



**City of Coral Gables
CITY COMMISSION MEETING
October 9, 2018**

ITEM TITLE:

A Resolution accepting the recommendation of the Procurement Officer to extend the HVAC Services Citywide contract with Weathertrol Maintenance Corporation pursuant to Section 2-764 of the Procurement Code entitled "approval of change orders and contract modifications", on a month-to-month basis, to provide time for the solicitation process to be completed and a new contract is executed.

DEPARTMENT HEAD RECOMMENDATION:

Approval.

BRIEF HISTORY:

On November 25, 2013, the City Commission approved Professional Services Agreement for HVAC Services Citywide as the result of Request for Proposals (RFP) 2013.08.02.

The purpose of the Agreement is to obtain HVAC Services which includes maintenance and repairs, parts and materials, as well as replacements and new installations of systems as needed.

The current Agreement with Weathertrol will expire on November 24, 2018. In order to allow time for the new IFB process to be completed and new contract awarded, and executed, it is recommended that the HVAC Services contract be extended on a month-to-month basis. Per the current contract the estimated monthly fee will be approximately \$18,000 to \$20,000 depending on what services are rendered.

Section 2-585 of the Procurement Code authorizes the City Manager to delegate authority to the Procurement Officer to administer and make recommendations on City contracts. As such, the contracts with Weathertrol Maintenance Corporation may be extended under Section 2-764 of the Procurement Code entitled "Approval of Change Orders and Contract Modifications".

FINANCIAL INFORMATION:

No.	Amount	Account No.	Source of Funds
1.	209,000.00	530-2000-590-4610	
Total:			

ATTACHMENT(S):

1. Draft Resolution
2. Contract Extension