



**PINEWOOD CEMETERY ADVISORY BOARD MEETING**  
 Minutes of February 22, 2016 Meeting, 3:30 p.m.  
 Historical Resources & Cultural Arts Department  
 2327 Salzedo Street, Second Floor, Coral Gables, Florida 33134

Historical Resources &  
 Cultural Arts

MEMBERS	M	A	M	J	J	A	S	O	N	D	J	F	APPOINTED BY:
	15	15	15	15	15	15	15	15	15	15	16	16	
Bruce Browne*	+	+	+	+	+	+	+	+	P	+	P	P	Mayor Jim Cason
Vacant	+	+	+	+	+	+	+	+	-	+	P		Vice-Mayor Frank Quesada
Jaye Turnbull	+	+	+	+	+	+	+	+	P	+	P#	P	Comm. Pat Keon
Janet M. Nostro	+	+	+	+	+	+	+	+	A	+	P	P	Comm. Vince Lago
David Mitchell*	+	+	+	+	+	+	+	+	P	+	P	P	Comm. Jeannett Slesnick
Jeanne Batridge*	+	+	+	+	+	+	+	+	P	+	P	E	City Manager
Joan Thompson	+	+	+	+	+	+	+	+	A	+	A	E	Board-as-a Whole

2327 SALZEDO STREET  
 CORAL GABLES  
 FLORIDA 33134  
 ☎ 305.460.5093  
 ✉ hist@coralgables.com

STAFF IN ATTENDANCE:

Dona M. Spain, Historic Preservation Officer  
 Kara N. Kautz, Assistant Historic Preservation Officer  
 ElizaBeth Guin, Historic Preservationist

A = Absent; P = Present; E = Excused  
 + = No Meeting; \* = New Appointment  
 = Resigned Member; # = Late Arrival

RECORDING SECRETARY/PREPARATION OF MINUTES: Yesenia Diaz, Administrative Assistant, Historical Resources & Cultural Arts

The meeting was called to order by Ms. Spain at 4:07 p.m.

MINUTES OF THE JANUARY 25, 2016 MEETING:

A motion was made and unanimously passed to approve minutes of the January 25, 2016 meeting with the follow revisions on the first page, “though part time workers.”

OLD BUSINESS:

Grave Markers:

Ms. Spain suggested waiting until after Pioneer Day to select a few graves before purchasing markers for them. She informed the board that a few are done each year.

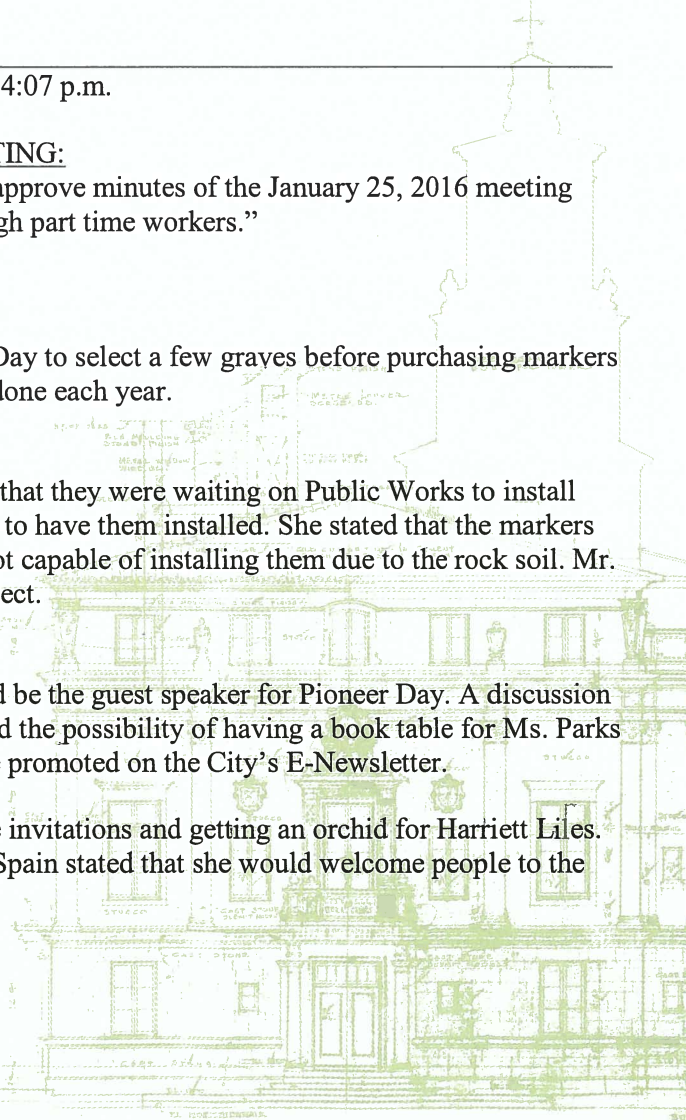
Tree Markers:

Regarding the Tree markers, Ms. Spain reported that they were waiting on Public Works to install them but was open to suggestions for other ways to have them installed. She stated that the markers were already acquired but stated that staff was not capable of installing them due to the rock soil. Mr. Browne suggested making it an Eagle Scout Project.

2016 Pioneer Day, Saturday March 12, 2016:

Ms. Spain reported that Arva Moore Parks would be the guest speaker for Pioneer Day. A discussion ensued regarding some details of the program and the possibility of having a book table for Ms. Parks provided by Books and Books. The event will be promoted on the City’s E-Newsletter.

Details of the event were discussed including the invitations and getting an orchid for Harriett Liles. In lieu of not having the chair of the board, Ms. Spain stated that she would welcome people to the event and introduce Ms. Parks.



BENCH INQUIRY:

Ms. Turnbull mentioned that she had heard of someone not getting a bench. Ms. Kautz clarified and reported that she had received phone call from William Reynolds, who was interested getting a bench for his family. The application had been e-mailed to him but a response had not yet been received.

CITY COMMISSION UPDATE:

Ms. Spain enthusiastically reported that the City Commission unanimously approved the purchase of 2506 Ponce de Leon Boulevard. She informed that an open house would be held on March 19 with street closings in celebration of the City .

Ms. Spain thanked the Board for their attendance.

NEXT MEETING: Monday, April 18, 2016, 3:30 p.m.; Historical Resources and Cultural Arts Department Conference Room.

There being no further business to come before the Board, the meeting adjourned at 4:27 p.m.

Respectfully submitted,



Dona M. Spain  
Historic Preservation Officer and Secretary to the Board