

**CITY OF CORAL GABLES, FLORIDA
RESOLUTION NO. 2020-___**

A RESOLUTION OF THE CITY COMMISSION OF CORAL GABLES, FLORIDA DIRECTING STAFF THAT IRRESPECTIVE OF ANY REQUIRED LEGAL NOTICE OR OTHER MEANS OF PROVIDING NOTICE, ACCESS TO NOTICES AND/OR AGENDAS OF CERTAIN PUBLIC MEETINGS SHALL BE PROVIDED BY TRANSMISSION VIA EMAIL TO ALL EMAIL ADDRESSES IN THE CITY'S EMAIL DATABASE.

WHEREAS, the City Commission welcomes resident input on all matters of public importance; and

WHEREAS, it has come to the attention of the City Commission that because certain public meetings do not require notice by mail, and instead, are only advertised on the City's website, periodicals of general circulation, or the bulletin board at City Hall, and because it is likely that more residents will become aware that such meetings are being held if alerted via email; and

WHEREAS, in order to increase its outreach to residents and maximize public input, the City Commission desires that information regarding, and access to, notices and/or agendas of certain public meetings be transmitted via email to all email addresses in the City's database (at least once) during the week preceding the week when such public meetings are scheduled to be held, either by transmission of an email communication dedicated solely to transmitting said information, or by inclusion in any routinely transmitted e-mail communication by the City such as the City's "e-News" electronic newsletter; and

WHEREAS, because inclusion of one's email address in the City's database is voluntary and is open to both residents and non-residents, and because successful transmission of mass emails can be unreliable for reasons beyond the sender's control, this direction to staff shall not be deemed to be a legal notice requirement and failure to transmit the information contemplated herein via email shall not render notice of any required public meeting as insufficient in cases where legal notice is required per the City Code, Zoning Code, Florida Statutes, or other applicable law.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

SECTION 1. That the foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon the adoption hereof.

SECTION 2. The City Commission hereby directs staff to transmit the information and content specified below for the following types of public meetings via email to all email addresses contained in the City's email database: City Commission Meetings, Special Commission

Meetings, Sunshine Meetings, Meetings of the Planning & Zoning Board, Meetings of the Historic Preservation Board, Community Meetings, and Community Workshops. For purposes of this resolution, “Community Meetings” and “Community Workshops” shall refer to formal meetings scheduled by the City for the purpose of obtaining public input. Transmission of such emails shall occur during the week preceding the week when such public meetings are scheduled to be held, either by transmission of an email communication dedicated to transmitting information regarding the meeting(s), or by inclusion in any routinely transmitted e-mail communication by the City such as the City’s “e-News” electronic newsletter. The information and content to be transmitted regarding such meetings shall be: (a) the type of meeting, (b) the date and time of the meeting; (c) the location and/or method of remote participation for the meeting; (c) a hyperlink that enables web access to a copy of the legal notice for the meeting, if any, and/or the agenda of the meeting, if any. In the case of Special Commission Meetings, Sunshine Meetings, Community Meetings, and Community Workshops, the general subject matter of the meeting shall also be referenced in the statement regarding the “type” of meeting so as to alert interested recipients of the general subject-matter of the meeting. However, this direction to staff shall not be deemed to be a legal notice requirement and failure to send such notice via email shall not render notice insufficient in cases where legal notice is required per the City Code, Zoning Code, Florida Statutes, or other applicable law.

SECTION 3. That this resolution shall become effective upon the date of its passage and adoption herein.

PASSED AND ADOPTED THIS EIGHTH DAY OF DECEMBER A.D., 2020.

RAUL VALDES-FAULI
MAYOR

ATTEST:

BILLY Y. URQUIA
CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

MIRIAM SOLER RAMOS
CITY ATTORNEY