

CITY OF CORAL GABLES

LANDSCAPE BEAUTIFICATION ADVISORY BOARD

<https://zoom.us/j/83110285038>

THURSDAY, MARCH 14, 2024 – 10:30 A.M.

- MEETING MINUTES -

MEMBERS	F 23	M 23	M 23	J 23	S 23	O 23	N 23	D 23	J 24	F 24	M 24	APPOINTED BY:
Carolina Estefan-Chahine	P	P	P	P	P	P	P	P	P	P	P	Mayor Lago
Anne Boynton-Trigg	P	P	P	P	E	P	P	P	P	P	P	Vice Mayor Anderson
Elizabeth Parnes	P	P	P	E	E	P	P	P	P	P	E	Commissioner Fernandez
Sara Lane Conde	-	-	-	-	P	E	P	P	P	P	P	Commissioner Castro
Nancy Leslie	E	P	P	P	E	P	P	P	P	P	P	Commissioner Menendez
Amy Dash	A	P	P	A	E	P	P	P	P	E	P	City Manager
Kurt Schubert	P	P	P	P	A	-	-	-	-	P	P	Board-As-A-Whole

P – Present
E – Excused Absence
A – Absent
(-) – No Appointment
(*) – No Meeting

STAFF:

Deena Bell-Llewellyn, Assistant PW Director, Greenspace
 Sayleen Arocha-Quian, Landscape Designer, Greenspace
 Pilar Wiese, Recording Secretary, Greenspace

CALL TO ORDER:

The meeting was called to order at 10:32 a.m. The roll was taken, and a quorum was present.

MEETING MINUTES APPROVAL:

The board reviewed the February 9th, 2024, minutes. **A motion was made to “Approve the minutes of February 9th, 2024” The motion was seconded, voted upon, and adopted unanimously.**

PRESENTATIONS / DISCUSSIONS:

- **EVENT PLANNING 2024:**

Arbor Day 2024 – Board members revised draft program and added required information. It will be sent out as an invitation to city officials. Ms. Bell-Llewellyn informed board members that a wonderful Baobab tree had been secured. The tree is being repruned and getting ready for planting. She will ask surveyors of the city to mark the utilities to stake the tree at the intersection of Riviera and University Dr., south of the Youth Center. Ms. Boynton-Trigg suggested involving the library and the youth center. Ms. Bell will contact the Communications and Public Affairs office to publicize the event and invite the media through their office. The Economic Development department will be contacted for the librarian's contact information to invite children to the event. Ms. Estefan-Chahine was asked to be the speaker and talk about the baobab tree. Ms. Conde volunteered to help Ms. Boynton-Trigg with the planning of the event. Ms. Bell will send the special event application to Community Recreation to get the permit for the event. Greenspace Management staff will provide and arrange tents, tables, and chairs at the site. Ms. Leslie asked about having a plaque for the tree. Ms. Bell said that for last year's plaque, she got special permission from the city manager's office because tree was in Merrick Park, in front of City Hall. A plaque in the public right of way will need to go through a permit process with Public Works department.

Beautification Awards 2024 – New deadline for the submission of Beautification Awards nominations is May 9th, 2024. Each board member should provide addresses and photographs of their 5 nominations. Zones have been assigned as follows: Liz Parnes (Zone 1). Nancy Leslie (Zone 2). Sara Lane Conde (Zone 3 & 4). Carolina Estefan-Chahine (Zone 5). Amy Dash (Zone 6a-north), and Anne Boynton-Trigg and Kirk Schubert (Zone 6b-south).

- **STATE OF ROAD AT THE INTERSECTION OF OLD CUTLER AND RED RD.:** Ms. Bell said that she has forwarded the approved letter to the liaison of the Transportation Advisory board to be sent to the county; she has not heard from the county yet. She will follow up with the TAB liaison.

- **UPDATE ON CITY PROJECTS:**

Tree Succession 2023: Ms. Bell said that the Tree Succession project is underway. The city is planting over 111 trees; planting should be done within a month. Greenspace Management is monitoring and inspecting the work. She said that the

city commission allocates \$200,000 per year to replace trees citywide. Tree Succession 2024 paperwork is ready to go out to bid through procurement division.

Coral Gables Library: Ms. Bell said that the county has hired their own landscape architect to finalize the landscape master plan of the full site. The Coral Gables Garden Club is very interested in getting a copy of the plan because they are going to restore the butterfly garden on the southwest corner of the site.

Other Projects: Ms. Bell said she there are several small landscape projects currently underway like some pump stations relandscape, but a big one is the US 1 median; the goal is to have the plans on place before October and send it to bid, to relandscape all ground covers, from Douglas to Red Road.

ADJOURNMENT: The meeting was adjourned at 11:32am

THE NEXT MEETING WILL BE HELD ON
THURSDAY, APRIL 11, 2024, 10:30 AM