

**CITY OF CORAL GABLES
LANDSCAPE BEAUTIFICATION ADVISORY BOARD**

Minutes of Meeting, October 4, 2018
Youth Center Conference Room

MEMBERS	N	D	J	F	M	A	M	J	J	A	S	O	
Ana Martin-Lavielle	P	E		P	P	E	E	P	-	-	P	E	Mayor Raúl Valdés-Fauli
Bonita Norman	P	P		P	P	P	P	P	-	-	P	P	Comm. Patricia Keon
Lucy Reinhardt	-	P		P	P	P	P	E	-	-	E	P	Vice Mayor Frank Quesada
Barbara Perez	E	P		P	P	P	P	P	-	-	P	P	Comm. Vince Lago
Elizabeth Parnes	P	P		P	P	P	P	P	-	-	P	P	Comm. Michael Mena
Jose Garrigo	P	P		P	P	P	E	P	-	-	P	P	City Manager Peter Iglesias
Robert Berman	P	P		E	P	P	P	P	-	-	P	P	Board as a Whole

STAFF:

Deena Bell-Llewellyn, Acting Landscape Services Division Chief
Ayliin Hernandez, Landscape Services, Recording Secretary

A = Absent
P = Present
E = Excused

OPEN MEETING: The Chair, Barbara Perez, opened the meeting at 8:38 a.m., the roll was taken and a quorum was present. A motion was made to “Approve the minutes of September 6th, 2018. The motion was seconded, voted upon and adopted unanimously. The meeting was attended via WebEx Conference call by Joe Garrigo.

OLD BUSINESS:

FARMER’S MARKET EVENT: The event will be held on Saturday, February 9th, 2019 at 9:00 a.m. Ms. Bell-Llewellyn will give the presentation. The presentation will be on swale improvements and an update on the post hurricane tree replacement program. A flyer will be distributed before the event. Samples of the approved swale improvement plants will be on display. A list of the approved plants will be given to Parks and Recreations to encourage the vendors to have them available for sale during the Farmer’s Market. Permit applications will be available. Giveaways will be available. Name tags will be available for the board. Discussion developed on improving the signage. The board recommended raising the Farmer’s Market sign for better visibility. E-News advertisement will be provided.

ARBOR DAY EVENT: George Washington Carver Middle School, 4901 Lincoln Dr., Coral Gables, FL., was selected as the location for the 2019 Arbor Day Celebration. Ms. Bell-Llewellyn will inform Naomi Levi, liaison with the Miami-Dade County Public Schools. Katy Sobrado, liaison with the Garden Club, should attend the meeting with George Washington Carver Middle School. Ms. Norman recommended parking arrangements.

ROYAL POINCIANA FIESTA: Discussion developed. The City Manager, Peter Iglesias, will need to approve the City’s participation. Ms. Parnes, liaison with the Flowering Tree Society, will advise Jessica Cabrera, President of the Flowering Society, a meeting will need to be scheduled with the City Manager. Ms. Bell-Llewellyn will assist with the process.

UPDATE ON MISCELLANEOUS CITY PROJECTS:

MIRACLE MILE STREETSCAPE: Construction completed and in maintenance cycles.

HISTORIC ENTRANCES: The Public Works Department has procured a company that will have the fountains in working condition.

MERRICK HOUSE: The Garden Club is handling the plantings at Althea's Flower Garden. City staff is providing the labor. The landscape is a replication of the 1976 original garden design.

LOUISE LAMAR CURRY PARK: The Parks and Recreation Department will be presenting the naming of the park before the Commission.

POST HURRICANE IRMA TREE REPLACEMENT: The City purchased 1,000 trees. The Landscape Services Division is staking the swales to identify where the trees will be planted. They started in the north area and are moving south. Approximately 50 trees are expected to be planted on a weekly basis.

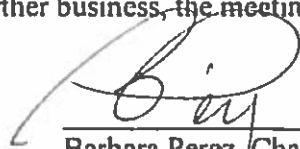
FIVE PASSIVE PARKS: Design Document Plans are completed and are in the permitting process.

COMPREHENSIVE PARKS MASTER PLANS: A Parks and Greenspace Masterplan is in the process, Citywide.

DISCUSSION: The City Manager, Peter Iglesias, approved the plant donation by Pure Beauty Farms. It will be presented before the Commission. Ms. Bell-Llewellyn will advise the City Attorney's office that Pure Beauty Farms would like the donation to be kept anonymous. Discussion developed on compliance of the Sunshine Law in terms of proper communication. Ms. Bell-Llewellyn read an e-mail from the Assistant City Attorney, Stephanie Throckmorton. The e-mail emphasized that board items should not be discussed outside of the board meetings. Special meetings can be scheduled should the need arise. Questions or concerns regarding board items should be referred to the Board Secretary, Deena Bell-Llewellyn. An inquiry was made on proper procedures for publications. The board was advised that publications related to City activities should to be reviewed by Public Affairs. In the interest of staying informed of City activities, registering for the E-News was recommended.

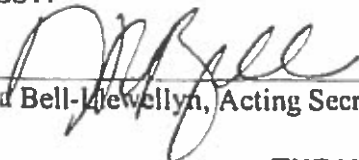
ADJOURNMENT: There being no further business, the meeting was adjourned at 9:53 a.m.

APPROVED:



Barbara Perez, Chair

ATTEST:



Deena Bell-Llewellyn, Acting Secretary

THE NEXT MEETING WILL BE HELD
THURSDAY, NOVEMBER 1, 2018, 8:30 A.M.
YOUTH CENTER CONFERENCE ROOM, 405 UNIVERSITY DR, CORAL GABLES, FL