The event cannot block access to public parking spaces designated for individuals with a disabled parking permit.
- If parking is provided for an event, accessible parking should be provided (at least 1 accessible space for every 25 parking spaces).
- Accessible parking spaces should be available near the accessible entrance(s) to the event.
- If no parking is provided for an event, an accessible passenger loading and unloading zone should be provided near the event's accessible entrance and marked as such.

Entrances

- The main entrance to the special event should be accessible. Accessible entrances are entrances that do not require the use of stairs and do not have elevation changes of more than ¼ inch vertical or ½ inch beveled.
- Accessible entrances should have readily identifiable accessible routes to accessible restrooms and accessible seating/viewing areas.
- Signs directing attendees to accessible entrances must be provided.
- **Recommended:** Provide an early entry time and an alternative entrance line for individuals with disabilities to decrease the amount of time spent in line.

Routes and Paths of Travel

- Accessible paths should be at least 36 inches wide with no protruding objects.

- **Dimensions of an accessible table:** 30" x 48" clear floor space, 27" bottom knee clearance, 17" horizontal projection, and surface height of 28"-34" from the finished floor.

Seating/Viewing Areas

- Accessible seating/viewing areas should be provided for presentations or performances (such as concerts or parades) and allow for at least one companion to accompany the person(s) with disability.
- Identify accessible and companion seating/viewing areas using the international symbol for accessibility.
- Accessible and companion seating/viewing areas should have accessible routes from accessible entrances and to accessible restrooms. Identify accessible routes with the international symbol for accessibility, including directional arrows.
- The accessible seating area should be located to provide a clear and unobstructed line of sight for the performance/presentation.

II. COMMUNICATIONS

Designation of Event Accessibility Coordinator

- Each special event must designate at least one (1) person as the "Accessibility Coordinator," who is responsible for overseeing the accessibility of the event, handling requests from the public for reasonable accommodations related to the event (including the registration process), and ensuring that staff and volunteers are knowledgeable about the event's accessible features and of who to contact if an accommodation request is made on the day of the event.

Websites and Written Material

- Provide notice on how to request an accommodation on event websites and in registration/information/promotional materials:
 - *Sample notice language:*
"Accessibility Notice: The [Name of event] welcomes individuals with disabilities. To request assistance in registering for this event or to request an accommodation to participate in this event, please contact [Name of Accessibility Coordinator, email, telephone] at least [Number] days in advance of the event."
- If a map or visual representation of the event layout or activities is provided on a website or in printed materials, show the location of accessible routes, accessible restrooms, accessible seating/viewing areas, accessible parking or passenger loading/unloading zones, and the locations of the nearest public transportation stops.

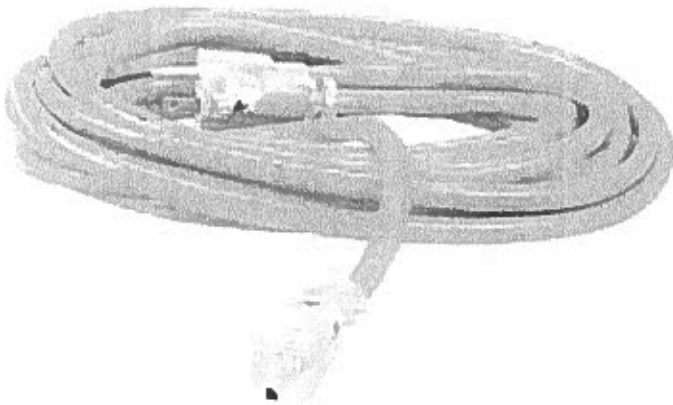
Registration

- Event personnel should be prepared to assist an individual with disability in registering to participate in the event. For example, if all registration is on-line, but a blind or visually impaired individual is unable to use the event's website, the event personnel should assist the individual to register using an alternative format.

Special Events Electrical Extension Cord Requirements

Captions below are for reference only

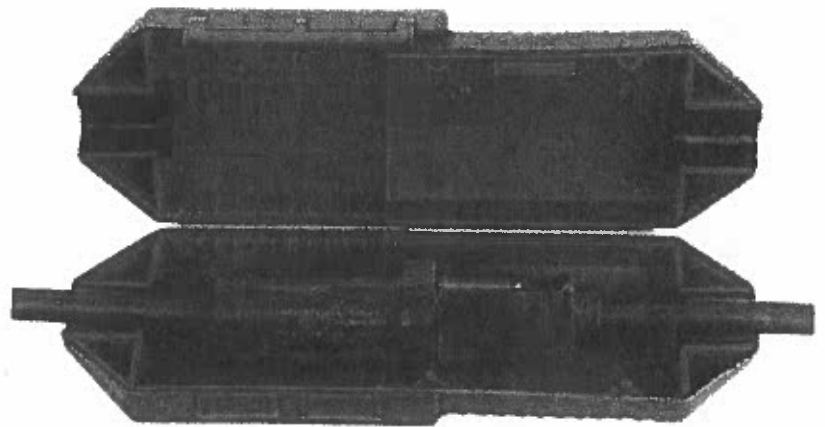
Heavy Duty Extension Cord UL/C-UL Listed
MIN CONDUCTOR GAUGE 12/3
125V



Outdoor/Indoor UL/C-UL Listed
GFCI Extension Cord - 12/3 SJTW
Heavy Duty Yellow Pigtail Extension Cable



Floor Cord Cover
Heavy Duty Cable Protector



Protective Safety Cover
Water-Resistant Indoor Outdoor

INDEMNIFICATION

For and in consideration of the City of Coral Gables consent to allow the Applicant to hold a Special Event, Parade or Public Assembly (as defined by City Ordinance) within the limits of the City of Coral Gables, the Applicant agrees as follows:

The Permit Applicant jointly and severally, hereby hold harmless, indemnify and defend the City of Coral Gables, its representatives, officers, agents, affiliates, employees, the administration and elected and appointed officials from and against all liability, suits, actions, claims, costs, expenses or demands (including, without limitation, suits, actions, claims, costs, expenses or demands resulting from death, personal injury and property damage) or expenses of every kind and character, including reasonable attorney's fees, costs and appeals, arising or resulting in whole or in part, as a result of any tort, intentional action, negligent acts or omissions on the part of the Permit Applicant or any of the participants of the Event outlined in this application. This indemnification provision shall survive the termination of this contract and shall be in full force and effect beyond the term or termination of this contract, however, terminated. This indemnification provision includes claims made by the entitlement, if any, to immunity under section 440.11, Florida Statutes. Nothing contained herein shall be construed as a waiver of any immunity or limitation of liability the city may have under the doctrine of sovereign immunity of section §768.28, Florida Statutes.

[Handwritten Signature]

Signature of Authorized Agent or Applicant

10/19/23
Date

Mano Graziano

Owner

Print Name

Title

2301 Galiano Street

Coral Gables, FL

3057425632

Address

City/State/Zip Code

Phone

Subscribed and sworn to before me, this 19 day of October 2023.

[Handwritten Signature]

Notary Public State of Florida **NICOLAS MANOVANI**



Notary Public
State of Florida
Comm# HH270974
Expires 9/25/2026

Approval Signatures Required:

[Handwritten Signature]

Print Name: Concepcion
Community Recreation Director

[Handwritten Signature]

Print Name: Carlos Lopez
Fire Chief

[Handwritten Signature]

Print Name: JOHN BRUBOLI 2
Police Major/Chief

[Handwritten Signature]

Print Name: Terr Sheppard
Code Enforcement Director

Code Enforcement is needed!

Application, refundable performance deposit(s), comprehensive site plans, event publications, flyers, and insurance must accompany this application and must be submitted to:

Special Projects Coordinator
Parks and Recreation Division/Special Events
405 University Drive, Coral Gables, FL 33134
E-mail: specialevents@coralgables.com

Graziano's Food and Wine Festival Staff List:

Alfonso, Barbara
Ascanio, Antonia E.
Azuaje Sevilla Maria P.
Baltazar Maria D. L. A.
Bermudez, Diego L.
Botello, Jose M.
Carrero, Marisol
Cesin, Elena
Collazo Mirel
Correa, Daniel D.
Cuadrado, Adriana
Espino, Dayron
Espino, Ulises
Fernandez, Arisleny
Ferran, Maria C.
Flores, Luis
Funes, Jose A.
Garcia, April
Garcia, Paloma
Gil Perera, Melissa
Gomez, Jose
Gonzalez, Walter
Gort Marin, Jeidy
Hernandez Bosque, Yudeisi
Jimenez, Martha
Lago, Yudeisi
Lainez, Yesica
Libreros Jaramillo, Alejandra M.
Lopez, Jessica D.
Lopez, Laura
Lopez, Yanet
Maldonado, Lilian W
Marante, Dayana M.
Moradel, Dinia A.
Otero, Karim
Pacheco, Jose H.
Pelaez, Cesar L.
Perera Fresno, Ana Lidia
Perez, Luis A.
Perez, Rodolfo
Perez, Yaima
Pino, Elaine
Porras, David A.
Retamal, Cristina

Rincones, Adriana P.
Rivera, Martha
Rodriguez Rodriguez, Fernando E.
Rodriguez, Carlos
Rodriguez, Yasmanly
Rojas, Omar
Ruiz, Doris K
Salgado, Adriana R.
Salgado,
Tamayo Reyes, Edelvis
Torres, Maritza B.
Mavares, Carlos
Wong, Juan

Graziano's Food and Wine Festival Vendor List:

- **Alcohol:**
 - **Prison Pals Brewing**
 - **Graziano's Imports and Exports**
 - **Zuccardi Wines**
 - **Signature Wines**
 - **Republic National Wines**
 - **Winebow**
- **Food:**
 - **Primeline Distributors**
 - **Graziano's Restaurant**
 - **Flora Foods**

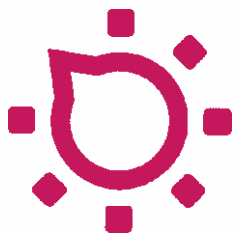
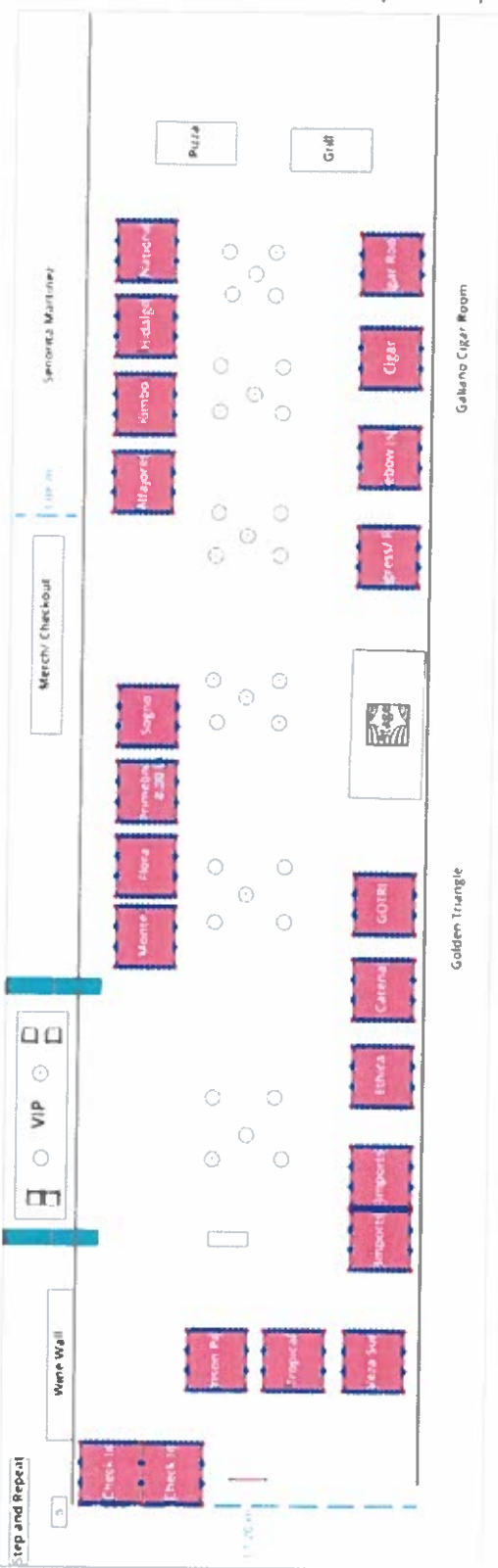
GRAZIANO'S

MELISSA GRAZIANO

Food and Wine Festival Staff



5 Meters



CVent

