



*City of Coral Gables
Construction Regulation Board
Annual Report for 2020 -2021*

Board Members:

Luis Arevalo
Anthony Bello
Andres Correa
Jill Daley
Sean Mc Grover
Hilda Miller
Felix Pardo
Ignacio Permuy

Secretary:

Virginia Goizueta

Approved by the
Construction Regulation Board by
and on:

A handwritten signature in blue ink, appearing to read "Arzum", written over a horizontal line.

The annual report of the Construction Regulation Board for the year 2020-2021 must set forth the following information.

- Whether the Board is serving the purpose for which it was created.

The Board is serving the purpose for which it was created.

- A list of the Board's major accomplishments:

Months	# of Meetings	# of Items	Matters Addressed	Action
October	0	0	No meeting	No meeting
November	0	0	No meeting	No meeting
December	0	0	No meeting	No meeting
January	1	8	Adoption of hybrid meeting rules, Approval of Minutes, Building Recertification	Hybrid meeting rules adopted, Minutes Approved, Recertification Extensions Issued, Daily Fines Issued for Non-compliance
February	1	7	Approval of Minutes, Building Recertification	Minutes Approved, Recertification Extensions Issued, Daily Fines Issued for Non-compliance
March	0	0	No meeting	No meeting
April	1	3	Approval of Minutes, Building Recertification	Minutes Approved, Recertification Extensions Issued, Daily Fines Issued for Non-compliance
May	1	3	Approval of Minutes, Building Recertification	Minutes Approved, Recertification Extensions Issued, Daily Fines Issued for Non-compliance
June	0	0	No Meeting	No meeting
July	1	0	Presentation regarding Building Recertification	No actions taken
August	1	10	Approval of Minutes, Building Recertification	Minutes Approved, Recertification Extensions Issued, Daily Fines Issued for Non-compliance
September	1	13	Approval of Minutes, Building Recertification,	Minutes Approved, Recertification Extensions Issued, Daily Fines Issued for Non-compliance

- Provided an avenue for the City to obtain compliance on structures deemed "dangerous or unsafe."
- Brings into compliance the structures which are delinquent in building recertifications.
- Continues to meet throughout the year.
- Brings contractors into compliance of open permits.
- Provides resolutions between owner and contractor disputes.

3. Whether the Ordinance creating the Board should be amended to better enable the Board to serve the purpose for which it was created.

The ordinance is adequate for its intended use.

4. Whether the Board's membership should be modified.

The membership requirements are adequate for its intended use.

5. The cost, both direct and indirect, of maintaining the committee.

COST OF MAINTAINING THE BOARD

STAFF COST	PROFESSIONAL SERVICES (Court Reporting, Secretarial Services, outside council)	ADVERTISING COST
\$ 58,252.80	\$ 1,800	N/A
Total \$ 60,052.80		

6. A report on authorized fund raising, bank accounts and grant applications and approvals.

The Construction Regulation Board does not do fundraising or have any bank accounts or grants.

Respectfully Submitted,

Construction Regulation Board

C. Billy Y. Urquia, City Clerk

Calculation Page

Construction Regulation Board						
YEARLY COSTS/EXPENSE BREAKDOWN FOR CITY'S BOARD						
Name of Employee	# of hours of meeting preparation (monthly)	Secretarial Services	Average meeting duration	Employee salary + Benefits x # of hours	Meetings for 2020- 2021	Total
Virginia Goizueta	80	N/A	2	\$6,623.96	6	\$39,743.76
Jill Menendez	8			\$546.9	2	\$1,093.80
Manuel Lopez	8			\$830.00	6	\$ 4,980.00
Cristina Suarez	4			\$634.32	7	\$ 4,440.24
Alexander Palenzuela (Outside Counsel)	-			-	6	\$ 7,995.00
Secretarial Services	-	300	-	-	6	\$ 1,800.00
			-	TOTAL: \$		\$60,052.80

Meetings held in 2020/2021			
October, 2020	0	April, 2021	1
November, 2020	0	May, 2021	1
December, 2020	0	June, 2021	0
January, 2021	1	July, 2021	1
February, 2021	1	August, 2021	1
March, 2021	0	September, 2021	1
Total Meetings = 7			