

**CITY OF CORAL GABLES**

**-MEMORANDUM-**

**TO:** Honorable Mayor and  
Members of the City Commission

**Date:** March 25, 2022

**FROM:** Peter J. Iglesias, P.E.  
City Manager Peter J.  
Iglesias

Digitally signed by Peter  
J. Iglesias  
Date: 2022.03.30  
15:05:45 -04'00'

**SUBJECT:** Concession Food  
Supplies, IFB 2022-006

---

At the next available City Commission Meeting, an award recommendation for IFB 2022-006 Concession Food Supplies will be included on the agenda. This memorandum serves to notify you that in accordance with Section 2-763 of the City Code entitled "Contract Award", my recommendation to the City Commission for award of the subject IFB is as follows:

- 1) Accept the Chief Procurement Officer's recommendation to award Sysco South Florida, Inc., the lowest responsive and responsible bidder, for the purchase and delivery of food products to the Venetian Pool Concession stand.
- 2) Execute a contract with Sysco South Florida, Inc., in the estimated annual amount of \$124,408.07 but not to exceed the available and approved budget.
- 3) Reaffirm the city's right to pursue alternative courses of action.

Two (2) bids were received on March 17, 2022, in response to the IFB: All Brand Supplies Distributors, Inc., and Sysco South Florida, Inc.

The responses were reviewed by the Procurement Division to determine responsiveness to the requirements of the IFB. Once this step was completed, the Parks and Recreation Department conducted an evaluation of the lowest responsive bidder and found it to meet our requirements. The Procurement Division finalized its' due diligence process and confirmed that Sysco South Florida, Inc., is both responsive to the requirements of the IFB and a responsive and responsible bidder. See attached Tabulation of Bids received.

A more detailed description of the IFB, responses and evaluation results will be provided to you as part of the agenda package.

Please contact me should you have any questions.

Copy:

Miriam Soler Ramos, City Attorney  
Billy Y. Urquia, City Clerk  
Alberto Parjus, Assistant City Manager  
Fred Couceyro, Parks and Recreation Director  
Diana M. Gomez, Finance Director  
Celeste S. Walker-Harmon, Chief Procurement Officer