

CORAL GABLES INSURANCE ADVISORY COMMITTEE

Minutes of January 7, 2010

2801 Salzedo Street – Human Resources Conference Room

MEMBERS	F 09	M 09	A 09	M 09	J 09	J 09	A 09	S 09	O 09	N 09	D 09	J 10	APPOINTED BY
Roger Serola	-	P	P	-	-	-	-	E	-	-	-	P	Mayor Donald D. Slesnick II
Ivan Brannon	-	P	P	-	-	-	-	P	-	-	-	E	Vice-Mayor William H. Kerdyk, Jr.
Juan Carlos Diaz-Padron		P	P	-	-	-	-	P	-	-	-	E	Rafael “Ralph” Cabrera, Jr.
Ignacio Borbolla	-	E	P	-	-	-	-	E	-	-	-	P	Maria Anderson
Ruben Acosta	-	P	P	-	-	-	-	P	-	-	-	P	Wayne “Chip” Withers

A = Absent

E = Excused Absence

P = Present

- = No meeting

STAFF:

Marjorie H. Adler, Human Resources Director

Maria Milian, Benefits Specialist

Margie Gomez, Contract Specialist

RECORDING SECRETARY:

Meralva Asensio, Administrative Assistant

The meeting was called to order by the Chair, Roger Serola at 10:01 a.m. A quorum was reached.

I. INTRODUCTIONS:

Ms. Adler introduced Ms. Margie Gomez of the Procurement Department to the committee.

II. APPROVAL OF THE MINUTES OF THE SEPTEMBER 9, 2009 INSURANCE ADVISORY COMMITTEE MEETING:

A motion was made by Mr. Acosta and seconded by Mr. Borbolla to approve the minutes of September 9, 2009. The motion passed by voice vote.

III. BOARD ITEMS/CITY COMMISSION UPDATES:

Ms. Adler discussed the Cafeteria Plan (Voluntary Benefits) with the committee and informed them of the Commissions approval of the RFP awarding the Comprehensive Companies. The Comprehensive Companies will offer their existing services and include AFLAC products as well. Open enrollment will begin in March and coverage selected will become effective July 1, 2010.

IV. DISCUSSION OF HEALTH INSURANCE CONSULTANT RFP RESULTS:

Ms. Gomez provided background information regarding the Health Insurance Consultant RFP process to the committee. The committee was informed that Robert J. Shafer and Associates was the only responsive bidder. In the response received from Mr. Shafer, his consultation fees have remained the same as in previous years.

A motion was made by Mr. Serola and seconded by Mr. Borbolla to recommend that the City Commission award Robert J. Shafer and Associates the Health Insurance Consultant RFP. The motion passed unanimously by voice vote.

V. DISCUSSION OF MEDICAL/DENTAL/LIFE INSURANCE REBID:

Ms. Adler informed the committee that preliminary Health Insurance renewal rates should be received by late January. The information received will then be reviewed for possible re-bid. Thereafter, the Insurance Advisory committee will be informed of staff's decision.

VI. OLD BUSINESS:

No Items Presented.

VII. NEW BUSINESS:

Ms. Adler informed the committee of her retirement.

VIII. NEXT MEETING DATE:

The next meeting of the Committee is scheduled for Thursday, February 4, 2010 at 10:00 am to discuss the Health, Dental, and Life Insurance rebid.

IX. ADJOURNMENT:

There being no further business to come before the Committee, the Committee voted to adjourn at 10:27 a.m. by voice vote.

Respectfully submitted,

Roger Serola
Chair

Marjorie H. Adler
Human Resources Director