

**CITY OF CORAL GABLES
EMERGENCY MANAGEMENT DIVISION
MEETING
MAY 26, 2010, 6:00 p.m.
EMERGENCY OPERATIONS CENTER
2801 Salzedo Street, Coral Gables, Florida**

MINUTES

Members Present:

Jay Carmichael
John Carpenter
Hernando Chong
Mark Meranda
Pat Morris
Ed Boen
Kirk Youmans
Francisco Botran
Danny Rosario
Mario Chaluja
Lonnie Hayes
Lettie Bien

Appointed By:

Mayor Donald D. Slesnick, II
Vice Mayor William H. Kerdyk, Jr.
Vice Mayor William H. Kerdyk, Jr.
Comm. Maria Anderson
Comm. Maria Anderson
Comm. Rafael "Ralph" Cabrera, Jr.
Comm. Rafael "Ralph" Cabrera, Jr.
Comm. Wayne "Chip" Withers

Guests:

Enrique Lopez, Resident
David Perez, M-D Emergency Mgt.
Efren Lopez, MDPD
Charles Clunie, MDPD
Reuben McCoy, MDPD
Marc Allen, MDPD

Staff:

Dona Spain, Assistant City Manager
Richard Naue, Police Chief
Walt Reed, Fire Chief
Marc Stolzenberg, Deputy Fire Chief
Betty Mendoza, Administrative Asst.

1. Chief Reed opened the meeting by welcoming all present. A sign-up sheet with phone numbers and addresses was provided for updating. Chief Reed acknowledged the guests who were present and asked the Division members to introduce themselves to the rest of the group.
2. Chief Reed conducted a power point presentation on the history of the Emergency Management Division referencing Florida State Statute (Chapter 22) which mandates the selection of division members. Also referenced was City of Coral Gables Resolution 28905 which further reflected the Florida State Statute and defined the role of the division members. Chief Reed then presented the City's Succession Plan which would take effect in the event that any member of the City Commission is unavailable. A list of the emergency interim successors was presented. The order of succession will be determined by the City Commission at a later date.

3. Mr. David Perez, External Affairs Coordinator for the Miami-Dade Department of Emergency Management, gave a power point presentation on various topics, including the Deepwater Horizon oil spill and what Miami-Dade County is doing to prepare in case we are impacted. The County is being quietly proactive and is concentrating on a pre-landfall beach clean up plan. In addition, pictures and videos of the coastlines are being taken for baseline documentation purposes. The main concern for Miami-Dade County is the impact on the environment and tourism.

Mr. Perez went on to speak about the 2010 Hurricane Season Forecast and predictions that it will be a busy season with ocean temperatures unusually high. He also reported that the National Oceanic and Atmospheric Administration (N.O.A.A.) had increased the advanced warning hours to:

Tropical Storm Watch – 48 hours
Tropical Storm Warning – 36 hours
Hurricane Watch - 48 hours
Hurricane Warning – 36 hours

4. Lt. Efren Lopez, Miami-Dade Police Department, discussed his role as Homeland Security Program Manager at the Miami-Dade County EOC. He explained that his department shares information with the local police and fire departments. During activations, they have an intelligence person involved. Lt. Lopez talked about the increasing presence of the police departments in emergency management.
5. Chief Stolzenberg gave a brief presentation of the Rescue Recon Teams and their function and goals. This plan has been in place for several years using the Incident Command System. The teams go out immediately after a storm and make an assessment of the damage and begin to clear the major streets so that Police and Fire can get through. The main mission is to conduct a rapid assessment in order to prioritize appropriate response actions.
6. Chief Stolzenberg presented an overview of the Neighborhood Information Center (NICE) responsibilities. Members of the Emergency Management Division act as liaisons with the community and neighborhood in times of activation.
7. Chief Reed emphasized the importance of emergency training for division members and encouraged them to explore the various training opportunities offered on-line. Incident Command System and National Incident Management System courses IS 100a, 200a, 700a, and 800b are specifically recommended and are available at: <http://training.fema.gov/IS/NIMS.asp>
8. The meeting was adjourned at 8:00 p.m. with Chief Reed thanking everyone for attending.