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SUMMARY:

- Over 33 years of dedicated involvement in the emergency management field.
- Demonstrated leadership skills and a willingness and ability to solve problems.
- Human relations skills that encourage loyalty, teamwork, and cooperative accomplishment.
- Extensive background in safety skills training.
- Disaster Management experience ranging from planning and preparation to actual real world situations.

RELEVANT PROFESSIONAL EXPERIENCE:

2009

ALL HANDS CONSULTING

- Project Consultant; assisted in planning, coordinating, and executing multi-agency, multi-county emergency anti-terrorism drills.

Oct. 2002 to
Jan. 2008

DEPUTY FIRE CHIEF – City of Coral Gables

- Planning, organizing and directing activities of Operations Division, Training/EMS Section, Support Services, and Administrative Division.
- Updated Continuity of Operations Plan (COOP) and Emergency Response Plan.
- Assisted the Fire Chief in formulation of policy and procedure, budget, goals and objectives.
- Attended meetings with citizens groups, city management, regional public safety officials.
- Assisted the City in labor negotiations.
- Ran *Incident Command* at emergency scenes.
- Oversaw facilities construction and maintenance.
- Served as acting Fire Chief as required.

Dec. 1993 to
Oct. 2002

BATTALION CAPTAIN – City of Coral Gables

- Planning, organizing and directing activities of battalion

- personnel
- Preparing and maintaining records and reports of assigned activities
- Incident Command at emergency scenes
- Evaluating performance of subordinates
- Coordinating with other divisions, departments, and agencies
- Enforcement of Rules and Regulations
- Coordinating staffing for minimum coverage, special events

Sept. 1993 to
Dec. 1993

FIRE SUPPRESSION CAPTAIN – City of Coral Gables

- Responding to “calls for service”
- Planning, organizing, and directing station activities
- Assisting in preparation and maintenance of necessary records
- Evaluating performance of subordinates
- Acting Battalion Captain, as needed

Jan. 1990 to
Sept. 1993

EMS COORDINATOR – City of Coral Gables

- Assisting Division Chief in planning, organizing, and directing EMS activities
- Preparing budgets for assigned areas
- Preparing and maintaining records
- Meeting with representatives of related agencies, from local to state level
- Assisting with design, purchase and implementation of equipment (e.g. defibrillators, rescue vehicles)
- EMS quality assurance
- Grant writing
- Infection Control and Hazardous Materials officer for the department
- Assisting PIO/Public Education officer as needed

Nov. 1991 to
Apr. 1992

COMMUNICATIONS SUPERVISOR – City of Coral Gables

- Overseeing daily operations and personnel
- Successfully resolved ongoing dispute between City and private contractors (re: dispatch equipment)

Sept. 1988 to
Jan. 1990

TRAINING OFFICER – City of Coral Gables

- Planning, organizing and implementing Fire Department

- in-service training
- Planning, organizing and implementing training and evaluation of “new hires”
- Assisting with development and evaluation of new equipment and procedures (e.g. SCBA, oxygen cascade system, creation of Air-Tech position)

Jan. 1983 to
Sept. 1988

LIEUTENANT / PARAMEDIC – City of Coral Gables

- Traditional duties, first as suppression lt. and then as assigned rescue lt.
- Periodic voluntary assignment to Staff for recruit evaluation and training

PROFESSIONAL ASSOCIATIONS:

1989 to
Dec. 1999

CITY OF CORAL GABLES RETIREMENT BOARD

- Chairman (1998-1999)
- Vice-chairman (1993-1994, 1997-1998)

1978 to
Jan. 2008

CORAL GABLES FIREFIGHTERS BENEVOLENT ASSOCIATION

- Trustee (1993)
- Secretary (1982)

1975 to
2002

CORALGABLES PROFESSIONAL FIREFIGHTERS ASSOCIATION

1989 to
2008

FIRE OFFICERS ASSOCIATION OF MIAMI-DADE

- Member of following sub-committees: EMS, Trauma Quality Assurance, Hazardous Materials, Multi-casualty Incident, Electrical Emergency Procedures

1991 to
2000

FLORIDA HRS/EMS MATCHING GRANT REVIEW TEAM

- Review and recommend or deny funding for State EMS grant proposals

1991 to
present

FLORIDA REGION ELEVEN CRITICAL INCIDENT STRESS MANAGEMENT TEAM (CISM)

- Advanced peer counseling

- Debriefings, defusings

1989 to
1992

GREATER MIAMI COMMUNICATIONS COMMITTEE

- Assisted in the development and implementation of three successful programs: Suicide management, Wellness, Inter-departmental Dispatcher Exchange

OTHER PROFESSIONAL ACTIVITIES:

04/13 to 07/14

COMPRESSPORT USA

- Sales, Marketing, and Customer Service

1976 to
1986

MIAMI DADE PUBLIC SCHOOLS

- Test Editor
- Substitute Teacher

EDUCATION:

1990

NATIONAL FIRE ACADEMY

- Management of Emergency Medical Services

1977 to
1979

MIAMI DADE COLLEGE

- EMT and Paramedic

1976

UNIVERSITY OF MIAMI

- Bachelor of Arts

RELEVANT CONTINUING EDUCATION:

2006-2007

ICS 100, 200, 300, 400, 700

1990-2001

CLINCON of Florida; Vehicle Extrication; CISD Advanced Intervention (Mitchell); Managing the Media (Fiedelholz); Customer Service (Brunacini); Safety Officer (Smith)

RELEVANT CERTIFICATIONS:

1993

PEDIATRIC ADVANCED LIFE SUPPORT INSTRUCTOR

1992 -2005

AMERICAN HEART ASSOCIATION CPR INSTRUCTOR

1992

ENVIRONMENTAL PROTECTION AGENCY: HAZARDOUS

MATERIALS TECHNICIAN, Level II

PERSONAL:

AGE: 65

MARRIED: THIRTY-NINE YEARS (KATHLEEN)

CHILDREN: Three (adult)

INTERESTS:

- FAMILY ACTIVITIES
- RUNNING (have completed over 30 marathons);
- READING
- TRAVEL
- GOLF