

CITY OF CORAL GABLES

-MEMORANDUM-

TO: Honorable Mayor, Vice-Mayor,
and members of the City Commission

Date: December 26, 2019

FROM: Peter J. Iglesias, P.E.
City Manager



SUBJECT: Award Recommendation
RFQ 2019-038 Architectural
Consulting Services

At the January 14, 2020 City Commission meeting an award recommendation for RFQ 2019-038, Architectural Consulting Services will be included on the agenda. This memorandum serves to notify you that in accordance with Section 2-763 of the City Code entitled "Contract Award", my recommendation for award of the subject RFQ is as follows:

- 1) Accept my recommendation to award the RFQ and authorize negotiations with the eight (8) highest ranked responsive-responsible proposers: Bermello Ajamil & Partners Inc., R.J Heisenbottle Architects PA., Gurri Matute PA., CallisonRTKL, Inc., Alleguez Architecture Inc. and R.E Chisholm Architects Inc., Ferguson Glasgow Schuster Soto Inc. and Rodriguez Architects Inc. for Architectural Consulting Services RFQ 2019-038.
- 2) Should negotiations fail with any of the eight (8) highest rank responsive-responsible proposers the City reserves the right to engage the next highest rank firm(s) until until an Agreement has been reached.

On August 20, 2019, the Procurement Division of Finance formally advertised, issued, and distributed Architectural Consulting Service, Request for Qualification (RFQ) 2019-038. Eighty-one (81) prospective proposers downloaded the RFQ package from Public Purchase, the City's web-based e-Procurement services.

On Tuesday September 24, 2019 thirteen (13) firms submitted proposals in response to the RFQ: Alleguez Architecture Inc., Bermello Ajamil & Partners Inc., Burton Hersh Architects PA., CallisonRTKL, Inc., CBRE Heery Inc., Ferguson Glasgow Schuster Soto Inc., John Forbes Inc. dba Forbes Architects, Gurri Matute PA., R.E Chisholm Architects Inc., Rodriguez Architects Inc., R.J Heisenbottle Architects PA., TSAO Design Group Inc., and Vitalini Corazzini PA.

On October 29, 2019, the Evaluation Committee convened to evaluate a total of thirteen (13) responsive proposals and recommended to award the RFQ and negotiate a Professional Service Agreement ("Agreement") with the six (6) highest ranked responsive-responsible proposers: Bermello Ajamil & Partners Inc., R.J Heisenbottle Architects PA., Gurri Matute PA., CallisonRTKL Inc., Alleguez Architecture Inc. and R.E Chisholm Architects Inc. as advertised in the solicitation. After the evaluation, it was determined to be in the best interest of the City to extend the award to include two (2) additional firms in the pool for the services. The pool will be extended to include the additional firms to assist with expediting all FEMA related projects in order to be in compliance

with reimbursement requirements as well as accommodate upcoming work under the capital improvement plan for the next couple of years. Should negotiations fail with any of the eight (8) highest rank responsive-responsible proposers the City reserves the right to engage the next highest rank firm(s) until an Agreement has been reached.

After successful negotiations, an Agreement will be executed with each Proposer. A copy of the RFQ proposal responses and evaluation results will be provided to you as part of the Agenda package.

Please contact me should you have any questions.

Copy:

Miriam Soler Ramos, Esq., City Attorney

Billy Y. Urquia, City Clerk

Eduardo Santamaria, Assistant City Manager

Hermes Diaz., Assistant Public Works Director

Diana M. Gomez, Finance Director

Jose Saucedo, Senior Project Engineer

Celeste S. Walker, Assistant Finance Director for Procurement