



**City of Coral Gables**  
**CITY COMMISSION MEETING**  
**January 22, 2019**

**ITEM TITLE:**

A RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY ATTORNEY TO AMEND THE AMENDED AND RESTATED MASTER SERVICES AGREEMENT BY AND BETWEEN THE CITY OF CORAL GABLES AND SOUTH FLORIDA MAINTENANCE SERVICES, INC. IN ORDER TO ADD ADDITIONAL MAINTENANCE SITES AND PROVIDE ADDITIONAL LANDSCAPE INSTALLATION AND MAINTENANCE SERVICES IN AN AMOUNT NOT TO EXCEED THE BUDGETED AVAILABLE FUNDS.

**BRIEF HISTORY:**

The City and South Florida Maintenance Services, Inc. (hereinafter "SFM"), entered into a Master Services Agreement effective June 1, 2012 for Landscaping Maintenance Services, RFP 2011.09.23 in the amount of \$625,000 with allowances for price increases in the subsequent years.

Currently, the City has the need to amend the agreement to account for the contract renewal price increase and additional sites, and as such, the annual fee for the services under this contract will increase from the original contact amount by \$259,478 which will increase the contract value to approximately \$884,478 per year, an amount which was approved by the City Commission on September 25, 2018 when the 2019-2020 City budget was adopted. The FY19 Approved Budget Amount for such services is \$884,478.

The Department (Public Works/Landscape Services Division) would like to request approval to amend the master services agreement to reflect the additional site locations as well as funding in amount not to exceed the budgeted available funds at the time of need. This request will assist with addressing additional landscape installation and maintenance services needs that arise throughout the City.

In addition to the City's need for on-going maintenance of sites, there is currently \$424,711 in funds available for planting trees from approved budget and the City's Tree Trust Fund. For new tree plantings, approximately half of the cost is for the purchase of the tree, and approximately half of the cost is for installation and watering to establish the tree. City staff would like to have the City direct purchase the trees and then utilize the existing landscape maintenance services contract with SFM to provide the installation of the trees, which is the current process being used to plant the approximately 1,000 Post-Irma trees as was authorized in Resolution No. 2018-193 which states, "the City's current landscape contractor will be responsible for installing the trees, watering and maintenance under the direction of City landscape services staff."

**1. Proposed Resolution**