

## CORAL GABLES LIBRARY ADVISORY BOARD

Minutes of Meeting, February 10, 2010

Coral Gables Subregional Library Meeting Room

MEMBERS	M	A	M	J	J	A	S	O	N	D	J	F	APPOINTED BY
Amy Kutell	P	A		P		P	E		P	P	P		Mayor Donald D. Slesnick II
Ileana Davis	A	P		E		P	P		P	P	A		Vice-Mayor William H. Kerdyk, Jr.
Pamela Admire				P		P	P		P				Comm. Maria Anderson
Kendell Turner	P	P		P		P	P		P	P	P		Comm. Rafael "Ralph" Cabrera, Jr.
Nancy Leslie	P	P		P		E	E		P	P	E		Comm. Wayne "Chip" Withers

### **STAFF:**

Dan Keys, Public Service Director

**A = Absent**

**P = Present**

**E = Excused**

### **GUESTS:**

Sylvia Mora-Oña, Miami-Dade Public Library System

Grace Armada, Miami-Dade Public Library System

Pam Franssen

### **RECORDING SECRETARY:**

Janet Carrasquillo, Public Service Department - Absent

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The meeting was called to order by Chairman, Kendell Turner at 3:04 p.m. The roll was taken and a quorum was present. A motion was made to adopt the minutes from the December 9, 2009 meeting as written. The motion was seconded, voted upon and passed with a unanimous vote.

### **COMMITTEE REPORTS:**

**LIBRARY HISTORY:** Kendell Turner reported that with some help from Pam Franssen, who is a neighbor of Kendell's and has taken an interest in the library and preservation, she was able to get the paperwork together to submit. She stated that Kara Kautz is excited about the amount of information that Kendell has gathered on the library building. Kendell noted that she continues to turn in additional backup information. Nancy Leslie asked how long the process might take. Kendell explained that Historic Preservation will need to go through the information provided, pulling out what they need as backup, but she is hopeful that the decision will be made this March. Sylvia Mora-Oña inquired as to how the historic designation affects the Miami-Dade Public Library System. Dan Keys noted that the Historic Preservation Director would need to sign off on any renovations to the builds, adding one step to the approval process.

Kendell Turner stated that when the historic designation comes up for a decision, she will make sure that the Library Advisory Board members and Miami-Dade Public Library System staff are informed in case they would like to attend.

Kendell Turner asked if she could look through the paperwork in the library to see if there is a copy of the original plans for the building. Dan noted that the City would probably like a copy as well.

**PUBLICATIONS & PUBLICITY:** No new business.

**LIBRARY REPORT:** Grace Armada reported that door count for January was 36,389. About 30% of the material check-outs are accomplished through the automatic check-out system. The butterfly sculpture has been placed in the lobby area in a plexi-glass case provided by the City. She reported that Steve Klindt, the executive director of the Coral Gables Museum, came by to look at the furniture and paperwork. Since he does not have the time to look through everything, he will be assigning an intern to look through everything. Kendell Turner noted that the City of Coral Gables may want some of the items and suggested that Kara Kautz be notified before anything is given out by the Miami-Dade Public Library System. She also noted that the Coral Gables Museum is not an entity of the City of Coral Gables. Kendell wanted to make it clear that all of the furnishings were given to the City of Coral Gables and are on loan to the library.

**LIBRARY MAINTENANCE & BUTTERFLY GARDEN:** Dan Keys reported that the landscape needs some work and he will be sending a crew to do some work.

Nancy Leslie asked where the butterfly garden pamphlets are going to be displayed now that the butterfly sculpture is installed. Amy Kutell suggested that a pdf be included on the library website allowing those interested to print out their own copy. Nancy suggested that a copy be displayed with directions to obtain a copy at the front desk. If someone is willing to take the effort to ask for the pamphlet, fewer will be wasted.

**NEW BUSINESS:** No new business.

**ANNOUNCEMENTS:**

Sylvia Mora-Oña introduced herself to Pam Admire since they had not met previously.

**BOARD ITEMS/CITY COMMISSION UPDATE:** None.

**CITY PROJECTS UPDATE:** None.

Being no further business, the meeting was adjourned at 3:31 p.m. and members headed to the lobby to see the butterfly sculpture.

**APPROVED:**

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Kendell Turner, Chairman

**ATTEST:**

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Daniel Keys, Secretary

THE NEXT MEETING WILL BE HELD  
WEDNESDAY, APRIL 14, 2010, AT 3:00 P.M.  
IN THE CORAL GABLES SUBREGIONAL LIBRARY MEETING ROOM  
3443 Segovia Street, Coral Gables, Florida