



The City of Coral Gables

Historical Resources Department

CORAL GABLES MERRICK HOUSE GOVERNING BOARD MEETING
Meeting Minutes of December 5, 2011, 8:00 a.m.
Coral Gables Merrick House
907 Coral Way, Coral Gables, Florida 33134

Table with columns for MEMBERS, months (J, F, M, A, M, J, J, A, S, O, N, D), and APPOINTED BY. Rows include Ani Ortiz, Daisy Baez, Susan Stanton, Michelle Moskowitz, Laura Yusko, Joanne Meagher, and Not yet appointed.

STAFF IN ATTENDANCE: Kara N. Kautz, Assistant Historic Preservation Officer. Legend: A = Absent, P = Present, - = No Meeting, E = Excused, * = Special Meeting, ^ = New Member

MEETING RECORD / MINUTES PREPARATION: Nancy C. Morgan, Coral Gables Services, Inc.

Ms. Yusko called the meeting to order at 8:07 a.m.

APPROVAL OF MINUTES OF MEETING HELD NOVEMBER 14, 2011:

Ms. Yusko corrected the name of the antique shop referenced in the November minutes regarding the teacart purchase. The correct name of the shop is The Wholesale Antique Center.

A motion was made, seconded and unanimously passed to approve the November 14, 2011 meeting minutes as amended.

COMMITTEE REPORTS:

Holiday Open House: Ms. Stanton and Ms. Kautz reviewed and finalized numerous Open House details, and confirmed the volunteer working schedule and responsibilities for the day of the event.

HOUSE REPORT: Ms. Kautz reported November 2011 House activity as follows:

- Total October visitors: 20 adults; 7 seniors; 6 students; 2 youth; 0 children
Trust fund balance: \$26,552.37 (includes encumbrances for exterior signage and rugs).
Rental requests: No new requests.
Roxcy O'Neal Bolton Fund Balance (for exterior maintenance): \$1,700 (same as prior month).

- **Christmas Tree:** Staff will send a letter of appreciation to the Firefighters Benevolent Association for their donation of the Christmas tree. Ms. Yusko volunteered to create a sign acknowledging the donation to be displayed at the Open House.

OLD BUSINESS:

Oriental Rug Cleaning and Repair: The final two rugs are being cleaned; however, it is unlikely they will be finished prior to the Open House.

Signage: Signage should be installed this week.

Tea Cart: Ms. Yusko reported that The Wholesale Antique Center agreed to reduce the tea cart's original \$400 price to \$300. The tea cart came from the Davidson estate and was always part of its furnishings.

A motion was made, seconded and unanimously passed to purchase the tea cart for \$300.

Ms. Kautz will have the tea cart picked up from the Wholesale Antique Center.

NEW BUSINESS:

Ms. Yusko welcomed new Board member, Ani Ortiz, Mayor Cason's appointee.

January Meeting: Monday, January 9, 2012, 8:45 a.m.

There being no further business, the meeting adjourned at 8:35 a.m.

Respectfully submitted,



Dona M. Spain
Historic Preservation Officer



Kara N. Kautz
Assistant Historic Preservation Officer