

CORAL GABLES PARKING ADVISORY BOARD

Minutes of October 22, 2009
Parking Department 2801 Salzedo Street

MEMBERS	N	D	J	F	M	A	M	J	J	A	S	O	APPOINTED BY
J.C. Cabrera	-	-	-	-	-	-	-	E	P	P	P	P	Mayor Donald D. Slesnick II
Brad Rosenblatt	P	-	P	-	P	P	P	P	P	P	P	P	Commissioner Maria Anderson
Ada Holian	-	-	-	-	-	-	-	E	P	P	P	P	Commissioner Rafael "Ralph" Cabrera, Jr.
Carlos Halley	P	-	P	-	P	-	E	P	P	P	P	P	Vice Mayor William H. Kerdyk, Jr.
Hendrikus Vanderveldt	P	-	P	-	E	-	P	P	P	E	E	E	Commissioner Wayne "Chip" Withers

STAFF
Kevin Kinney

A=Absent
E=Excused
P=Present

- Item 1 **Commission Update**
 The Commission approved a 2010 budget. Two supervisory staff within the Parking Department have been given layoff notices effective October 31, 2009. In addition, a vacant Parking Attendant position will be eliminated.
- The Commission has asked that we review parking conditions in the area around the Court House with court administration. There is some concern with intrusion into the neighborhood to the South of the Court House.
- Item 2 **Directors Report**
 Staff has worked with First Transit, Inc. to negotiate an Extension of its contract to provide Trolley Drivers for the Coral Gables Trolley system. The contractor has agreed to hold the current rates for a year and allow the City to reduce hours of operation without penalty. This extension will go to the Commission on October 27, 2009.
- The meter rate conversion is complete. There a few of our older mechanisms that would not accept programming. We are changing the infrared on those and will have them programmed soon. The meter crew reported at 3:00 a.m. most mornings for the past two weeks to accomplish the conversion without disruption to our customers.
- The transition of the Trolley operations into the Parking Department is ongoing. The contracts for trolley drivers and mechanics are currently under review.
- Item 3 **Holiday Promotions**
 The Board discussed the upcoming holiday events and how they impact the parking system. The board encouraged the use of event parking when there is a need to exit a large number of patrons in a short time. In addition, the Board reviewed the request submitted by the Business Improvement District to the City for parking promotions.
- Item 4 **Discussion of Maintenance Projects**
 The Parking Department met with Public Works staff to discuss facility improvement projects in the public garages. The Board identified their top priorities as follows: upgrading the lighting systems in Garage 1 and 4; necessary structural repairs in Garage

1, 3 and 4; enclosing the elevator doors on the roof of Garage 6; repairing the sprinkler system in Garage 6; and interior paint for Garage 2, 4 and 6.

Item 5: New Organizational Structure

With the loss of two supervisory positions and the transfer of the Trolley from Public Works to Parking, the organizational structure within the Parking Department has changed. The Board reviewed and discussed the new organizational structure.

Item 6: Garage Operating System Proposal

As part of the RFP for cashiering services Standard Parking submitted a proposal for installation of a new Garage Operating System. The system proposed would allow the operation of a closed system, better revenue controls, more payment options, automated operations during off-peak hours and reliable operational reports.

The discussed the potential cost of this system and expressed concern that the system may be cost prohibitive at this time. Standard Parking will prepare a financing plan for review at a future date.

Item 7 Adjournment

Board moved to Adjourn
Meeting Adjourned at 9:33 a.m.

Approved:

Chairman

Attest:

Secretary