

**CORAL GABLES LIBRARY ADVISORY BOARD**

Minutes of Meeting, August 10, 2016  
Coral Gables Branch Library, Meeting Room

<b>MEMBERS</b>	<b>S</b>	<b>O</b>	<b>N</b>	<b>D</b>	<b>J</b>	<b>F</b>	<b>M</b>	<b>A</b>	<b>M</b>	<b>J</b>	<b>J</b>	<b>A</b>	<b>APPOINTED BY</b>
Jane Maranos	P		P		P		P		A		P		Mayor Cason
Lisa Bennett	P		P		P		P		P		P		Vice-Mayor Quesada
Charlotte Smiley	-		-		-		-		P		P		Comm. P. Keon
Blanca Mesa	-		-		-		P		P		E		Comm. V. Lago
Donna Heisenbottle	P		P		P		P		P		P		Comm. J. Slesnick
Myra Silverstein	P		P		P		P		P		P		City Manager, C. Swanson-Rivenbark
Sherry Zhang	P		P		P		P		A		P		Board As a Whole

**STAFF:**

Ayliin Hernandez, Clerical Assistant, Recording Secretary

**A = Absent**  
**P = Present**  
**E = Excused**

**GUESTS:**

Marny Ardito, Miami-Dade Public Library System, Coral Gables Branch Staff

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**OPEN MEETING:**

The meeting was called to order by Lisa Bennett, Chair, at 3:07 p.m. The roll was taken and a quorum was present. **A motion was made to “Approve the minutes of June 8, 2016.” The motion was seconded, voted upon and passed with a unanimous vote.**

**NEW BUSINESS:**

**ANNUAL REPORT REVIEW:** The FY2015-16 Annual Report was reviewed. Additional information was requested. The Annual Report was approved.

**ELECTION OF CHAIR AND VICE CHAIR:** The Board reelected Lisa Bennett as Chair and Jane Maranos as Vice Chair.

**OLD BUSINESS:**

**LIBRARY RENOVATIONS:** The Board reviewed the Library Assessment Summary of August 8, 2016 (see attached copy). The Board concurred with the recommendations made in the summary by the Historical Resources and Cultural Arts Director. Reference was made to the following update provided by Economic Development Asst. Director, Leonard Roberts: the doors were refinished, the electrical panel was upgraded, the landscape was improved, the water softeners were purchased and the fiber optic cabling was upgraded. The water softener should eliminate future rust stains on the building’s exterior. An inquiry was made on having half-moon sprinkler heads. Mr. Boberman will look into it. Ms. Ardito mentioned the computer stations were updated as well as the technology speed. Discussion continued on the County’s available resources from the FY2015-16 Budget and the September 30, 2016 deadline.

LANDSCAPE MAINTENANCE/BUTTERFLY GARDEN: Ms. Smiley advised the Garden Club will be donating \$300. Mr. Boberman advised the donation will be used to purchase Milk Weed and Passion Flower. Ms. Smiley complimented the landscape improvements.

PUBLICATIONS & PUBLICITY: The board focused on the importance of publishing Library information in the *Living in the City Beautiful* magazine. Ms. Bennett offered to contact the Public Affairs Manager. **A motion was made to "Request Commission Action to consider that Library information be published in the *Living in the City Beautiful* magazine because it is an essential facility for the community."** The motion was seconded, voted upon and passed with a unanimous vote.

LIBRARIAN'S REPORT: An inquiry was made on the request to notify Christ Journey Church that the Library parking is for the Library patrons. Ms. Heisenbottle mentioned Commissioner Slesnick was looking into it. Ms. Ardito advised that parking tickets were issued. She distributed flyers of the August events. She mentioned the success of the Senior Art class. The children enjoyed the Wildlife Show with Otter John. Attendance of the Story Time was excellent. Early Voting will begin next week. The Presidential Elections will take place in November. Assistance with parking to safeguard the landscape was discussed. **A motion was made to "Request assistance with the Library parking during the Primary and Presidential Elections to safeguard the landscape."** The motion was seconded, voted upon and passed with a unanimous vote.

ANNOUNCEMENTS / GENERAL DISCUSSION: The 1926 White Way Lights restoration was mentioned. Ms. Maranos mentioned that Historic Preservation will be organizing a fundraiser in which public participation will be encouraged. A comment was made on the success of the Harry Potter book release held at the Main Library. The board concurred with Henry Peraza's comments and compliments on the Library staff. Ms. Bennett shared an article on the George Town Library's creative events.

ADJOURNMENT: There being no further business, the meeting was adjourned at 4:24 p.m.

APPROVED:

  
Lisa Bennett, Chair

ATTEST:

  
Bob Boberman, Secretary

THE NEXT MEETING WILL BE HELD  
WEDNESDAY, OCTOBER 12, 2016, AT 3:00 P.M.  
IN THE CORAL GABLES BRANCH LIBRARY MEETING ROOM  
3443 Segovia Street, Coral Gables, FL

**CORAL GABLES LIBRARY ADVISORY BOARD**

Public Meeting Summary  
Monday, August 8, 2016  
Coral Gables Branch Library

<b>MEMBERS</b>	<b>S</b>	<b>O</b>	<b>N</b>	<b>D</b>	<b>J</b>	<b>F</b>	<b>M</b>	<b>A</b>	<b>M</b>	<b>J</b>	<b>J</b>	<b>A</b>	<b>APPOINTED BY</b>
Jane Maranos	P	P	P	P	P	A	P	Mayor Cason					
Lisa Bennett	P	P	P	P	P	P	P	Vice-Mayor Quesada					
Charlotte Smiley	-	-	-	-	P	-	Comm. P. Keon						
Blanca Mesa	-	-	-	P	P	-	Comm. V. Lago						
Donna Heisenbottle	P	P	P	P	P	P	Comm. J. Slesnick						
Myra Silverstein	P	P	P	P	P	P	City Manager, C. Swanson-Rivenbark						
Sherry Zhang	P	P	P	P	A	-	Board As a Whole						

**STAFF:**

Ayliin Hernandez, Clerical Assistant, Recording Secretary

**A = Absent**

**P = Present**

**E = Excused**

**GUESTS:**

Dona Spain, Coral Gables Historical Resources and Cultural Arts Director

Elizabeth Guin, Coral Gables Historic Preservationist

Kara Kautz, Assistant Historic Preservation Officer

Will Runyan, Miami-Dade Public Library System Branch Manager

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**SUMMARY:**

**ASSESSMENT OF THE CORAL GABLES LIBRARY HISTORICAL ARTIFACTS:**

The Historic Resources and Cultural Arts Director, Dona Spain, opened an informal visit at 2:00 p.m. Discussion focused on the items belonging to the City of Coral Gables located in the Miami-Dade County Library, Coral Gables Branch. The Pancoast Mural was identified as a historically designated item that should be preserved.

Other items such as furniture, artwork, a book collection and other antique collectibles were assessed. Reference was made to the *Library Interlocal Agreement between the City of Coral Gables and Miami-Dade County* (2008). In the agreement these items were listed in Exhibit "A" and identified as items belonging to the City of Coral Gables. These items are also identified in greater detail in the *Coral Gables Inventory List* (2015) prepared by Jane Maranos. In the interest of conserving these significant artifacts, a recommendation was made to have the Historical Resources and Cultural Arts Department store them until the Library renovations have been completed.

The flooring and lighting fixtures were assessed. Reference was made to the *Interlocal Agreement Section 3.B.2. Interior Maintenance and Repair*: "All major repairs shall be performed by the County after consultation with and consent from the City, with a point of contact designated by the City, which consent shall not be unreasonably withheld." Ms. Spain recommended that the original lobby tile and light fixtures be kept, but the final decision will be made by the County.

The cleaning of the coral rock building exterior and the repairs of the fountains were discussed. Reference was made to *Interlocal Agreement Section 3.B.1. Exterior Maintenance and Repair*: “The County shall be responsible for maintaining and repairing the Library’s exterior, including all exterior electricity and lighting fixtures, any structural maintenance including the roof of the Library, any plumbing and irrigation facilities; hurricane preparedness equipment and facilities using the materials in storage at the Library and other supplemental materials required to protect window and doors against hurricane force winds; operational outdoor fountains; patio surfaces and walkways.” Ms. Spain will recommend an expert in conservation of art and architecture, but the final decision will be made by the County.

Discussion continued on the County’s available resources in the 2015-16 Budget and the importance of coordinating the improvements before September 30, 2016, the fiscal year end. Ms. Spain will submit her recommendations right away. She advised that all the permits for work done on the Library will be reviewed by her office. She will also request to meet with the design firm prior to any decisions.

ADJOURNMENT: There being no further business, the visit was adjourned at 3:00 p.m.