

**City of Coral Gables City Commission Meeting**  
**Agenda Item J-2**  
**February 27, 2018**  
**City Commission Chambers**  
**405 Biltmore Way, Coral Gables, FL**

**City Commission**

**Mayor Raul Valdes-Fauli**  
**Vice Mayor Pat Keon**  
**Commissioner Vince Lago**  
**Commissioner Frank Quesada**  
**Commissioner Michael Mena**

**City Staff**

**City Manager, Cathy Swanson-Rivenbark**  
**City Attorney, Miriam Ramos**  
**City Clerk, Walter J. Foeman**  
**Deputy City Clerk, Billy Urquia**  
**Finance Director, Diana Gomez**

**Public Speaker(s)**

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Agenda Item J-2 [2:31:01 p.m.]

A Resolution accepting the recommendation of the Procurement Officer pursuant to Section 2-501 of the Procurement Code to waive the Procurement Code and authorize the City Manager to negotiate and enter into a professional services agreement for Special Taxing District Management Services with Governmental Management Services in an appropriate amount of \$110,000.

Mayor Valdes-Fauli: Next is a resolution accepting the recommendation of the Procurement Officer having to do with the special taxing district.

Finance Director Gomez: So as you know, the City will be taking on the responsibility of maintaining the nine special taxing districts effective October 1, 2018. Additionally, there are two other special taxing districts that will come on in the subsequent year, 2019. So, the City has been putting a plan together in place to address the needs to provide the full scale of services that are required to manage the special taxing districts from the financial, putting together the budget,

as well as preparation of the assessment each year, maintaining the contracts, maintaining the guardhouses, and doing all of the services associated with that. Due to the time constraints associated with creating the infrastructure, to accommodate these responsibilities, the City is considering or wishes to outsource the immediate need. Procurement conducted research to identify a qualified contractor that could provide the full range of services. The research identified Governmental Management Services who specialize in providing these types of services to community development districts and we are convinced that they can provide the full array of services. We did reference checks; reference checks were conducted and they all came back positive. So therefore, the City is requesting the authority to enter into a professional services agreement with GMS for the initial term from March 1<sup>st</sup> through September 30, 2019, with three optional one year options to extend. This is being requested as a bid waiver, it does require a four-fifths vote. The representative, Paul Winkeljohn from GMS is here if you have any specific questions, and I can answer any other questions you may.

Mayor Valdes-Fauli: Do I hear a motion?

Vice Mayor Keon: I'll move it.

Commissioner Quesada: Second.

Mayor Valdes-Fauli: Will you call the roll please.

Vice Mayor Keon: Yes

Commissioner Mena: Yes

Commissioner Quesada: Yes

Mayor Valdes-Fauli: Yes

(Vote: 4-0)

(Commissioner Lago: Absent)

[End: 2:33:03 p.m.]