

CITY OF CORAL GABLES, FLORIDA

DRAFT RESOLUTION _____

A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE CHIEF PROCUREMENT OFFICER TO AWARD THE RISK MANAGEMENT AND INSURANCE BROKERAGE CONTRACT TO ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC., IN THE AMOUNT OF \$120,000 ANNUALLY, PURSUANT TO SECTION 2-828 ENTITLED "CONTRACT AWARD" OF THE PROCUREMENT CODE AND REQUEST FOR PROPOSAL (RFP) 2015.09.11; WITH SAID CONTRACT RUNNING FOR A PERIOD OF THREE (3) YEARS WITH TWO (2) ADDITIONAL TWO (2) YEAR RENEWAL OPTION PERIODS.

WHEREAS, on September 11, 2015, the Procurement Division of Finance formally advertised, issued and distributed the Risk Management and Insurance Broker Request For Proposal (RFP) No. 2015.09.11; and

WHEREAS, on October 15, 2015, only one (1) proposal was received from Arthur J. Gallagher Risk Management Services, Inc., who is the current provider of these services to the City of Coral Gables; and

WHEREAS, on November 24, 2015, the Evaluation Committee convened to evaluate the one (1) responsive proposal received and unanimously recommended Arthur J. Gallagher Risk Management Services, Inc., for consideration by the Insurance Advisory Committee and City Commission to be awarded the Risk Management and Insurance Brokerage contract; and

WHEREAS, on December 3, 2015, the Insurance Advisory Committee met and concurred with the Evaluation Committee's recommendation of Arthur J. Gallagher Risk Management Services, Inc.; and

WHEREAS, the Chief Procurement Officer concurs with the Evaluation Committee's recommendation to award the Risk Management and Insurance Brokerage contract Arthur J. Gallagher Risk Management Services, Inc.; and

WHEREAS, Section 2-650 of the Procurement code authorizes the City Manager to delegate authority to the Chief Procurement Officer to administer and make recommendations on City contracts.

NOW THEREFORE BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. That the City of Coral Gables Commission hereby accepts the recommendation of the Chief Procurement Officer to award the Risk Management and Insurance Brokerage contract to Arthur J. Gallagher Risk Management Services, Inc., in the amount of \$120,000 annually, pursuant to Section 2-828 entitled "Contract Award" of the Procurement Code and Request for Proposal (RFP) 2015.09.11; with the contract running for a period of three (3) years with two (2) additional two (2) year renewal option periods; subject to final approval and execution of a contract by City staff.

Section 3. That this Resolution shall become effective upon the date of its adoption herein

PASSED AND ADOPTED THIS TWELTH DAY OF JANUARY, 2016.

(Moved by _____, Seconded by _____)
(Passed 0/0 vote)

JAMES C. CASON
MAYOR

ATTEST:

WALTER FOEMAN
CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

CRAIG E. LEEN
CITY ATTORNEY