



**City of Coral Gables**  
**CITY COMMISSION MEETING**  
September 11, 2018

**ITEM TITLE:**

Congratulations to Sarah Espino who holds the title Assistant Aquatic Supervisor, recipient of the "Employee of the Month Award," for the month of August, 2018.

**BRIEF HISTORY:**

The nomination was submitted by Jose Vilar who stated the following:

“Over the years Sarah Espino has become a great Supervisor and has excelled at her role here at the Venetian Pool. Since the absence of the Supervisor Carolina Vester, Sarah has taken more additional responsibilities in order to ensure the Venetian Pool functions smoothly. She is consistently proactive with administrative duties, and doesn't need supervision to complete her tasks. She is continually on the look-out for any maintenance issues and strives to have the work area look its best. She is not hesitant to pick up trash and debris and it inspires staff to do the same. She treats the P/T staff well, and she even reminds them to use their leave so it won't expire- to ensure they get the maximum use of their benefits.

Her attention to detail has helped our Spring Camp Jr. Lifeguard Camp be a success. Sarah oversaw the camp schedule, the purchasing of the crafts, the lunch menu, and the registration process for our recent Spring Break camp. Sarah made an effort to continually check-in with the camp participants, the staff, and the parents whenever possible. The surveys that were submitted at the end of the program had only ratings of Very Satisfied and Satisfied.

Corporate Run: Sarah has voluntarily taken the role of Team Captain for the last couple of years for the Annual Corporate run for the City. She has collected fees, registering the participants, and coordinated the logistics for the event which includes purchasing the food for the event, reserving the tent rental, distributing team shirts, and sending reminder emails for City employees. I believe she has done a marvelous job ensuring the event is a success and balancing her job here at the Venetian Pool. It is with much happiness that I nominate Ms. Sarah Espino as the Employee of the Month for the City of Coral Gables.”

**ATTACHMENT(S):**

- 1. Employee of the Month Notification Letter**