

**CITY OF CORAL GABLES
 CULTURAL DEVELOPMENT BOARD MEETING
 & CULTUURAL DEVELOPMENT GRANT REVIEW & SCORING MEETING
 Monday, June 3, 2024, 8:00 a.m.
 Historical Resources & Cultural Arts Department
 Hybrid Meeting & Virtual via Zoom**

MEMBERS	M	J	J	A	S	O	N	D	J	F	M	A	M	J	APPOINTED BY:
	23	23	23	23	23	23	23	23	24	24	24	24	24	24	
Leslie Pantin Chairperson	P	P	P	-	P	P	P	P	P	P	P	E	P	P	Mayor Vince Lago
Frank Rodriguez	P	P	P	-	E	P	A	P	A	P	P	P	P	P	Vice-Mayor Rhonda Anderson
Ray Corral	P	P	P	-	P	P	A	P	P	P	P	P	P	P	Commissioner Melissa Castro
Maria Alicia Asrani*			E	-	E	A	P	A	A	P	^	^	^	^	Commissioner Ariel Fernandez
Amanda Requena*											P	P	P	P	Commissioner Ariel Fernandez
Jose Valdes-Fauli Vice Chair	E	P	P	-	P	P	P	P	P	E	P	P	P	P	Commissioner Kirk R. Menendez
Geannina Burgos	P	P	E	-	P	P	P	P	P	P	P	P	E	A	Board Appointee
Eric Fliss*					P	P	P	P	E	P	P	P	P	P	City Manager Amos Rojas Jr.

LEGEND: A = Absent; P = Present; V = Virtual; E = Excused; * = New Member; ^= Resigned Member;
 - = No Meeting + = Special Meeting

STAFF:

Anna Pernas, Historical Resources and Cultural Arts Director
 Catherine Cathers, Arts and Culture Specialist
 Desiree Ligouri, Senior Administrative Analyst
 Yvelisse Bonilla, Administrative Assistant

MEETING RECORD / MINUTES PREPARATION: Yvelisse Bonilla, Administrative Assistant and
 Catherine Cathers, Historical Resources and Cultural Arts

A. CALL TO ORDER

Chair Pantin called the Cultural Development Board (CDB) meeting to order at 8:05 AM.

B. ROLL CALL

Board members in attendance: Mr. Fliss, Mr. Pantin, Mr. Rodriguez, Mr. Valdez-Fauli, Mr. Corral, and Ms. Requena.

C. APPROVAL OF THE MINUTES:

A motion was made by Mr. Valdes-Fauli, seconded by Mr. Rodriguez, to approve the meeting minutes for May 14, 2024, as amended, which passed unanimously.

D. NEW BUSINESS:

None.

E. OLD BUSINESS:

None.

F. ART IN PUBLIC PLACES UPDATES:

F.-1. ART IN PUBLIC PLACES UPDATES

A list of active Art in Public Places projects was reviewed by the Board. Staff provided the following updates:

- *Eternal Vigilance* Police & Fire Memorial – Adjustments are being made to enhance the flame element and the Artist team will be inpainting the letters of the quote to make it more legible.
- Commemorative Artwork – The recommended Artist, Morel Doucet, is continuing to revise his proposal and engage with the community.

G. CITY COMMISSION ITEMS:

None

H. DISCUSSION ITEMS:

There were no further discussion items.

I. ITEMS FROM THE SECRETARY:

The Board temporarily adjourned at 8:23 a.m. prior to the FY2024-2025 Cultural Grant Application Review and Scoring portion of the meeting.

J. CULTURAL GRANTS

J.-1. FY2024-2025 CULTURAL GRANT APPLICATIONS – REVIEW & SCORING

Chair Pantin called the FY2024-2025 Cultural Grant Review & Scoring meeting to order at 8:32 a.m. and welcomed guests and cultural grant applicants participating via Zoom.

Ms. Cathers stated that the purpose of the meeting is for the Board to discuss each Cultural Grant application and make a final recommendation on the scoring and method of fund distribution that will move forward to the City Commission.

On behalf of the city, Ms. Cathers thanked the Board for their time and the attention given to thoroughly review each grant application. It was noted that the Cultural Development Board is made

up of volunteer appointees who are residents of Coral Gables and are great supporters of the arts. Board members were introduced, and the City Clerk's office and IT were thanked for their support. Cultural grant applicants were thanked for attending and for choosing Coral Gables as a place to present the arts.

Applicants were reminded that funding is not guaranteed until the city budget is approved by October 1, 2024, and that the calculations used in the meeting will reflect a recommended funding estimate of \$228,335.00 based on the absence of a funding increase since 2019.

The following additional comments and directions were provided to attendees:

- All meeting attendees on Zoom will be muted.
- Please edit participant name with the organization listed first, followed by the name. This is important for easily identifying the organization if a Board member has a question.
- Technical questions for staff may be entered in the chat box.
- In keeping with the grant review and scoring process, questions regarding an application itself, Board member comments, and scores, will not be addressed.
- Board members have read all grant applications and submitted scores prior to the meeting.
- Each applicant organization's name will be read out loud prior to discussion.
- A first and second reader has been assigned to give a brief overview of the grant request and offer initial comments. All Board members are welcome to follow up with additional remarks and engage in discussion.
- If a Board member has a question, a request will be made for the organization's representative to unmute.
- After discussion, Board members will be asked for any changes to their scores and will read their final overall score out loud.
- Once scores are verified, the highest and lowest scores are dropped prior to calculating the final average score of the Board for each application, which will be read out loud.
- After all scores are submitted, scores will be verified and viewed in relationship to each other on a spreadsheet, which may be viewed on the shared screen.
- The Board will be asked to make a motion accepting the scores as presented.
- The Board will then discuss how the proposed funding will be distributed and make a recommending motion for the City Commission to consider.

Mr. Valdes-Fauli recused himself for conflicts as noted and left the meeting during discussion of the Coral Gables Museum application (Board Chair).

A multiplier and percentage formula were used to adjust proposed funding recommendations proportionately and for the purpose of discussion. (It was previously noted that bonus points were added to final scores).

The Coral Gables Museum receives funding through a separate budget line item and was therefore removed from calculations used to determine potential funding for the remaining forty (40) applicants.

The Board took a short break after submitting all scores.

The Board was advised that they could make a motion to accept or revise the scores and propose a method of calculation. After a brief discussion, and minimal score adjustments, the following motion was made:

Mr. Rodriguez made a motion to accept the Board's FY2024-2025 Cultural Grant application scores as presented. Mr. Fliss seconded the motion, which passed unanimously.

After thoughtful deliberation and discussion, the following motion was made regarding the distribution of available funds:

Mr. Fliss made a motion recommending Cultural Grant funding allocations equally distributed based on the use of a modified multiplier taking into consideration the scores and requested amounts with a higher percentage provided to the Coral Gables Core organizations. Mr. Rodriguez seconded the motion, which passed unanimously.

Mr. Fliss made a motion recommending the balance resulting from the calculation be distributed Coral Gables Congregational Church, which had the highest overall (merit) score. Mr. Rodriguez seconded the motion.

The application scoring results, and funding scenarios are included as Exhibit A attached to these minutes.

ADJOURNMENT:

There being no further business, the Cultural Development Board meeting adjourned at 12:42 pm.

Respectfully submitted,

Catherine J. Cathers
Arts & Culture Specialist