

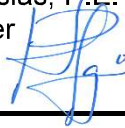
**CITY OF CORAL GABLES**

**-MEMORANDUM-**

**TO:** Honorable Mayor, Vice-Mayor,  
and members of the City Commission

**Date:** January 25, 2023

**FROM:** Peter J. Iglesias, P.E.  
City Manager



**SUBJECT:** Award Recommendation  
IFB 2022-024 Black Olive Tree  
Injection Treatment Services

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At the next available City Commission Meeting, an award recommendation for IFB 2022-024 Black Olive Tree Injection Treatment Services will be included on the agenda. This memorandum serves to notify you that in accordance with Section 2-763 of the City Code entitled "Contract Award", my recommendation for award of the subject IFB is as follows:

- 1) Accept the Chief Procurement Officer's recommendation to award The Davey Tree Expert Company, the lowest responsive and responsible bidder, for Black Olive Tree Injection Treatment Services
- 2) Execute a three (3) year term contract with The Davey Tree Expert Company, in the estimated annual amount of \$59,000.00.
- 3) Reaffirm the city's right to pursue alternative courses of action.

Three (3) bids were received on December 20, 2022, in response to the IFB: The F.A. Bartlett Tree Expert Company, Superior Landscape & Lawn Service, Inc., and The Davey Tree Expert Company.

The responses were reviewed by the Procurement Division to determine responsiveness to the requirements of the IFB. Once this step was completed, Public Works Landscaping Division conducted an evaluation of the lowest response. The Procurement Division finalized its' due diligence process and confirmed that The Davey Tree Expert Company, is both responsive to the requirements of the IFB and a responsible firm. See attached Tabulation of Bids received.

A more detailed description of the IFB, response, and evaluation results will be provided to you as part of the Agenda package.

Please contact me should you have any questions.

Copy:

Cristina M. Suarez, City Attorney

Billy Y. Urquia, City Clerk

Alberto Parjus, Assistant City Manager

Hermes Diaz, Public Works Director

Deena Bell-Llewelyn, Assistant Director Public Works for Landscape Services

Diana M. Gomez, Finance Director

Celeste S. Walker-Harmon, Assistant Finance Director for Procurement