

July 24, 2014

The City of Coral Gables Margie Gomez
Procurement Division 2800 SW 72<sup>nd</sup> Ave.
Miami, FL 33155

Mrs. Gomez:

Thank you for allowing us to submit detailed information and commitment we offered during our presentation on July 17<sup>th</sup>. We are excited about the prospect of partnering with The City of Coral Gables. During our presentation, we offered the following and putting it in writing for you.

# At Acordis International Corp., we are very confident and committed to provide the following:

- Custom Service & Fleet Management Portal
- Help Desk support 8am till 5pm
- Automatic toner ordering program
- Hot Swap Units (1) BW on premises
- Toner & Parts Inventory On Site Guaranteed
- Weekly Pro-Active Service Technician on Premises once a week
- 2 Hour Service Response Time
- Departmental training 2 weeks & Trainer visits for first 90 days included
- Xerox Replacement Warranty
- Fax Core install and support
- Right size printer fleet commitment
- Xerox or HP network printers to fit according to space requirement
- Phase approach installation and de-installation process
- Complete support & assistance in mobile printing solution
- Complete assistance with billing on a monthly basis

In summary, we take great pride in our offerings, and I sincerely hope it will meet and exceed your expectations. We look forward to the opportunity to be selected as your vendor of choice.

Sincerely,

Rehan Khan

President

Acordis International Corp.



# City of Coral Gables Request for Proposal (RFP) No. 2014.05.15 Enterprise Level Network Imaging Solutions



# **Submission From:**

Acordis International Corp.
11650 Interchange Circle N.
Miramar, FL 33025

Phone: (954) 620-0072 Ext: 101 Contact Person: Rehan Khan

Date: June 24<sup>th</sup> 2014





# **Table of Contents**

Attachment E – Equipment Brochures

Proposer Acknowledgement Formi	
Intro Letter from Acordisii	i
Executive Summary1	1
Proposers Qualifications	3
Qualifications of Proposer's Key Personnel	3
Project Understanding, Proposed Approach, Methodology7	7
Proposed Solutions1	10
Sustainability & Environmental Friendliness Programs2	20
References2	25
Attachment A – Procurement Document Proposer Acknowledgement Proposer Statement Validation Public entity Crimes American w/ Disabilities Act Non-Collusion Affidavit Drug Free Workplace Form Certification of Proposer Statement	
Attachment B – Xerox Master Lease	
Attachment C – Equipment Pricing	
Attachment D – Implementation Plan / GANTT Chart	

# CITY OF CORAL GABLES, FL 2800 SW 72<sup>nd</sup> Avenue, Miami, FL 33155

2800 SW 72<sup>nd</sup> Avenue, Miami, FL 33155 Finance Department / Procurement Division Tel: 305-460-5115 / Fax: 305-261-1601

## PROPOSER ACKNOWLEDGEMENT

RFP Title: ENTERPRISE LEVEL NETWORK IMAGING

SOLUTIONS

Proposals must be received prior to 2:00 p.m., Thursday, June

12, 2014, and may not be withdrawn for a period of up to 90 calendar days after opening Proposals received by the date and

time specified will be opened in the Procurement Office located

RFP No. 2014.05.15  A cone of silence is in effect with respect to this RFP. The Cone of Silence prohibits certain communication between potential vendors and the City. For further information, please refer to the City Code Section 2-1059 of the City of Coral Gables Procurement Code.	at 2800 SW 72 <sup>nd</sup> Avenue, Miami, FL 33155. All Proposals received after the specified date and time will be returned unopened.  Contact: Margie Gomez Title: Contract Specialist Telephone:305-460-5103 Facsimile: 305-261-1601 Email: mgomez@coralgables.com contracts@coralgables.com
THIS FORM MUST BE COMPLETED AND SUBMIT PRIOR TO THE DATE AND THE TIME OF PROPO	TTED ALONG WITH THE COMPLETE PROPOSAL SAL OPENING.
Proposer Name: Acordis International Co	FEIN or SS Number: 22 - 3838023
Complete Mailing Address: 11650 Interchange Circle U. Miramar FC 33025	Telephone No.: 954 - 620 - 0072  Cellular No.: 954 - 610 - 0441
Indicate type of organization below:  Corporation: Partnership: Individual: Other:	Fax No.: 454-620-0074
Bid Bond / Security Bond (if applicable)%	Email:  rkhan@acordiscorp.com
ATTENTION: FAILURE TO SIGN (PREFERABLY FORMS, INSURANCE, ADDENDUM(S) ACKNOWL DOCUMENT MAY RENDER YOUR RFP NON-RES  THE PROPOSER CERTIFIES THAT THIS SUBMITTAL IS BASED UND THAT THE PROPOSER HAS MADE NO CHANGES IN THE GREES IF THE RFP IS ACCEPTED, THE PROPOSER WILL EXECT STABLISHING A FORMAL CONTRACTUAL RELATIONSHIP BETWHE PERFORMANCE OF ALL REQUIREMENTS TO WHICH THIS ISTED BELOW AND BY SIGNING BELOW IN BLUE INK ALL RFP NY SPECIAL INSTRUCTION SHEET(S) IF APPLICABLE I AM AUBOVE PROPOSER	PON ALL CONDITIONS AS LISTED IN THE RFP DOCUMENTS RFP DOCUMENT AS RECEIVED. THE PROPOSER FURTHER UTE AN APPROPRIATE AGREEMENT FOR THE PURPOSE OF VEEN THE PROPOSER AND THE CITY OF CORAL GABLES FOR RFP PERTAINS FURTHER, BY CHECKING THE AGREE BOX RPAGES ARE ACKNOWLEDGED AND ACCEPTED AS WELL AS
gree (Please check box to acknowledge this solicitation	on)
REHAM MAN TUNE	CED 6314  Title



June 24th 2014

The City of Coral Gables Margie Gomez Procurement Division 2800 SW 72<sup>nd</sup> Ave. Miami, FL 33155

Mrs. Gomez:

Thank you for allowing us the opportunity to bid on your RFP. We are excited about the prospect of partnering with The City of Coral Gables.

As one of Florida's fastest growing providers of business technologies and official information technology and solutions partner of the Miami Heat, we deliver state-of-the art solutions backed by responsive local support. As an independent information technology company, we are able to deliver the latest technologies at a tremendous value.

We have put together a solution for your document printing needs. We are presenting and fully stand behind the reliability and productivity of Xerox Multifunctional Devices. As you explore your options with other vendors, you may even consider the value of procuring business solutions from an "IT" company as opposed to your traditional "copier" vendors. You will be hard pressed to find a vendor that not only has the expertise in business solutions, but also can work hand in hand with your IT staff to insure those systems stay productive and secure.

# At Acordis International Corp., we are very confident that we can provide the following:

- A full complement of quality Xerox products.
- A solid local service network.
- A scanning, printing and faxing solution that will meet your present and future needs
- A project team that will be proactive and implement a seamless transition from Day 1.

In summary, we take great pride in our offerings. And I sincerely hope it will meet and exceed your expectations. We look forward to the opportunity to be selected as your vendor of choice.

Sincerely,

Rehan Khan President Acordis International Corp.



## **Executive Summary**

## **Objectives**

The City of Coral Gables is soliciting proposals from interested Proposers for Enterprise Level Network Imaging Solutions to replace the existing fleet of networked printers, wide-format plotters and locally installed multifunctional units.

Acordis International Corp. has carefully reviewed the requirements of the RFP. This proposal details our approach to the requested services. We are confident that the Acordis International Advantage will be clearly evident.

## **Alignment of Goals**

In todays shifting business environment, staying productive and minimizing downtime is critical. We understand what it takes to keep an organization running smoothly. Our partnership with the "back to back" NBA Champions Miami Heat is not just about logos on the screen or ads in the magazines. We keep their operations running at peak performance each and every day. We support a large number of Xerox devices throughout the American Airlines Arena, especially during games when demand for prints and copies is at it's most critical levels. When the game is on, there is no room for downtime!

We look forward to providing your organization with the same high level of service and support that each and every one of our clients receives, no matter the size or name on the door.

### **The Acordis Solution**

Our proposal covers all the requirements of the RFP as well as, offers future solutions to upgrade desktop printers, scanners, wide format systems and first responder printers with a road map for future cost saving initiatives.

- Desktop Print Migration & Cost Savings: The City is in the position to implement a plan that would move the images being printed on the network printers to the network copiers, thus improving the quality, speed and reducing overall costs. Acordis is prepared to help manage this current fleet of devices and help in the transition.
- Product Offering: Acordis is proposing Xerox Multifunctional Equipment utilizing the latest and most advanced technology print, copy and scan management Xerox has to offer.





- Service Offering: There are No monthly minimums, so the cost advantage of "pay for what you use" is fully realized. We also provide the City with a secure customer service portal for instant access to the historical data on the entire fleet.
- Connectivity: All the machines will be print and scan enabled.
- Hard Drive Erase / 256 BIT AES Encryption Standard on ALL DEVICES
- Fax server integration: As requested, we have included a enterprise Fax Server
  that will serve the entire City as well as provide "direct to email" fax reception,
  thus reducing the costs associated with "printing" every reception.
- Meter Reads: All connected devices will be able to marry the collection data together from the print/copy services and report to Acordis billing the needed data.
- Transition: Our project team is poised to make this a smooth and seamless transition from your current vender. The included GANTT diagram illustrates our Day 1 Strategy to get the City up and running quickly.

## **The Acordis Advantage**

As one of Florida's fastest growing providers of business technologies and official information technology and solutions partner of the Miami Heat, we deliver state-of-the art solutions backed by responsive **local** support. As an independent information technology company, we are able to deliver the latest technologies at a tremendous value.

#### **Company Highlights:**

- Independently Owned / Local Company
- HQ in South Florida Miramar
- 2013 "Inc. 500" America's Fastest Growing Companies
- Complete End to End Technology & Solutions Provider
- Xerox Corporations Top Independent Dealer for 2013
- Official Information Technology & Solutions Partner of the Miami Heat
- Official Partner of the Miami Dolphins





### **Our Qualifications**

# **Business Philosophy**

Our business philosophy at Acordis International is focused on providing the best customer service, which means "everyone" is responsible to make sure the customer is always taken care of. Too many organizations today have internal "silos" that make providing top quality customer service very difficult. We have removed those internal barriers and empower all of our team members to take care of the problem no matter what account it is.

# Not just another "Copier Company"

Our industry experience is second to none and unlike any other vendor providing a response, we are a complete "end to end" technology company. As you explore your options with other vendors, you may even consider the value of procuring business solutions from an "IT" company as opposed to your traditional "copier" vendors. You will be hard pressed to find a vendor that not only has the expertise in business document solutions, but also can work hand in hand with your IT staff to insure those systems stay productive and secure.

### **Our People**

You can have the hundreds of employees and offices all over the world, but if you do not have the right **LOCAL team** in place to make it all work smoothly, none of that will matter. We are a local South Florida company and our entire team is based here too. Each team member has a proven track record of top notch customer service and business integrity. We have the knowledge and experience to insure that the solutions we provide stay productive and operational to your SLA.

Here is a breakdown of the key individuals that will be directly supporting the City of Coral Gables:

Resume for: Rehan Khan

Title: President / CEO

Direct Phone: 954-620-0072 Ext: 101 Email: rkhan@acordiscorp.com Tenure in Industry: 23 years

Tenure with Acordis: Founder / 4 Years





#### Responsibilities in supporting the City of Coral Gables Account:

Rehan will serve as the Project Director for Acordis during the planning and implementation of the scope of work for the City. He will be your primary contact to schedule planning meetings, contract negotiations, and all other related tasks to make for a smooth and seamless transition to a new vendor and technologies.

Education, Training and Certifications: B.A. Degree Marketing from FIU, Various Canon & Xerox Equipment Certifications

Resume for: Nathaniel Horenstein

Title: Vice President of Sales

Direct Phone: 954-620-0072 Ext: 119 Email: nhorenstein@acordiscorp.com

Tenure in Industry: 22 years Tenure with Acordis: 1 Year

#### Responsibilities in supporting the City of Coral Gables Account:

Nathaniel will serve as the Project Manager for Acordis during the planning and implementation of the scope of work for the City. He will be your primary contact to check the status of project milestones and scheduled events.

Education, Training and Certifications: B.S Degree Rochester Institute of Technology, CDIA+, Cisco CSE

#### **Resume for: Miguel Sierra**

Title: Vice President of Technology
Direct Phone: 954-620-0072 Ext: 102
Email: msierra@acordiscorp.com
Tenure in Industry: 22 years
Tenure with Acordis: 4 Years

#### Responsibilities in supporting the City of Coral Gables Account:

Miguel will serve as the implementation, training and service coordinator of all departments throughout the City focusing on maximizing our technology and experience to achieve maximum efficiency and utilization of our resources provided to the City.

Education, Training and Certifications: AA Degree, Xerox Network Essentials Certified, Xerox production color and b&w certified up to 135 ppm, Xerox certified trainer segment 1-7, Xerox Centreware certified, Xerox Docushare, Xerox connect key certified, Xerox secure access certified





**Resume for: Jorge Lopez** 

Title: Chief Technology Officer

Direct Phone: 954-620-0072 Ext: 116

Email: jlopez@acordiscorp.com Tenure in Industry: 23 years Tenure with Acordis: 2 Years

#### Responsibilities in supporting the City of Coral Gables Account:

Jorge will serve as the network technology advisor for solutions provided to achieve maximum efficiency and insure smooth integration.

Education, Training and Certifications: CISCO CNE, CNA, CGA, CCA, MCP, CCNA, SonicWall, Technical and Security, LifeSize Certified Engineer.

#### **Our Partners**

The keys to our strong business growth not only comes from the people that work for Acordis, but also comes from the technology partners we represent. In the enterprise document space, there is no better partner to have than Xerox Corporation.

With sales approaching \$23 billion, Xerox (NYSE: XRX) is the world's leading enterprise for business process and document management. Its technology, expertise and services enable workplaces – from small businesses to large global enterprises – to simplify the way work gets done so they operate more effectively and focus more on what matters most: their real business. The company provides extensive leading-edge document technology, services, software and genuine Xerox supplies for graphic communication and office printing environments of any size. The 140,000 people of Xerox serve clients in more than 160 countries.

As an added benefit to choosing Acordis International Corp. as your vendor, we have access to over 1.4 million SKU's for all types of Network and Professional Audio Visual Products. We can not only assist the City with the document needs outlined in this RFP, but also serve as a strategic partner on network infrastructure and communications projects.





# Our Experience

As one of South Florida's fastest growing companies, we have helped a number of organizations achieve their goals in a very short period of time. For example, when Community Health of South Florida was looking for a partner to help them with their document needs, Acordis rose to the top of over (12) bidders and not only secured the multifunctional copier contract, but also now provides ongoing IT services for network needs that range from the desktop to the datacenter.

We have a number of clients that have gone thru a similar experience, and time and time again, Acordis rises to the top.

With our experience and enterprise document solutions and information technology, you will be hard pressed to find a better partner.

Here are some of our high profile clients that have chosen Acordis International as their strategic partner:









SHERIDAN Performance-Driven Physician Services













# **Project Understanding, Proposed Approach & Methodology**

#### Validate the Current Environment Needs

It will be important to identify the appropriate product for a particular location to insure that we meet the objectives of this RFP.

As part of our submission we have put together a detailed Microsoft Project GANTT chart outlining how we would implement this solution as Appendix D.

In order to find the "best fit" for a particular location we suggest:

- 1) Visits or phone interviews with key contacts at each location
- 2) Review network print traffic audits from the previous study
- 3) Conduct Department Surveys
- 4) Identify consolidation opportunities based on volumes, number of users, and space between devices.
- a. Can we replace/remove the printers with the networked mfp?
- 5) Identify any special needs of the department

From this location analysis we will be able to assemble the "Final Plan Matrix" which will show us what we need to deploy and where.

# **Implementation Plan**

The implementation plan is going to be our roadmap for the deployment of the fleet. It will begin concurrently with the Validation of Current Environments. The key aspect of the implementation plan will be to get the validation of current needs completed as quickly as possible to insure we are able to install and configure the new devices.

With the completion of the Validation of Current Environments, we can then begin to deploy fully connected systems to their chosen locations.

As part of our submission we have put together a detailed Microsoft Project GANTT chart outlining how we would implement this solution as Appendix D.





## **Communications and Training Plan**

Our experience in projects like the one outlined in your RFP document has taught us the importance of a well thought out implementation plan prior to delivery, installation and training as well as the post delivery support methodology. Below are our suggestions on how we can best work with you to make the transition to a new office technology vendor as seamless as possible.

To gain the maximum benefit and cause as little disruption as possible during the transition process we suggest:

- Communicate in advance to all of the people involved what changes will be occurring, why the changes are occurring and explain the anticipated benefits for the people involved.
  - a. We will work with you to itemize a benefits list (what's in it for them) of the new program.
  - b. We will work with you to draft a letter/email/bulletin board notice to communicate in advance the what, why, when, who, how and benefits of the program.
  - These notices can be customized based on the audience Users, IT staff, Purchasing staff, Accounts Payables staff, Key Operators, etc.
- Implement the change while being sensitive not only to the organizational objectives but also the perceptions and feelings of the employees.
  - a. The Acordis staff can meet with City staff according to job function to make the transition to a new vendor easier. For example, our Account Coordinator could meet with your Accounts Payable people, our IT support staff could meet with your IT staff, etc.
  - b. We will communicate in advance the day and time of equipment deliveries and network set up so City employees know what to expect in advance.





- 3. Provide support to employees as they deal with the change and provide them a mechanism through which to provide their opinions and suggestions.
  - a. Prior to the full implementation of the new program, we can deliver systems to selected training sites and conduct preinstallation training on selected systems.
  - b. We will provide pre-scheduled, initial on-site training and we will also conduct additional training classes as needed for no additional charge.

### **Solution Management Plan**

Once the delivery and installation of your new fleet is complete and we have done the first round of training we would like, with your permission, to complete a post installation survey of all or selected departments to isolate any trouble spots or people in need of additional instruction.

Once the transition is complete, our support team will take over. Again, with your permission, we would like to complete quarterly surveys to insure your ongoing satisfaction with your new equipment and support.

# Reporting

Beginning, during and after the delivery and installation of your new fleet our team will be using the Microsoft Project Plans as our primary method of report on the "who, what and where" of the project.

These plans will provide up to the day status on each of the items being implemented and who is responsible for their completion.

As part of our submission we have put together a detailed Microsoft Project GANTT chart outlining how we would implement this solution as Appendix D.



# The Proposed Solutions for Section 2.0 – Scope of Work

#### Print / Scan & Fax with Xerox Multifunctional Devices



**XEFOX** 2014 Document Imaging Solutions Line of the Year



# **Consistent & Easy to Use Interface**



# **Industry Leading Security Built-In**



#### Powerful Partnerships

Xerox® ConnectKey™ MFPs include McAfee® technology integration, resulting in the industry's first lineup of multifunction printers that protect themselves from potential outside threats. McAfee's whitelisting technology ensures only safe, pre-approved files or functions are executed on your devices, minimizing the need to manually update software levels against new security threats. Also, seamless integration with the Xerox® MPS toolset and McAfee ePolicy (ePO) allows for easy tracking and monitoring.

Plus, automatic Cisco® TrustSec Identity Services Engine (ISE) integration provides comprehensive visibility of all ConnectKey MFPs' endpoints to enforce IT-centric security policies and compliance.

#### More secure anywhere.

ConnectKey provides the most comprehensive range of advanced features and technologies to help ensure your company's confidential information stays secure. Ready out of the box, our standard security features include 256bit hard disk encryption, McAfee® protection, image overwrite, secure printing with time deletion and emailing to external mail servers. plus a host of other safeguards that help protect your business-critical information from all vulnerabilities.

#### Compliance with standards.

At Xerox, we believe comprehensive, multi-layer security that is easy to deploy and manage is a critical factor in the success of any business or organization of any size. Xerox® technology is tested and validated to ensure protection against unauthorized access, and to keep your business compliant with standards across multiple key industries.

For more information about how Xerox helps make you more secure, visit www.xerox.com/security.



### A Print Queue Solution for "Confidential" Documents

There is no need for expensive and complex 3<sup>rd</sup> Party solutions needed for "Confidential" printing on a Xerox MFP. Xerox Secure Print feature is your cost effective and secure solution.

#### Xerox has the answer

Use the Xerox® Secure Print feature. If you don't want your confidential or private documents to be left in the output tray, open for viewing, or even taken by someone else, Secure Print allows you to control the print timing of your documents. You can now optimize your print solution by using a workgroup device to print all your documents, without worrying about security!

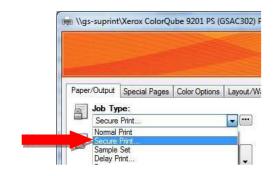
#### Here's an example:

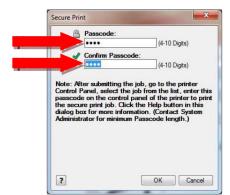
You need to print your company's product roadmap or an employee's development plan. In the past, you may have used a personal printer to print these types of files. With Secure Print, the workgroup printer becomes your own personal printer! Print the file, and in the print Properties section, select Secure Print from the menu (this varies from device to device: see your user manual for exact instructions). Select a passcode of your choice and send the job to be printed. The job is held in the job list until you release it. At the device control panel, type in your passcode and the document prints. You control when the print takes place! Best of all, if multiple jobs are held using the same passcode, they are all released for printing at once – making it easy and quick for you to collect your jobs.

Secure Print is typically found in the Properties, Job Type, or Output Options menu. See the user guide for details on how to use Secure Print with your workgroup product.

Xerox Secure Print: Your solution for confidential or private documents.











## **Secure Enterprise Scanning with Xerox**



Xerox Scan to PC Desktop Professional 12 is designed to reduce or eliminate paper-based processes in everyday business environments, help better organize digital documents and, ultimately, bring about more efficiency in the workplace. Owing to its wealth of features, ease of use and other attributes, Xerox Scan to PC Desktop has been named a BLI Winter 2014 "Pick" award

recipient as "Outstanding Desktop Document Management Solution." It does not matter if you are scanning to network folders or Email destinations, Xerox scanning solutions FULLY support Microsoft Active Directory and LDAP protocols for authentication and address directory lookup.

"Xerox Scan to PC Desktop Professional is an impressive document management plat-form that delivers a wide range of advanced features," said BLI Senior Editor Lisa Reider. "Unlike other products, it includes most functionality in one bundle, rather than requiring extra-cost addons."

Scan to PC Desktop's class-leading range of features include one-touch custom scan workflows, advanced image editing tools to clean up documents, the ability to preview scans before routing, and all-in-one search capability (which allows users to find virtually any document in the system through text searches). The package also provides industry-standard PDF creation, batch scan capabilities, send-to-fax and the ability to accept files from a digital camera. Users can also have the program automatically redact and highlight digital documents on the fly as part of a preconfigured workflow.

"A key strength of this solution is that it uses Nuance's OCR technology to create search-able electronic documents after scanning a document from the MFP or by opening an existing digital document using the program's Get and Convert feature," commented Reider. "Furthermore, the program can be pointed to recognize certain characters if the document contains tricky fonts or is not so well preserved."

"Xerox understands customers are looking for ways to reduce their printing and streamline everyday processes. Our Scan to PC Desktop solution was designed to do exactly that," said Siddhartha Bhattacharya, marketing manager, Global Office Products and Solutions, Office and Solutions Business Group, Xerox. "BLI's recognition will be important to our customers who are looking for ways to simplify work. Xerox's Scan to PC offers an all-in-one solution package that can fit into any type of business environment. This allows a novice or an advanced user to find cost and efficiency savings very quickly."





# **Paperless Fax Solution Service**

FaxCore is an embedded appliance de-signed to fax enable your environment. The appliance is shipped fully configured and ready to deploy.



#### **Telephone Interfaces**

The Appliance offers support for up to 8 analog fax lines or up to 72 ports with FaxCore's T.38 FoIP Drivers

#### **Secure Internet Transport**

The FaxCore T.38 FoIP Driver version can integrate with certified phone systems and media gateways for a converged IP/FoIP solution.

#### **Unlimited Users & Flexible Licensing**

FaxCore uses a server based pricing mod-el to simplify licensing that includes un-limited user accounts and system profiles. Administrators can create system do-mains to help organize logical business groups. Child level domains can be added to setup FaxCore as a mirror image of Active Directory.

#### **Integrated Security Providers**

FaxCore includes integrations with Microsoft Active Directory, IBM Lotus Notes. and other standard LDAP service providers. FaxCore can automatically create new accounts when users first logon to help with large scale deployments.

#### **Powerful Document Rendering**

FaxCore converts standard documents into fax ready formats on the server no 3rd party application software is required. Over 200 File formats supported including: TIFF, GIF, JPEG, PDF, DOC, XLS, PPT, PCL, PS, HTML, XML, XSL, and TXT. FaxCore also includes a client-side print driver to render a printable file from the user's desktop or installed application. The print driver is Citrix and Terminal Server compatible and can be used privately or over the internet.

#### **FaxCore User Interface**

FaxCore's web client works over any private or public network. Multiple browsers are support-ed: IE, FireFox, Google Chrome and Safari. The web client does not require any ActiveX or Java components and resembles the Outlook Web Access (OWA) interface.







# **Multifunction Desktop Printers from Xerox**

For this request we are recommending the Xerox 3210 Series and the Xerox 6505 Series multifunction devices.

**Productivity, accelerated.** The WorkCentre 6505 color multifunction printer builds on the outstanding print performance found in the Phaser 6500, delivering a host of powerful productivity tools designed to make your daily office tasks more efficient than ever.

The WorkCentre 6505 includes an intuitive front panel for configuring device settings and programming jobs.

A 35-sheet automatic document feeder handles media sizes from 5.5 x 5.5 in. to 8.5 x 14 in.

A front-side USB port allows users to quickly print from or scan to any standard USB memory device.

Powerful scanning capabilities include Scan to Email, Network Scanning, Direct Scan to Applications including Optical Character Recognition, and Scan to USB memory device.

Standard copy features include ID Card Copy, N-up, auto fit, cloning, collate and more.

Send faxes from the network using LAN Fax, or take advantage of full walkup fax features such as speed dial, remote receive and fax broadcast.

A standard 533 MHz processor and 256 MB memory (expandable to 768 MB) let the WorkCentre 6505 easily handle a heavy workload — even a steady stream of pages with graphics, photos and charts.

Optional 250-sheet paper tray increases capacity to 500 sheets — enough to load a full ream of paper.



#### WorkCentre® 6505 Quick Facts

- Print up to 24 ppm (letter) or 23 ppm (A4)
- 600 x 600 x 4 dpi
  Optional automatic two-sided printing\*
- Powerful 533 MHz processor
- Robust 40,000 pages/month duty cycle
  256 MB memory, expandable to 768 MB
- First page out time of 12 seconds color, and black-and-white



















# **Multifunction Desktop Printers from Xerox (cont.)**

For this request we are recommending the Xerox 3210 Series and the Xerox 6505 Series multifunction devices.

#### **Small-office Friendly**

All the office-ready features you need, sized to

- Compact, quiet and lightweight. The WorkCentre 3210/3220 fits perfectly in tight, busy spaces.
- Color scanning quickly converts paper into electronic documents on your network, ready to be saved to a network or desktop folder, inserted into an application, sent to an email inbox (WorkCentre 3220) or stored on a USB memory drive.
- Included scan software provides helpful tools for editing and document manipulation, and for organizing and distributing your scanned files.
- Edit and organize scanned files with Optical Character Recognition scanning tools.
- Advanced fax features such as broadcast (multisend) faxing, fax forwarding and fax speed dials let you replace less cost-effective standalone fax machines with a single, wellintegrated device.
- PC/LAN Fax allows paperless faxing right from your desktop (Windows only).
- Manage from your desktop using CentreWare® Internet Services, which lets you configure, update, view status and receive event alerts remotely.
- Expand paper capacity as your requirements expand. An optional 250-sheet paper tray gives you 500-sheet total capacity to reduce paper-changing trips.
- Work team-ready, this multifunction printer supports a diverse office environment with Microsoft® Windows®, Linux and Apple® Macintosh® systems.



1 Automatic Document Feeder holds 50 sheets.

Automatic two-sided printing on the WorkCentre 3220 saves paper and money.

Sinale-sheet multipurpose tray can handle envelopes. labels, postcards and transparencies.

250-sheet tray provides plenty of paper capacity for workgroup printing, copying and faxing.

Optional 250-sheet tray brings total capacity to

USB memory port lets you save to, or print directly from, a USB drive — no computer needed.

Paper level indicator shows the sheets remaining

Find frequently used fax numbers and email addresses in address book. You can also print an address list.

Four-way directional pad eases menu navigation.

Copy both sides of an ID card to a single side of paper with ID Card Copy feature























# **Desktop Scanners from Xerox**

For this request we are recommending the Xerox DocuMate 4440 Scanner as it delivers best in class features and performance for your requirements.

# Xerox® DocuMate® 4440

# Fast and Versatile Scanning Ideal for Healthcare & Insurance

- Scans Insurance and ID cards through ADF
- Scans documents at 40 ppm simplex, 80 ipm duplex\*
- Visioneer® OneTouch® scanning to multiple applications
- Visioneer Acuity image enhancement software
- Kofax® VRS™ delivers perfect scans from imperfect originals
- · Ultrasonic Double Feed Detection
- Create searchable PDF files to make it easy to find scanned documents

\*200 dpi, b&w, greyscale, or color \*\*20 lb., 75-80 g/m² paper



#### Versatility & Reliability

The Xerox® DocuMate® 4440 is one of the fastest and easiest to use scanners in its class. With its advanced paper handling technology, integrated image enhancing software and a small footprint, the DocuMate 4440 is packed with features that will change how you look at and manage paper documents and information.

#### Healthcare & Insurance Applications

The versatility of the DocuMate 4440 is an attractive solution for healthcare and insurance applications. ID and insurance cards, as well as paper documents, can be scanned through the automatic document feeder (ADF) which holds up to 50 pages\*\*. Fast scanning speeds of 40 ppm and 80 ipm in duplex plus a 5,000 page daily duty cycle means this scanner will be a high productivity addition to your document capture workflow, ready for anything.

#### Manage the Chaos

Ultrasonic Double Feed Detection is built into the DocuMate 4440 so that you'll never miss a page due to a misfeed or a stapled document going through the scanner. Visioneer Acuity software technology is integrated into the scanner driver so that you get perfect scans from imperfect originals. The Acuity software also eliminates the need to rescan documents through automatic cropping, straightening,

brightness control and edge clean-up. All this is integrated into Visioneer OneTouch so your entire scanning requirements are achieved at the touch of a button. In the end, paper transforms into a controlled flow of searchable information.

#### **Effortless Control**

The DocuMate 4440 is powered by Visioneer OneTouch technology to scan documents instantly to one of 9 preset, yet completely configurable destinations. Visioneer OneTouch takes control of your document and scans it using the optimal settings for resolution, color, duplex, auto-crop, auto-straighten, file format and then delivers it to virtually any application, folder or device at the touch of a button. Working together with Acuity image enhancing software, imagine the workflow possibilities of delivering perfect scanned paper documents in a searchable PDF format to email or Microsoft® SharePoint® or a custom web application for your enterprise, all at the touch of a button. Not only is this a productivity gain but greatly reduces the training requirements for scanner users, further helping your return on investment.

11650 INTERCHANGE CIRCLE N. - MIRAMAR, FL 33025 | 954-620-0072 | ACORDISCORP.COM



# First Responder / Mobile End User Printer

For this request we are recommending the updated QL420 Plus direct thermal mobile printer which has been designed with the most advanced technology in rubberized over-molding to maintain both rugged construction and minimal weight. With center-loading media, smart battery monitoring and an optional LCD, it provides user-friendly options to keep your business moving. All units ship with one user's manual.



# Zebra<sup>®</sup> QL Plus<sup>™</sup> Series

#### **Durable Mobile Printers to Meet Your Changing** Business Needs.

Need a printing partner tough enough for the concrete jungle? The durable QL Plus series of direct thermal mobile printers can survive everything from warehouse floors to parking lots. Plus, these powerful printers with secure wireless connectivity process and print labels/receipts with complex graphics and fonts quickly.

The QL Plus series of direct thermal printers has been designed with the most advanced technology in rubberized over-molding to maintain robust construction and minimal weight. With centerloading media, battery monitoring and an LCD, these printers provide user-friendly options to keep your business moving.

QL Plus series mobile printers enabled with secure wireless options are easily integrated into your infrastructure. Just a glance at the LCD, and you can read your network settings, or check the communications status. In addition, each printer can be assigned a unique IP address for monitoring over the network, and messages can be sent to the printer using the POP3 functionality. All of these features make the QL Plus printer an integral part of your network environment.

The QL Plus series' wireless modules in Bluetooth® 2.0 or 802.11b/g offer the flexibility to adjust to a wide range of connectivity needs.



#### QL 420 Plus™



Bring the flexibility of wireless printing to your 4-inch label or receipt applications with Zebra's QL 420 Plus mobile printer. Built to survive the rigors of warehousing, distribution, and route accounting, the QL 420 Plus offers a mobile mount option to allow printing in a forklift or vehicle.

#### **Maximum Print Area**

- Width: 4.09"/103.9 mm
- Receipt length: Continuous Label length: 32"/813 mm

#### Resolution

203 dpi/8 dots per mm

#### Maximum Print Speed

3"/76.2 mm per second

16 MB RAM; 8 MB Flash

#### Physical Characteristics

- Width: 6.0"/152.4 mm
- Depth: 3.0"/76.2 mm
- Height: 7.5"/190.5 mm
- Weight (with battery): 2 lbs./0.907 kg

#### Media Specifications

Label and liner width: 2.0"/50.8 mm to 4.12"/104.6 mm



























#### Wide Format All-in-One Color

For this request we are recommending the HP Designjet Z5200 Photo Printer as it delivers best in class features and performance for your requirements.

# HP Designjet Z5200 Photo Printer



Professional 8-ink PostScript printer designed for outstanding graphic applications



#### Fast printing with an intelligent workflow

- Print quickly with speeds up to 41 m<sup>2</sup>/hr (445 ft<sup>2</sup>/hr).
- Radically simplify and speed up your entire printing workflow with HP Instant Printing Pro.
- Preview, crop, and print PDF, PostScript, HP-GL/2, TIFF, JPEG and DWF files without opening applications.
- Shorten turnaround times with a 160 GB hard drive, borderless printing<sup>1</sup>, and fast-drying HP Photo Inks.

#### High-impact, long-lasting color prints

- Impress your customers with high-impact color and black-and-white applications.
- Get rich, dark blacks on matte and glossy papers with matte black and photo black HP Photo Inks.
- Expand your offerings—HP Photo Inks produce water-resistant prints that last up to 200 years².
- Get color reliability with HP Professional PANTONE® color emulation and Adobe Postscript®/PDF support³.

#### Easy, unattended, and reliable operation

- Avoid wasting time and money on trial and error with automatic color calibration thanks to the embedded spectrophotometer<sup>4</sup>.
- Optimize performance, ink usage—automatic servicing routines help prevent nozzle clogging, reduce media waste.
- Save time with HP Printer Utility software—printer status communications, desktop alerts, automatic updates.
- Enable unattended printing—300-ml Original HP ink cartridges help reduce interventions.

# **Eco Highlights**

- Breakthrough color consistency can help reduce unnecessary reprints
- Free, convenient HP ink cartridge and printhead recycling<sup>1</sup>
- FSC®-certified papers, range of recyclable HP media with a take-back program¹



#### Associated Value-Added / Solutions:

As one of Florida's fastest growing providers of business technologies and official information technology and solutions partner of the Miami Heat and Partner of the Miami Dolphins, we deliver state-of-the art solutions backed by responsive **local** support. As an independent information technology company, we are able to deliver the latest technologies at a tremendous value.

#### Value Added Benefits to City of Coral Gables:

- Discounted Miami Heat Ticket Purchase Program for Employees
- Discounted Miami Dolphins Ticket Purchase Program for Employees
- Complimentary Event Tickets for Charity Benefit Events
- Special Purchase Programs for Samsung Consumer Products during the Holiday Season.



# Sustainability & Environmental Friendliness Programs

## Xerox Environment, Health, Safety and Sustainability

The Xerox Environment, Health, Safety, and Sustainability (EHS&S) organization ensures company-wide adherence to Xerox's environment, health, safety, and sustainability policy. The governance model we use to accomplish this includes clearly defined goals, a single set of worldwide standards, and an audit process that ensures conformance to these requirements. Our EHS&S governance and policy, adopted in 1991, forms the foundation of our environmental leadership program.

#### Xerox EHS&S Policy:

Xerox Corporation is committed to the protection of the environment and the health and safety of its employees, customers, and neighbors worldwide. The following principles govern all business practices in the design, manufacture, procurement, marketing, distribution, maintenance, reuse/recycling, and disposal of products and related services:

- Protection of the environment and the health and safety of our employees, customers, and neighbors from unacceptable risks takes priority over economic considerations and will not be compromised
- Xerox operations must be conducted in a manner that safeguards health, protects the environment, conserves valuable materials and resources, and minimizes risk of asset losses
- Xerox is committed to designing, manufacturing, distributing, and marketing products and processes to optimize resource utilization and minimize environmental impact
- All Xerox operations and products are, at a minimum, in full compliance with applicable governmental requirements and Xerox standards
- Xerox is dedicated to continuous improvement of its performance in environment, health and safety

To learn more about the Xerox Environment, Health, Safety, and Sustainability governance and our progress toward our commitments, see the <a href="Environment">Environment</a>, Health, Safety, and Sustainability Governance section of the Xerox Corporate Citizenship report.



#### Xerox Green World Alliance & Waste Free Products

Xerox's commitment is to produce waste-free products in waste-free facilities to help our customers reduce waste. Our aim is to design products, packaging and supplies that make efficient use of resources, minimize waste, reuse material where feasible and recycle what can't be reused.

#### **Featured Links:**

The environmental merits of Xerox manufacturing (PDF)

Recycle used Xerox cartridges

Recycle Xerox Equipment

Donate used Xerox equipment

Designing products for reuse

How green is your print shop? (PDF)

Xerox Employee Earth Awards (PDF)

#### Xerox supplies recycling program

- The Xerox <u>Green World Alliance</u> collection and reuse / recycling program in partnership with our customers results in millions of cartridges and toner containers returned for reuse or recycling each year.
- As part of our commitment to environmentally responsible business practices, Xerox continues to make improvements to our supplies returns and recycling programs.
- EPEAT Consumables Reporting and Disposition

#### Xerox product takeback and recycling program

- Xerox pioneered the practice of remanufacturing, reusing and recycling of office equipment. Our machines are designed for easy disassembly and durability, contain fewer parts, and are controlled for chemical content.
- Xerox carefully manages suppliers that provide recycling and waste disposal services. An audit process ensures that vendor practices are safe, environmentally sound, and compliant with regulations.
- Since 1991, Xerox remanufacturing and recycling has prevented over 2 billion pounds of potential waste from entering landfills.
- Xerox collected a total of 2,643,754 lbs. of broader scope products (all Xerox products) through customer equipment return programs in the U.S. during 2012, including 8,956 lbs. through mandated programs and 2,634,798 lbs. through voluntary programs.
- Product End of Life (EOL) Characterization Reports





#### Packaging take-back service for Xerox branded products

Whenever possible, we encourage you to recycle packaging locally as it reduces greenhouse gas emissions associated with transportation.
 However, if unable to recycle locally, we offer a packaging take-back and recycling service to our customers for Xerox branded products, where customers pay for the return shipping and Xerox pays for the recycling. If interested in this service, please send your packaging to: Xerox Corporation, ESSO – Scrap, 6500 State Route 63, Middletown, OH 45044, ATTN: EPEAT Packaging Returns

#### Cartridge-free technologies

- Xerox <u>solid ink technology</u> utilizes compact, non-toxic color solid ink sticks instead of cartridges – creating far less waste.
- The result is up to a 90% reduction in printing waste compared with similar color laser products.

#### **Waste-free factories**

- Since the early 1990s, Xerox has maintained an internal initiative known as the Waste-Free Factory.
- This initiative drives the global implementation of an ISO 14001-compliant environmental management system, and helps achieve a 93% recycling rate for non-hazardous materials. Learn more about <a href="https://how.we.manage.noi.nu/how.we.manage">how.we.manage.nu/how.we.manage.nu/how.we.manage.nu/how.we.manage.nu/how.we.manage.nu/how.we.manage.nu/how.we.manage.nu/how.manage.nu/ho





# 7 Steps to Create a Green Office for the City of Coral Gables

Our commitment to sustainability at Xerox / Acorids International includes how we can help you find ways to work smarter, faster, and in ways that help your bottom line and the environment. Share ideas with co-workers and management in your company to create a green office and make sustainability part of your company's DNA.

Poster: 7 tips to a greener office (PDF) Environmental solutions that work (PDF)

Video: Achieve measurable reduction in cost, consumption and waste in the office

#### **How to Create a Green Office:**

- 1. Use electronic tools: software to simplify the way you use documents and cost-free online tools to simplify the way you communicate.
  - Cut back the time and energy spent on manual paper-based processes with workflow management software and collaboration tools. Xerox DocuShare, combined with scan-enabled MFPs, can eliminate the costs of producing, storing and shipping paper documents.
  - Send and receive information electronically with simple-to-use eCommerce and cost-free Account Management eTools that help manage your Xerox equipment and contracts, submit meter reads and purchase orders online, pay invoices online and more.

Xerox DocuShare enterprise content management software

Browse office software solutions

Use Xerox eCommerce and online Account Management Tools (PDF)

2. **Use paper wisely.** Print on both sides of the page—also called "duplexing." Print multiple images per page and print only the quantity you need at the time you need it. Print on paper certified to sustainable forestry standards or use paper with recycled content.

Poster: 5 tips for green paper use

Poster: 5 tips for green paper use (Editable) Responsible Printing Tips - Printer Settings

Xerox and Paper Sustainability

 Recycle the paper you use. Install bins around the office to collect paper for recycling or reuse. Paper manufacturers avoid the use of 3.5 tons of virgin fiber for every ton of recycled material used.
 Xerox Paper Reference Guide (PDF)





4. **Reach for the ENERGY STAR**®. Upgrade old products with new, more efficient systems and the savings add up. ENERGY STAR qualified products

5. Replace copiers or printers with MFPs that do it all. One multifunction printer that copies, prints, scans, and faxes can use half the energy of all those separate devices.

Xerox multifunction printers

6. **Don't throw away empty toner cartridges.** Return your cartridges to us for reuse and recycling with prepaid postage. Or consider a cartridge-free solid ink printer or MFP, which generates about 90% less waste than a comparable color laser printer.

Recycle Xerox Supplies
Learn about solid ink technology

7. Seek office equipment designed for remanufacturing or recycling. Xerox devices are designed with recycling and reuse in mind.

Designing products for reuse





### References

Company Name: Community Health of South Florida

Contact: Leterron A. Lewis Phone: (954) 401 - 5415 Email: lalewis@chisouthfl.org

Company Name: First Service Residential International

Contact: Ron Anderson Phone: (954) 378-2397

Email: ronald.anderson@fsresidential.com

Company Name: United Auto Insurance Group

Contact: Abraham Estevez Phone: (305) 521-0388 Email: aestevez@uaig.net





# **Appendix A**

# **Procurement Forms**

# SECTION 6

# Request for Proposal (RFP) No. 2014.05.15

6.0:	RFP RESPONSE FORMS	
SUBN	MITTED TO:	City of Coral Gables Office of the Chief Procurement Officer 2800 SW 72 Avenue Miami, Florida 33155
1.	perform and furnish all work as	es, if this proposal is accepted, to enter in a Contract with the CITY to s specified or indicated in the Proposal and Contract Documents for the ontract time indicated in the Proposal and in accordance with the terms and ontract Documents.
2	Proposer accepts and hereby inco conditions of the Request for Pro	orporates by reference in this Proposal Response Form all of the terms and posal.
3.	Proposer agrees to furnish all la Proposal.	abor, services and supervision for the work described in this Request for
4.	Acknowledgement is hereby madissuance of the Request for Propo	de of the following Addenda, if any (identified by number) received since osal.
	Addendum No. Addendum No. Addendum No. Addendum No.	3 Date 6/10/M
5.	indicated.  Proposer: Acordis =  Address: 11650 Interest  City/State/Zip: Mirama  Telephone No./Fax No.: 950	International Corp.  Change Circle N.  Y. FC 33025  H-620-0072 /954-620-0074  Bacardis corp. com
Signat	ture Rettan Klean Rog (Print Name and Sign)	They Title: CEO

# **SECTION 7**

### Request for Proposal (RFP) No 2014.05.15

7.0. SCHEDUE OF VILLER	7.0:	<b>SCHEDULE</b>	<b>OF</b>	VAL	UES
------------------------	------	-----------------	-----------	-----	-----

7.1 Each Proposer shall ensure the Schedule of Values is completed in full, with Proposer providing a detailed list of all costs to provide Services.

The City reserves the right to add or delete any service, at any time. Should the City decide to add an additional service for which pricing was not previously secured; the City shall seek the Successful Proposer to provide reasonable cost(s) for same. Should the City determine the pricing unreasonable, the City reserves the right to negotiate cost(s) or seek another vendor for the provision of said service(s).

PROPOSER'S NAME: Acordis International Corp.
CONTACT NAME/TITLE: Rehan Khan, President
SIGNATURE: DATE: 6/23/K
ADDRESS: 11650 Interchange Circle N, Miramor F2 33029 TELEPHONE 954 620-0027 ACSIMILE 620-0024 EMAIL: rkhan@ GCORDIG CORP. COM
TELEPHONE 474 620-00 CACSIMILE 610-004 EMAIL: Than 6 acording corp.

# **ATTACHMENT "A"**

# PROCUREMENT FORMS

(Proposer shall prepare and submit (1) original of these forms signed in blue ink as part of its response.)

#### **CITY OF CORAL GABLES**

#### PROPOSER STATEMENT

This questionnaire is to be submitted to the City of Coral Gables Procurement Division by the Proposer, along with the solicitation being submitted for the goods, services and/or construction required by the City of Coral Gables. Do not leave any questions unanswered. When the question does not apply, write the word(s) "None" or "Not Applicable", as appropriate. Failure to complete this form as applicable may be deemed non-responsive.

Company Name: Acordis International COPP.
Contact Name: Rehan Khan Title President
Address: 11650 Interchange Circle N. Miramar Pl 33025
Telephone 959620-0072 Cellular 610-0441 Facsimile 954-620-0074
Email: Than & acordis corp. com
Federal Employer Identification Number (FEIN No.): 22 - 3938023
Check One: Corporation Partnership Sole Proprietary LLC / LLP Other
List all current licenses held and provide copies
(a) State of Florida Yes
(b) Miami Dade CountyN/A
(c) City of Coral Gables Municipal License NA
(d) Others Broward County, City or Miramar
1. State the true, exact, correct and complete name of the partnership, corporation, and trade of fictitious name in which business is transacted and the address of the place of business.
Proposer Name: Acordis International Corp
The address of the principal place of business is: 11650 Interchange Circle N
Miramor FL 33025
2. How many years has organization been in business under present business name?
a. Under what other former name's has organization operated?
3. Are any of the principals of this company employed by the City of Coral Gables? If so, disclose their name(s) below:
N/A
Indicate registration, license numbers or certificate numbers for the business or professions which are the subject of this RFP. Please attach certificate of competency and/or state registration.

Have you ever failed to complete any work awarded to you or been held in default of a contra (N) if yes, state when, where and why? (Please provide the name and contact inform of the entity which was involved).
Have you, or a predecessor company or organization, filed bankruptcy in the last three (3) Years?  (Y) (N) if yes, information must be provided pertaining to the proceedi outcome of the action.
State whether you or any officers of your company have been involved in any claims or litigation in five (5) years in any way relating to the business being procured in this RFP. Provide details as cause and outcome (judgments and settlements) of those claims or litigation, whether it is the company, a predecessor or related company.  N/A
Has your insurance coverage ever been cancelled for non-payment of insurance premiums or any oth reason? (Y) (N) If yes, what was the reason?
Have you personally inspected the site of the proposed work? (Y) (N)
Provide any additional information as to qualifications and/or experience, attach documentation to

<u>ARTNERSHIP</u> :	
Signature	Print Name of Firm
Print Name	Address
Title	
Signature Signature	ACORDIS THIERMINIONAL CONP Print Name of Corporation
REHAN KHANI Print Name	11650 INTELLHANGE CILM, MIROMAR 33
Title WITNESS: Signature	
Micuel Sieren Prim Name	
Print Name  V.P. Turo. Tech  Title	(CORPORATE SEAL)
Attest:	Secretary

#### SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1.	This sworn statement is submitted to City or Coral Ocibles  [print name of the public entity]
	[print name of the public entity]
	by Rehan Khan President [print individual's name and title]
	[print individual's name and title]
	for Acordis International Corp.
	[print name of entity submitting sworn statement]
Whose	e business address is: 11650 Interchange Circle N Miramar Re 33025
and (if	f applicable) its Federal Employer Identification Number (FEIN)
If the e	entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

- I understand that a "public entity crime" as define in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
- 3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
- 4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
  - 1. A predecessor or successor of a person convicted of a public entity crime; or
  - 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
- 5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposal on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. [indicate which statement applies.] Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity subsequent to July 1, 1989. The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. [attach a copy of the final order] I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY

CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

#### AMERICANS WITH DISABILITIES ACT (ADA) DISABILITY NONDISCRIMINATION STATEMENT

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted  Corp.  (print individual's name and title)  for Acordis International Corp.  (print name of entity submitting sworn statement)  whose business address is: 11650 Interchange Circle N. Wirawar Ft 33025  and (if applicable) its Federal Employer Identification Number (FEIN) 22 - 3938023  (If the entity has not FEIN, include Social Security Number of the individual signing this sworn statement:	This sworn statement is submitted or Coral Gables
(print individual's name and title)  for Acordis International Corp.  (print name of entity submitting sworn statement)  whose business address is: 11650 Interchange Circle N. Uirawar FL 33025  and (if applicable) its Federal Employer Identification Number (FEIN) 22 - 3938023	by Rehan Khan, President (print name of public entity)
(print name of entity submitting sworn statement) whose business address is: 11650 Interchange Circle N. Mirawar FL 33025 and (if applicable) its Federal Employer Identification Number (FEIN) 22 - 3938023	(print individual's name and title)
whose business address is: 11650 Interchange Circle N. Miramar FL 33025 and (if applicable) its Federal Employer Identification Number (FEIN) 22-3938023	
and (if applicable) its Federal Employer Identification Number (FEIN) 22 - 3938023	
and (if applicable) its Federal Employer Identification Number (FEIN) 22 - 3938023 (If the entity has not FEIN, include Social Security Number of the individual signing this sworn statement:	
(If the entity has not FEIN, include Social Security Number of the individual signing this sworm statement:	and (if applicable) its Federal Employer Identification Number (FEIN) 22 - 3938023
	(If the entity has not FEIN, include Social Security Number of the individual signing this sworn statement;

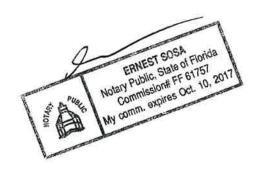
#### I, being duly first sworn state:

That the above named firm, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any sub-contractor, or third party contractor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and service, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 U.S.C. 12101,12213 and 47 U.S.C. Sections 225 and 661 including Title I, Employment; Title 11, Public Services; Title III, Public Accommodations and Services Operated by Private Entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Sections 5553.501-553.513, Florida Statutes

The Rehabilitation Act of 1973, 229 U.S.C. Section 794 The Federal Transit Act, as amended, 49 U.S.C. Section 1612 The Fair Housing Act as amended, 42 U.S.C. Section 3601-3631

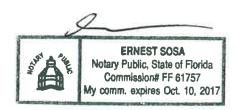


#### NON-COLLUSION AFFIDAVIT

State of FCA

County of Broward

)ss.



being first duly sworn, deposes

and says that:

(1) Affiant is the

(Owner, Partner, Officer, Representative or Agent) of

Acords International Corp the Bidder / Proposer that has

submitted the attached Solicitation;

- (2) Affiant is fully informed respecting the preparation and contents of the attached Bid/Proposal and of all pertinent circumstances respecting such Solicitation;
- (3) Such submittal is genuine and is not a collusive or sham Solicitation;
- (4) Neither the said Bidder / Proposer nor and of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder / Proposer or firm, or person to submit a collusive or sham Solicitation in connection with the work for which the attached submittal; or to refrain from bidding in connection with such work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Bidder, firm, or person to fix any overhead, profit, or cost elements of the Solicitation price or the Solicitation price of any other Bidder / Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed work:
- (5) The price or prices quoted in the attached submittal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

#### DRUG-FREE WORK PLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that Acords International Corp (Name of Business)

- 1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2. Inform employees about the dangers of drug abuse in the work place, the business's policy of maintaining a drug-free workplace, any available drug counseling, Employee Assistance Programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3. Give each employee a copy of the statement specified in subsection (1) that are engaged in providing the commodities or contractual services that are proposed.
- 4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are proposed, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Proposer Signature 6 2214

Date

#### CERTIFICATION OF PROPOSER STATEMENT

of Acordis Internation	(Title)  certify that I am authorized to act on behalf (Title)  COP.  pursuant to the RFP and further (Name of Business)
by Owner awarding the contract and su discovery of any omission or misstateme contract shall cause the City to reject the	ion contained in response to this Proposer Statement shall be relied upon ch information is warranted by Proposer to be true and correct. The ent that materially affects the Proposer Statement to perform under the bid or proposal, and if necessary, terminate the award and/or contract. I times, titles and official signatures of those persons authorized to act by the
Miguel Sterra Jorge Copez Nathaniel Horenstein	VP or Technology Officer  Chief Technology Officer  VP or Sales Nathalton
	Signature
State of Florida	
County of Brown	
On this the 27 day of, 20 14, bef	fore me, the undersigned Notary Public of the State of Florida, personally
appeared REHAN KHA (Name(s) of individual(s) when the second seco	and whose name(s) is/are subscribes to
the within instrument, and acknowledge it'	s execution.
	NOTARY PUBLIC, STATE OF FLORIDA
NOTARY PUBLIC SEAL OF OFFICE:	(Name of Notary Public: Print, Stamp or Type as Commissioned.)
ERNEST SOSA  Notary Public, State of Florida  Commission# FF 61757  My comm. expires Oct 10, 2017	Personally known to me, or Produced identification:  (Type of Identification Produced)

#### BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 - 954-831-4000 VALID OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014

Business Name: ACORDIS INTERNATIONAL CORP

Receipt #:327-233958
BUSINESS/FINANCIAL/CONSULTA

Business Type: (TECH CONSULTANT)

Owner Name: REHAN KHAN

Business Location: 11650 INTERCHANGE CIR N

Business Opened:06/11/2010

State/County/Cert/Reg: **Exemption Code:** 

MIRAMAR **Business Phone:** 954-610-0441

Rooms

Seats

Employees 4

Machines

Professionals

		For	Vending Business Onl	у		
	Number of Machin	ies:		Vending Type	<b>:</b>	
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
33.00	3.30	0.00	0.00	0.00	0.00	36.30

#### THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT

WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

#### Mailing Address:

REHAN KHAN 13762 NW 16 STREET PEMBROKE PINES, FL

33028

Receipt #03B-12-00013457 Paid 09/26/2013 36.30

2013 - 2014



#### City of Miramar

**Business Tax Receipt** 

Issue Date: 03/25/2014 Expiration Date: 09/30/2014 Business ID 14000114

ACORDIS INTERNATIIONAL CORP REHAN AHMED KHAN 11650 INTERCHANGE CIR N MIRAMAR, FL 33025

#### **BUSINESS TAX RECEIPT**

This is to certify that the person or firm named herein has paid into my hands minimum payment of tax as set out herein for the use and benefit of the City aforesaid, and is licensed to engage in the business of:

MERCHANTS	15777
FIRE INSPE	15778
FIRE ALARM	15779
SPRINKLER	15780
	FIRE INSPE FIRE ALARM

(954) 602-3040 or (954) 602-3061 Phone (954) 602-3470 or (954) 602-4498 Fax businesstax@ci.miramar.fl.us

Home-Based Restrictions Only
Mail & Phone Only
No Employees at Home
No Work on Premises
No Clients at Home
No Deliveries to Home
Office Only

Cottage-Based Restrictions
Cottage food businesses are allowed in accordance with Florda Statute 500.80, except that the home shall not be used for retail. Pleas see regulations title 21 part 101.
Only one employee allowed which includes family members residing at the home. No commercial vehicles parked overnight on the premises.

Business Location:

11650 INTERCHANGE CIRCLE NORTH



## BEAUTY AND PROGRESS EST 1955

This License is NOT Transferable Your Business Tax Receipt Must be displayed.



# CITY OF MIRAMAR

COMMUNITY DEVELOPMENT DEPARTMENT MIRAMAR, FLORIDA 33025 2200 CIVIC CENTER PLACE

# **ZONING CERTIFICATE OF USE**

MST13-00320 CERTIFICATE No.

ISSUED ON:

ACORDIS INTERNATIONAL, INC. **BUSINESS NAME:** 

11650 INTERCHANGE NORTH CIRCLE **BUSINESS ADDRESS:** 

SUITE No.

ZIP CODE:

IT TECHNOLOGY SOLUTIONS STATE OF FLORIDA **BUSINESS DESCRIPTION / TYPE:** CITY OF MIRAMAR

This certificate of use is issued providing that this business is in compliance with the City's Land Development Code, Code of Ordinances, Florida Building Code and Life Safety requirements as established in the Miramar City Ordinance 10-03.

BUILDING OFFICIAL

COMMUNITY DEVELOPMENT DIRECTOR HAROLD ZOMBEK

Terms of Certificate of Use

Once issued, a Certificate of Use shall remain valid until there is a change of the use, business ownership, business name, or business location from that specified on the approved certificate of use. When there is a change of the use, business, business ownership, business name, or business location from that specified on the approved Certificate of use, a new Certificate of Use application shall be required.

# Display of Certificate

Certificate of Use issued by the City of Miramar shall be displayed at the place of business and in such a manner as to be visible to the public and subject to the inspection of all duly authorized officers of the City. Failure to display the certificate in the manner provided for in this section shall subject the owner operator to applicable code compliance procedures and/or any other remedies as permitted by law. Ord. 10-3/Sec. 1203



#### **Certificate of Registration**

**DR-11** R. 10/13

#### Issued Pursuant to Chapter 212, Florida Statutes

07/04/10 16-8015408366-0

Certificate Number

Registration Effective Date

This certifies that

ACORDIS INTERNATIONAL CORP 11650 INTERCHANGE CIR N MIRAMAR FL 33025-6007

has met the sales and use tax registration requirements for the business location stated above and is authorized to collect and remit tax as required by Florida law. This certificate is non-transferable.

#### POST THIS CERTIFICATE IN A CONSPICUOUS PLACE

THIS IS YOUR SALES & USE TAX CERTIFICATE OF REGISTRATION (DETACH AND POST IN A CONSPICUOUS PLACE)





#### THIS IS YOUR ANNUAL RESALE CERTIFICATE FOR SALES TAX

Note: New dealers who register after mid-October are issued annual resale certificates that expire on December 31 of the following year.

#### These certificates are valid immediately.

DR-11R. R. 10/13



2014 Florida Annual Resale Certificate for Sales Tax

THIS CERTIFICATE EXPIRES ON DECEMBER 31, 2014

Certificate Number

**Business Name and Location Address** 

Registration Effective Date

16-8015408366-0

ACORDIS INTERNATIONAL CORP 11650 INTERCHANGE CIR N MIRAMAR FL 33025-6007

07/04/10

This is to certify that all tangible personal property purchased or rented, real property rented, or services purchased by the above business are being purchased or rented for one of the following purposes:

- · Resale as tangible personal property.
- Re-rental as tangible personal property.
- Resale of services.

- Re-rental as real property.
- · Incorporation into and sale as part of the repair of tangible personal property by a repair dealer.
- Re-rental as transient rental property.
- Incorporation as a material, ingredient, or component part of tangible personal property that is being produced for sale by manufacturing, compounding, or processing.

This certificate cannot be reassigned or transferred. This certificate can only be used by the active registered dealer or its authorized employees. Misuse of this Florida Annual Resale Certificate will subject the user to penalties as provided by law. Use signed photocopy for resale purposes.

Presented to: (Insert name of seller on photocopy)

Presented by:

Authorized Signature (Purchaser)

**DR-13** 

R. 10/13



## Request for Proposal RFP 2014.05.15

#### Enterprise Level Network Imaging Solutions

#### ADDENDUM No. 1

Issued Date: May 29, 2014

These questions are not verbatim but are summarized for clarity and conciseness for response purposes. You are to refer to the questions (Q) from prospective proposers and the City's answers (A) to those questions.

#### Section 2.20 First Responder / Mobile End User

- Q1) What is the software currently in use that we have to connect to and print from?
- A1) First responder software is provided by OSSI and ZOLL printing through standard Windows7 drivers.

This Addendum shall be acknowledged in Section 5.0 on the Addendum form. All other terms and conditions shall remain in full force and effect.

Sincerely,

Michael P. Pounds Chief Procurement Officer



# Request for Proposal RFP 2014.05.15

Enterprise Level Network
Volume
Imaging Solutions

#### ADDENDUM No. 2

Issued Date: June 5, 2014

These questions are not verbatim but are summarized for clarity and conciseness for response purposes. You are to refer to the questions (Q) from prospective proposers and the City's answers (A) to those questions.

#### 2.5 Print/Scan/Fax (Pg. 12)

Describe your expectation for a "secure enterprise scanning solution on MFP devices that can be centrally managed.

The expectations of the solution are for scanning to be sent or received via email or proposer provided application to the recipients on their City approved devices. Devices include, but are not limited to, desktop pc, vpn connected laptops and smartphone devices.

The management expectations should allow for record retention policies and backup availability to systems administrators.

#### 2.5.1 Copier Speeds

Item #'s 3, 4 and 5 are indicating high volume to production level color devices currently NOT in use at the city. The current devices are b&w only and the request for 75ppm and 95ppm color devices needs further clarification.

- a. Is there a high demand for production color speeds and volume

  Moderate demand there are times throughout the year where large volume color printing is required, but this is out of the normal range of printing needs.
- b. There is a significant cost increase for production color devices 70ppm and above; would you like a comparable b&w device in that speed range as well?

  Comparable quotes should be provided if the upgrade to over 70ppm/color is cost prohibitive, a slower model should be selected for the requesting department.
- c. Provide list of current equipment models both MFP's and printers with monthly average or annual print copy volumes. <u>Estimated Volume</u> based on history (36 months) and anticipated usage: B/W 3.2 Mil/ Color 200K. Canon Models: IR3235i x11, 3245i x12, 6075 x4, 8095 x4, C5045 x16 and C5051 x1.
- d. Clarify if the Groups listed in 2.5.1 are walk-up copiers and not production print.

  The units are network connected copiers / network printers

- e. Are there any finishing requirements for the 95PPM? Duplex printing, stapling, and collating
- f. The price sheets references 6 various models b/w and color; clarify speeds you are requesting per each group since 2.5.1 references models 1-5.

  Reference model #1 for example: Small unit (35ppm) 2 Color and 11 B/W. A variable model can be submitted by the responding proposer in addition to what has been requested by the City.
- g. Is there a number of copiers that the city will ultimately commit to approximately 60 units? Of these, how many need 11x17 capability?

  The city should reserve the right to add or remove printers with 11x17 capabilities as needed.

#### 2.5.2 Confidential Print Queue

#### Describe your expectation for this print queue solution.

The expectation is for a print job to be sent to the printer from a user endpoint (desktop, laptop, etc) and allow for delayed printing once the user authenticates at the selected printer.

#### 2.5.3 Equipment Upgrade/Downgrade

Prior to deleting a unit will the City exhaust all means necessary to relocate the equipment, prior to cancellation?

The city reserves the right to upgrade downgrade units as needed

#### 2.5.4 Paperless Fax Solution Service:

Are you looking for a "stand alone" solution or expecting to utilize the embedded fax capability of the multi-function devices?

Phone line to desktop faxes will be trimmed as part of future planned cost savings. The MFP should scan any hardcopy fax and send it via centralized or "stand alone" solution. The solution should also allow faxes to be sent and received directly to the end users device.

- 1. Daily/Monthly fax volume? Variable by department.
- 2. Percentage of faxing that is done from hard copy?

The city does not have any software based fax capabilites at this time.

- 3. Type of phone system is the City using? Cisco VoIP and legacy AVAYA PBX
- 4. Number of users who will need to send / receive to their email? Approximately 400
- 5. Email system City is using?

Microsoft Exchange 2010. The City is looking to possibly move to Office 365 in the future. The solution should still work with the cloud based office product.

- 6. Type of fax line in place POTS or VoIP? Both VoIP utilizes analog adapters
- 7. Number of fax lines? Not applicable to the Scope

#### **2.7 Reporting** (Pg. 13)

In order to provide detailed reporting, will the city allow for the installation of a fleet monitoring software utility, like FMAudit, PrintAudit, etc.?

Any software to be installed will need to be verified and authorized for use on city network infrastructure

#### **2.9** Payment (Pg. 13)

- 1. Will the City accept invoices from two different sources or locations? The city will only accept invoices from the selected proposer.
- 2. Will the City accept remit to payments to anyone other than original respondent/supplier/bidder?

#### 2.10 Special Events (Pg. 13)

1. Will the successful bidder receive partnering incentives for courtesy services for their participation in these special events?

The successful proposer can supply a company banners to displayed at all four sites where tournaments are held.

#### 2.11 Supplies (Pg.13)

- 1. Will bills for staples be accepted for MFP's that require staples?

  Consumables should be included in maintenance costs.
- 2. Will the City accept two clicks to be billed by 11x17 for any and all MFP's/Devices? Possibly.
- 3. Is the city expecting the lease to include service with no overages? Yes.

#### 2.13 SLA and Maintenance (Pg. 14)

- 1. Will the city accept a fleet performance evaluation instead of a device evaluation to determine uptime? No.
- 2. In 2.13.4 Clarify whether this is training and technical support of proposer supplied offerings and does not include offerings not supplied by awarded proposer?

The training and technical support is for devices and services provided by proposer – not legacy existing hardware

#### 2.15 Equipment Reliability (Pg. 14)

- 1. Does the city have a method to determine uptime of device, if so, provide a copy?

  The city utilizes a Network Management System (NMS) to manage and monitor network connected devices. Any connected device that utilize SNMP can be monitored with the city's existing NMS
- **2.Or will the proposer need to provide its own methodology?** *Proposer can provide alternative options for the city to consider.*

#### 2.18 Multifunction Desktop Printers (Pg., 15) -

Can the city provide the detailed report from the print study that was completed? Provide details on location, make and model, serial # and current meter.

#### 2.19 Desktop Scanners (Pg. 15)

- 1. Desktop scanners network connected? Currently less than 20
- 2. Volume of scanning? Varies by user / department
- 3. How many pages in a document? Varies

- 4. Maximum paper size? (11x17)? Yes.
- 5.Quantities needed? Quantities will be based upon retirement of existing desktop MFP and end user need
- 6. Purchase or part of lease? Lease with option to buy out at end

#### 2.20 First Responder (Pg. 15)

1. Will the city accept alternative mobile printing devices for the Police force instead of the suggested thermal printers?

The requested items should be quoted, however the city will entertain alternate solutions

- 2. How many thermal printers would you like to replace?

  Approx. 200 in production to be replaced on an as needed basis
- 3. Is the city expecting to service these printers in the field or at a central repair office?

  As long as a replacement unit can be provided to the affected user, the city does not require field servicing

#### 2.21 Wide Format All-In-One (Color) (Pg. 16)

- 1. Would the city consider the purchase of new wide format printers instead of a barter agreement?

  Possibly
- 2. Is the City looking for comparable replacements to those listed? Yes.
- 3. Do all units need to be color? Yes.
- 4. What is the volume per machine? Varies by department

Green Programs (Pg. 17)

Will the City require proposer to utilize recycling program for consumables coming from the MPF's? City's desire is to utilize Green programs.

Security Specifications (Pg. 17)

Will the City require 15408 compliant for all MFP's to include encryption, memory overwrite and password protection? Yes.

This Addendum shall be acknowledged in Section 6.0 on the Addendum form. All other terms and conditions shall remain in full force and effect.

Sincerely,

Michael P. Pounds Chief Procurement Officer



## Request for Proposal RFP 2014.05.15

#### Enterprise Level Network Imaging Solutions

#### ADDENDUM No. 3

Issued Date: June 10, 2014

#### **Revised Schedule of Events:**

Proposal Submittal Deadline	3:00 p.m. Tuesday, June 24, 2014
Evaluation Committee Meeting	10:00 a.m. Thursday, July 10, 2014
Presentation / Interviews (only if required)	Thursday, July 17, 2014

These questions are not verbatim but are summarized for clarity and conciseness for response purposes. You are to refer to the questions (Q) from prospective proposers and the City's answers (A) to those questions.

#### 1.2 Contract Terms and Conditions (Pg. 7)

1. Will the City accept assignment of lease to third party leasing company for invoicing, billing and payment?

Yes.

#### 1.6 Award of Agreement (Pg. 9)

2. Will the successful bidder be required to place new units as requested co-term add-ons after the first 12 months?

Yes.

#### 1.17 Contract Termination (Pg. 10)

3. Will the five (5) day termination clause apply to the lease agreement making it cancellable for any reason?

Yes, the five (5) day termination clause applies to the Lease Agreement, making it cancellable, by the City. Indeed, paragraph 1.17 states "[the City, by written notice, may terminate in whole or part any Contract resulting from this solicitation..." Thus, because the Lease Agreement would result from the solicitation, the termination provision in 1.17 applies.

4. Will the city supply a historical report as to how many times in the past 10 years you have had to exercise this clause?

No.

5. Would the City be willing to accept and agree that this section (contract termination) would be applicable to service and maintenance only (recognizing that the lease may be terminated for non-appropriations per section 3.3 of Section 3 Pg. 19).

No, as indicated above, the termination provision in paragraph 1.17 is applicable to the Lease Agreement, as well as any other contract that may result from the solicitation. Accordingly, the City will not agree to limit the termination provision to service and maintenance only.

6. Section 4.1 and 4.2, Holds Harmless, Pg. 23, would the city agree to limit claims to 3<sup>rd</sup> party's?

No; the City does not agree to limit its indemnification, defense, and hold harmless provisions in any manner.

7. Section 4.3 4.3, Holds Harmless, Pg. 23, In lieu of section 4.3b, would the City be willing to provide the Contractor with prompt written notice of all applicable claims, and allow the contractor sole control of the defense and settlement of claims, to the extend allowed by law, and provide the Contractor with assistance, at the Contractor's expense and as the Contractor reasonably requests?

No; the City retains the right to use the attorney or law firm of its choice.

8. Would the City be willing to agree to the terms and conditions and pricing from the State of Florida contract which offers many advantages, including favorable pricing, terms, and conditions, to State and local entities?

No.

#### **Section 2.5.4 Fax Solution Pricing**

9. On the price form, there is no section to include pricing response for the fax solution.

The optimal choice would be for a site license, to be billed to the individual departments, or preferably for the City in general. The City will not pay for a page billing structure.

#### Section 2.12 Transportation/Delivery/Installation (Pg. 13)

10. Is there a timetable for the first phase implementation? Will all equipment be installed at the same time or will installations be staggered? Depending on current equipment lease expirations.

The City and awarded Proposer shall coordinate with current Lessor relative to equipment removal and installation.

11. Specify terms and conditions for removal of existing Canon equipment?

It shall be the responsibility of the Lessor to remove the leased items within ten (10) days after the end of the lease term.

12. Is there a minimum based allowance to be included in the lease or will the city be generating separate purchase orders to be charge off against master lease agreement or SLA?

The City will only issue one purchase order upon execution of the lease.

#### Section 2.16 Lease Rate & Estimated Quantities (Pg. 15)

13. This section states that you will not sign a separate agreement with a leasing company. Is it accurate that the city would pay a 3<sup>rd</sup> Party what was authorized by the proposer?

Yes.

14. This section states that you wish to upgrade systems during the course of the lease, or remove systems during the course of the lease at no additional cost to the monthly lease investment; is this accurate?

Yes.

#### 2.18 Multifunction Desktop Printers (Pg. 15) -

12. Can the city provide the detailed report from the print study that was completed? Provide details on location, make and model, serial # and current meter.

A preliminary report with Estimated Desktop Inventory is attached containing the MFP's make and model by department, the status with expected quantity reductions based on the proposed solutions.

Notes:

- -Finance Dept. "Keep (scanner)" status no more consumables will be procured; <u>may</u> be replaced with scanners.
- -Police Dept. Blank status "undecided" relative to Confidential Print Queue 2.5.2 (Addendum #2)
- -Mfg/Model Blanks (data not readily available)

This Addendum shall be acknowledged in Section 6.0 on the Addendum form. All other terms and conditions shall remain in full force and effect.

Sincerely,

Michael P. Pounds Chief Procurement Officer

Manuf.	Model	New Status	New Quantity
HP	8600	Keep	1
HP	CM2320	Keep	1
HP	PRO400	Keep	1
HP	P1505N	Remove	0
HP	7210	Remove	0
BROTHER	DCP7040	Keep (scanner)	I
HP	CP2025DN	Remove	0
BROTHER	DCP7040	Keep (scanner)	1
НР	1505	Not Found	
EPSON	TMH600011	Cashier	NA
BROTHER	DCP7040	Remove	0
HP	CP1525	Remove	0
BROTHER	DCP7040	Keep (scanner)	I
HP	M1212NF	Keep	1
HP	1505	Remove	0
BROTHER	DCP7065DN	Remove (4 Carlos)	0
HP	400	Remove	0
HP	500PRO	Keep	1
BROTHER	DCP-7065	Keep (scanner)	I
BROTHER	DCP-7065	Delete	0
HP	8500	Remove	0
HP	M551N	Keep	I
HP	7310	Remove	0
HP	8500	Remove	0
HP	6500	Remove	0
HP	7310	Keep	I
BROTHER	DCP7065DN	Keep	1
HP	4250	Keep	1
		Keep (scanner)	1
		Keep (scanner)	1
Finance		28	15

Manuf.	Model	New Status	New Quantity
HP	P1606DN	Remove	0
SAM-SUNG	CLX-3170	Remove	0
HP	P1102W	Keep	1
HP	CM1415NW	Кеер	1
Mayor		4	2

Manuf.	Model	New Status	New Quantity
HP	6500A	Кеер	I
HP	4700	Keep	1
HP	2055	NA	0
HP	1020	Remove	0
HP	1020	Кеер	11
HP	M1212NF	Keep	1
City Manager		6	4

Manuf.	Model	New Status	New Quantity
HP	LJ 3055	Remove	0
HP	P2015DN	Remove	0
HP	CP3525	Remove	0
HP	3015	Keep	1
HP	400	Keep	I
City Attorney		5	2

Manuf.	Model	New Status	New Quantity
HP	CP1518NI	Keep	1
HP	1320	Кеер	1
EPSON	T20	NA	0
City Clerk	*	3	2

Manuf.	Model	New Status	New Quantity
HP	P2055DN	Remove	0
HP	CP1215	Remove	0
HP	L7680	Remove	0
EPSON	STYLUS	Remove	0
HP	6310	out of service	0
HP	CM2320	keep	1
ROLAND	GX300	Keep (Graphic)	N/A
		Add	1
Automoti	ve	7	2

Manuf.	Model	New Status	New Quantity
HP	P1006		1
HP	M122NF		1
HP	P1606DN		1
HP	7400		1
EPSON	835		1
EPSON	835		1
HP	P1606DN		1
HP	P1606	Keep	1
HP	P1006	Кеер	1
HP	M2727NF		1
HP	CP2025		1
HP	P1606DN		1
HP	5300		1
HP	4500		1.
CANON	MG5320		1
HP	7310		1
HP	3390		1
HP	2430TN	#	1
HID	DTC4000		
HP	2430	1	1
ZEBRA	TLP2844	1	1
HP	CP1525	Remove	0
HP	CP1525	Remove	0
HP	6500A	Kelllove	1
HP	7310	Dame	0
HP	400	Remove	
EPSON		Remove	0
	R300		1
CANON	MP495		1
ZEBRA	TLP2844	Keep	1
HP	5780	Keep	1
HP	P1606DN	Remove	0
HP	6P		11
HP	990		1
HP	6P		1
HP	1020	Remove	0
HP	7700		1
HP	CP4005		1
HP	5780		1
HP .	8000	Remove	0
IP	8600		1
НР	8100		1
-IP	8000		1
-IP	6100		1
IP .	8600		1
-IP	F4480		1
LEXMARK	CX410E		l
OKIDATA	MICROLINE 420		NA
OKIDATA	MICROLINE 420		NA
-{P	3015		
-IP	CP3525DN	Remove	0
-IP	2600		1
CANON	PIXMA 6600D		1
CANON	F152900		1
IP	4015DN		1
	M475DN		1
iP	8500		1

ADD-ON

ADD-ON New New				
Manuf.	Model	Status	Quantity	
Bro	MFC-9460	)(Keep	1	
HP	6940	Кеер	1	
Lexmark	x215	Remove	0	
НР	1020	Кеер	1	
HP	8000	Кеер	1	
HP	8550	Кеер	1	
Bro-Fax	Super G3	Кеер	N/A	
HP Pro	4000	Remove?	1	
HP	8000	Кеер	1	
HP	4MP	Remove	0	
Canon	9500	Keep Sp.	1	
SamS	ML2525	Remove	0	
HP	1320	Unknown	1	
HP Bro	8890	Unknown	1	
HP	1606	Unknown	1	
Bro	mfc-98890	) Fax	NA	
HP	1606	Кеер	1	
HP	8500	Keep	1	
HP	2840	Кеер	1	
HP	3200	Keep	1	
HP	815	Plotter	NA	
HP	8600	Keep	1	
HP	1102	Кеер	1	
HP	8500	Кеер	1	
HP	3005	Unknown - Ke	1	
HP	2055	Кеер	1	
HP	1200	Remove	0	
HP	1606	Keep	1	
HP	8600	Keep	1	
HP	2300	Keep	1	
HP	1505	Keep	1	
HP	4000	Remove	0	
HP	2025	Кеер	1	
	830	Fax	NA	
HP	8600		1	
HP	2840			
HP	3200		1	
HP	815mfg		1	
HP	P1505N		- 1	
Police Dept	·		73	

Manuf.	Model	New	New
EPSON	M244A	POS POS	Quantity NA
HP MBIOLTA	M1212NF	Keep	1 0
MINOLTA	1350W	Remove	0
HP	6500A	POS	NA
HP	M1212NF	Remove	0
HP	M1212NF	Keep	1
EPSON	M244A	POS	NA
EPSON	M244A	POS	NA
EPSON	M244A	POS	NA
HP	1020	Remove	0
HP	1300	Remove	0
HP	D7360	Remove	0
HP	2015DN	Кеер	1
ITHACA	93 PLUS	Кеер	1
HP	2605DN	Remove	0
HP	7000	Remove	0
HP	P2055DN	Keep	1
HP	CP2025DN	Keep	1
ZEBRA	P33OI	Keep	1
HP	2600	Remove	0
HP	2015	Remove	0
HP	1022	Remove	0
HP	6500A	Keep	1
HP			NA
HP	2300	Remove	0
HP	DESIGNJET 70	Кеер	1
HP	1100	Кеер	1
LEXMARK	C510		
HP	1212NF	Keep	1
P&R	•	29	11

Manuf.	Model	New Status	New Quantity
HP	4700DN	Remove	0
HP	1200	Keep	1
HP	4600	Keep	1
HP	1200	Keep	1
HP	1320	Keep	1
Planning	201	5	4

Manuf.	Model	New Status	New Quantity
SAMSUNG	ML2510	Keep	1
HP	8600 PLUS	Keep	1
HP	2300	Keep	1
HP	3600N	Кеер	1
Code Enforcement		4	4

Manuf.	Model	New Status	New Quantity	
HP	1022	Keep	1	
HP	1012	Keep	1	
HP	1212NF	Delete	NA	
HP	1200N	Remove	0	
HP	7410	Keep	1	
HP	5150 DESKJET	Кеер	1	
HP	NEED MODEL INFO	Keep	1	
HP	1212	Remove	0	
HP	7410	Keep	1	
HP	7680	Remove	0	
Parking		10	6	

Mfg.	Model	New Status	New Quantity	
HP	M1212NF	Remove	0	
HP	1100	Remove	0	
HP	1020	Remove	0	
HP	3525	Keep	1	
HP	P1505	Remove	0	
HP	1020	Remove	0	
HP	8600	Remove	0	
HP	7520	Keep	1	
HP	1212MF	Remove	0	
HP	6600	Keep	1	
HP 4500		Out of Service	0	
Public Service		11	3	

Manuf.	Model	New Status	New Quantity
НР	K5400	Remove	0
		Remove	0
HP	6500	Remove	0
НР	4500	Кеер	1
EPSON	TMH6000II	Кеер	1
НР	P1606DN	Keep	1
		Remove	0
		Remove	0
		Remove	0
HP	200	Кеер	1
HP	2200DN	Remove	0
CANON	MP180	Remove	0
		Remove	0
		Remove	0
		Кеер	1
		Remove	0
		Remove	0
		Кеер	1
Public Wor	ks	18	6

Manuf.	Model	New Status	New Quantity
HP	8500	Keep (Cashier)	1
HP	M1217	Remove	0
HP	7310	Remove	0
HP	2600N	Remove	0
HP	F4180	Remove	0
HP	7310	Keep	1
HP	5P	Remove	0
HP	1012	Remove	0
HP	P1606	Remove	0
HP	2100	Remove	0
HP	4215	Remove	0
HP	6500	Remove	0
HP	L7790	Remove	0
HP	6500A	Remove	0
HP	1012	Remove	0
SAMSUNG	ML-3051N	Remove	0
Fire		16	2

Manuf.	Model	New Status	New Quantity
EPSON	R1900	Keep	1
EPSON	C86	Remove	0
HP	400	Remove	0
	8600	Remove	0
Remove			1
Public Affairs/TV		5	2

Manuf.	Model	New Status	New Quantity
CANON	MF4350D	Remove	0
HP	7410 AJO	Remove	0
HP	1310TN	Remove	0
HP	1020	Remove	0
HP	C8970A	Remove	0
Economic Sustain- ability		5	0

	т	New	New		
Manuf,	Model	Status	Quantity		
HP	LASERJET P1505	Remove	0		
HP	P2015DN	Remove	0		
HP	2055	Keep	1		
НР	INKJET PHOTOS MART	Replc	1		
HP	LJ 1320	Кеер	I		
HP	LASERJET P2015		0		
HP	LASERJET P2055	Remove	0		
HP	LASERJET P2015		0		
HP	LJ P2055DN	Remove	0		
HP	3600N	Keep	1		
HP	DJ130		0		
HP	P1606		0		
HP	P2015	Remove	0		
HP	P1005	Remove	0		
HP	P1505N	Remove	0		
HP	P1505N	Remove	0		
HP	P1505N	Remove	0		
HP	P1606	Remove	0		
HP	P2015	Remove	0		
HP	P2015	Remove	0		
HP	7310		0		
HP	CP1518	Keep	1		
HP	P1606		I		
HP	P2055DN	Keep	1		
SAM- SUNG	ML3015N	Кеер	1		
HP	M401N	Replc	1		
HP	P2015DN	POS	NA		
HP	1320TN	POS	NA		
EPSON	TMH6000II	POS	NA		
EPSON	TMT20	POS	NA		
HP	2600	Кеер	1		
HP	6500	Keep	1		
HP	1212MF	Keep	1		
HP	P1102	Rplc	1		
B&Z		34	13		

Manuf,	Model	New Status	New Quantity		
HP	4100	Keep	1		
HP	2015	Keep	1		
HP	1505	Keep	1		
HP	2055D	Archival	1		
Historica	Resources	4	4		

Manuf.	Model	New Status	New Quantity		
HP	8600	Кеер	1		
HP	LASER JET 6P	Remove	0		
HP	2100	Remove	0		
HP	2015	Keep	1		
HP	1020	Remove	0		
HP	4500	Remove	0		
HP	1020	Remove	0		
HP	8600	Keep	1		
HP	1018	Remove	0		
HP	4500	Кеер	1		
Human Resources		10	4		

Manuf.	Model	New Status	New Quantity		
HP	2600	Keep	1		
HP	1505	Keep	1		
Internal Audit		2	2		

Manuf.	Model	New Status	New Quantity		
HP	3055	1	1		
HP	8600	1	0		
HP	8600	1	0		
HP	3050	1	1		
BROTHER	DCP-7065	1	0		
IT		5	2		



#### **Appendix B**

**Master Lease** 

Xerox Financial Services LLC 45 Glover Avenue Norwalk, CT 06856

#### Lease Agreement - Fixed Purchase



Norwalk, CT 06856							
Lease Agreement Number:		Dealer Name:					
	L	ESSEE INFORMATION	ON				
Full Legal Name		DBA					
Billing Address		City			State	ZIP Code	
Phone Contact Name		Contact Em	ail		Lessee PO# (C	Intional)	
Thone Contact Ivanic		Connect Emilia			Lessee I On (C	optional)	
		EOUIPMENT					
Quantity Model and Description		Quantity	Model and Description				
Equipment Location (if different from Billing Address)		•	•				
TERM	, PAYMENT AND	FIXED PURCHASE	OPTION INFORM	MATION			
		, plus	applicable Taxes	Down Payn	nent Received	1: \$	
Purchase Option/Fixed Purchase (Check One): \$1.00	Fixed Purch	ase Amount: \$					
	Ĭ	LESSEE ACCEPTANO	Œ				
BY YOUR SIGNATURE BELOW, YOU ACKNOWI				CELLABLE LEASE A	AND THAT	YOU HAVE READ	
AND AGREED TO ALL APPLICABLE TERMS AN	D CONDITIONS S	SET FORTH ON PAGE	ES 1 AND 2 OF TH	HIS LEASE.			
Authorized Signer		Date	Pate Federal Tax ID # (Required)		equired)		
X							
Print Name		Title (indicate President, Partner, Proprietor, etc.)					
		LESSOR ACCEPTANO	CE				
Accepted By: Xerox Financial Services LLC	Name and Title			Date			
	Т	ERMS & CONDITION	NS				

- 1. <u>Definitions</u>. The words "you" and "your" mean the legal entity identified in "Lessee Information" above, and "XFS," "we," "us," "Lessor" and "our" mean Xerox Financial Services LLC. "Dealer" means the entity identified in "Dealer Name" above. "Discount Rate" means a rate equal to the 1-year Treasury Constant Maturity rate as published in the Selected Interest Rates table of the Federal Reserve statistical release H.15(519) or successor publication for the week ending immediately prior to the Inception Date. "Equipment" means the items identified in "Equipment" above and in any attached Equipment schedule, plus any Software (as defined in Section 3 hereof), attachments, accessories, replacements, replacement parts, substitutions, additions and repairs thereto. "Inception Date" means (a) the date Dealer determines Equipment installed by Dealer is operating satisfactorily and is available for your use, or (b) the date Equipment identified by Dealer as being installable by you is delivered to your premises. "Lease" means this Lease Agreement, including any attached Equipment schedule. "Lease Payment" means the Monthly Lease Payment specified above, which includes the fixed component of maintenance charges payable to Dealer under the Maintenance Agreement, plus Taxes. "Maintenance Agreement" means a separate agreement between you and Dealer for maintenance and support purposes. "Origination, documentation, processing and certain other initial costs for the Lease. "Party" means you or XFS, and "Parties" means both you and XFS. "Term" means the Initial Lease Term plus any subsequent renewal or extension terms. "UCC" means the Uniform Commercial Code of the State of Connecticut (C.G.S.A. §§42a-1-101 et seq.).
- 2. Lease, Payments and Late Payments. You agree and represent all Equipment was selected, configured and negotiated by you based upon your own judgment and has been, or is being, supplied by Dealer. At your request, XFS has acquired, or will acquire, the same to lease to you under this Lease and you agree to lease the same from XFS. The Initial Lease Term, which is indicated above, commences on the Inception Date. You agree to pay XFS the first Lease Payment 30 days after the Inception Date; each subsequent Lease Payment, which may include charges you, Dealer and XFS agree will be invoiced by us, shall be payable on the same date of each month thereafter, whether or not XFS invoices you. If any payment is not paid in full within 5 days after its due date, you will pay a late charge of the greater of 10% of the amount due or \$25, not to exceed the maximum amount permitted by law. For each dishonored or returned payment, you will be assessed the applicable returned item fee, which shall not exceed \$35. Restrictive covenants on any method of payment will be ineffective.
- 3. Equipment and Software. To the extent that the Equipment includes intangible property or associated services such as software licenses, such intangible property shall be referred to as "Software." You acknowledge and agree that that XFS has no right, title or interest in the Software and you will comply throughout the Lease Term with any license and/or other agreement ("Software License") with the supplier of the Software Supplier"). You are responsible for entering into any required Software License with the Software Supplier no later than the Lease Inception Date. You agree the Equipment is for your lawful business use in the United States (including its possessions and territories), will not be used for personal, household or family purposes, and is not being acquired for resale. You will not attach the Equipment as a fixture to real estate or make any permanent alterations to it.
- 4. Non-Cancellable Lease. THIS LEASE CANNOT BE CANCELLED OR TERMINATED BY YOU PRIOR TO THE END OF THE INITIAL LEASE TERM. YOUR OBLIGATION TO MAKE ALL LEASE PAYMENTS, AND TO PAY ALL OTHER AMOUNTS DUE OR TO BECOME DUE, IS ABSOLUTE AND UNCONDITIONAL AND NOT SUBJECT TO DELAY, REDUCTION, SET-OFF, DEFENSE, COUNTERCLAIM OR RECOUPMENT FOR ANY REASON WHATSOEVER, IRRESPECTIVE OF THE PERFORMANCE OF THE EQUIPMENT, DEALER, ANY THIRD PARTY OR XFS. Any pursued claim by you against XFS for alleged breach of our obligations hereunder shall be asserted solely in a separate action against XFS; provided, however, that your obligations under this Lease shall continue unabated.

- 5. End of Lease Options. If the purchase option on the first page hereof is designated as a Fixed Purchase Amount, at the end of the Initial Lease Term XFS will invoice you, and you will be obligated to pay, the applicable Fixed Purchase Amount, plus Taxes. For any other purchase option designated on the first page applicable Flace and a finding provide no greater than 150 days and no less than 60 days' prior written notice to XFS, you may, at the end of the Initial Lease Term, either (a) purchase all, but not less than all, of the Equipment "AS IS, WHERE IS" and WITHOUT ANY WARRANTY AS TO CONDITION OR VALUE at the time of purchase by paying the amount of such purchase option, plus Taxes, (b) enter into a new lease on mutually agreeable terms, or (c) de-install and return the Equipment, at your expense, fully insured, to a continental US location XFS specifies. If no purchase option is specified, you shall elect either alternative (b) or (c) in the preceding sentence. If you have not elected one of the above options, you shall be deemed to have entered into a new lease with a 3 month term on terms and conditions identical to this Lease, except that either party may terminate the new lease at the end of its 3 month term on 30 days' prior written notice and, when this new lease terminates, shall take one of the actions identified in (a) (b) or (c) in the preceding sentence or be deemed to have entered into another new lease with a 3 month term as provided in this sentence. The purchase options shall be exercised, and the Fixed Purchase Amounts paid, with respect to each item of Equipment on the day immediately following the date of expiration of the Lease Term of such item, and by the delivery at such time by you to XFS of payment, in cash or by certified check, of the amount of the applicable purchase price for the Equipment. Upon payment of the applicable amount, XFS shall, upon your request, execute and deliver to you a bill of sale for the Equipment on an "AS IS," "WHERE IS," "WITH ALL FAULTS" basis, without representation or warranty of any kind or nature whatsoever. After such payment, you may trade-in the Equipment as part of another transaction with XFS and, if you do, you must pass unencumbered title of the Equipment being traded-in to XFS.
- 6. <u>Equipment Return</u>. If the Equipment is returned to XFS, it shall be in the same condition as when delivered to you, normal wear and tear excepted and, if not in such condition, you will be liable for all expenses XFS incurs to return the Equipment to such "normal wear and tear" condition. IT IS SOLELY YOUR RESPONSIBILITY TO SECURE ANY SENSITIVE DATA AND PERMANENTLY DELETE SUCH DATA FROM THE INTERNAL MEDIA STORAGE PRIOR TO RETURNING THE EQUIPMENT TO XFS. YOU SHALL HOLD XFS HARMLESS FROM YOUR FAILURE TO SECURE AND PERMANENTLY DELETE ALL SUCH LESSEE DATA AS OUTLINED IN THIS SECTION.
- 7. Equipment Delivery and Maintenance. Equipment will be delivered to you by Dealer at the location specified on the first page hereof or in an Equipment schedule, and you agree to execute a Delivery & Acceptance Certificate at XFS's request (and confirm same via telephone and/or electronically) confirming that you have received, inspected and accepted the Equipment, and that XFS is authorized to fund the Dealer for the Equipment. If you reject the Equipment, you assume all responsibility for any purchase order or other contract issued on your behalf directly with Dealer. Equipment may not be moved to another location without first obtaining XFS's written consent, which shall not be unreasonably withheld. You shall permit XFS to inspect Equipment and any maintenance records relating thereto during your normal business hours upon reasonable notice. You represent you have entered into a Maintenance Agreement with Dealer to maintain the Equipment in good working order in accordance with the manufacturer's maintenance guidelines, and to provide you with supplies for use with the Equipment. You understand and acknowledge that XFS is acting solely as an administrator for Dealer with respect to the billing and collecting of the charges under the Maintenance Agreement included in the Lease Payments. IN NO EVENT WILL XFS BE LIABLE TO YOU FOR ANY BREACH BY THE DEALER OF ANY OF ITS OBLIGATIONS TO YOU, NOR WILL ANY OF YOUR OBLIGATIONS UNDER THIS LEASE BE AFFECTED, MODIFIED, RELEASED OR EXCUSED BY ANY ALLEGED BREACH BY DEALER.
- 8. <u>Equipment Ownership, Labeling and UCC Filing</u>. If and to the extent a court deems this Lease to be a security agreement under the UCC, and otherwise for precautionary purposes only, you grant XFS a first

#### **Lease Agreement – Fixed Purchase**



priority security interest in your interest in the Equipment and all proceeds thereof in order to secure your performance under this Lease. XFS is and shall remain the sole owner of the Equipment, except the Software. XFS may label the Equipment to identify our ownership interest in it. You authorize XFS to file by any permissible means a UCC financing statement to show, and to do all other acts to protect, our interest in the Equipment. You agree to pay any filing fees and administrative costs for the filing of such financing statements. You agree to keep the Equipment free from any liens or encumbrances and to promptly notify XFS if there is any change in your organization such that a refiling or amendment to XFS's UCC financing statement against you becomes necessary.

- 9. Assignment. YOU MAY NOT ASSIGN, SELL, PLEDGE, TRANSFER, SUBLEASE OR PART WITH POSSESSION OF THE EQUIPMENT, THIS LEASE OR ANY OF YOUR RIGHTS OR OBLIGATIONS UNDER THIS LEASE (COLLECTIVELY "ASSIGNMENT") WITHOUT XFS'S PRIOR WRITTEN CONSENT, WHICH SHALL NOT BE UNREASONABLY WITHHELD, BUT SUBJECT TO THE SOLE EXERCISE OF XFS'S REASONABLE CREDIT DISCRETION AND EXECUTION OF ANY NECESSARY ASSIGNMENT DOCUMENTATION. If XFS agrees to an Assignment, you agree to pay the applicable assignment fee and reimburse XFS for any costs we incur in connection with that Assignment. XFS may sell, assign or transfer all or any part of the Equipment, this Lease and/or any of our rights (but none of our obligations) under this Lease. XFS's assignee will have the same rights that we have to the extent assigned (but none of our obligations) and YOU AGREE NOT TO ASSERT AGAINST SUCH ASSIGNEE ANY CLAIMS, DEFENSES, COUNTERCLAIMS, RECOUPMENTS, OR SET-OFFS THAT YOU MAY HAVE AGAINST XFS. XFS agrees and acknowledges that any Assignment by us will not materially change your obligations under this Lease.
- 10. Taxes. You will be responsible for, indemnify and hold XFS harmless from, all applicable taxes, fees or charges (including sales, use, personal property and transfer taxes, other than net income taxes), plus interest and penalties) assessed by any governmental entity on the Equipment, this Lease, or the amounts payable under this Lease (collectively, "Taxes"), which will be included in XFS's invoice to you unless you timely provide continuing proof of your tax exempt status. If Equipment is delivered to a jurisdiction where certain taxes are calculated and paid at the time of lease initiation, you authorize XFS to finance and adjust your Lease Payment to include such Taxes over the Initial Lease Term unless you require otherwise. Unless and until XFS notifies you in writing to the contrary, you will file all personal property tax returns covering the Equipment and will pay the personal property taxes levied or assessed thereon. Upon XFS's request, you shall provide XFS with copies of all such personal property tax returns, together with evidence of payment therefor. XFS MAKES NO WARRANTY, EXPRESS OR IMPLIED, REGARDING THE TAX OR ACCOUNTING TREATMENT OF THIS LEASE.
- 11. Equipment Warranty Information and Disclaimers. XFS IS MERELY A FINANCIAL INTERMEDIARY, AND HAS NO INVOLVEMENT IN THE SALE, DESIGN, MANUFACTURE, CONFIGURATION, DELIVERY, INSTALLATION, USE OR MAINTENANCE OF THE EQUIPMENT. THEREFORE, WITH RESPECT TO EQUIPMENT, XFS DISCLAIMS, AND YOU WAIVE SOLELY AGAINST XFS, ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT AND FITNESS FOR PARTICULAR PURPOSE, AND XFS MAKES NO REPRESENTATIONS OF ANY KIND OR TYPE, INCLUDING, BUT NOT LIMITED TO, THE EQUIPMENT'S SUITABILITY, FUNCTIONALITY, DURABILITY, OR CONDITION. Since you have selected the Equipment and the Dealer, you acknowledge that you are aware of the name of the manufacturer of each item of Equipment and agree that you will contact each manufacturer and/or Dealer for a description of any warranty rights you may have under the Equipment supply contract, sales order, or otherwise. Provided you are not in default hereunder, XFS hereby assigns to you any warranty rights we may have against Dealer or manufacturer with respect to the Equipment. If the Equipment is returned to XFS, such rights are deemed reassigned by you to XFS. IF THE EQUIPMENT IS NOT PROPERLY INSTALLED, DOES NOT OPERATE AS WARRANTED, BECOMES OBSOLETE, OR IS UNSATISFACTORY FOR ANY REASON WHATSOEVER, YOU SHALL MAKE ALL RELATED CLAIMS SOLELY AGAINST MANUFACTURER OR DEALER AND NOT AGAINST XFS, AND YOU SHALL NEVERTHELESS CONTINUE TO PAY ALL LEASE PAYMENTS AND OTHER SUMS PAYABLE UNDER THIS LEASE.
- 12. <u>Liability and Indemnification</u>. XFS IS NOT RESPONSIBLE FOR ANY LOSSES, DAMAGES, EXPENSES OR INJURIES OF ANY KIND OR TYPE, INCLUDING, BUT NOT LIMITED TO, ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES (COLLECTIVELY, "CLAIMS"), TO YOU OR ANY THIRD PARTY CAUSED BY THE EQUIPMENT OR ITS USE, EXCEPT THOSE CLAIMS ARISING DIRECTLY AND PROXIMATELY FROM XFS'S GROSS NEGLIGENCE OR WILLFUL MISCONDUCT. In addition, except for Claims arising directly and proximately from XFS's gross negligence or willful misconduct, you assume the risk of liability for, and hereby agree to indemnify and hold safe and harmless, and covenant to defend, XFS, its employees, officers and agents from and against: (a) any and all Claims (including legal expenses of every kind and nature) arising out of the manufacture, purchase, shipment and delivery of the Equipment to you, acceptance or rejection, ownership, leasing, possession, operation, use, return or other disposition of the Equipment, including, without limitation, any liabilities that may arise from patent or latent defects in the Equipment (whether or not discoverable by you), any claims based on absolute total liability or warranty and any claims based on patent, trademark or copyright infringement; and (b) any and all loss or damage of or to the Equipment.
- 13. <u>Default and Remedies</u>. You will be in default under this Lease if (1) XFS does not receive any payment within 10 days after its due date, or (2) you breach any other obligation in this Lease or any other agreement with XFS. If you default, and such default continues for 10 days after XFS provides notice to you, XFS may, in addition to other remedies (including requesting the Dealer to cease performing under the Maintenance Agreement), require you to promptly return the Equipment as provided in Sections 5 and 6 hereof, and require immediate payment, as liquidated damages for loss of bargain and not as a penalty, of the sum of: (a) all amounts then due, plus interest from the due date until paid at the rate of 1.5% per month; (b) the Lease Payments remaining in the Initial Lease Term (including the fixed maintenance component thereof, if permitted under the Maintenance Agreement), discounted at the Discount Rate to the date of default, and (c) Taxes. In addition, if you do not return the Equipment as required above, you agree to pay XFS the amount of any purchase option or fixed purchase amount noted on Page 1 of this Lease. You agree to pay all reasonable costs, including attorneys' fees and disbursements, incurred by XFS to enforce this Lease.
- 14. Risk of Loss and Insurance. You assume and agree to bear the entire risk of loss, theft, destruction or other impairment of the Equipment upon delivery. You, at your own expense, (i) shall keep Equipment insured against loss or damage at a minimum of full replacement value thereof, and (ii) shall carry public liability insurance against bodily injury, including death, and against property damage in the amount of at least \$2 million (collectively, "Required Insurance"). All such Required Insurance shall be with loss payable to "XFS, its successors and/or assigns, as their interests may appear," and shall be with companies reasonably acceptable to XFS. In addition, XFS shall be similarly named as an additional insured on all public liability insurance policies. The Required Insurance shall provide for 30 days' prior notice to XFS of cancellation.

YOU MUST PROVIDE XFS OR OUR DESIGNEES WITH SATISFACTORY WRITTEN EVIDENCE OF REQUIRED INSURANCE WITHIN 30 DAYS OF THE INCEPTION DATE OR ANY SUBSEQUENT WRITTEN REQUEST BY XFS OR OUR DESIGNEES. IF YOU DO NOT DO SO, THEN IN LIEU OF OTHER REMEDIES FOR DEFAULT, XFS IN OUR DISCRETION AND AT OUR SOLE OPTION MAY (BUT IS NOT REQUIRED TO) OBTAIN INSURANCE FROM AN INSURER OF XFS'S CHOOSING, WHICH MAY BE AN XFS AFFILIATE, IN SUCH FORMS AND AMOUNTS AS XFS DEEMS REASONABLE TO PROTECT XFS'S INTERESTS (COLLECTIVELY "EQUIPMENT INSURANCE"). EQUIPMENT INSURANCE WILL COVER THE EQUIPMENT AND XFS; IT WILL NOT NAME YOU AS AN INSURED AND MAY NOT COVER ALL OF

YOUR INTEREST IN THE EQUIPMENT AND WILL BE SUBJECT TO CANCELLATION AT ANY TIME. YOU AGREE TO PAY XFS PERIODIC CHARGES FOR EQUIPMENT INSURANCE (COLLECTIVELY "INSURANCE CHARGES") THAT INCLUDE: AN INSURANCE PREMIUM THAT MAY BE HIGHER THAN IF YOU MAINTAINED THE REQUIRED INSURANCE SEPARATELY; A FINANCE CHARGE OF UP TO 1.5% PER MONTH ON ANY ADVANCES MADE BY XFS OR OUR AGENTS; AND COMMISSIONS, BILLING AND PROCESSING FEES; ANY OR ALL OF WHICH MAY GENERATE A PROFIT TO XFS OR OUR AGENTS. XFS MAY ADD INSURANCE CHARGES TO EACH LEASE PAYMENT. XFS shall discontinue billing or debiting Insurance Charges for Equipment Insurance upon receipt and review of satisfactory evidence of Required Insurance.

You must promptly notify XFS of any loss or damage to Equipment which makes any item of Equipment unfit for continued or repairable use. You hereby irrevocably appoint XFS as your attorney-in-fact to execute and endorse all checks or drafts in your name to collect under any such Required Insurance. Insurance proceeds from Required Insurance or Equipment Insurance received shall be applied, at XFS's option, to (x) restore the Equipment so that it is in the same condition as when delivered to you (normal wear and tear excepted), or (y) if the equipment is not restorable, to replace it with like-kind condition equipment from the same manufacturer, or (z) pay to XFS the total Lease Payments for the entire term hereof (discounted to present value at the Discount Rate) plus any purchase option or fixed purchase amount stated on page 1 hereof. NO LOSS OR DAMAGE TO EQUIPMENT, OR XFS'S RECEIPT OF INSURANCE PROCEEDS, SHALL RELIEVE YOU OF ANY OF YOUR REMAINING OBLIGATIONS UNDER THIS LEASE. Notwithstanding procurement of Equipment Insurance or Required Insurance, you remain primarily liable for performance under this Section in the event the applicable insurance carrier fails or refuses to pay any claim. YOU AGREE (I) TO ARBITRATE ANY DISPUTE WITH XFS, OUR AGENTS OR ASSIGNS REGARDING THE EQUIPMENT INSURANCE AND/OR INSURANCE CHARGES UNDER THE RULES OF THE AMERICAN ARBITRATION ASSOCIATION IN FAIRFIELD COUNTY, CT, (II) THAT ARBITRATION (NOT A COURT) SHALL BE THE EXCLUSIVE REMEDY FOR SUCH DISPUTES; AND (III) THAT CLASS ARBITRATION IS NOT PERMITTED. This arbitration requirement does not apply to any other provision of this Lease.

- 15. Finance Lease and Lessee Waivers. The parties agree this Lease is a "Finance Lease" under UCC Article 2A. You waive, solely against XFS and its successors and assigns, (a) all rights and remedies conferred on a lessee under Article 2A (Sections 508-522) of the UCC (C.G.S.A. §§42a-2A-724-737), and (b) any rights you now or later may have which require XFS to sell, lease or otherwise use any Equipment to reduce our damages including our realization of the remaining value of the Equipment, or which may otherwise limit or modify any of our rights or remedies.
- 16. <u>Authorization of Signer and Credit Review</u>. You represent that you may lawfully enter into, and perform, this Lease, that the individual signing this Lease on your behalf has all necessary authority to do so, and that all financial information you provide completely and accurately represents your financial condition. You agree to furnish financial information that XFS may request now, including your tax identification number, and you authorize XFS to obtain credit reports on you in the future should you default or fail to make prompt payments under this Lease.
- 17. Original and Sole Controlling Document; No Modifications Unless in Writing. This Lease constitutes the entire agreement between the Parties as to the subjects addressed herein, and representations or statements not included herein are not part of this Lease and are not binding on the Parties. You agree that an executed copy of this Lease that is signed by your authorized representative and by XFG's authorized representative (an original manual signature or such signature reproduced by means of a reliable electronic form, such as electronic transmission of a facsimile or electronic signature) shall be marked "original" by XFG and shall constitute the only original document for all purposes. All other copies shall be duplicates. To the extent this Lease constitutes chattel paper (as defined in the UCC), no security interest in this Lease may be created except by the possession or transfer of the copy marked "original" by XFS. IF A PURCHASE ORDER OR OTHER DOCUMENT IS ISSUED BY YOU, NONE OF ITS TERMS AND CONDITIONS SHALL HAVE ANY FORCE OR EFFECT, AS THE TERMS AND CONDITIONS OF THIS LEASE EXCLUSIVELY GOVERN THE TRANSACTION DOCUMENTED HEREIN. THE DEALER AND ITS REPRESENTATIVES ARE NOT OUR AGENTS AND ARE NOT AUTHORIZED TO MODIFY OR NEGOTIATE THE TERMS OF THIS LEASE. THIS LEASE MAY NOT BE AMENDED OR SUPPLEMENTED EXCEPT IN A WRITTEN AGREEMENT SIGNED BY AUTHORIZED REPRESENTATIVES OF THE PARTIES AND NO PROVISIONS CAN BE WAIVED EXCEPT IN A WRITTING SIGNED BY XFS. XFS's failure to object to terms contained in any communication from you will not be a waiver or modification of the terms of this Lease. You authorize XFS to insert or correct missing information on this Lease, including but not limited to your proper legal name, lease numbers, serial numbers and other information describing the Equipment, so long as there is no material impact to your financial obligations.
- 18. Governing Law, Jurisdiction, Venue and JURY TRIAL WAIVER. THIS LEASE IS GOVERNED BY, AND SHALL BE CONSTRUED IN ACCORDANCE WITH, THE LAWS OF THE STATE OF CONNECTICUT (WITHOUT REGARD TO CONFLICT OF LAW PRINCIPLES THAT WOULD OTHERWISE REQUIRE APPLICATION OF LAWS OF ANOTHER JURISDICTION). THE JURISDICTION AND VENUE OF ANY ACTION TO ENFORCE THIS LEASE, OR OTHERWISE RELATING TO THIS LEASE, SHALL BE IN A FEDERAL OR STATE COURT IN FAIRFIELD COUNTY, CONNECTICUT OR, EXCLUSIVELY AT XFS'S OPTION, IN ANY OTHER FEDERAL OR STATE COURT WHERE THE EQUIPMENT IS LOCATED OR WHERE XFS'S OR YOUR PRINCIPAL PLACES OF BUSINESS ARE LOCATED, AND YOU HEREBY WAIVE ANY RIGHT TO TRANSFER VENUE. THE PARTIES HEREBY WAIVE ANY RIGHT TO TRIAL BY JURY IN ANY ACTION RELATED TO OR ARISING OUT OF THIS LEASE.
- 19. <u>Miscellaneous</u>. Your obligations under the "Taxes" and "Liability" Sections commence upon execution, and survive the expiration or earlier termination, of this Lease. Notices under this Lease must be in writing. Notices to you will be sent to the "Billing Address" provided on the first page hereof, and notices to XFS shall be sent to our address provided on the first page hereof. Notices will be deemed given 5 days after mailing by first class mail or 2 days after sending by nationally recognized overnight courier. Invoices are not considered notices and are not governed by the notice terms hereof. You authorize XFS to communicate with you by any electronic means (including cellular phone, email, automatic dialing and recorded messages) using any phone number (including cellular) or electronic address you provide to us. If a court finds any term of this Lease unenforceable, the remaining terms will remain in effect. The failure by either Party to exercise any right or remedy will not constitute a waiver of such right or remedy. If more than one party has signed this Lease as lessee, each such party agrees that its liability is joint and several. The following four sentences control over every other part of this Lease. Both Parties will comply with applicable laws. XFS will not charge or collect any amounts in excess of those allowed by applicable law. Any part of this Lease that would, but for the last four sentences of this Section, be read under any circumstances to allow for a charge higher than that allowed under any applicable legal limit, is modified by this Section to limit the amounts chargeable under this Lease to the maximum amount allowed under the legal limit. If, in any circumstances, any amount in excess of that allowed by deemed limited by the amount legally allowed and any amount received by XFS in excess of that legally allowed will be applied by us to the payment of amounts legally owed under this Lease or refunded to you.



#### **Appendix C**

**Pricing Matrix** 



	ENTERPRISE LEVEL NETWORK IMAGIGN SOLUTIONS CITYWIDE MULTIFUNCTIONAL COPIERS RFP 2014.05.15										
SPECIFICATIONS					FEATURES COST / VALUE				<u> </u>		
	Model Model 1 (Include alternatives. If any)			Engine Resolution DPI	Number of Drawers & Paper Capcity / Duplexing		Finisher / Stapler / Puncher / Booklet Maker	Secure "Confidential" Printing	Base Unit Cost	Other Associated Cost (Include Detail	Four (4) Year Lease Cost per Month
1	Small - Black / White  Xerox 5335	35	160GB	1200 x 1200dpi	2 / 1,090	Yes	Stapling Finisher	Yes		\$0.005 BW No Minimum	\$109.00
2	Model 2 (Include alternatives. If any) Medium - Black / White  Xerox 5845	45	160GB	1200 x 1200dpi	4 / 4,700	Yes	Stapling Finisher	Yes		Cost per Copy \$0.005 BW No Minimum	\$121.00
3	Model 3 (Include alternatives. If any) Large - Black / White Xerox 5875 Xerox D95	75 95	160GB 80GB	1200 x 1200dpi 1200 x 1200dpi	4 / 4,700 4 / 3.800	Yes Yes	Stapling Finisher Stapling Finisher	Yes Yes		Cost per Copy \$0.005 BW No Minimum	\$199.00 \$369.00
4	Model 4 (Include alternatives. If any) Small - Color  Xerox 7225	25	160GB	1200 x 1200dpi	4 / 4,700	Yes	Stapling Finisher	Yes		Cost per Copy \$0.005 BW \$0.048 Color No Minimum	\$104.00
5	Model 5 (Include alternatives. If any) Medium - Color  Xerox 7845	45	160GB	1200 x 1200dpi	4 / 4,700	Yes	Stapling Finisher	Yes		Cost per Copy \$0.005 BW \$0.048 Color No Minimum	\$146.00
6	Model 6 (Include alternatives. If any) Large - Color  Xerox 7855	55	160GB	1200 x 1200dpi	4 / 4,700	Yes	Stapling Finisher	Yes		Cost per Copy \$0.005 BW \$0.048 Color No Minimum	\$169.00
7	Other Available Options  FaxCore Network Fax Server Solution										\$320.00
L											



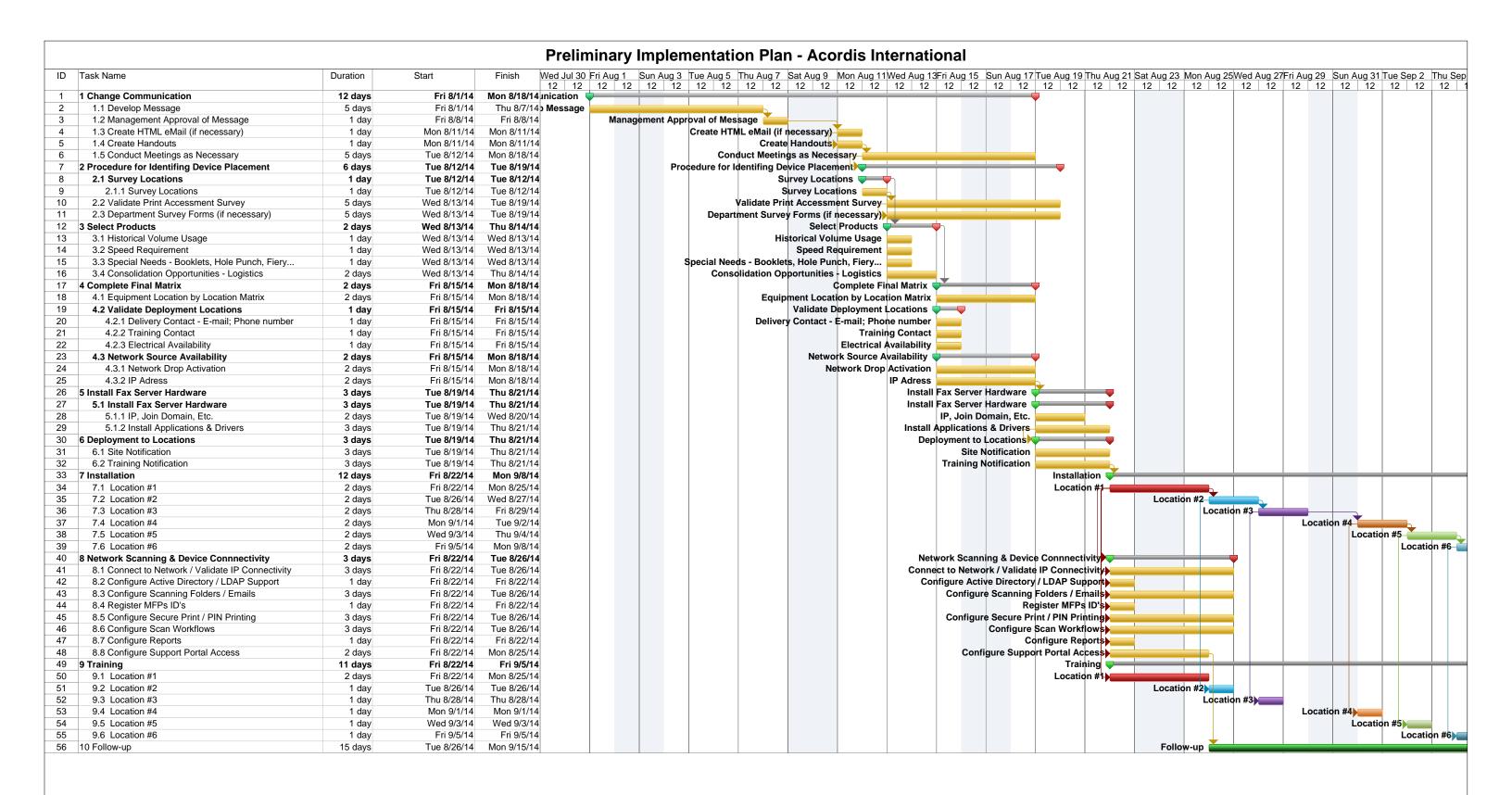
#### ENTERPRISE LEVEL NETWORK IMAGIGN SOLUTIONS CITYWIDE MULTIFUNCTIONAL COPIERS RFP 2014.05.15

	Model	Base Unit Cost	Other Associated Cost (Include Detail	Four (4) Year Lease Cost per Month
	WIDE FORMAT ALL-IN-ONE COLOR SOLUTIONS		,	•
	1a) Wide Format - Minimum 36"			
	HP DesignJet T520 (Option A)			\$69.00
	HP DesignJet Z5200 (Option B)			\$79.00
1				
	1b) Wide Format Color All-in-One (Trade-in)			
				Included
				morado
	MULTIFUNCTION DESKTOP SOLUTIONS			
	2a) Multifunction Desktop Printers (B/W)			
	Xerox WorkCentre 3210			\$8.00
	Oh) M. Wit wation Doubles Driver (Oales)			
2	2b) Multifunction Desktop Printers (Color)  Xerox WorkCentre 6505			\$12.99
-	Xerox WorkCentre 6505			\$12.99
	_			
	2c) Desktop Scanners			
	Xerox Documate 4440			\$17.99
	MOBILE PRINTER SOLUTIONS			
	3a) Mobile Printer			
3				
ľ	Zebra QL Plus - QL420	\$525.00		\$13.99



#### **Appendix D**

Implementation Plan – GANTT Sheet



**Client: City of Coral Gables** 

**Project:** Preliminary Implementation Acordis Int.

**Start Date: 8/01/2014** 



#### Appendix E

**Xerox Equipment Brochures** 



# Xerox® WorkCentre® 5325 / 5330 / 5335 Multifunction Printer Optimized office efficiency



#### WorkCentre® 5325 / 5330 / 5335 Multifunction Printer

The highly modular WorkCentre 5300 series multifunction printer gives today's fast-paced office environments a critical productivity advantage. The tasks you perform daily become more efficient, while intensive workplace processes are optimized with customizable workflow solutions that easily handle your unique business requirements.

#### Reduce costs with superior workgroup efficiency

With exceptional copier performance and the option of adding powerful printing, scanning and faxing, the WorkCentre 5300 series is built to perform as a consistently high level. Plus, multiple levels of cost-control capabilities let you easily manage expenses by limiting, tracking and assigning costs.

- Faster results. Print and copy speeds of up to 35 ppm keep pace with even the busiest environments.
- Automated workflows. Save time and increase efficiency with convenient features that automate routine tasks. For example, Fax Forward to Email automatically sends your incoming faxes from the device directly to your computer's email in-box.
- Powerful scanning. Improve the way you work with a host of scanning features, such as Scan to Folder<sup>1</sup>, Network Scanning<sup>1</sup>, Scan to Text-searchable PDF<sup>1</sup>, and standard color scanning. Convert hard copies into digital files for automatic routing and archiving. Preview scans and documents stored on the device right on the color touch screen, and you can access documents faster with advanced file compression that dramatically shrinks file sizes.
- Walk-up simplicity. Scan to/print from USB functionality lets you print from and scan to a USB memory device for faster document delivery when you're not at your computer.
- Limit and track usage. With Xerox Standard Accounting, administrators can set limits for individual users on the number of print, copy, scan, and fax jobs, and account for device activity at the user, group or department level.
- Experience true multitasking. The WorkCentre 5300 series lets users perform five tasks at once: RIP, receive, program ahead, process the queue, and transmit. This advanced capability lets you copy, print, scan or fax even while other jobs are running.

#### Total peace of mind

The WorkCentre 5300 series features state-ofthe-art technologies for optimized security at the device and on the network.

- Keep your documents safe at all times.

  With Secure Print, jobs are stored in a separate queue until the intended recipient chooses which jobs to release for printing. Plus, users can convert hard copies to secure digital files with the Scan to Password-protected PDF feature.
- Prevent unauthorized access. Powerful features such as standard network authentication<sup>2</sup>, with available technologies like Secure Access Unified ID System® and Common Access Card Enablement Kit, ensure only authorized users can access the device.
- Maintain information integrity. 256-bit hard disk encryption and overwrite uses the FIPS 140-2 standard to ensure your data stays secure.
- Stay secure. Sensitive data stays private over your network thanks to network authentication and encrypted email, plus built-in support for IPsec, 802.1X and SNMPv3.0 — the latest security protocols.

#### The right fit for every environment

The space-saving WorkCentre 5300 series benefits your office and the outside world, with cutting-edge engineering that delivers big reductions in energy consumption.

- **Smaller footprint**. Save valuable office space with a device that's just the right fit.
- **Quiet operation.** The WorkCentre 5300 produces less noise, letting you keep the device close by for distraction-free convenience.
- Xerox technology advantages. Our EA Toner with low-melt technology achieves minimum fusing temperature at 68 degrees F (20 degrees C) less than conventional toner. Plus, our LED scanner consumes just one-third the power of traditional Xenon lamps. You get significant energy savings and brilliant, glossy output even on ordinary paper.
- **Standard duplexing.** The WorkCentre 5300 series comes with standard two-sided printing, helping you save paper and money.
- **ENERGY STAR® qualified.** The WorkCentre 5300 series meets the stringent ENERGY STAR requirements for energy usage.

<sup>1</sup> With Network Scan Kit; <sup>2</sup> Copier/printer/scanner only.

Xerox® Workflow Solutions take your WorkCentre 5300 series multifunction printer to a higher level of office optimization.



Xerox® Mobile Print Solution is just one of many personalized solutions you access right from the touch screen interface.

Transform the way your organization gets vital work done with the power of Xerox Workflow Solutions. When people work efficiently, in less time and with fewer steps, productivity goes up. Stress goes down. So do errors. Whether you have only a few people on your team or a very large workgroup, Xerox knows it's about streamlining your workflow — and it starts by using Xerox® Workflow Solutions right from your WorkCentre 5300 series device.

#### Xerox® Mobile Print Solution

With Xerox, being mobile has never been easier. Xerox makes mobile printing simpler and more convenient, while keeping your business secure. That's why we're empowering today's mobile professionals with the freedom to send print jobs from any email-enabled device.





The innovative touch screen on the WorkCentre 5300 series front panel makes walk-up operation easy as can be. It features a 7-inch full-color display with bright icons and intuitive navigation for optimal ease-of-use.





Front-panel USB port makes it fast and easy to print from or scan to any standard USB memory device.



110-sheet Duplex Automatic Document Feeder (DADF) quickly processes single- or double-sided originals.



50-sheet bypass tray for specialty media and custom sizes.



The optional 2,000-sheet High Capacity Feeder\* brings maximum paper capacity to 5,090 sheets.



Standard paper input includes your choice of two 520-sheet trays with a stand or a 2000-sheet High Capacity Tandem Tray.







Space-saving Integrated Office Finisher with convenient single-position stapling.



Office Finisher LX adds 2,000-sheet stacking, multiposition stapling and optional booklet maker.







#### Flexibility with room to grow

Choose a powerful tabloid-size copier and add printing, scanning and faxing capabilities to optimize your workgroup's productivity. As your work volume increases, the WorkCentre 5300 series is ready to expand to meet your business needs.

#### WorkCentre® 5300 Series Quick Facts

- Print and copy at up to 35 ppm
- Powerful scan and fax solutions
- Print up to 11 x 17 in. / A3
- Up to 1200 x 1200 dpi print resolution
- Max paper capacity: 5,090 sheets
- Best-in-class security Full System Common Criteria Certified (ISO 15408)
- Xerox® Workflow Solutions built on the Xerox Extensible Interface Platform® (EIP)





11 x 17 in. / A3





WxDxH:

23.5 x 25.1 x 43.9 in. 597 x 637.5 x 1,115 mm



<sup>\*</sup> Requires High-Capacity Tandem Tray

#### WorkCentre® 5325 / 5330 / 5335



		WorkCentre 5325 / 5330 / 5335 Copier	WorkCentre 5325 / 5330 / 5335 Copier/Printer/Scanner		
Speed		Up to 25 / 30 / 35 ppm			
<b>Duty Cycle</b>		100,000 / 125,000 / 150,000 pages per month			
Memory		1 GB plus 160 GB hard drive	1 GB plus 160 GB hard drive / 2 GB with optional PostScript Kit		
Paper Handling Paper input Standard		<b>Duplex Automatic Document Feeder:</b> 110 sheets; Standard sizes: 5.5 x 8.5 in. to 11 x 17 in. / A5 to A3; Custom sizes: 3.3 x 4.9 in. to 11.7 x 17 in. / 85 x 125 mm to 297 x 432 mm			
		<b>Bypass Tray:</b> 50 sheets; Custom sizes: 3.5 x 3.9 in. to 11.7 x 17 in. / 89 x 98 mm to 297 x 432 mm			
	Choose one	Trays 1 and 2 with Stand: 520 sheets each; Sizes: Custom sizes: 5.5 x 7.2 in. to 11.7 x 17 in. / 140 x 182 mm to 297 x 432 mm  High-Capacity Tandem Tray: 2,000 sheets; Standard Sizes: 8.5 x 11 in. and 7.25 x 10.5 in. / A4 or B5  High-Capacity Feeder*: 2,000 sheets; Standard Sizes: 8.5 x 11 in. and 7.25 x 10.5 in. / A4 or B5			
	Optional				
		Envelope Tray: Up to 60 envelopes: #10 commercial, Monarch, DL, C5, Custom sizes: 3.9 x 5.8 in. to 6.4 x 9.5 in. / 98 x 148 mm to 162 x 241 r			
Paper output Stando		Dual Catch Tray: 250-sheets each; Lower output offset			
	Optional	Integrated Office Finisher: 500-sheet stacker, 50 sheets stapled, single-position stapling			
		Office Finisher LX: 2,000-sheet stacker, 50 sheets stapled, 3-position stapling, optional hole-punch, optional booklet maker (score, saddle stitch)			
		Convenience Stapler: Staples 50 sheets			
Automatic two-sided printing		Standard			
<b>Copy</b> First	-page-out-time	WorkCentre 5325/5330: As fast as 4.2 seconds; WorkCentre 5335: As fast as 4.0 se	econds		
Resolution (max)		600 x 600 dpi			
Copy features		Automatic two-sided, Electronic pre-collation, Automatic tray selection, Build Job, Negative/Mirror image, Automatic booklet creation, Multi-up, Auto RE, Mixed-size originals, Covers insertion, Sample set, Book copying, Annotation, Delete Outside/Delete Inside, Poster mode, Watermarks, ID Card Copy, Page Layout, Form Overlay, Background Suppression			
Print First-page-out-time			As fast as 11.0 seconds		
Resolution (max)			1200 x 1200 dpi		
Connectivity			10/100/1000Base-TX Ethernet, High-Speed USB 2.0 direct print		
Page description lang	juages	Optional	PCL® 5e, PCL 6, HP-GL/HP-GL2, TIFF/PDF, XPS®; Optional Adobe® PostScript® 3nd		
Print features			Automatic two-sided, Secure print, Delay print, Sample set, Booklet creation, Cover selection, Paper selection by attribute, N-up, Watermarks, Banner sheets, Fit to new paper size, Output tray selection, Print from USB		
Scan	Standard		PDF, Linearized PDF, PDF/A, TIFF, JFIF, JPEG, XPS, Color Scan, Scan to Email, Scan to Folder		
	Optional	Optional	Scan to PC Desktop®, Network Scan Kit (Text Searchable PDF, MRC compression Thumbnail Preview, Various Xerox® Business Innovation Partner Solutions)		
Fax Kit		Outro	Walkup PSTN fax (one-line and three-line options) with Internet fax, Fax over IP (T.38) Kit, Network Server Fax Enablement Kit, Speed Dials (up to 2,000)		
		Optional	LAN Fax via driver, Fax Forward, Two-sided Send and Receive, Print on / Fax up to 11 x 17 in. / A3, Fax Build Job		
Accounting	Standard	Auditron	Auditron, Xerox® Standard Accounting (Copy, Print, Fax, Scan)		
	Optional	NA	Network Accounting Enablement Kit (Various Xerox Business Innovation Partner Solutions)		
Security	Standard	256-bit Hard Disk Encryption, Image Overwrite	Secure Print, Authentication with LDAP/Kerberos/SMB/CAC, Password Protected PDF, FIPS 140-2 encryption, S/MIME Encrypted Email, IPsec, 802.1X, SNMP v3.0, Email over SSL, LDAP over SSL, Image Overwrite, 256-bit Hard Disk Encryption, Audit Log		
	Optional	NA	CAC, Secure Access Unified ID System®		
Other Options		Common Access Card Enablement Kit, Foreign Device Interface, Unicode Kit			

<sup>\*</sup> Requires High-Capacity Tandem Tray



















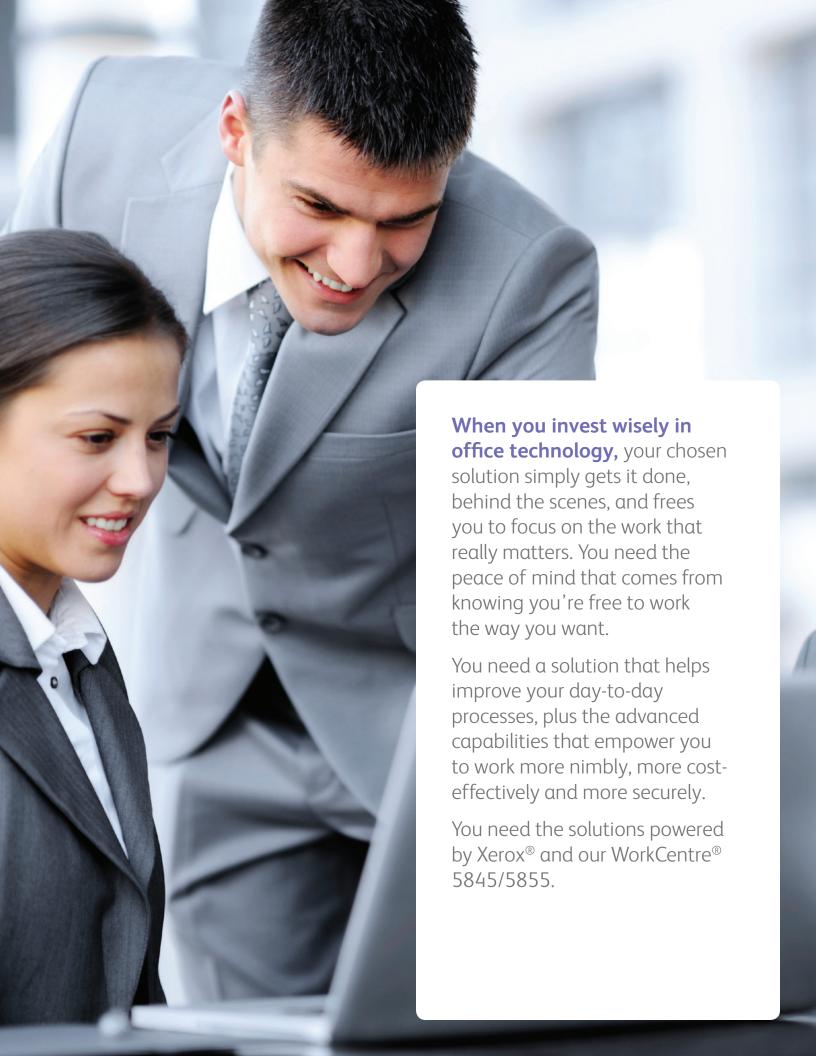






Xerox<sup>®</sup> WorkCentre<sup>®</sup> 5845/5855 Multifunction Printer A new kind of office productivity.







# A better way to get work done.

You succeed because you're productive, flexible and reliable. You need an office technology solution that matches those strengths. Which is why we designed the Xerox® WorkCentre® 5845/5855 with a powerful mix of features and capabilities that help you get more work done in ways you never imagined.

- Great features your choice of speeds. With fast copying and printing up to 45 ppm or up to 55 ppm there's more than enough speed to meet the needs of any busy workgroup. But if your business demands department-level productivity, consider the higher-speed models in the WorkCentre 5800 series family: the WorkCentre 5865, 5875 or 5890, for ultra-fast performance up to 90 ppm.
- Scanning at up to 200 images per minute (duplex speed). Single-pass color scanning enables faster electronic distribution of full-color documents for more effective and impressive communications.
- Single touch scanning. Use the Single Touch Scan feature to create a dedicated, easy-to-locate scan button directly on the color touch screen interface. Assign the Single Touch Scan button its own scanning workflow for fast document distribution and archiving.
- **Higher paper capacity,** more flexibility. Print more for longer with a total paper capacity of up to 8,700 sheets. Multiple finishing options,

- from basic to advanced, give you the flexibility your workload requires.
- Exceptional print and copy quality. With superior fine-line definition, shadows and highlights, your copies truly look like the original.
- Walk-up simplicity. Print from and scan to any USB memory device for faster document delivery when you're not at your computer.
- Your print job, your priority. The Print Around feature eliminates extended printing delays by holding a job in need of resources (such as a different paper size) and printing the next job in the queue.
- Customize your solutions. Xerox Extensible Interface Platform® (EIP) Serverless technology allows creation of applications to run on ConnectKey MFPs without the need for additional IT infrastructure. This allows you to simplify and personalize the usability of your device with a range of capabilities from support applications to scanning.



#### **Illuminated Paper Path**

The WorkCentre 5845/5855 features an illuminated paper path, which makes user access even easier.



# Simplicity beyond ease of use.

When office life is simpler, you're free to focus on the work that really matters. But you need the right tools to help you get there. Rest assured, the Xerox® WorkCentre® 5845/5855 turns complexity into a higher level of simplicity with a solution that works the way you do.

#### Conservation Built-in

Get a powerful multifunction printer that includes a number of environmental features

- Power save with quick start-up conserves electricity during downtime while keeping the device ready for action.
- Full compliance with the EU Restriction of Hazardous Substances (RoHS) Directive, Environmental Choice and the stringent ENERGY STAR® TEC Version 1.2 standards.
- Multiple print settings are available that allow for reduced impact on the environment. Options include default two-sided printing, proof print, printing on recycled paper and draft mode.
- Our innovative Earth Smart print driver settings let you select the most environmentally conscious print options.

- Leading-edge color touch screen user interface. Provides the comfortable look and feel Xerox is known for and features bright, intuitive icons and easy access to all major functions directly from the home screen.
- Less user intervention means less downtime. Our new, more efficient toner lasts longer and can be replaced quickly by any user and provides superior image quality.
- A help desk at your fingertips. Get quick, easy, step-by-step troubleshooting assistance
   like tips for sending a scan via email – with embedded help videos right on the user interface.
- A truly universal print driver. Xerox® Global Print Driver® (X-GPD) lets IT administrators install, upgrade and manage Xerox® and non-Xerox® devices from a single driver. It provides a consistent, easy-to-use interface

- for end-users, reducing the number of support calls, and simplifying print services management.
- Advanced copy and print features. The WorkCentre 5845/5855 greatly simplifies everyday office tasks, providing plenty of support for specialized print applications including Annotation, Bates Stamping, ID Card Copy, tab print capability and page-level programming.
- Consistent user experience. The WorkCentre 5845/5855 features the same controller technology as our other latest-generation tabloid-size multifunction printers, making users more comfortable operating the devices because of their common look and feel. For more information about our groundbreaking Xerox® ConnectKey™ Controller technology, visit www.xerox.com/connectkey.



# Securing what matters most.

**Don't take chances with your sensitive information.** Working at peak performance means nothing if the data that's critical to the success of your business isn't fully safeguarded. And network multifunction devices are potential points of entry for malicious activities. That's why the Xerox® WorkCentre® 5845/5855 boasts the most complete range of advanced features, technologies, and solutions from security-industry leaders that ensure comprehensive, 24/7 protection.

- Protect your confidential information.

  Safeguard all sensitive data with encrypted PDF files for scanning; hard drive encryption, compliant with the 256-bit AES FIPS 140-2 standard; and Image Overwrite with a 3-pass scrub process to ensure total deletion of all data fragments.
- Prevent unauthorized Access. Permit only authorized users to access the device with Xerox® user permissions, network authentication, IP filtering, and smart card, role-based and function-level login.
- Manage threats proactively. As new threats emerge, Xerox proactively monitors security clearinghouses for new vulnerabilities and provides patches when necessary, ensuring your equipment stays current and your data is kept safe. Plus, you can receive up-to-the-minute updates via RSS feeds and stay informed via www.xerox.com/security.

• Stay compliant with regulations.

WorkCentre 5845/5855 devices comply with the latest security standards across industries, including government, finance and healthcare. These include Common Criteria, HIPAA, Data Protection Act, COBIT and more. These devices can conform to any standard, with controls available to match your needs.

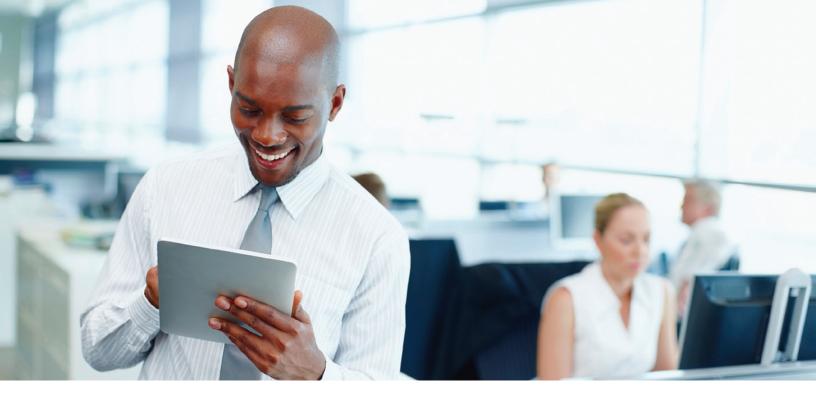
• Gain complete visibility. Prevent IP theft and ensure non-repudiation by having total visibility into the device and network. With security policy management and tracking of all activity on the device with Audit Log, you can know who accessed what, and when.



#### **Powerful Partnerships**

Xerox® ConnectKey™ MFPs include McAfee® technology integration, resulting in the industry's first lineup of multifunction printers that protect themselves from potential outside threats. McAfee's whitelisting technology ensures only safe, pre-approved files or functions are executed on your devices, minimizing the need to manually update software levels against new security threats. Also, seamless integration with the Xerox® MPS toolset and McAfee ePolicy (ePO) allows for easy tracking and monitoring.

Plus, automatic Cisco® TrustSec Identity Services Engine (ISE) integration provides comprehensive visibility of all ConnectKey MFPs' endpoints to enforce IT-centric security policies and compliance.



# Real business happens wherever you are.

You need the advantage of anytime, anywhere access to the technology that makes your work easier. You need a real-world solution that bridges the gap between workplace productivity and the tasks that have to get done beyond your office walls. Our mobile solutions empower today's professionals to get real work done in the office and on the go, providing the freedom and flexibility to keep pace with the demands of your business – wherever it takes you.



#### **Remote Control Panel**

Remotely and securely operate the WorkCentre 5845/5855 control panel from any office PC as though you were standing at the device. The Remote Control Panel allows IT staff to remotely view and control the user interface and makes it easier and more convenient to train users. And during a remote session, walk-up users are notified at the device to prevent simultaneous system changes. Plus, advanced print drivers and free device management tools let you remotely monitor real-time performance and available resources for greater uptime.

# The Freedom of Uninhibited Mobility

Whether at work or working away, the Xerox® WorkCentre® 5845/5855 provides powerful, helpful technologies with barrier-free accessibility. Now, office staff can control device functions from any workstation, while mobile professionals stay connected to the communications tools and productivity solutions offered by the WorkCentre 5845/5855 – for more flexibility, anywhere.

- Optional Wi-Fi connectivity. Administrators can connect the WorkCentre 5800 series devices anywhere, without the need for network cabling.
- Apple® AirPrint™. Print email, photos and important office documents directly from your Apple iPhone® or iPad® with no drivers to install and no cables to connect. With AirPrint, your iPhone or iPad automatically locates and

- connects to the AirPrint-enabled WorkCentre 5800 series device over your office Wi-Fi network.
- Xerox® Mobile Print, and more. Take the mystery and anxiety out of wireless and mobile device printing. Xerox has all the options to enable secure, accurate printing from most mobile devices, to any printer or multifunction printer, regardless of brand. Get industry-leading accuracy when printing native PowerPoint®, Word® and other standard files. Plus, Xerox offers IT-friendly optional capabilities such as PIN code access, multiple mobile operating systems and more. Whether offsite or onsite, learn more about why Xerox is the only choice for today's mobile professionals by visiting www.xerox.com/mobile



# Xerox® WorkCentre® 5800 Series Optimized for: Productivity Scanning Security Networking Solutions Wi-Fi

#### Paper Input



Single-pass Automatic Document Feeder automatically scans documents as fast as 200 images per minute (duplex speed).



100-sheet Bypass Tray handles heavy paper up to 80 lb. cover.



Two 500-sheet universal trays are adjustable up to 11 x 17 in.



Optional Envelope Kit (replaces Tray 2) provides trouble-free feeding of 50 envelopes.



High Capacity Tandem Tray holds a total of 3,600 sheets of letter-size paper.



4,000-sheet letter-size High Capacity Feeder (optional) can increase total capacity to 8,700 sheets. Or add the 2,000-sheet Short-Edge Kit in either letter/legal size or  $11 \times 17$  in. size.

#### **Finishing Options**



Multiple finishing options let you add the capabilities that are right for individual workgroups. Choose basic features like staple and hole punch, or advanced capabilities to produce paginated, saddle-stitched and folded booklets and Z and C-folded brochures.

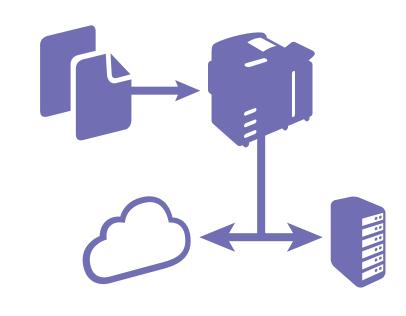












#### **Extend Your Possibilities**

Whether scanning and managing documents on your office network or a hosted cloud on the Internet, you can access scan workflow solutions right from any WorkCentre 5845/5855 thanks to the power of Xerox® Workflow Solutions, built on our EIP® platform. These are just a few of the many examples of Xerox® Workflow Solutions\*:

- Xerox® ConnectKey™ for SharePoint. Scan files directly into MS® SharePoint® and other Windows® folders. Plus, you'll go beyond basic file storage and PDF creation by automatically converting documents to intelligent, structured data with easy file naming and routing tools.
- Xerox® ConnectKey Share to Cloud. Our cloud-based scanning solution provides easy, secure, scalable scanning to popular cloud-based repositories such as Google Docs™, SalesForce.com, Office 365 and Dropbox™, using custom-designed workflows that leverage our EIP technology. Learn more about Xerox® Workflow Solutions at www.office.xerox.com/software-solutions.

<sup>\*</sup> Optional solutions may vary by geography.

#### Xerox® WorkCentre® 5845/5855

ConnectKey<sup>™</sup>
MFP

WorkCentre 5800 series multifunction systems are powered by the Xerox<sup>®</sup> ConnectKey<sup>™</sup> Controller. These simple-to-implement systems give you real, practical solutions that easily streamline how you communicate, process and share important information, simplify complex paper-driven tasks, and drive down costs while keeping your data secure. For more information, go to www.xerox.com/connectkey.

Device Specifications		WorkCentre 5845	WorkCentre 5855		
Speed		Up to 45 ppm	Up to 55 ppm		
Duty Cycle <sup>1</sup>		Up to 175,000 pages / month	Up to 200,000 pages / month		
Hard Drive / Processor / Memory		160 GB / 1 GHz Dual-core / 2 GB			
Connectivity		10/100/1000Base-T Ethernet, High-Speed USB 2.0 direct print, Optional Wi-Fi (with Xerox® USB Wireless Adapter)			
Controller Features		Unified Address Book, Remote Control Panel, Online Support, Configuration Cloning			
Copy and Print Copy and Print Resolution		<b>Copy:</b> Up to 600 x 600 dpi; <b>Print:</b> Up to 4800 x 600, 256 shades of gray, 1200 x 1200 emulation			
First-print-out Time (as fast as)		3.7 seconds			
Page Description La	ınguages	Adobe® PostScript® 3™, PDF, PCL® 5c / PCL 6, HP-GL2™, XML Paper Specification (XPS®) (Optional)			
Print Features		Print from USB, Earth Smart Driver Settings, Job Identification, Booklet Creation, Store and Recall Driver Settings, Bi-directional Status, Scaling, Job Monitoring, Xerox® PrintBack			
Mobile Printing		Apple AirPrint, Xerox® Mobile Print (Optional), Xerox® Mobile Print Cloud (Optional)			
Scan	Standard	Scan to Network, Scan to Email, Scan to Folder, Scan to SMB or FTP, Text Searchable PDF, PDF/A, XPS, Linearized PDF, JPEG, TIFF, Scan to USB Memory Device, Single Touch Scanning, TWAIN Support			
Optional		ConnectKey for SharePoint®, ConnectKey Share to Cloud, Xerox® Scan to PC Desktop® SE and Professional, numerous solutions available through various Xerox® Business Innovation Partners			
Fax Standard		Internet Fax, Fax Build Job, Network Server Fax Enablement (solutions available through various Xerox® Business Innovation Partners)			
	Optional	Fax Forward to Email or SMB, Walk-up Fax (one-line and two-line options, includes LAN Fax)			
Security	Standard	McAfee® Embedded, McAfee ePolicy (ePo) Compatible, HDD Overwrite, 256-bit Encryption (FIPS 140-2 compliant), Common Criteria Certification (ISO 15408), Secure Print, Secure Fax, Secure Scan, Secure Email, Cisco® TrustSec Identity Services Engine (ISE) Integration, Network Authentication, SSL, SNMPv3, Audit Log, Access Controls, User Permissions			
	Optional McAfee Integrity Control, Xerox Secure Access Unified ID System® with Follow-You Printing®, Smart Card Enablement Kit (CAC/PIV/.NET)		ou Printing®, Smart Card Enablement Kit (CAC/PIV/.NET)		
Accounting Standard Xerox		Xerox® Standard Accounting (Copy, Print, Scan, Fax)			
	Optional	Equitrac Office®, Equitrac Professional®, YSoft® SafeQ®, other network accounting solutions available through various Xerox® Business Innovation Partners			
Paper Input Standard Single-pass Automatic Document Feeder: 200 sheets; Speed: up to 200 ipm (duplex); Sizes: 4.9 x 5 in. to 11.7 x 17 in. Bypass Tray: 100 sheets; Custom sizes: 4.25 x 5.5 to 11 x 17 in. / A6 to A3 Trays 1-2: 500 sheets each; Custom sizes: 5.5 x 8.5 to 11 x 17 in. / A5 to A3 High Capacity Tandem Tray: 3,600-sheet total (1,600 and 2,000 sheets); Size 8.5 x 11 in. / A4					
	Optional	High Capacity Feeder (HCF): 4,000 sheets; Size 8.5 x 11 in. / A4 long edge feed  HCF Kits (HCF required): 2,000-sheet 11 x 17 in. Short Edge Kit or 2,000-sheet Letter/Legal Short Edge Kit  Envelope Tray (replaces Tray 2): Up to 50 envelopes: #10 commercial, monarch, DL, C5			
Paper Output / Finishing Standard Offset Car		Offset Catch Tray: 300 sheets			
	Optional	Basic Office Finisher (5845 only): 1,000 + 250-sheet trays, 30-sheet single-posit Office Finisher: 2,000 + 250-sheet trays, 50-sheet multi-position stapling, optiona Office Finisher with Booklet Maker: 2,000 + 250-sheet trays, 50-sheet multi-position shigh Volume Finisher (HVF): 3,000 + 250-sheet trays, 100-sheet multi-position shigh Volume Finisher with Booklet Maker: 3,000 + 250-sheet trays, 100-sheet Z Fold / C Fold Unit (with HVF with Booklet Maker): Adds letter-size Z- and C-fc Post Process Inserter (with HVF and with HVF with Booklet Maker): Adds pre Convenience Stapler: 50-sheet stapling (based on 20 lb. bond), includes Work Sui	il hole punch sition stapling, saddle-stitch booklet making, optional hole punch stapling, optional hole punch multi-position stapling, saddle-stitch booklet making, optional hole punch plding printed inserts		

 $<sup>^{\</sup>mathrm{1}}$  Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis.

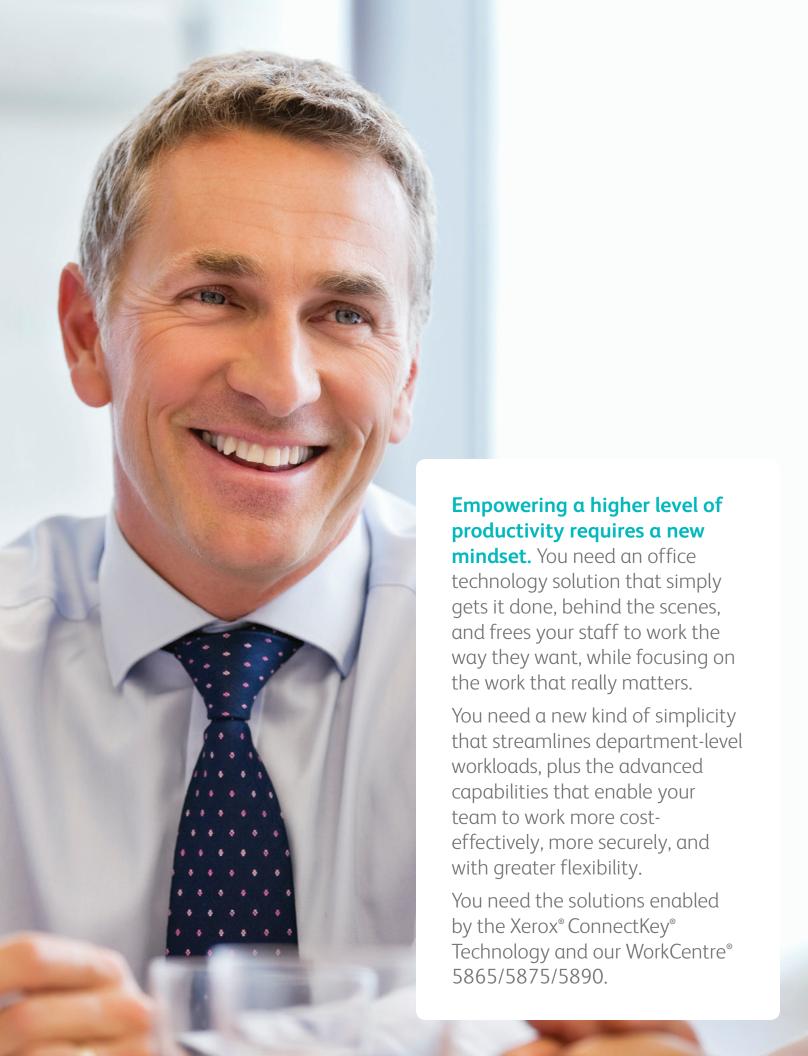




# WorkCentre 5865/5875/5890 Multifunction Printer

Superior productivity through leading-edge simplicity.







# A new way of working.

#### Large workgroups succeed because they're productive, flexible and reliable.

You need an office technology solution that matches those strengths. Which is why we designed the Xerox® WorkCentre® 5865/5875/5890 with a powerful mix of features and capabilities that handle your heavy workload in ways you never imagined.

- Great features your choice of speeds.
  With fast copying and printing up to 65, 75 or 90 ppm there's more than enough speed to meet your department-level workload.
  But if your business demands workgroup productivity, consider the fast but lower-speed models in the WorkCentre 5800 series family: the WorkCentre 5845 or 5855, for great performance up to 55 ppm.
- Scanning at up to 200 images per minute. Single-pass color scanning enables faster electronic distribution of full-color documents for more effective and impressive communications.
- Single touch scanning. Use the Single Touch Scan feature to create a dedicated, easy-to-locate scan button directly on the color touch screen interface. Assign the Single Touch Scan button its own scanning workflow for fast document distribution and archiving.
- Higher paper capacity, more flexibility.
   Print more for longer with a total paper capacity of up to 8,700 sheets. Multiple finishing options, from basic to advanced, give you the flexibility your workload requires.

- Exceptional print and copy quality. With superior fine-line definition, shadows and highlights, your copies truly look like the original.
- Walk-up simplicity. Print from and scan to any USB memory device for faster document delivery when you're not at your computer.
- Your print job, your priority. The Print Around feature eliminates extended printing delays by holding a job in need of resources (such as a different paper size) and printing the next job in the queue.
- Customize your solutions. Xerox Extensible Interface Platform® Serverless technology allows creation of applications to run on ConnectKey-enabled MFPs without the need for additional IT infrastructure. This allows you to simplify and personalize the usability of your device with a range of capabilities from support applications to scanning.



#### **Illuminated Paper Path**

The WorkCentre 5865/5875/5890 features an illuminated paper path, which makes user access even easier.



# The new standard of simplicity.

When office life is simpler, large workgroups function more efficiently and excel at the work that really matters. But you need the right tools to help you get there. Rest assured, the Xerox° WorkCentre° 5865/5875/5890 turns complexity into a higher level of simplicity with a solution that works the way you do.

#### Conservation Built-in

Get a powerful multifunction printer that includes a number of environmental features.

- Power save with quick start-up conserves electricity during downtime while keeping the device ready for action.
- Full compliance with the EU Restriction of Hazardous Substances (RoHS)
   Directive, Environmental Choice, EPEAT and the stringent ENERGY STAR® TEC
   Version 1.2 standards.
- Multiple print settings are available that allow for reduced impact on the environment. Options include default two-sided printing, proof print, printing on recycled paper and draft mode.
- Our innovative Earth Smart print driver settings let you select the most environmentally conscious print options.

- Leading-edge color touch screen user interface. Provides the comfortable look and feel Xerox is known for and features bright, intuitive icons and easy access to all major functions directly from the home screen.
- Less user intervention means less
  downtime. Our new, more efficient toner
  lasts longer and can be replaced quickly by
  any user and provides superior image quality.
- A help desk at your fingertips. Get quick, easy, step-by-step troubleshooting assistance
   like tips for sending a scan via email – with embedded help videos right on the user interface.
- Xerox® Online Support. Stay up and running
  with instant access to searchable online help
  right at the device's front panel or in the
  print driver. You get the same information
  our Product Support Specialists use when
  resolving printer problems, assisting with
  error codes, print quality, media jams,
  software installation, and more.

- A truly universal print driver. Xerox® Global Print Driver® lets IT administrators install, upgrade and manage Xerox® and non-Xerox® devices from a single driver. It provides a consistent, easy-to-use interface for endusers, reducing the number of support calls, and simplifying print services management.
- Advanced copy and print features. The
  WorkCentre 5865/5875/5890 greatly
  simplifies everyday office tasks, providing
  plenty of support for specialized print
  applications including Annotation, Bates
  Stamping, ID Card Copy, tab print capability
  and page-level programming.
- Consistent user experience. The WorkCentre 5865/5875/5890 features the same controller technology as our other latest-generation tabloid-size multifunction printers, making users more comfortable operating the devices because of their common look and feel. For more information about our groundbreaking Xerox® ConnectKey® Controller technology, visit www.xerox.com/connectkey.



# Don't risk your sensitive information.

Working at peak performance means nothing if the data that's critical to the success of your business isn't fully safeguarded. And network multifunction devices are potential points of entry for malicious activities. That's why the Xerox° WorkCentre° 5865/5875/5890 boasts the most complete range of advanced features, technologies, and solutions from security-industry leaders that ensure comprehensive, 24/7 protection.

- Protect your confidential information.

  Safeguard all sensitive data with encrypted PDF files for scanning; hard drive encryption, compliant with the 256-bit AES FIPS 140-2 standard; and Image Overwrite with a 3-pass scrub process to ensure total deletion of all data fragments.
- Prevent unauthorized access. Permit only authorized users to access the device with Xerox user permissions, network authentication, IP filtering, and smart card, role-based and function-level login.
- Manage threats proactively. As new threats emerge, Xerox proactively monitors security clearinghouses for new vulnerabilities and provides patches when necessary, ensuring your equipment stays current and your data is kept safe. Plus, you can receive up-tothe-minute updates via RSS feeds and stay informed via www.xerox.com/security.

- Stay compliant with regulations.
  - WorkCentre 5865/5875/5890 devices comply with the latest security standards across industries, including government, finance and healthcare. These include Common Criteria, HIPAA, Data Protection Act, COBIT and more. These devices can conform to any standard, with controls available to match your needs.
- Gain complete visibility. Prevent IP theft
  and ensure non-repudiation by having total
  visibility into the device and network. With
  security policy management and tracking of
  most activities on the device with Audit Log,
  you can know who accessed what, when and
  details of most interactions with the device.



#### **Powerful Partnerships**

The WorkCentre 5865/5875/5890 series includes McAfee® technology integration, resulting in the industry's first lineup of multifunction printers that protect themselves from potential outside threats. McAfee's whitelisting technology ensures only safe, pre-approved files or functions are executed on your devices, minimizing the need to manually update software levels against new security threats. Also, seamless integration with the Xerox® Managed Print Services toolset and McAfee ePolicy (ePO) allows for easy tracking and monitoring.

Plus, automatic Cisco® TrustSec Identity Services Engine (ISE) integration provides comprehensive visibility of all Xerox® ConnectKey®-enabled MFPs' endpoints to enforce IT-centric security policies and compliance.



## Real business for the real world.

Today's pace of business requires anytime, anywhere access to the technology that makes your work easier. You need a real-world solution that bridges the gap between workplace productivity and the tasks that have to get done beyond your office walls. Our mobile solutions empower today's professionals to get real work done in the office and on the go, providing the freedom and flexibility to keep pace with the demands of your business – wherever it takes you.



#### **Remote Control Panel**

Remotely and securely operate the WorkCentre 5865/5875/5890 control panel from any office PC as though you were standing at the device. The Remote Control Panel allows IT staff to remotely view and control the user interface and makes it easier and more convenient to train users. And during a remote session, walk-up users are notified at the device to prevent simultaneous system changes. Plus, advanced print drivers and free device management tools let you remotely monitor real-time performance and available resources for greater uptime.

#### The Freedom of Uninhibited Mobility

Whether at work or working away, the Xerox® WorkCentre® 5865/5875/5890 provides powerful, helpful technologies with barrier-free accessibility. Now, office staff can control device functions from any workstation, while mobile professionals stay connected to the communications tools and productivity solutions offered by the WorkCentre 5865/5875/5890 – for more flexibility, anywhere.

- Optional Wi-Fi connectivity. Administrators can connect the WorkCentre 5800 series devices anywhere, without the need for network cabling.
- Apple® AirPrint™. Print email, photos and important office documents directly from your Apple iPhone® or iPad® with no drivers to install.

- Xerox® Mobile Print, and more. Take the mystery and anxiety out of wireless and mobile device printing. Xerox has all the options to enable secure, accurate printing from most mobile devices, to any printer or multifunction printer, regardless of brand. Whether offsite or onsite, learn more about why Xerox is the only choice for today's mobile professionals by visiting www.xerox.com/mobile.
- Mopria™ certified. Mopria certification simplifies the mobile printing experience for tablets and smartphones to many printing devices, including the WorkCentre 5800 Series.



#### Xerox<sup>®</sup> WorkCentre<sup>®</sup> 5945/5955 Optimized for:





Productivity



Security



Net





**Solutions** 

Wi-Fi

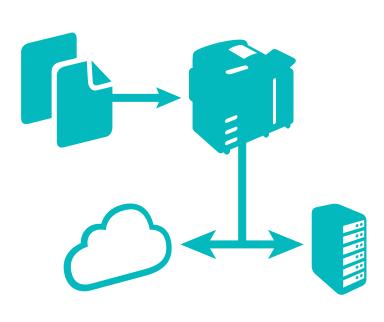
#### **Paper Input**

- 1 Single-pass Automatic Document Feeder scans documents as fast as 200 images per minute.
- 2 100-sheet Bypass Tray handles heavy paper up to 80 lb. cover.
- 3 Two 500-sheet universal trays are adjustable up to 11 x 17 in.
- 4 Optional Envelope Kit (replaces Tray 2) provides trouble-free feeding of 50 envelopes.
- 5 High Capacity Tandem Tray holds a total of 3,600 sheets of letter-size paper.
- 6 4,000-sheet letter-size High Capacity Feeder (optional) can increase total capacity to 8,700 sheets. Or add the 2,000-sheet Short-Edge Kit in either letter/legal size or 11 x 17 in. size.

#### **Finishing Options**

Multiple finishing options let you add the capabilities that are right for individual workgroups. Choose basic features like staple and hole punch, or advanced capabilities to produce paginated, saddle-stitched and folded booklets and Z and C-folded brochures.





#### **Extend Your Possibilities**

Whether scanning and managing documents on your office network or a hosted cloud on the Internet, you can access scan workflow solutions right from any WorkCentre 5865/5875/5890 thanks to the power of Xerox® Workflow Solutions, built on our Xerox Extensible Interface Platform®. These are just a few of the many examples of Xerox® Workflow Solutions\*:

- Xerox® ConnectKey® for SharePoint® or Xerox® ConnectKey® for DocuShare®. Scan files directly into Microsoft® SharePoint or Xerox® DocuShare® and other Windows® folders. Plus, you'll go beyond basic file storage and PDF creation by automatically converting documents to intelligent, structured data with easy file naming and routing tools.
- Xerox® ConnectKey® Share to Cloud. Our cloud-based scanning solution provides easy, secure, scalable scanning to popular cloud-based repositories such as Google Docs™, SalesForce.com, Office 365 and Dropbox™, using custom-designed workflows that leverage our Xerox Extensible Interface Platform® technology. Learn more about Xerox® Workflow Solutions at www.office.xerox.com/software-solutions.

<sup>\*</sup> Optional solutions may vary by geography.

#### Xerox® WorkCentre® 5865/5875/5890

ConnectKey®

WorkCentre 5800 series multifunction systems are enabled by the Xerox® ConnectKey® Controller. These simple-to-implement systems give you real, practical solutions that easily streamline how you communicate, process and share important information, simplify complex paper-driven tasks, and drive down costs while keeping your data secure. For more information, go to www.xerox.com/connectkey.

Device Specifications		WorkCentre 5865	WorkCentre 5875	WorkCentre 5890		
Speed		Up to 65 ppm	Up to 75 ppm	Up to 90 ppm		
Duty Cycle <sup>1</sup>		Up to 250,000 pages / month	Up to 300,000 pages / month	Up to 400,000 pages / month		
Hard Drive / Processor / Memory		Minimum 160 GB / 1 GHz Dual-core / 2 GB				
Connectivity		10/100/1000Base-T Ethernet, High-Speed USB 2.0 direct print, Optional Wi-Fi (with Xerox® USB Wireless Adapter)				
Controller Features		Unified Address Book, Remote Control Panel, Online Support (accessed from the user interface and print driver), Configuration Cloning				
Copy and Print Copy and Print Resolution		<b>Copy:</b> Up to 600 x 600 dpi; <b>Print:</b> Up to 4800 x 1200, 256 shades of gray				
First-print-out Time	(as fast as)	2.9 seconds				
Page Description Languages		Adobe® PostScript® 3™, PDF, PCL® 5c / PCL 6, HP-GL2™, XML Paper Specification (XPS®) (Optional)				
Print Features		Print from USB, Earth Smart Driver Settings, Job Identification, Booklet Creation, Store and Recall Driver Settings, Bi-directional Status, Scaling, Job Monitoring				
Mobile Printing		Apple AirPrint, Xerox® PrintBack, Xerox® Mobile Print (Optional), Xerox® Mobile Print Cloud (Optional), Mopria™ certified				
Scan	Standard	Scan to Network, Scan to Email, Scan to Folder, Scan to SMB or FTP, Text Searchable PDF, PDF/A, XPS, Linearized PDF, JPEG, TIFF, Scan to USB Memory Device, Single Touch Scanning, TWAIN Support				
Optional		ConnectKey® for SharePoint®, ConnectKey® for DocuShare®, ConnectKey® Share to Cloud, Xerox® Scan to PC Desktop® SE and Professional, numerous solutions available through various Xerox Business Innovation Partners				
Fax	Standard	Internet Fax, Fax Build Job, Network Server Fax Enablement				
	Optional	Fax Forward to Email or SMB, Walk-up Fax (one-line and two-line options, includes LAN Fax)				
Security Standard Optional		McAfee® Embedded, McAfee ePolicy (ePO) Compatible, HDD Overwrite, 256-bit Encryption (FIPS 140-2 compliant), Common Criteria Certification (ISO 15408), Secure Print, Secure Fax, Secure Scan, Secure Email, Cisco® TrustSec Identity Services Engine (ISE) Integration, Network Authentication, SSL, SNMPv3, Audit Log, Access Controls, User Permissions				
		McAfee Integrity Control, Xerox Secure Access Unified ID System®, Smart Card Enablement Kit (CAC/PIV/.NET)				
Accounting Standard		Xerox® Standard Accounting (Copy, Print, Scan, Fax, Email), Network Accounting Enablement				
	Optional	Equitrac Express®, Equitrac Office®, Equitrac Professional®, YSoft® SafeQ®, other network accounting solutions available through various Xerox Business Innovation Partners				
Paper Input Standard		Single-pass Automatic Document Feeder: 200 sheets; Speed: up to 200 ipm (duplex); Sizes: 4.9 x 5 in. to 11.7 x 17 in. / 125 x 138 mm to 297 x 432 mm  Bypass Tray: 100 sheets; Custom sizes: 4.25 x 5.5 to 11 x 17 in. / A6 to A3  Trays 1-2: 500 sheets each; Custom sizes: 5.5 x 8.5 to 11 x 17 in. / A5 to A3  High Capacity Tandem Tray: 3,600-sheet total (1,600 and 2,000 sheets); Size 8.5 x 11 in. / A4				
	Optional	High Capacity Feeder (HCF): 4,000 sheets; Size 8.5 x 11 in. / A4 long edge feed HCF Kits (HCF required): 2,000-sheet 11 x 17 in. Short Edge Kit or 2,000-sheet Letter/Legal Short Edge Kit Envelope Tray (replaces Tray 2): Up to 50 envelopes: #10 commercial, monarch, DL, C5				
Paper Output / Finishing Standard Optional		Offset Catch Tray (5865/5875 only): 300 sheets				
		Office Finisher (5865/5875 only): 2,000 + 250-sheet trays, 50-sheet multi-position stapling, optional hole punch Office Finisher with Booklet Maker (5865/5875 only): 2,000 + 250-sheet trays, 50-sheet multi-position stapling, saddle-stitch booklet making, optional hole punch High Volume Finisher (HVF): 3,000 + 250-sheet trays, 100-sheet multi-position stapling, optional hole punch High Volume Finisher with Booklet Maker: 3,000 + 250-sheet trays, 100-sheet multi-position stapling, saddle-stitch booklet making, optional hole punch Z Fold / C Fold Unit (with HVF with Booklet Maker): Adds letter-size Z- and C-folding Post Process Inserter (with HVF and with HVF with Booklet Maker): Adds preprinted inserts Convenience Stapler: 50-sheet stapling (based on 20 lb. bond), includes Work Surface				

<sup>&</sup>lt;sup>1</sup> Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis.

For more detailed specifications, go to www.xerox.com/office/WC5865\_75\_90Specs.

To view a product video, visit www.xerox.com. Build and configure your own Xerox®

WorkCentre 5800 series multifunction printer at www.buildyourownxerox.com/connectkey.





Xerox® D95/D110/D125 Copier/Printer The power to print more for less, and excite your customers.



# Print faster. Print for less. Thrill your customers.

For printing-intensive environments, such as pay-for-print shops and centralized reprographic departments, and in education, healthcare and many other industries, we engineered the Xerox® D95/D110/D125 Black and White Copier/Printer to excel at what's most important: increasing productivity, reducing costs and exceeding your customers' demanding expectations. Count on superior performance, renowned Xerox® dependability and ease-of-use, plus versatile, state-of-the-art finishing capabilities and the ability to add industry-leading integrated workflow-optimization solutions.

The Xerox® D95/D110/D125 helps you grow your business because you're free to focus on what you do best: producing great work. We'll help you produce it faster and more affordably.

The Xerox® D95/D110/D125 Copier/Printer delivers a portfolio of the industry's most innovative features and capabilities, with the flexibility to choose your print speed, server options, and the media feeding and finishing capabilities that make the most sense for your business or organization:

- Fast print speeds of up to 95, 110 or 125 pages per minute (ppm).
- High-performance copying/scanning at up to 200 images per minute (ipm). Plus, single-pass color scanning maintains your original document's appearance as you save it to your desktop, network or other location.
- A state-of-the-art integrated controller comes standard. Plus, the D95/D110/D125 also offers a choice of two powerful servers designed to meet your individual needs.
- Proven reliability and industry-leading support. Count on the D95/D110/D125 to deliver a long life of peak performance.
- Unparalleled ease-of-use.
- Outstanding image quality with excellent registration.
- A robust set of in-line finishing options to expand your applications capabilities.
- Multiple feeding and paper-handling options to boost both your productivity and your ability to deliver results-oriented output.

#### Xerox®-exclusive EA Toner

technology plays an integral role in the D95/D110/D125 Copier/Printer's delivery of superior image-quality:

- Emulsion Aggregation (EA) Toner is chemically grown, resulting in the smallest, most uniformly shaped particles for razor-sharp line work.
- You get the highest levels of detailing, with the sharpest text and halftones, and deep, solid blacks.
- Higher toner yields mean longer print runs with fewer operator interventions.
- Longer photoconductor life and lower toner requirements per page further enhance the D95/D110/ D125 Copier/Printer's contribution to environmental sustainability.



Innovative production solutions to ensure a greener today and tomorrow.

For more information about our commitment to environmental sustainability, visit www.xerox.com/environment.

# Grow your business with performance and reliability you can count on.

**Designed for fast-paced environments of all types** – from commercial print shops and pay-for-print retail outlets to law offices and school districts – the Xerox® D95/D110/D125 Copier/Printer excels anywhere speed, image quality and ease-of-use play key roles in improving efficiency and reducing costs.

#### **Speed and Productivity**

Time is money, and the D95/D110/D125 Copier/Printer helps you save both.

- High-speed print engines deliver output up to 95, 110 and 125 pages per minute.
- A fast, single-pass, color dual-head scanner

   which means each original is only scanned
   once scans at speeds up to 200 images
   per minute.
- Concurrent scan/receive, RIP and print processing provide maximum throughput.
- The 250-sheet Automatic Document Feeder ensures that even the largest, most complex jobs run with optimum speed and efficiency.
- The Build Job feature enables easy programming of different types of pages in one document, with no manual collation required regardless of the job's complexity.
- Convert hard-copy pages to TIFF, JPEG and PDF files that you can store in folders for fast reprint or send directly to an FTP location or an email distribution list.
- Standard color scanning allows full-color communication via email or digital file distribution (JPEG, TIFF, PDF) for fast, inexpensive collaboration.

#### **Image Quality**

When printing is your business, the D95/D110/D125 Copier/Printer's unsurpassed image quality goes a long way toward winning repeat customers.

- 2400 x 2400 dpi print resolution delivers consistent, high-quality reproduction of text, solids, photos and graphics, with exceptional registration for polished, professional results.
- Color scanning with 600 x 600 dpi with 8-bit gray (256 shades) scan resolution produces copy output that truly matches the original.

#### Ease-of-use

With a minimal learning curve, the D95/D110/D125 Copier/Printer quickly begins delivering an exceptional return on your investment.

- With a large, full-color touch screen, the user interface allows simple programming of sophisticated jobs, with intuitively located buttons and a look and feel that matches your other Xerox® devices for immediate familiarity.
- Load-while-run, unload-while-run and changewhile-run capabilities mean you can load paper or unload finished documents while the copier/printer is running. This ensures more continuous operation and higher productivity.
- With multiple destination options, users
   can quickly scan and save or scan and send
   documents in one easy step. Innovative Job
   Flow Sheets make it possible by automatically
   emailing or distributing jobs to designated
   locations.
- Print from and save to any standard USB drive device for easy walk-up convenience.
- The Copier/Printer accepts any data stream, anytime, including Adobe® PostScript®, PDF, PCL, LCDS, IPDS, VIPP® and PPML.
- A small footprint means you can place the device conveniently close to users while taking up less of your office's valuable square footage.



#### Reliability

At Xerox, we strive to help your business or institution produce exceptional output faster and more cost effectively. But productivity and bottom-line savings mean nothing unless you can also count on consistent reliability. That's why every component within the D95/D110/D125 Copier/Printer has been engineered for maximum uptime and long-life durability.

Xerox<sup>®</sup> Service: All the support you'll need

Count on our world-class service to support you in many ways:

- 24/7 support ensures that our service experts are available to assist you no matter when the need arises.
- We've made it easy for you to perform routine maintenance and tune-ups yourself and maximize your uptime via the Xerox®
   Productivity Plus Integrated Maintenance Program.
- Automatic Meter Reads (AMR) ensure accurate billing (where available).

# Excite your customers and win more jobs.

Create applications for your specific business needs or targeted toward a diverse range of industries with the Xerox® D95/D110/D125 Copier/Printer. Its powerful media handling, feeding and finishing capabilities give you the flexibility to produce dynamic finished products – at your point of need – that meet your internal requirements, excite your customers, and drive new business and revenues your way.

Plus, you can choose from a broad array of media in a variety of weights and sizes, including approved coated stocks.

#### Feeding and paper handling highlights:

- Increase productivity with uninterrupted long runs by adding an optional letter-size high-capacity feeder, or a choice of one- or two-tray\* oversized high-capacity feeder to accommodate standard, oversize and custom stock.
- Attract attention and maximize the impact of your high-value documents by adding fullcolor covers or inserts (up to 200 sheets) via the standard post-process inserter.
- Use the bypass tray to run additional sizes and weights (up to 250 sheets).

# Expand your capabilities with the D95/D110/D125 Copier/Printer's in-line finishing options:

- Collating helps you quickly organize your jobs.
- Variable length stapling (up to 100 sheets) –
   24 staple choices yield top-quality stapled sets.
- Hole punching 2/3 saves time and costs.
- The Interface Module acts as a "communications hub" whenever you elect to have more than one finisher connected to your copier/printer. It enables key functions such as media cooling, decurling and finisher module communications.
- GBC® AdvancedPunch™\* offers a versatile range of punching styles so you can create documents in-house that are ready for professional binding. Easily blends printing, collating and punching to save time, maximize productivity and lower costs.

- The High-Capacity Stacker\* neatly stacks up to 5,000 letter-size sheets. A removable cart included for easy transport and unloading. Handles even your largest jobs.
- Bi-folding, C-folding, Z-folding and Engineering Z-folding (tabloid folded to fit into letter-size document sets) saves time and enhances your productivity.
- Create booklets and calendars with up to 100 pages (25 imposed sheets) using the Booklet Maker Finisher.\*
- Use The Xerox® Perfect Binder\* to produce professionally bound and trimmed books and manuals from 6 x 9 in. to 8.5 x 11 in. with up to 20- to 400-page (10 to 200 imposed sheets).
- SquareFold® Trimmer Module creases cover sheets and performs face trimming to ensure a professional finish. Control trim and degree of square fold, creating square-spine booklets that can be opened flat and are easy to handle, stack and store.
- The Plockmatic Pro30™ Booklet Maker\* lets you fold a single sheet, or saddle stitch and fold from 2 sheets to 30 sheets, producing up to a 120-page (20 lb. bond / 75 gsm) booklet. Expand your booklet-making capabilities by adding the SquareFold® Trimmer and Cover Feeder (available with Standard Finisher Plus configurations only).
- The Xerox® Tape Binder\* binds booklets of up to 125 sheets of 20 lb. (75 gsm) paper.
   Create professional looking documents that get results: sales proposals, annual reports, course packs or any other materials your business or organization publishes.
- Produce printed and bound documents at the touch of a button with the GBC® eBinder 200™\*. This automated solution enables stylishly bound 'lay-flat' and wraparound books. The eBinder 200™ enables the punching and binding of a large variety of stocks, including covers and tabs up to 80 lb. (216 gsm). The system's small footprint also makes it a solution that easily fits into any environment.

#### Xerox® Paper and Specialty Media

#### See the Difference Quality Makes™

Our digitally optimized papers and specialty media products are specifically engineered in concert with the Xerox® D95/D110/D125 Copier/Printer to provide you with superior productivity, reliability and flexibility. Choose from a broad selection of paper and specialty media (DocuMagnets™, window clings, accordion pictures, and many more), in a full range of weights and sizes, to create a variety of print applications and finished documents. For more information, visit us at www.xerox.com.

#### **Feeding Options**



2-Tray High-Capacity Feeder 2,000 sheets each tray (4,000 sheets total): Letter-size



Oversized High-Capacity Feeder 2,000 sheets: Up to 13 x 19.2 in.



2-Tray Oversized High-Capacity Feeder\* 2,000 sheets each tray (4,000 sheets total): Up to  $13 \times 19.2$  in.

# Flexibility for every environment.



- 2-Tray Oversized High-Capacity Feeder\*
- Interface module
- 250-sheet bypass tray
- GBC® AdvancedPunch™\*
- Scanner (up to 200 ipm) with standard color scanning
- High-Capacity Stacker\*
- Print resolution up to 2400 x 2400 dpi
- Optional folder C-fold, Z-fold, Engineering Z-fold
- 1,100-sheet letter-size tray
- 200-sheet standard post process inserter
- 1,600-sheet letter-size tray
  - B Booklet Maker
  - Finisher Hole punch
  - 500-sheet top tray

- 2 550-sheet trays standard and custom sizes up to 13 x 19.2 in.

Xerox® SquareFold® Trimmer Module

#### **Finishing Options**



Standard Finisher with Optional C/Z Folding

• 2/3-hole punching, 3,000sheet stacking, 200-sheet interposing, single or dual 100-sheet variable length



Booklet Maker Finisher with Optional C/Z Folding

• All the features of the Standard Finisher plus 2,000-sheet stacking tray, booklet making up to 25 sheets (100 pages)



Interface Module and GBC® AdvancedPunch™\*





Interface Module and High-Capacity Stacker\*

• 5,000-sheet offsetting output stacking



Xerox® Perfect Binder\*

• Perfect bind from 20to 400-page books



Xerox® SquareFold Trimmer

• Available with Booklet Maker Finisher, SquareFold up to 25 sheets (100 pages) for face trimming between 2-20 mm

#### Advanced Finishing Options\*



Standard Finisher Plus\*

• Includes Standard Finisher features with optional C/Z folding plus DFA (Document Finishing Architecture) required to support one additional advanced finishing option



GBC® eBinder 200™\*

• Stacking, punching and GBC booklet binding



Xerox® Tape Binder\*

- Binds booklets of up to 125 sheets of 20 lb. (75 gsm) paper
- Individual tape refill provides (425) 11 in. binds
- Compatible with Plockmatic Pro30™ Booklet Maker



Plockmatic Pro30™ Booklet Maker'

- Several options available including SquareFold, Cover Feeder, Face Trimmer and Bleed Trim Unit
- Combine with Xerox® Tape Binder for even more booklet making capabilities

\* D110 and D125 configurations only.

# Choice of print servers expands your capabilities.

# Standard Integrated Copy/Print Server

You'll get a simple workflow with an easy-to-use touch screen, excellent features and a small footprint:

- Superior scanning. Create text-searchable files at the device for easy retrieval compression technology reduces network load for fast transmission.
- Remotely manage your device.
   Xerox® CentreWare® IS Embedded Web Server automates installation, troubleshooting feature set-up and upgrading.
- Multiple Sets of Copies with Separators.
   Make multiple collated or uncollated sets separated by slip sheets for efficient distribution.
- **Security.** A large set of security features is packed into one compact device, including Secure Print, data encryption/overwrite capabilities and optional removable hard drives.
- Copy and Save/Print and Delete Modes.

  Select "copy and save" on the touch screen and, as you copy, document images and settings are saved to a mailbox/folder on the internal server.
- **Thumbnail Preview.** See a thumbnail view of your copy/scan job right at the touch screen.
- **Bates Stamping**. Built-in Bates Stamping feature generates copies with customized alpha-numeric descriptors on each page.
- Xerox Extensible Interface Platform® (EIP). EIP is a software platform that allows productivity-enhancing solutions to be easily accessed right at the copier/printer's touch screen interface. Learn more about our many solutions offerings by visiting www.xerox.com/software-solutions.

# Optional Xerox® FreeFlow® Print Server

You'll get unmatched power and synergy across our entire monochrome, color and highlight color portfolio on top of a superior feature set:

- Process Speed and Capacity. Simultaneously receive, RIP and print several jobs at once or one long streaming job.
- Submit Jobs from Anywhere. For example, submit from desktop applications, host-based TCP/IP connections, the web, CD-ROMs, portable USB devices and optional FreeFlow Suite components.
- Scalability. You begin with production power and a familiar workflow at a great price; add only those feature licenses that you need to meet your application requirements.
- Automated Job Ticketing and Customized Job Workflows. Queues and hot folders let you streamline your workflow with minimal operator intervention.
- Print What You Want, When You Want and Where You Want. Native acceptance of most transactional data streams, including IPDS, LCDS and VIPP.
- Excellent Halftone Rendering of Photos.
   Enhanced ability to reproduce photos in halftones enables you to create high-end marketing materials with superior black and white imagery.
- Quickly Add Exception Pages. Save time and increase productivity by specifying multiple page ranges for a particular exception – no need for separate exceptions for each page range.
- **Strong Security.** Provided via UNIX-based platform and flexible control to define settings for users and groups.

# Optional Xerox® EX Print Server, powered by Fiery®

You'll get powerful productivity with the Fiery workflow when demanding turnaround times, flexible make-ready and high-quality output are needed:

- **Speed and Productivity.** Advanced hardware and core technology optimize throughput to keep the copier/printer running at rated speeds.
- Familiar Fiery User Interface. The Fiery® Command WorkStation's® intuitive interface makes complex tasks simple, regardless of the operator's experience, while the flexible software adapts to any environment.
- Manage One or All of Your Fiery-Driven
   Printers Across Your Enterprise. Centralize
   job management. Connect to all Fiery severs
   on the network, color and monochrome.
- Enhanced Productivity. Advanced queue management capabilities reduce bottlenecks and minimize downtime.
- FreeFlow Enablement, Automatic Job Submission. Reduce transaction costs and job setup time for PC and Mac® users.
- Variable Information capability with open, scalable workflow tools, from entry-level to advanced, supporting FreeForm™, PPML, PDF/VT, VI Compose, and Specialty Imaging features such as MicroText marks and Correlation marks.
- **Optional Fiery SeeQuence Impose.** Advanced imposition features in a visual interface.
- Optional Fiery SeeQuence Compose.
   Visually-based job preparation, layout and composition tasks.
- Optional Fiery ImageViewer for Black and White. Powerful preview of ready-to-print jobs and black adjustment tools reduce waste and minimize mistakes.



Integrated Copy/Print Server



Xerox® FreeFlow Print Server



Xerox® EX Print Server, powered by Fiery

# The right applications for your environment.

The Xerox® D95/D110/D125 lets you do more. Develop innovative applications now and in the future.

#### Education

Applications include teacher curriculum materials, workbooks, student directories, coursepacks and yearbooks.

- Teachers and others can create multiple collated or uncollated sets with slip sheets for classroom handouts; sets can be finished with hole-punch or staple.
- Lay-flat binding provides 360-degree rotation.
- Fast copy speed and broad media capacity gives teachers and assistants more time in the classroom.
- Create envelope-ready correspondence using the optional C- and Z- folder.
- Achieve better, more effective communications with full-color scanning and scan-to-email capabilities.
- Create low cost memory books and insert color where needed.

#### Legal, Insurance and Healthcare

Applications include evidentiary, discovery and case management documents, schedules and newsletters.

- Built-in Bates Stamping lets you generate copies with customized 16-digit alphanumeric descriptors on each page.
- Reduce-to-Fit feature enables edge-to-edge copying.

- Achieve consistently high productivity with high speed.
- Increase productivity when you work with Document Processing, Archiving and Stamping software.
- Flexible in-line finishing make it easy to create professionally bound documents in-house.
- Communicate faster and more effectively via scan to email.
- Create both office publications and transactional print documents.

#### Quick, Franchise or Enterprise/In-plant Printers

Applications include complex jobs, manuals, collaterals, calendars, catalogs, newsletters and forms.

- Produce the high-quality output your customers demand.
- Meet aggressive turnaround times.
- Offer more applications and services (optional Full Color Scan Enablement Kit), including professionally bound, lay-flat documents and neat square fold booklets.
- Offer personalization using optional one-to-one software.
- Supports coated/extra-heavyweight media.

#### Service Bureau or Data Center

Applications include statements, bills and schedules.

- Create tape-bound books and manuals.
- The optional FreeFlow® Print Server delivers native transaction (IPDS/LCDS) publishing and personalized data stream printing support.
- High reliability ensures you meet tight deadlines.
- Create high-value, high-impact applications on the spot using color insertion, personalization and in-line finishing.

#### Office

Applications include newsletters, handouts, presentations, reports and correspondence.

- Ease-of-use ensures copying, scanning and printing are no-stress activities.
- Expansive media capacity, more pick points, and in-line hole-punch, stapling, folding and booklet-making options reduce labor and ensure consistent results.
- GBC® eBinder 200™ enables you to make on-the-fly changes to presentations and reports and quickly produce bound documents.
- Security features protect your data; copy, scan and print data can be encrypted or overwritten to meet your corporate security standards.



time to play -----











Collating Tabs

Squarefold Trimming

Bi-Folding, C-Folding, Z-Folding

Perfect Binding

Die Set Punchina

Color Inserts, Stapling and Engineering Z-Folding

#### Specifications for the Xerox® D95/D110/D125 Copier/Printer

#### **Print Engines**

- Monochrome Xerographic Engine
- Print Speeds
  - 95/110/125 ppm 8.5 x 11 in. (A4)
  - 56/69/78 ppm 8.5 x 14 in. (B4)
  - 50/55/62 ppm 11 x 17 in. (A3)
  - 34/34/34 ppm 12 x 18 in. (SRA3)
- · First-copy-out Time
  - D95: 4.2 seconds or less
  - D110/D125: 3.5 seconds or less
- Simplex or duplex printing
- Up to 1200 x 1200 dpi RIP resolution and up to 2400 x 2400 dpi resolution with halftone screen 106 lpi (default) or 150 lpi (high quality mode)
- Front to back registration
  - D95: +/- 1.8 mm
  - D110/D125: +/- 1.0 mm
- Automatic Meter Read (AMR) capable (where available)
- USB Scan / Save to and Print from USB

#### **Document Storage**

 80 GB or larger Hard Drive with 14.6 GB for document storage

#### Scanner/Document Handler

- Dual Head Scanner up to 200 ipm black and white scanning, simplex/duplex
- Optical 600 x 600 dpi 8-bit Gray (256 shades) scan resolution
- Scans in industry standard PDF, JPEG, TIFF or multi-page TIFF; supports LDAP
- Scan to Email with Mail Delivery Notification
- · Scan to Network File Server
- 250-sheet Duplex Automatic Document Feeder
- Throughput sizes: 5 x 8 in. to 11 x 17 in. (A5 to A3)
- Throughput weights:
  - Simplex or duplex: 16 lb. bond to 110 lb. index (52 to 200 gsm)
- Optional PDF Scan Kit

#### **Paper Handling**

#### Stock weights and capacity:

- Tray 1\*: 1,100 sheets Standard selectable sizes: Letter (8.5 x 11 in.), A4 (8.27 in. x 11.69 in.), JIS B5 (7.17 x 10.12 in.), Executive (7.25 x 10.5 in.)
- Tray 2\*: 1,600 sheets Standard selectable sizes: Letter (8.5 x 11 in.), A4 (8.27 in. x 11.69 in.), JIS B5 (7.17 x 10.12 in.), Executive (7.25 x 10.5 in.)
- Tray 3-4\*: 550 sheets each 5.5 x 7.2 in. to 13.0 x 19.2 in. (140 x 182 mm (A5) to 330 x 488 mm (SRA3))
- Tray 5 Bypass Tray: 250 sheets 3.93 x 5.82 in. to 13 x 19.2 in. (100 x 148 mm to 330 x 488 mm); 16 lb. bond to 140 lb. index (52 gsm to 253 gsm)
- Optional High-Capacity Feeder: 2 trays, 2,000 sheets each – 8.5 x 11 in. (A4); 16 lb. bond to 80 lb. cover (52 to 216 gsm)
- Optional 1-Tray Oversized High-Capacity Feeder: 2,000 sheets – 7.16 x 8.26 in. to 13 x 19.2 in. (182 x 210 mm to SRA3); 18 lb. bond to 110 lb. cover (64 to 253 gsm)
- Optional 2-Tray Oversized High-Capacity Feeder\*\*: 4,000 sheets – 7.16 x 7.16 in. to 13 x 19.2 in. (182 x 182 mm to SRA3); 16 lb. bond to 110 lb. cover (52 to 253 gsm)
- Coated Stocks: Refer to Customer Expectation Document for approved Xerox® coated stocks
- \*Capacity based on 16 lb. bond to 80 lb. cover (52 gsm to 216 gsm)
- \*\*Available with D110 and D125 configurations only
- \*\*\*Refer to the Install Planning Document for installation details

#### Standard Finisher

- Multi-position stapling: single or dual 100-sheet variable length
- 2- and 3-hole punch (North America); 2- and 4-hole punch (Europe and South America); 4-hole Swedish punch
- Stacker capacity: 3,000 sheets (20 lb. / 80 gsm);
   Top tray: 500 sheets (20 lb. / 80 gsm)
- 200-sheet interposer for pre-printed and full-bleed sheets – 8.5 x 11 in. to 11 x 17 in. (A4 to A3); 16 lb. bond to 90 lb. cover (52 to 220 gsm)

#### **Booklet Maker Finisher**

### Includes features of the Standard Finisher with a 2,000-sheet stacker tray plus:

 Automatically creates booklets of up to 25 sheets (100 imaged sides with saddle stitching) – 8.5 x 11 in., 8.5 x 14 in., 11 x 17 in., 12 x 18 in., 13 x 18 in. (A4, B4, A3, SRA3)

#### Xerox® SquareFold® Trimmer Module

- Square fold up to 25 sheets (100 pages)
- Face trim between 2 to 20 mm in 0.1 mm increments
- 64 to 300 gsm (uncoated); 106 to 300 gsm (coated)
- Accepts paper sizes: 8.5 x 11 in. SEF to 13 x 18 in. (216 x 279 mm to 330 x 457 mm)
- · Available with Booklet Maker Finisher only

## Optional High-Capacity Stacker with rollaway cart\*\*

- 5,000-sheet offsetting output stack tray; 7.2 x 8.3 in. to 13 x 19.2 in. (B5 LEF to SRA3)
- 500-sheet top tray and includes one rollaway cart; additional carts available

#### **Optional Folder**

- C-fold and Z-fold 8.5 x 11 in. (A4)
- Print on inside or outside of folded paper
- Folds 11 x 17 in. (A3) Z-fold for insertion into letter (A4) document sets (Engineering Z-fold)
- Available with Standard Finisher, Booklet Maker Finisher and Standard Finisher Plus

#### GBC® AdvancedPunch™\*\*

- Paper supported: 8.5 x 11 in. (A4) Long Edge Feed (11 in. (297 mm) side only)
- 20 lb. bond to 80 lb. cover (75 to 216 gsm)
- Several customer replaceable Die Sets available

#### Xerox® Perfect Binder\*\*

- 20 to 400-page books / 10 to 200 imposed sheets (based on 80 gsm paper)
- Text pages: Uncoated: 64 to 105 gsm; Coated: 90 to 105 gsm (Coated 106–163 gsm can be used as interleaf (maximum of 10 sheets per book)
- Cover: Uncoated: 90 to 300 gsm; Coated: 90 to 300 gsm (up to 13 x 19.2 in. / 330 x 488 mm / B5 to SRA3)
- Custom sizes: 5.83 x 8.0 in. to 8.46 x 11.69 in. / 148 x 203 mm to 216 x 297 mm

#### Additional (DFA) Finishing Solutions

#### Standard Finisher Plus\*\*

- Stacker capacity of 2,000 sheets (20 lb. bond / 80 gsm)
- Same features as Standard Finisher with integrated DFA architecture required to enable a variety of third-party inline finishing options including those listed below:

#### GBC eBinder 200™\*\*

- Stack, punch and bind lay flat (8.5 x 11 in. (A4)) booklets
- Self-adjusting bind elements (one-size-fits-all) available in black, navy blue, white and frost/clear

#### Xerox® Tape Binder\*\*

- Binds 10-125 sheets of 20 lb. (75 gsm) paper
- Individual tape refill provides 425 11 in. binds
- Can be combined with the Plockmatic Pro30™ Booklet Maker

#### Plockmatic Pro30™ Booklet Maker\*\*

- Saddle stitch and fold from 2 sheets to 30 sheets, producing up to a 120-page (20 lb. bond / 80 gsm) booklet or simply fold a single sheet
- Can be combined with the Xerox® Tape Binder

#### **Data Security**

- Standard Secure Print, Authentication with LDAP/ Kerberos/SMB/CAC, Password Protected PDF, FIPS 140-2 encryption, S/MIME Encrypted Email, IPsec, 802.1X, SNMP v3.0, Email over SSL, Image Overwrite (3x or 1x, Immediate, Scheduled, On Demand) Hard Disk Data Encryption, Audit Log Optional CAC, Secure Access Unified ID System®, Job Based Accounting
- IPv6 Ready
- 256 Bit Encryption
- Common Criteria Certified

#### Electrical Requirements\*\*\*

- Print Engine:
  - **-** 208 240 VAC, 60/50 Hz, 15/13 amp service
  - KVA Rating: Max Power Consumption: 2.8 – 3.1 KVA
- Agency certification: ENERGY STAR®, CSA, Europe: CE, NEMKO, WEEE compliance
- Optional Feeding/Finishing:
  - Each module requires 100 240 VAC, 60/50 Hz power

#### **Print Servers**

#### **Standard Integrated Copy/Print Server** Hardware Specifications

- $\bullet~80\,\text{GB}$  Hard Disk Drive, 2 GB RAM
- 10.4 in. color, touch screen flat-panel display
- Ethernet interface (10 MBTX/sec and 100 MBTX/sec)

Optional Xerox® FreeFlow® Print Server Optional Xerox® EX Print Server, powered by Fiery®

For details regarding print server capabilities and specifications, please visit www.xerox.com.



or 1-800-668-0199 in Canada or contact your Authorized Xerox® Reseller.

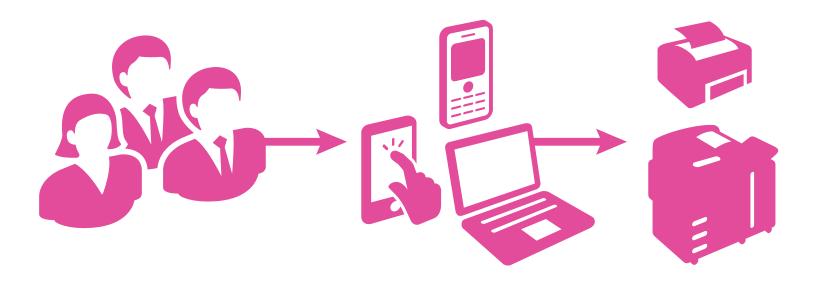


# WorkCentre 7220/7225 Multifunction Printer

Meet today's tasks, build tomorrow's opportunities.







# Convenience wherever your work takes you.

Work isn't always confined to the office – and neither are you. Xerox® ConnectKey® gives you the freedom and convenience to work when you want, where you want by keeping you seamlessly connected to the productivity tools that drive your business forward.

# Stay connected and productive – anytime, anywhere.

Enabled by ConnectKey®, the Xerox® WorkCentre® 7220/7225 offers mobile printing and scanning solutions that integrate fully with cloud-based technologies and mobile devices. You'll benefit from enhanced convenience, increased productivity and more flexibility, regardless of location.

- Optional Wi-Fi connectivity. Optional Wi-Fi connectivity lets administrators connect WorkCentre 7220/7225 devices anywhere, without the need for network cabling.
- Apple® AirPrint™. Print email, photos and important office documents directly from your Apple iPhone® or iPad® with no drivers to install.
- Mopria™ certified. Mopria certification simplifies the mobile printing experience for tablets and smartphones to many printing devices, including the WorkCentre 7200 Series.

- Xerox® Mobile Print and more. Take the mystery and anxiety out of wireless and mobile device printing. Xerox has all the options to enable secure, accurate printing from most mobile devices, to any printer or multifunction printer, regardless of brand. Whether offsite or onsite, learn more about why Xerox is the only choice for today's mobile professionals by visiting www.xerox.com/mobile.
- Convert paper documents. Scan documents to create text-searchable PDFs, single and multipage PDFs, and ISO standard PDF-A documents for easy archiving, organizing and searching.
- Single Touch Scanning. Use the Single Touch Scan feature to create a dedicated, easy-to-locate scan button directly on the color touch screen interface. Assign the Single Touch Scan button its own scanning workflow for fast document distribution and archiving.

#### **Extend Your Possibilities**

Transform the way your organization gets vital work done with the power of Xerox® Workflow Solutions, built on the Xerox Extensible Interface Platform®. Whether scanning and managing documents on your office network or a hosted cloud on the Internet, you can access scan workflow solutions right from any WorkCentre 7220/7225 device.

- Xerox® ConnectKey® for SharePoint® or Xerox® ConnectKey® for DocuShare®. Scan files directly into Microsoft® SharePoint or Xerox® DocuShare® and other Windows® folders. Plus, you'll go beyond basic file storage and PDF creation by automatically converting documents to intelligent, structured data with easy file naming and routing tools.
- Xerox® ConnectKey® Share to Cloud.
  Our cloud-based scanning solution provides easy, secure, document conversion and scanning to popular cloud-based repositories such as Google Docs™, SalesForce.com, Office 365 and Dropbox™, using custom-designed workflows that leverage our Xerox Extensible Interface Platform® technology.

Learn more about Xerox® Workflow Solutions at www.office.xerox.com/software-solutions.



# Productivity at the pace of possibility.

**Opportunities happen fast.** Be ready to react with tools and technologies that can automate workflows, simplify routine tasks and take your productivity to a higher level.



#### Remote Control Panel

Remotely operate the Xerox® WorkCentre® 7220/7225 control panel from any office PC as though you were standing at the device. The Remote Control Panel makes it easier and more convenient to train users and for IT staff to remotely view and monitor the user interface. And during a remote session, walk-up users are notified at the device to prevent simultaneous system changes. Plus, advanced print drivers and free device management tools let you remotely monitor real-time performance and available resources for greater uptime.

# The perfect touch for optimizing your workflow.

The brightly illuminated color touch screen is your starting point for great work and gives you fingertip access to a wealth of standard workflow-optimizing capabilities. A simple touch is all it takes to scan files to your USB or mobile devices, to your email account or across your network. You can even create searchable and secure PDFs, quickly and easily. The Xerox® WorkCentre® 7220/7225 lets you do all this and more — without time-consuming and costly software and middleware add-ons.

• Enhanced address book with favorites.

Quickly find and share your work for more effective collaboration, to move information into critical systems for faster decisionmaking and rapid response time. Xerox® ConnectKey® Technology enables features like the enhanced address book with favorites, which lets you seamlessly import your existing contacts and roll them out to multiple ConnectKey devices.

- Xerox® Online Support. Stay up and running with instant access to searchable online help right at the device's front panel or in the print driver. You get the same information our Product Support Specialists use when resolving printer problems, assisting with error codes, print quality, media jams, software installation, and more.
- Helpful walk-up features. Onboard tools help you address potential issues, enabling multifunction printers built on ConnectKey to stay more productive, longer. And when help's needed, speed is the key. That's why we put Embedded Help Videos that anyone can follow right on the front panel for fast assistance.
- Customize your solutions. Serverless Xerox Extensible Interface Platform® applications allow building of secure ConnectKey Applications to run on ConnectKey-enabled MFPs, without the need for complex IT setup. This allows you to simplify the usability of your device with a range of capabilities from support to scanning.



# Comprehensive security for complete data protection.

For the success of your business, it's critical that sensitive information stays protected. That's why we deploy the most complete set of features, technologies, and solutions from security-industry leaders that minimize risk by protecting vulnerable access points and critical business information.

- Protect your confidential information.
   Safeguard all sensitive data with encrypted PDF files for scanning; complete hard drive encryption, compliant with the 256-bit AES FIPS 140-2 standard; and Image Overwrite with a 3-pass scrub process to ensure total deletion of all data fragments.
- Prevent unauthorized Access. Permit only authorized users to access the device with Xerox user permissions, network authentication, IP filtering, and smart card, role-based and function-level login.
- Manage threats proactively. As new threats emerge, Xerox proactively monitors security clearinghouses for new vulnerabilities and provides patches when necessary, ensuring your equipment stays current and your data is kept safe. Plus, you can receive up-to-the-minute updates via RSS feeds and stay informed via www.xerox.com/security.
- Stay compliant with regulations. Xerox®
  WorkCentre® 7220/7225 devices comply
  with the latest security standards across
  industries, including government, finance and
  healthcare. These include Common Criteria,
  HIPAA, Data Protection Act, COBIT and more.
  These devices can conform to any standard,
  with controls available to match your needs.
- Gain complete visibility. Prevent IP theft and ensure non-repudiation by having total visibility into the device and network. With security policy management and tracking of all activity on the device with Audit Log, you can know who accessed what, when and details of most interactions with the device.



#### **Powerful Partnerships**

The WorkCentre 7220/7225 devices include McAfee® technology integration, resulting in the industry's first lineup of multifunction printers that protect themselves from potential outside threats. McAfee's whitelisting technology ensures only safe, pre-approved files or functions are executed on your devices, minimizing the need to manually update software levels against new security threats. Also, seamless integration with the Xerox® Managed Print Services toolset and McAfee ePolicy (ePO) allows for easy tracking and monitoring.

Plus, automatic Cisco® TrustSec Identity Services Engine (ISE) integration provides comprehensive visibility of all Xerox® ConnectKey®-enabled MFPs' endpoints to enforce IT-centric security policies and compliance.



# Real cost savings for real-world challenges.

Your business depends on keeping costs in check. With Xerox, you can gain an important competitive advantage with innovative tools that help you save time, control costs, simplify the way you manage printing in your office, and get a significant return on your investment.

# Affordable color that makes an impact.

With the Xerox® WorkCentre® 7220/7225, you'll impact your bottom line – and impress your customers – with color that's as bold as it is affordable.

- Customize your print driver settings for economy and efficiency. For example, choose N-up for printing multiple pages on a single sheet as your default. Adjust settings for specific applications, such as always printing emails in black-and-white.
- Print responsibly. By default, our print driver is set to two-sided printing, and the Earth Smart feature allows you to select other default settings that encourage responsible usage, such as no printing banner pages.

- Easy, accurate billing. WorkCentre 7220/7225 devices connect to the network to automatically submit meters reads and automate supplies replenishment.
- Manage and track device usage. Xerox®
  Standard Accounting provides reports for greater cost control of all device functions.
  Advanced solutions from Xerox Business
  Innovation Partners deliver even more helpful tools for larger office environments.



#### Keep your costs under control.

User Permissions allow the ability to restrict access to print features by user, group, time of day, or by application. For example, rules can be set so that all Microsoft® Outlook® emails automatically print in duplex mode and in black-andwhite; and all PowerPoint® presentations print in color.





- With a compact footprint, the WorkCentre 7220/7225 delivers more functionality while taking up less space. Add basic finishing capabilities with the Integrated Office Finisher without increasing the footprint.
- 2 The Duplex Automatic Document Feeder holds 110 sheets of paper.
- 3 50-sheet bypass tray for specialty media and sizes.
- 4 Choose the configuration that meets your needs: a two-520-sheet tray with stand configuration holding up to 1,040 sheets of 11 x 17 in. paper, or a four-tray configuration holding up to 2,080 sheets.
- 5 Office Finisher LX (with Booklet Maker option) provides advanced finishing functions at a value price.











#### **Environmental Features**

The WorkCentre 7220/7225 delivers cutting-edge features to help reduce energy consumption.

- EA Toner. Our EA Toner with ultra low-melt technology achieves minimum fusing temperature at 68 degrees F (20 degrees C) lower than conventional toner for even more energy savings and brilliant glossy output even on ordinary paper.
- Work quietly. Our quietest workgroup color MFP stays productive while emitting low noise levels.
- **LED scanner.** The power consumption of the scanner using LED lighting is 1/3 of traditional scanners using fluorescent lamps.
- Energy Management. With Cisco EnergyWise, enabled by Xerox® Power MIB (Management Information Base), you can control, manage and report your device's power consumption information, and set optimal power states and timeout intervals.
- Earth-smart printing. Our innovative new Earth Smart feature allows you to choose the most environmentally sensitive options for your print jobs.
- ENERGY STAR® and EPEAT qualified.
  WorkCentre 7220/7225 devices meet the stringent ENERGY STAR requirements for energy use, and the EPEAT comprehensive environmental rating system.

#### Xerox® WorkCentre® 7220/7225

ConnectKey®

WorkCentre 7220/7225 multifunction systems are enabled by the Xerox® ConnectKey® Controller. These simple-to-implement systems give you real, practical solutions that easily streamline how you communicate, process and share important information, simplify complex paper-driven tasks, and drive down costs while keeping your data secure. For more information, go to www.xerox.com/connectkey.

Device Specifications		WorkCentre 7220	WorkCentre 7225		
Speed		Up to 20 ppm color and black-and-white	Up to 25 ppm color and black-and-white		
Duty Cycle <sup>1</sup>		Up to 50,000 pages / month	Up to 60,000 pages / month		
Hard Drive / Processo	or / Memory	Minimum 160 GB / 1.2 GHz Dual-core / 2 GB system plus 1 GB page memory			
Connectivity		10/100/1000Base-T Ethernet, High-Speed USB 2.0 Direct Print, Optional Wi-Fi (with Xerox® USB Wireless Adapter)			
Controller Features		Unified Address Book, Remote Control Panel, Online Support (accessed from the user interface and print driver), Configuration Cloning			
Copy and Print Copy Resolution		Up to 600 x 600 dpi			
Print Resolution		Up to 2400 x 600 image quality			
First-copy-out Time (as fast as)		8.4 seconds color / 7.1 seconds black-and-white from the Platen	8.7 seconds color / 7.2 seconds black-and-white from the Platen		
First-print-out Time (	as fast as)	8.8 seconds color / 7.0 seconds black-and-white	9.1 seconds color / 7.1 seconds black-and-white		
Page Description Lar	nguages	PCL® 5c / PCL 6, XML Paper Specification (XPS®), Adobe® PostScript® 3™ (Optional), PDF <sup>2</sup>			
Print Features		Print from USB <sup>2</sup> , Earth Smart Driver Settings, Job Identification, Store and Recall Driver Settings, Bi-directional Real-time Status, Color By Words <sup>3</sup> , Application Defaults, Two-sided Printing (as default)			
Mobile Printing		Apple AirPrint, Xerox® PrintBack, Xerox® Mobile Print Solution (Optional), Xerox® Mobile Print Cloud (Optional), Mopria™ certified			
Scan bound Standard Scan to Network, Scan to Email, Scan to Folder, Scan to SMB or FTP, Scan to USB Memory Device, Single Touch Scanning, Text Searchable PDI JPEG, TIFF, Single/Multi-page PDF, TIFF, TWAIN Support  Optional ConnectKey® for SharePoint®, ConnectKey® for DocuShare®, ConnectKey® Share to Cloud, Xerox® Scan to PC Desktop® SE or Professional, through various Xerox Business Innovation Partners		Scan to Network, Scan to Email, Scan to Folder, Scan to SMB or FTP, Scan to USB Memory Device, Single Touch Scanning, Text Searchable PDF, PDF/A, XPS, Linearized PDF, JPEG, TIFF, Single/Multi-page PDF, TIFF, TWAIN Support			
		Cloud, Xerox® Scan to PC Desktop® SE or Professional, numerous solutions available			
Fax	Standard	ndard Internet Fax, Fax Build Job, Network Server Fax Enablement			
Optional Fax Forward to Email or SMB, Walk-up Fax (one-line and two-line options, includes LAN Fax)		N Fax)			
Security  Standard  McAfee® Embedded, McAfee ePolicy (ePO) Compatible, Hard Drive Image Overwrite, HDD 256-bit Encryption (F (ISO 15408), Secure Print with Timed Deletion, Secure Fax, Secure Scan, Secure Email, Cisco® TrustSec Identity S Authentication, SSL, SNMPv3, Audit Log, Access Control Feature, User Permissions  Optional  McAfee Integrity Control, Smart Card Enablement Kit (CAC/PIV/.NET), Xerox Secure Access Unified ID System®					
		McAfee Integrity Control, Smart Card Enablement Kit (CAC/PIV/.NET), Xerox Secure Access Unified ID System®			
Accounting Standard Xerox® Standard Accounting (Copy, Print, Scan, Fax, Email), Network Accounting Enablement		nablement			
	Optional	Equitrac Express®, Equitrac Office®, Equitrac Professional®, YSoft® SafeQ®, other network accounting solutions available through Xerox Business Innovation Partners			
Paper Input	Standard	<b>Duplex Automatic Document Feeder:</b> 110 sheets; Sizes: 5.5 x 8.5 in. to 11 x 17 in. / 148 x 210 mm to 297 x 420 mm; Custom sizes: 3.3 x 4.9 in. to 11.7 x 17 in. / 85 x 125 mm to 297 x 432 mm			
		<b>Bypass Tray:</b> 50 sheets; Custom sizes: 3.5 x 3.9 in. to 11.7 x 17 in. / 89 x 98 mm to 297 x 432 mm			
		<b>WorkCentre 7220/7225 (Trays 1 and 2 with Stand):</b> 520 sheets each; Sizes: 5.5 x 8.5 in. to 11 x 17 in. / A5 to A3; Custom sizes: 5.5 x 7.2 in. to 11.7 x 17 in. / 140 x 182 mm to 297 x 432 mm			
		<b>WorkCentre 7220T/7225T (Trays 1-4):</b> 520 sheets each; Sizes: 5.5 x 8.5 in. to 11 x 1 140 x 182 mm to 297 x 432 mm	17 in. / A5 to A3; Custom sizes: 5.5 x 7.2 in. to 11.7 x 17 in. /		
	Optional	Envelope Tray: Up to 60 envelopes: #10 commercial, Monarch, DL, C5; Custom sizes: 3.9 x 5.8 in. to 6.4 x 9.5 in. / 98 x 148 mm to 162 x 241 mm			
Paper Output / Finishing Standard Optional		Dual Catch Trays: 250-sheets each, Lower tray offsets			
		Integrated Office Finisher: 500-sheet stacker, 50 sheets stapled, single-position stapling Office Finisher LX: 2,000-sheet stacker, 50 sheets stapled, 3-position stapling, optional hole-punch, optional booklet maker (score, saddle stitch) Convenience Stapler: staples 50 sheets			

Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis.

For more detailed specifications, go to  ${\color{blue} \textbf{www.xerox.com/office/WC7200Specs}}.$ 

To view a product video, visit www.xerox.com. Build and configure your own Xerox® WorkCentre 7220/7225 series multifunction printer at www.buildyourownxerox.com/connectkey.





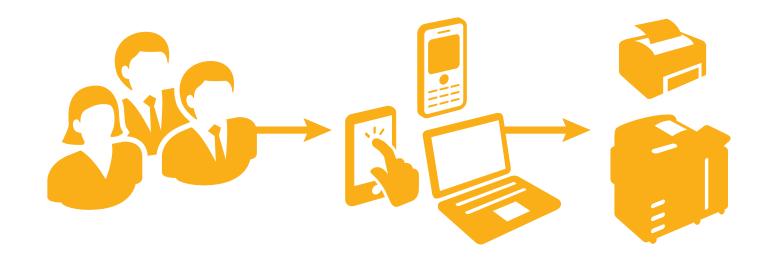
<sup>&</sup>lt;sup>2</sup> PostScript option is required to print PDFs or PostScript files from a thumb drive; <sup>3</sup> Only available in the optional Adobe® PostScript® 3<sup>M</sup> driver.



Xerox<sup>®</sup> WorkCentre<sup>®</sup> 7800 Series Multifunction Printer Transform the way you work.







# Xerox is here so you can connect anywhere.

**Real business is not limited to the workplace.** And with Xerox in your office, the freedom of uninhibited mobility empowers the confidence to do what you do best wherever your real business takes you.

# Freedom in the Office and Room to Roam

When at the workplace, the Xerox® WorkCentre® 7800 series gives your office staff the luxury of controlling device functions from any workstation. Plus, mobile professionals can stay connected to the communications tools and productivity solutions offered by the WorkCentre 7800 series – for more flexibility regardless of location.

- Optional Wi-Fi connectivity. Administrators can connect the WorkCentre 7800 series devices anywhere, without the need for network cabling.
- Apple® AirPrint™. Print email, photos and important office documents directly from your Apple iPhone® or iPad® with no drivers to install and no cables to connect. With AirPrint, your iPhone or iPad automatically locates and connects to the AirPrint-enabled WorkCentre 7800 series device over your office Wi-Fi network.
- Xerox® Mobile Print and more. Take the mystery and anxiety out of wireless and mobile device printing. Xerox has all the options to enable secure, accurate printing from most mobile devices, to any printer or multifunction printer, regardless of brand. Get industry-leading accuracy when printing native Microsoft® PowerPoint®, Word® and other standard files. Plus, Xerox offers IT-friendly optional capabilities such as PIN code access, multiple mobile operating systems and more. Whether offsite or onsite, learn more about why Xerox is the only choice for today's mobile professionals by visiting www.xerox.com/mobile.
- Xerox® PrintBack. When you're working offsite, use PrintBack with your iPhone, iPad or Android-based mobile device to print documents back at your office with the WorkCentre 7800 series.



#### Remote Control Panel

Remotely operate the WorkCentre 7800 series' control panel from any office PC as though you were standing at the device. The Remote Control Panel makes it easier and more convenient to train users and for IT staff to remotely view and monitor the user interface. And during a remote session, walk-up users are notified at the device to prevent simultaneous system changes. Plus, advanced print drivers and free device management tools let you remotely monitor real-time performance and available resources for greater uptime.



## Enabling more time for the work that matters most.

The business world is complex enough – your business processes don't have to be. Xerox gives you the tools and technologies that make it possible to automate common office workflows, to turn challenges into routine tasks, and to greatly simplify the ways in which you share business-critical information.



#### **Single Touch Scanning**

Use the Single Touch Scan feature to create a dedicated, easy-to-locate scan button directly on the color touch screen interface. Assign the Single Touch Scan button its own scanning workflow for fast document distribution and archiving.

#### Easy at Your Point of Need

The brightly illuminated 8.5 in. color touch screen provides easy access to a wealth of workflow-optimizing capabilities. Onboard scanning solutions come standard, and require no extra software or middleware: Single Touch Scan; on-box Optical Character Recognition with searchable PDF creation; secure PDF; print from and scan to USB device; Scan to Email, Mailbox, and Network. Plus, single pass scanning simultaneously scans both sides of two-sided documents, while high-compression technology reduces file sizes.

#### **Extend Your Possibilities**

Transform the way your organization gets vital work done with the power of Xerox® Workflow Solutions, built on the Xerox® EIP® platform. Whether scanning and managing documents on your office network or a hosted cloud on the Internet, you can access scan workflow solutions right from any WorkCentre® 7800 series device. Plus, EIP Serverless technology allows creation of applications to run on ConnectKey™ MFPs, without

the need for additional IT infrastructure. This allows you to simplify and personalize the usability of your device with a range of capabilities from support applications to scanning.

These are just a few of the many examples of Xerox® Workflow Solutions users can access via the color touch screen interface:

- Xerox® ConnectKey™ for SharePoint®.

  Scan files directly into Microsoft® SharePoint and other Windows® folders. Plus, you'll go beyond basic file storage and PDF creation by automatically converting documents to intelligent, structured data with easy file naming and routing tools.
- Xerox® ConnectKey Share to Cloud. Our cloud-based scanning solution provides easy, secure, scalable scanning to popular cloud-based repositories such as Google Docs™, SalesForce.com, Office 365 and Dropbox™, using custom-designed workflows that leverage our Xerox® EIP technology.

Learn more about Xerox® Workflow Solutions at www.office.xerox.com/software-solutions.



## Unrivaled security for total peace of mind.

Business data is your company's lifeblood. That's why Xerox engineered the Xerox® WorkCentre® 7800 series devices with the most complete range of advanced features, technologies, and solutions from security-industry leaders that safeguard your critical information from all potential points of vulnerability.

- Protect your confidential information.

  Safeguard all sensitive data with encrypted PDF files for scanning; complete hard drive encryption, compliant with the 256-bit AES FIPS 140-2 standard; and Image Overwrite with a 3-pass scrub process to ensure total deletion of all data fragments.
- **Prevent unauthorized Access.** Permit only authorized users to access the device with Xerox® user permissions, network authentication, IP filtering, and smart card, role-based and function-level login.
- Manage threats proactively. As new threats emerge, Xerox proactively monitors security clearinghouses for new vulnerabilities and provides patches when necessary, ensuring your equipment stays current and your data is kept safe. Plus, you can receive up-to-the-minute updates via RSS feeds and stay informed via www.xerox.com/security.

- Stay compliant with regulations.
- WorkCentre 7800 series devices comply with the latest security standards across industries, including government, finance and healthcare. These include Common Criteria, HIPAA, Data Protection Act, COBIT and more. These devices can conform to any standard, with controls available to match your needs.
- Gain complete visibility. Prevent IP theft and ensure non-repudiation by having total visibility into the device and network. With security policy management and tracking of all activity on the device with Audit Log, you can know who accessed what, when and details of every interaction with the device.





#### **Powerful Partnerships**

Xerox® ConnectKey™ MFPs include McAfee® technology integration, resulting in the industry's first lineup of multifunction printers that protect themselves from potential outside threats. McAfee's whitelisting technology ensures only safe, pre-approved files or functions are executed on your devices, minimizing the need to manually update software levels against new security threats. Also, seamless integration with the Xerox® MPS toolset and McAfee ePolicy (ePO) allows for easy tracking and monitoring.

Plus, automatic Cisco® TrustSec Identity Services Engine (ISE) integration provides comprehensive visibility of all ConnectKey MFPs' endpoints to enforce IT-centric security policies and compliance.



## Promote your strong image and minimize costs.

The print quality you need to succeed. With the Xerox® WorkCentre® 7800 series multifunction printer, you'll achieve high-impact color documents that impress customers and deliver results – while minimizing costs.

#### Take Color to a Whole New Level

The Xerox® WorkCentre 7800 series, with advanced Hi-Q LED technology, helps you create professional-looking documents at the touch of a button.

- High-resolution output, highly impactful documents. With 1200 x 2400 dpi, photoquality color images and rich, crisp text, your output always makes a huge impact.
- Always accurate image quality. The WorkCentre 7800 series multifunction printer employs advanced print heads with Digital Image Registration Control Technology, which ensures consistently outstanding image registration.
- Impressive results. Print brilliant, attention-grabbing images on a variety of stock as large as 12.6 x 19 in. and on paper weights up to 300 gsm, and take advantage of impressive finishing capabilities from saddle-stitch booklets to folded brochures.
- Harness the power of EFI Fiery®. Upgrading your WorkCentre 7800 series with an EFI Fiery network server gives you a host of benefits including easy-to-use color management tools, enhanced productivity and security features and flexible workflow tools.
- Keep your costs under control. User
  Permissions allow the ability to restrict access
  to print features by user, group, time of day,
  or by application. For example, rules can be
  set so that all Outlook® emails automatically
  print in duplex mode and in black and white;
  and all PowerPoint presentations print in color.

#### **Color By Words: Unique Color Control**

Have you ever wanted to change the color of one object or area in a printout without affecting the rest of the page? With the Color By Words feature there is no need to go back to square one and manipulate source files. You simply select the desired color modifications from a drop-down list, and Color By Words will adjust your printout.





Original photo not right? Use the Color By Words drop-down list and choose "yellow-green colors a lot more green," and "red colors a lot more vivid." Picture-perfect results.







High Capacity Feeder holds 2,000 sheets of paper. Choose our 2,180-sheet capacity (3 Tray option) or our 3,140-sheet capacity (High-Capacity Tandem Tray option) model, then add our High Capacity Feeder to bring maximum capacity to 5,140 sheets.



**Exceptional media flexibility.** The WorkCentre 7800 series handles a wider range of media types and weight from more trays than most devices in its class. It supports up to 300 gsm and media sizes up to 12.6 x 19 in.



**Print envelopes easily** using our optional envelope tray (replaces Tray 1).



**Large work surface** (included with Convenience Stapler) gives you plenty of room to sort documents.



**Dual-head, single pass scanner** on the WorkCentre 7845/7855 saves time by simultaneously scanning both sides of two-sided documents at up to 133 impressions per minute.



**Office Finisher LX\*** (not shown) gives you advanced finishing functions at a great value.



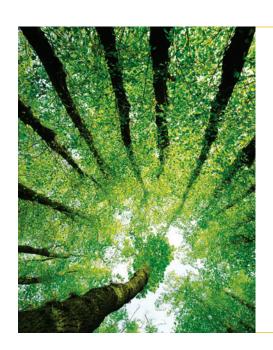
**Integrated Office Finisher\*** (not shown) provides 500-sheet stacking and 50-sheet, single-position stapling.



**Professional Finisher\*** adds 50-sheet multiposition stapling, hole punch, V-fold and saddle-stitch booklet making.



\* Optional



#### **Environmental Features**

The WorkCentre 7800 series delivers cutting-edge reductions in energy consumption.

#### **Conserve Energy with Green Technologies**

- EA Toner. Our EA Toner with ultra low-melt technology achieves minimum fusing temperature at 68 degrees F (20 degrees C) lower than conventional toner for even more energy savings and brilliant glossy output even on ordinary paper.
- Induction heating. The newly developed, heatefficient IH fuser does not require preheating, which helps reduce power consumption in standby mode by 44% compared to a resistance heating device. Plus, the device recovers from sleep mode in less than 10 seconds.

• **LED scanner.** The power consumption of the scanner using LED lighting is 1/3 of traditional scanners using fluorescent lamps.

#### Manage Resource Usage and Print Responsibly

- Energy Management. With Cisco® EnergyWise, enabled by Xerox® Power MIB (Management Information Base), you can control, manage and report your device's power consumption information, and set optimal power states and timeout intervals.
- Earth-smart printing. Our innovative new Earth Smart feature allows you to choose the most environmentally sensitive options for your print jobs.

#### Xerox® WorkCentre® 7830/7835/7845/7855

ConnectKey®
MFP

WorkCentre 7800 series multifunction systems are powered by the Xerox® ConnectKey™ Controller. These simple-to-implement systems give you real, practical solutions that easily streamline how you communicate, process and share important information, simplify complex paper-driven tasks, and drive down costs while keeping your data secure. For more information, go to www.xerox.com/connectkey.

<b>Device Specifi</b>	ications	WorkCentre 7830	WorkCentre 7835	WorkCentre 7845	WorkCentre 7855		
Speed		Up to 30 ppm color and black-and-white	Up to 35 ppm color and black-and-white	Up to 45 ppm color and black-and-white	Up to 50 ppm color Up to 55 ppm black-and-white		
Duty Cycle <sup>1</sup>		Up to 90,000 pages / month	Up to 110,000 pages / month	Up to 200,000 pages / month	Up to 300,000 pages / month		
Hard Drive / Processor / Memory		160 GB / 1.2 GHz Dual-core / 2 GB system plus 1 GB page memory					
Connectivity		10/100/1000Base-T Ethernet, High-Speed USB 2.0 direct print, Optional Wi-Fi (with Xerox® USB Wireless Adapter)					
Controller Features		Unified Address Book, Remote Control Panel, Online Support, Configuration Cloning					
Optional Controller		EFI Server					
Copy and Print Copy and Print Resolution		Copy: Up to 600 x 600 dpi; Print: Up to 1200 x 2400 dpi					
First-print-out Time (as fast as)		9 seconds color / 7.7 seconds black-and-white		7.5 seconds color / 6.4 seconds black-and-white	7.1 seconds color / 5.9 seconds black-and-white		
Page Description Languages		Adobe® PostScript® 3™, PDF, PCL® 5c / PCL 6, XML Paper Specification (XPS®) (Optional)					
Print Features		Print from USB, Secure Print, Earth Smart Driver Settings, Job Identification, Booklet Creation, Store and Recall Driver Settings, Bi-directional Status, Scaling, Job Monitoring, Color By Words, Xerox® PrintBack					
Mobile Printing		Apple AirPrint, Xerox® Mobile Print® (Optional), Xerox® Mobile Print Cloud® (Optional)					
Scan	Standard	Scan to Network, Scan to Email, Scan to Folder, Scan to SMB or FTP, Text Searchable PDF, PDF/A, XPS, Linearized PDF, JPEG, TIFF, Scan to USB Memory Device, Single Touch Scanning, TWAIN Support					
Optio		ConnectKey for SharePoint®, ConnectKey Share to Cloud, Xerox® Scan to PC Desktop® SE and Professional, numerous solutions available through various Xerox® Business Innovation Partners					
Fax Standard		Internet Fax, Fax Build Job, Network Server Fax Enablement (solutions available through various Xerox® Business Innovation Partners)					
	Optional	Fax Forward to Email or SMB, Walk-up Fax (one-line and two-line options, includes LAN Fax)					
Security	Standard	McAfee® Embedded, McAfee ePolicy (ePO) Compatible, HDD Overwrite, 256-bit Encryption (FIPS 140-2 compliant), Common Criteria Certification (ISO 15408), See Print, Secure Fax, Secure Scan, Secure Email, Cisco® TrustSec Identity Services Engine (ISE) Integration, Network Authentication, SSL, SNMPv3, Audit Log, Access Cor User Permissions					
	Optional	McAfee Integrity Control, Xerox Secure Access Unified ID System® with Follow-You Printing®, Smart Card Enablement Kit (CAC/PIV/.NET)					
Accounting	Standard	Xerox® Standard Accounting (Copy, Print, Scan, Fax, Email)					
	Optional	Equitrac Office®, Equitrac Professional®, YSoft® SafeQ®, other network accounting solutions available through various Xerox® Business Innovation Partners					
Paper Input Standard Choose One		Duplex Automatic Document Feeder: 110 sheets; Speed: up to 70 ipm (simplex); Sizes: 5.5 x 8.5 in. to 11 x 17 in. / 148 x 210 mm to 297 x 420 mm  Sizes: 5.5 x 8.5 in. to 11 x 17 in. / 148 x 210 mm to 297 x 420 mm					
		<b>Bypass Tray:</b> 100 sheets; Custom sizes: 3.5 x 3.9 in. to 12.6 x 19 in. / 89 x 98 mm to 320 x 483 mm <b>Tray 1:</b> 520 sheets; Custom sizes: 5.5 x 7.5 in. to 11.7 x 17 in. / 140 x 182 mm to 297 x 432 mm					
		<b>3 Tray Option</b> (Total 2,180 sheets): Adds three 520-sheet paper trays; Sizes: 5.5 x 7.2 in. to 12 x 18 in. / 140 x 182 mm to SRA3					
		High Capacity Tandem Tray Option (Total 3,140 sheets): Adds one 520-sheet paper tray, one 867-sheet paper tray and one 1,133-sheet paper tray; Sizes: 8.5 x 11 in. / A4					
	Optional	High Capacity Feeder (HCF): 2,000 sheets; Sizes: 8.5 x 11 in. / A4 long edge feed Envelope Tray: Up to 60 envelopes: #10 commercial, Monarch, DL, C5, Large U.S. Postcard, A6, Custom sizes: 3.9 x 5.8 in. to 6.4 x 9.5 in. / 98 x 148 to 162 x 241 mm					
Paper Output Finishing	/ Standard	Dual Offset Catch Tray: 250-sheets each Face up Tray: 100 sheets					
Optional		Office Finisher LX: 2,000-sheet stacker, 50 sheets stapled, 2-position stapling, optional hole-punch, optional booklet maker (score, saddle stitch) Integrated Office Finisher (optional with 7830/7835): 500-sheet stacker, 50 sheets stapled, single-position stapling Professional Finisher: 1,500-sheet stacker and 500-sheet top tray, 50-sheet multiposition stapling and hole punch, saddle-stitch booklet maker, V-Fold Convenience Stapler: staples 50-sheets (based on 75 gsm), includes Work Surface					

 $<sup>^{\</sup>mathrm{1}}$  Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis.





WorkCentre 3210 / 3220 Multifunction Printer Maximized efficiency, tailored to your desktop.



## Xerox® WorkCentre® 3210/3220 Multifunction Printer

**True office productivity on your desktop.** The WorkCentre 3210/3220 is a highly compact device complete with extensive features to increase performance and manage costs. This value-packed and reliable all-in-one print/copy/scan/fax device has been designed with individuals and small workteams in mind.

## Performance-tuned for Busy Professionals

The WorkCentre 3210/3220 puts a premium on efficiency, giving you the power and functions you need to stay on top of heavy workloads.



- Fast output keeps pace with high demand. Print speeds up to 30 ppm, and a rapid firstpage-out time of less than 8.5 seconds, deliver documents fast.
- Concurrent operation means you can quickly scan a file when you need it, even while other jobs are printing.
- Flexible paper handling. Reliably feed a wide variety of media, including cardstocks, transparencies, envelopes and papers ranging from 16 to 43 lb. (60 163 gsm).
- Sharp, clear images and text, with up to 1200 x 1200 enhanced image quality plus PCL® 6 and PCL 5e printer languages. The WorkCentre 3220 includes Adobe® PostScript® 3™ compatibility.
- Find your most-needed functions fast on the user-friendly front panel with large, easyto-read buttons and a two-line LCD display.
- **Set-up is a snap,** thanks to an installation video, and simplified network and driver installation
- No-hassle maintenance. An all-in-one userreplaceable print cartridge keeps intervention to a minimum, and a robust monthly duty cycle of up to 30,000 pages (3210) and 50,000 pages (3220) ensures reliable operation day after day.

#### **Outstanding Overall Value**

The WorkCentre 3210/3220 delivers more for your money and helps small offices gain efficiency while keeping costs down.

- **Affordable price** lets you add superior office capabilities without breaking your budget.
- **Combines critical functions.** One device that does the work of four reduces operating costs and service calls.
- **High productivity right out of the box,** with built-in networking and everything you need to start using this multifunction printer within a few minutes of setup.
- Choose long-lasting high-capacity print cartridges to lower your cost per print and minimize printer intervention.
- An array of security features such as Secure Fax Receive, which holds a fax until an authorized user logs in to retrieve it, along with SNMPv3 and IPv6, ensure that private data stays secure.
- Xerox quality, reliability and performance are backed by Xerox Service and Support, a standard one-year warranty and the unmatched Xerox® Total Satisfaction Guarantee.
- Front panel USB port offers convenient scanning to and printing from a USB memory drive.

# Conserve resources and stay green.

- Reduce paper use with automatic two-sided printing on the WorkCentre 3220.
- Adjustable power save mode puts you in control of your multifunction printer's power bill.
- Increase toner yield by using Toner Saver mode on draft documents.
- One set of consumables saves money and storage space. No more purchasing supplies for separate print, fax and copy machines.
- Save paper with digital workflows, letting you distribute documents electronically instead of on paper.

#### WorkCentre 3210 / 3220 Quick Facts

- Up to 24 ppm and 30 ppm
- 250-sheet paper capacity, expandable to 500 sheets
- 600 x 600 dpi (1200 x 1200 enhanced image quality)
- 360 MHz processor
- 128 MB memory (384 MB maximum)
- Color scanning



Print / Copy / Scan / Fax

Letter / Legal

24 30

ppm

#### WxDxH:

17.5 x 16.2 x 15.6 in. 445.2 x 410.5 x 395.3 mm **3210:** 30.45 lbs./13.8 kg

3220: 30.73 lbs./13.9 kg



#### **Small-office Friendly**

All the office-ready features you need, sized to fit your workspace.

- Compact, quiet and lightweight. The WorkCentre 3210/3220 fits perfectly in tight, busy spaces.
- Color scanning quickly converts paper into electronic documents on your network, ready to be saved to a network or desktop folder, inserted into an application, sent to an email inbox (WorkCentre 3220) or stored on a USB memory drive.
- Included scan software provides helpful tools for editing and document manipulation, and for organizing and distributing your scanned files.
- Edit and organize scanned files with Optical Character Recognition scanning tools.
- Advanced fax features such as broadcast (multisend) faxing, fax forwarding and fax speed dials let you replace less cost-effective standalone fax machines with a single, wellintegrated device.
- **PC/LAN Fax** allows paperless faxing right from your desktop (Windows only).
- Manage from your desktop using CentreWare® Internet Services, which lets you configure, update, view status and receive event alerts remotely.
- Expand paper capacity as your requirements expand. An optional 250-sheet paper tray gives you 500-sheet total capacity to reduce paper-changing trips.
- Work team-ready, this multifunction printer supports a diverse office environment with Microsoft® Windows®, Linux and Apple® Macintosh® systems.



Automatic Document Feeder holds 50 sheets.

2

Automatic two-sided printing on the WorkCentre 3220 saves paper and money.

3

Single-sheet multipurpose tray can handle envelopes, labels, postcards and transparencies.

4

250-sheet tray provides plenty of paper capacity for workgroup printing, copying and faxing.

6

Optional 250-sheet tray brings total capacity to 500 sheets.

6

USB memory port lets you save to, or print directly from, a USB drive — no computer needed.

7

Paper level indicator shows the sheets remaining in the trav.

8

Find frequently used fax numbers and email addresses in address book. You can also print an address list.

9

Four-way directional pad eases menu navigation.

10

Copy both sides of an ID card to a single side of paper with ID Card Copy feature.



## Xerox® WorkCentre® 3210 / 3220





		WorkCentre 3210	WorkCentre 3220			
Speed		Up to 24 ppm (Letter/A4)	Up to 30 ppm (Letter) / 28 ppm (A4)			
<b>Duty Cycle</b>		Up to 30,000 pages / month	Up to 50,000 pages / month			
Paper Handling						
Paper Input Standard		<b>Automatic Document Feeder:</b> 50 sheets; Custom Sizes: 5.6 x 5.8 in. to 8.5 x 14 in. / 142 x 148 mm to 216 x 356 mm				
		<b>Multipurpose Tray:</b> 1 sheet; Sizes: 3 x 5 in. to 8.5 x 14 in. / 76 x 127 mm to 216 x 356 mm				
		<b>Main Tray 1:</b> 250 sheets; Custom sizes: 3 x 5 in. to 8.5 x 14 in. / 76 x 127 mm to 216 x 356 mm				
Optional		<b>Tray 2:</b> 250 sheets; Custom sizes: 3 x 5 in. to 8.5 x 14 in. / 76 x 127 mm to 216 x 356 mm				
Automatic Two-sided Prin	ting	NA Standard				
Paper Output		150 sheets				
Print						
First-page-out Time		As fast as 9.5 seconds	As fast as 8.5 seconds			
Print Resolution		600 x 600 dpi (1200 x 1200 enhanced image quality)				
Processor		360 MHz				
Memory (std / max)		128 MB / 384 MB				
Connectivity		10/100 Base-TX Ethernet, USB 2.0				
Page Description Languages		PCL® 6 and PCL®5e emulations (host-based for Mac and Linux)	PCL® 6 and PCL®5e emulations, PDF 1.4, PostScript® 3™ compatibility			
Print Features		Custom-size pages, Watermarks, Poster printing, N-Up, Fit to Page, Scaling, Overlays, Reduce/Enlarge, Toner Saver, Print from USB memory drive, Booklet printing				
Сору						
First-page-out Time		As fast as 10 seconds				
Copy Resolution		Up to 600 x 600 dpi (1200 x 1200 interpolated)				
Copy Features		Reduce/Enlarge (25 – 400%), Auto background suppression, 3 level darkness control, Collation (ADF only), ID Card Copy, N-Up (2-up, 4-up), Clone (platen only), Poster Copying (platen only)				
		NA	Two-sided (1:2 duplex copy), Manual 2:2 copying (no collation)			
Fax		Embedded fax (33.6 Kbps with MH/MR/MMR/JBIG/JPEG compression)*				
Fax Features		Secure fax receive, PC/LAN Fax (send only)**. Fax forward to fax, Junk fax barrier, Searchable address book, Auto reduction, Battery backup, Distinctive ring, Broadcast (multisend) fax, Up to 200 group dial/broadcast locations, 200 speed dial locations, Delayed fax, Memory receive, Color fax send, Fax reports, Up to 300 x 300 dpi, 4 MB (225 pages)				
		NA	Fax forward to email, Two-sided fax receive			
<b>Scan</b> Scan Destinations		Scan to application, Network Scan to PC, Scan to USB memory drive	Scan to application, Network Scan to PC, Scan to USB memory drive, Scan to email			
can Features Scan to PC Desktop® SE Personal Edition; PDF; JPEG; TIFF; Multi-page TIFF; BMP; Color Scanning; USB, TWAIN, WIA drivers, Up to 4800 x 48		Color Scanning; USB, TWAIN, WIA drivers, Up to 4800 x 4800 enhanced dpi				
Security		IP Filtering, SNMPv3, Port Control, IPv6, Secure IPP, Scan-to-email with user authentication, Secure fax receive				
Warranty		One-year return to depot, Xerox® Total Satisfaction Guarantee				

<sup>\*</sup> Analog phone line required \*\* Windows only

#### Device Management

Xerox® CentreWare® Internet Services, CentreWare Web, WebJet Admin Interface

#### **Print Drivers**

Windows® XP (32/64 bit)/Vista/2003 Server/2008 Server, Mac OS® X version 10.3 and above; Various Linux® OS (via USB interface only) including Red Hat® 8-9, Fedora™ Core 1-4, Mandrake® 9.2-10.1. SUSE® 8.2-9.2. Mandriva 2005/2006/2007 (32/64 bit). Ubuntu 6.06-7.04, Debian 3.1-4.0, UNIX AT&T system V (4.2) BSD4.3, HP-UX (Rel 9x & 10x), SCO 5.x, SUN OS 5.5, Sparc or Solaris 2.5; Xerox® Global Print Driver®; Xerox® Mobile Express Driver® (WorkCentre 3220)

#### Media Handling

Main Tray 1 and optional Tray 2: 16 - 28 lb. /60 - 105 gsm; Multipurpose Tray: 16 - 43 lb. bond / 60 - 163 gsm; ADF: 16 -28 lb. / 60 – 105 gsm; Plain paper, envelopes, labels, card stock, transparencies

#### Operating Environment

Operating:  $50^{\circ}$  to  $90^{\circ}$  F /  $10^{\circ}$  to  $32^{\circ}$  C; Storage:  $14^{\circ}$  to  $104^{\circ}$  F / -20° to 40 ° C; Relative humidity: 20 to 80 %; Sound pressure levels: Printing: 3210: 49 dB(A), 3220: 50 dB(A), Standby: 26 dB(A); Warm-up time (from Power Save): Less than 2 seconds; Warm-up time (from power on): Less than 54 seconds

#### **Flectrical**

Power: 110-127 VAC, 50/60 Hz or 220-240 VAC, 50/60 Hz; Power consumption: Standby: 60 W; Printing: 450 W; Power save: 12 W

#### Dimensions (WxDxH)

17.5 x 16.2 x 15.6 in. / 445.2 x 410.5 x 395.3 mm; Weight: **3210**: 30.45 lbs / 13.8 kg, **3220**: 30.73 lbs / 13.9 kg; Package Dimensions (WxDxH): 23 x 21.7 x 20.7 in. / 584 x 551 x 526 mm; Weight: 39.24 lbs / 17.8 ka

#### Certifications

Listed UL 60950-1/CSA 609501-1-03. CE Mark applicable to Directives 2006/95/EC, 2004/108/EC, and 99/5/EC, FCC Part 15 Class B, FCC Part 68

#### What Comes In The Box

- WorkCentre 3210/3220
- Print Cartridge (2,000 pages<sup>1</sup>)
- Software (Xerox® Scan to PC Desktop® SE Personal Edition with Single license for support for OmniPage and PaperPort)
- Documentation CD (with User Manual, Quick Installation Guide and Warranty Statement)
- Fax cord, power cord, USB cable













#### Supplies

Standard-capacity print cartridge:1

2,000 pages 106R01485 High-capacity print cartridge:1

106R01486 4,100 pages <sup>1</sup> Average standard pages. Declared Yield in accordance with ISO/IEC 19752. Yield will vary based on image, area coverage and print mode.

#### Options

256 MB Memory

Additional Paper Tray	098N02204
Wireless Network Adapter	
– N. America Power Converter	097S03740
– European Power Converter	097S03741

- UK Power Converter 097S03742

#### Supplies Recycling Program

Consumables for the WorkCentre 3210/3220 are part of the Xerox Green World Alliance Supplies Recycling Program. For more information, please visit the Green World Alliance website at www.xerox.com/gwa.



098N02189



Xerox<sup>®</sup> Phaser<sup>®</sup> 6500 Color Printer and WorkCentre<sup>®</sup> 6505 Color Multifunction Printer The right colors, the easy way



# Phaser<sup>®</sup> 6500 Color Printer and WorkCentre<sup>®</sup> 6505 Color Multifunction Printer

The right solution for today's pace of business. Your busy workteam needs a value-packed color device that gets the job done with the rare combination of outstanding print quality, unparalleled simplicity, and day-in, day-out dependability. Introducing the Phaser 6500 and WorkCentre 6505.



#### The colors your business needs

The Phaser 6500 color printer and WorkCentre 6505 color multifunction printer give your important documents a powerful, colorful boost.

- Outstanding print quality. A print resolution of up to 600 x 600 x 4 dpi makes your printed communications stand out and grab attention.
- True Adobe® PostScript® 3™. Count on consistently precise print jobs with bright, true colors and superior graphics.
- Advanced toner technology. Xerox-exclusive EA Toner uses particles engineered for uniform size and shape, producing superior image detail and line definition, and text that's sharp and clear.
- Always the right color. PANTONE® Color approved solid-color simulations and Xerox color correction technology ensure results that match your expectations.

#### Ready to help

We designed the Phaser 6500 and WorkCentre 6505 as simple color devices that support single users and small workteams.

- **Print and go.** Work quickly with print speeds of up to 24 ppm for color and black-and-white (letter) or 23 ppm for color and black-and-white (A4).
- More productivity for more people. Connect and go, thanks to built-in networking and seamless compatibility with mixed-user environments, including PC, Macintosh and Linux.
- Easy management. With Xerox CentreWare®
  IS, remote device administration is handled
  with ease right from your computer's browser.
- Out of color toner? Our Run Black feature lets you continue printing with black until you can replace toner.
- **Total peace of mind.** Our standard one-year on-site warranty is backed by the industry-leading Xerox Total Satisfaction Guarantee.

#### Easy on your environment

From arrival to disposal, the Phaser 6500 and WorkCentre 6505 help you meet today's environmental challenges.

- Print more, use less. Whether you choose manual two-sided printing or upgrade to convenient automatic duplexing, you'll conserve paper for reduced costs and lower environmental impact.
- Toner-only cartridges. With minimal packaging, our toner-only cartridges allow for 80% less waste than comparable color devices, using integrated print cartridges.
- A perfect fit. Both devices feature a small footprint, which allows for easy integration within your work space, whether on your desk or in a shared location.
- **The quiet partner.** Engineered for extra-quiet operation to minimize impact on busy offices.
- Consolidate and save. The value-packed WorkCentre 6505 multifunction printer will save on energy and supplies costs by combining the functions of multiple devices into one.

#### Phaser® 6500 Quick Facts

- Print up to 24 ppm (letter) or 23 ppm (A4)
- 600 x 600 x 4 dpi
- Optional automatic two-sided printing\*
- Powerful 400 MHz processor
- Robust 40,000 pages/month duty cycle
- 256 MB memory, expandable to 768 MB
- First page out time of 13 seconds color, 12 seconds black-and-white

\* Standard on DN configuration







**Productivity, accelerated.** The WorkCentre 6505 color multifunction printer builds on the outstanding print performance found in the Phaser 6500, delivering a host of powerful productivity tools designed to make your daily office tasks more efficient than ever.



The WorkCentre 6505 includes an intuitive front panel for configuring device settings and programming jobs.



A 35-sheet automatic document feeder handles media sizes from  $5.5 \times 5.5$  in. to  $8.5 \times 14$  in.



A front-side USB port allows users to quickly print from or scan to any standard USB memory device.



Powerful scanning capabilities include Scan to Email, Network Scanning, Direct Scan to Applications including Optical Character Recognition, and Scan to USB memory device.



Standard copy features include ID Card Copy, N-up, auto fit, cloning, collate and more.



Send faxes from the network using LAN Fax, or take advantage of full walkup fax features such as speed dial, remote receive and fax broadcast.



A standard 533 MHz processor and 256 MB memory (expandable to 768 MB) let the WorkCentre 6505 easily handle a heavy workload — even a steady stream of pages with graphics, photos and charts.



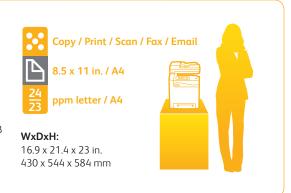
Optional 250-sheet paper tray increases capacity to 500 sheets — enough to load a full ream of paper.



#### WorkCentre® 6505 Quick Facts

- Print up to 24 ppm (letter) or 23 ppm (A4)
- 600 x 600 x 4 dpi
- Optional automatic two-sided printing\*
- Powerful 533 MHz processor
- Robust 40,000 pages/month duty cycle
- 256 MB memory, expandable to 768 MB
- First page out time of 12 seconds color, and black-and-white

\* Standard on DN configuration



## Phaser® 6500 and WorkCentre® 6505

		Phaser 6500N	Phaser 6500DN	WorkCentre 6505N	WorkCentre 6505DN		
Speed		Up to 24 ppm color and black-and-white (Letter) / 23 ppm color and black-and-white (A4)					
<b>Duty Cycle</b>		Up to 40,000 pages / month <sup>1</sup>					
Paper Handling Paper input Standard		NA NA			<b>Automatic Document Feeder (ADF):</b> 35 sheets: Custom Sizes: 5.5 x 5.5 in. to 8.5 x 14 in. / 139.7 x 139.7 mm to 215.9 x 355.6 mm		
		<b>Manual Feed Slot:</b> 1 sheet; Custom sizes: 3 x 5 in. to 8.5 x 14 in. / 76 x 127 mm to 216 x 356 mm					
		<b>Tray 1:</b> 250 sheets; Custom sizes: 3 x 5 in. to 8.5 x 14 in. / 76 x 127 mm to 216 x 356 mm					
	Optional	<b>Tray 2:</b> 250 sheets; Custom sizes: 5.8 x 8.3 in. to 8.5 x 14 in. / 148 x 210 mm to 216 x 356 mm					
Paper output		150 sheets face down					
Automatic two-sided prin	iting	Optional	Standard	Optional	Standard		
Print First-page-out-tim	ne	As fast as 13 seconds color / 12 seconds black-and-white		As fast as 12 seconds color /	As fast as 12 seconds color / 12 seconds black-and-white		
Resolution (max)		Up to 600 x 600 x 4 dpi					
Processor		400 MHz		533 MHz	533 MHz		
Memory (std / max)		256 MB / 768 MB		•			
Connectivity		USB 2.0, 10/100/1000Base-T Ethernet					
Page description languag	jes	Adobe® PostScript® 3™, PCL® 6 emulation					
Print features Standard		PANTONE® Color approved solid-color simulations, N-up, Fit to page, Booklet printing, Skip blank pages, Run black, Covers/Separators², Poster printing², Watermarks², Overlays², Banner sheets², Draft mode²					
	Optional <sup>3</sup>	Secure print, Proof print, Personal print, Saved print, RAM collation					
Copy First-copy-out-time				As fast as 20 seconds color	As fast as 20 seconds color / 13 seconds black-and-white		
Copy resolution		NA		600 x 600 dpi	600 x 600 dpi		
Copy features					1 sided to 2 sided copying <sup>4</sup> , Reduce/enlarge (25%-400%), N-up copying, Auto fit, Cloning, Collate, ID Card Copy, Edge erase		
<b>Fax</b> Fax features <sup>5</sup>		NA		Lighter / darker, Polling, Reprotection, Fax forwarding	33.6 Kbps with MH/MR/MMR/JBIG/JPEG compression, Secure fax receive, Lighter / darker, Polling, Remote receive (with external phone), Junk fax protection, Fax forwarding, Delay send, Broadcast, Address book (up to 200 speed dials, 6 group dials), Resolution up to 400 x 400 dpi, LAN Fax (Send)		
<b>Scan</b> Scan destinations		NA		via FTP (server) and SMB (	Scan to Email (local address book or LDAP integration), Network Scanning via FTP (server) and SMB (server or computer), Direct Scan to Applications including OCR, USB Memory Device		
Scan features					Up to 1200 x 1200 dpi resolution, 24-bit color / 8-bit grayscale, PDF / JPEG / TIFF (single and multi-page) / XDW, Xerox Scan to PC Desktop® Personal Edition		
Security		Secure HTTPS (SSL), IPsec, 802.1x Authentication, IPv6, SNMPv3, Audit Log, IP Filtering					
Warranty		One-year on-site warranty, Xerox Total Satisfaction Guarantee					

Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis.: Accessed via PCL driver: Requires optional Productivity Kit with \$12 MB memory: A requires DN model or optional duplex unit: Analog phone line required

#### Device Management

CentreWare® Internet Services, CentreWare Web, PrintingScout®, Email alerts, Apple® Bonjour

#### Print Drivers

Windows® XP, Vista, Server 2003, Server 2008, 7; Mac OS® version 10.5 and higher; Linux, Xerox Global Print Driver®, Xerox Mobile Express Driver®

#### Media Handling

Automatic Document Feeder\*\*: 12.5 lb. Bond – 45 lb. cover / 50 – 125 gsm; Manual Feed Slot and Trays: 16 lb. bond -80 lb. cover /60-216 gsm; Media types: Plain paper, glossy, business cards, envelopes, labels, cardstock

#### Operating Environment

Temperature: Storage: -4° to  $104^{\circ}$  F / -20° to  $40^{\circ}$  C; Operating:  $50^{\circ}$ to  $90^{\circ}$  F /  $10^{\circ}$  to  $32^{\circ}$  C; Humidity: 10% to 85%; Sound pressure levels: 6500: Printing (Enhanced): 53 dB(A), Standby: 25 dB(A); 6505: Printing (Enhanced): 52 dB(A), Standby: 22 dB(A); Sound power levels: Printing (Enhanced): 6500: 67.3 dB(A), Standby: 38.6 dB(A); 6505: 66.3 dB(A), Standby: 36.5 dB(A); Warm-up time (from sleep mode): as fast as 31 seconds

Power: 110-127 VAC, 50/60 Hz or 220-247 VAC, 50/60 Hz; Power consumption: 6500: Standby: 55 W, Printing: 375 W, Sleep: 15 W; 6505: Standby: 65 W, Printing: 425 W, Sleep: 18.4 W; ENERGY STAR® qualified

#### Dimensions (WxDxH)

6500N/DN: 15.9 x 16.75 x 16.4 in. / 403.5 x 425.5 x 415.6 mm; Weight: 6500N: 40 lbs / 18.2 kg; 6500DN: 42.7 lbs / 19.4 kg; 250sheet feeder: 15.75 x 18 x 4.2 in. / 400 x 457 x 107 mm; Weight: 9.7 lbs / 4.4 kg; 6505N/DN: 16.9 x 21.4 x 23 in. / 430 x 544.2 x 584.4 mm; Weight: 6505N: 62.5 lbs / 28.4 kg; 6505DN: 65.1 lbs / 29.6 kg; 250-sheet feeder: 16.5 x 20.4 x 4.2 in. / 419.2 x 518 x 107 mm; Weight: 9.9 lbs / 4.5 kg

#### Certifications

FCC Part 15, Class B, FCC Part 686, UL 60950-1/CSA 60950-1-07, 2nd Edition, CE Mark applicable to Low Voltage Directive (2006/95/  $\,$ EC), EMC Directive (2004/108/EC), and R&TTE Directive (1999/5/ EC) 6, GOST, NOM, GS Mark, Citrix Ready, Section 508 (compliant with minor exceptions), ENERGY STAR® qualified

#### Supplies

High-capacity Print Cartridges\*: Black: 3,000 std. pages 106R01597 106R01594 Cyan: 2,500 std. pages Magenta: 2,500 std. pages 106R01595 Yellow: 2,500 std. pages 106R01596 Standard-capacity Print Cartridges\*: Cyan: 1,000 std. pages 106R01591 106R01592 Magenta: 1,000 std. pages Yellow: 1,000 std. pages 106R01593

#### Ontions

250-sheet feeder for Phaser 6500 097S04070 250-sheet feeder for WorkCentre 6505 097S04264 097504269 Productivity Kit 097S04069 Duplex unit Wireless network adapter - N. America power converter 097S03740 097S03741 - European power converter - UK power converter 097503742

























©2011 Xerox Corporation. All rights reserved. Contents of this publication may not be reproduced in any form without permission of Xerox Corporation. XEROX®, XEROX and Design®, CentreWare®, Phaser® and WorkCentre® are trademarks of Xerox Corporation in the United States and/or other Hewlett-Packard. As an ENERGY STAR® partner, Xerox Corporation has determined that this product meets the ENERGY STAR guidelines for energy efficiency. ENERGY STAR and the ENERGY STAR mark are registered U.S. marks. All other trademarks are the property of their respective manufacturers. The information in this brochure is subject to change without notice. Updated 4/11 610P730196A



Average standard pages, Declared Yield in accordance with ISO/IEC 19798. Yield will vary based on image, area coverage and print mode