



**City of Coral Gables
CITY COMMISSION MEETING
March 11, 2025**

ITEM TITLE:

A resolution accepting the recommendation of the City Manager to waive the competitive bid process of the procurement code as a Special Procurement/Bid Waiver for the continuation of professional services with Bricks 4 Kidz for Lego and robotics related programming, and camp services at the War Memorial Youth Center, in the estimated amount of \$75,000 not to exceed the available budget pursuant to Section 2-691 of the City's Procurement Code.

DEPARTMENT HEAD RECOMMENDATION:

Approval.

BRIEF HISTORY:

In 2022 at the request from the public, staff contracted a Lego and Robotics vendor and initiated programming through the use of the professional services exemption for services with special skills technical in nature, using Procurement Code, Section 2-607(24).

In the last year, the community demand for these Lego and robotics services increased to provide more classes and camps as a result of the program's growth and popularity due to the high-quality programming services rendered by the vendor. The program serves more than 100 children at the War Memorial Youth Center.

The Community Recreation Department recommends continuing with this contracted Lego and robotics vendor for programming services in order to provide continuity of operations and high-level services for the summer and the fall/winter of the 2025 programming season, which will allow for a formal RFP process to be initiated.

Approval of the competitive bid waiver will allow for the continuation of existing programming with Bricks 4 Kidz and the continuation of existing contracted Lego and robotics services to the community and patrons of the War Memorial Youth Center.

Section 2-691 of the Procurement Code entitled "Special Procurement/Bid Waiver" authorizes the Chief Procurement Officer to initiate a special procurement/bid waiver when an unusual or unique situation exists that makes the application of all requirements of competitive sealed bidding or competitive sealed proposal contrary to the public interest.

FINANCIAL INFORMATION:

No.	Amount	Account No.	Source of Funds
1.	Additional \$50,000 into PSA for this fiscal year	001-6050-572-3122	Operating budget for Division 6050
2.			
Total:	\$75,000		

Fiscal Impact:

The additional requested amount will increase from 25,000 to 75,000 and be funded from the budgeted operating funds allocated to the War Memorial Youth Center.

The new contract will not result in an additional funding request as the funds to pay the contractor are collected in the form of fees from the participant and a revenue split is conducted between the city and contractor for services performed. Fee/revenue split breakdown: 100% of fees are collected from the participant, 30% are retained by the city in the form of revenues and 70% are paid out to the contractor for services performed from the budgeted operating funds.

ATTACHMENT(S):**1. Resolution**