



EMPLOYEE OF THE MONTH NOMINATION FORM

HR DEPT AUG22 '16 AM11:18

The City of Coral Gables, "The City Beautiful," wishes to recognize those employees who best reflect our Mission: Dedicated people, providing exceptional services, to residents, businesses and visitors, while preserving our historic heritage. If selected, the Employee of the Month receives \$300 cash along with a plaque presented during a City Commission meeting. A photo of the employee is also displayed in City Hall for the duration of that month, as well throughout City departments. In addition, the Rotary Club of Coral Gables honors the chosen employee with a plaque presented during their monthly luncheon. Additionally, Employees of the Month become eligible for Employee of the Year.

Eligibility - All regular, full time employees except for: temporary, seasonal or employees on probation, employee's eligible for Police Officer or Firefighter of the Month programs, Directors, Assistant Directors and those who have been previous Employees of the Year.

Procedures - Nominations may be submitted by any Coral Gables Director, or resident.

Directors - Should complete the form and e-mail it to mmilian@coralgables.com or send it via inter-office, confidential envelope to Maria Milian, Human Resources.

Residents - Should complete the form and deliver, or mail it to: City of Coral Gables, Employee of the Month Coordinator, 2801 Salzedo Street, 2 Floor • Coral Gables, FL 33134. This form can also be emailed to mmilian@coralgables.com.

I am nominating Demetreus Allen of the Public Works / Waste Div. Department to be Employee of The Month, because she/he exemplifies the following Qualities:

Doesn't just do the job well but is dependable, and is a team player who consistently goes above and beyond normal expectations. Shows initiative, solves problems, offers help, gives support, and has a positive attitude.

Values: Responsiveness, Integrity, Dedication, Competency, Loyalty, Innovation, and Accessibility.

In Your Own Words (Attach sheet if additional space is needed):

Mr. Allen was initially employed with the City of Coral Gables on December 4, 2000, he was subsequently promoted to Sanitation Worker on May 3, 2004 and again promoted to his current position of Sanitation Operator II on December 12, 2012. Mr. Allen has consistently achieved excellent attendance records since his initial employment with the City of Coral Gables. continued.....

All nominations will be shared with the department director for further comments

Print Name: FRANK RODRIGUEZ Date: 8/19/16

Signature:  8/19/16

Demetreus Allen (continued)

He is currently in charge of a garbage route and directly oversees 4 Sanitation Workers. He has been an exemplary employee in all capacities and in his daily work assignment. Mr. Allen is the type of employee that assists all his fellow workers and can be counted on to provide leadership and set an appropriate and outstanding example for others to follow. He is not a vocal person, but leads by his actions and concern for others and in providing quality and comprehensive service to our residents. On several occasions he has taken the time and initiative to personally knock on residents' doors to ensure they are receiving the appropriate service on which Coral Gables prides itself. His dependability and dedication to attendance is outstanding and allows this department to achieve its service standard goals.

Mr. Allen's commitment to providing superior sanitation services and a quality customer experience to our residents reflect the City's stated values on a daily basis. I fully support Mr. Rodriguez's nomination of Mr. Allen, he deserves consideration for this important and prestigious award.

John Osgood, Assistant PW Director – Field Services

John Osgood
8/19/16