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**Date:** November 18, 2010 9:53:48 AM EST  
**To:** [mjimenez@coralgables.com](mailto:mjimenez@coralgables.com)  
**Cc:** "Michele R. Battle" <[mrbattle@bellsouth.net](mailto:mrbattle@bellsouth.net)>, Allison Holly <[allisonholly@me.com](mailto:allisonholly@me.com)>, Abby Zananini <[azanarini@bellsouth.net](mailto:azanarini@bellsouth.net)>, Susie Hannan <[susiehannan@aol.com](mailto:susiehannan@aol.com)>  
**Subject:** Beaux Arts 'Festival of the Arts' January 7-9, 2010

November 18, 2010

Maria Menendez  
Assistant City Manager  
Coral Gables City Hall  
405 Biltmore Way  
Coral Gables, FL 33134

Dear Ms. Menendez:

In preparation for the 60th Annual Beaux Arts Festival of Art, we would like to request a street closing, along with its parking meters, during the festival. As in the years past, we would like to have Stanford Drive closed off at 5 a.m. on Friday, January 7, 2011. There are 47 meters and 4 handicapped spaces that we would like to close off again, as well.

We have planned to offer at least 4 spaces for handicapped parking on Stanford Drive in front of the Mahoney/Pearson dorm lot. Please note that our festival will be in progress on Saturday and Sunday, January 8th and 9th, when the University is closed for the holiday break. It is our understanding that there will be no charge for the meters on Friday and Saturday, and there is no enforcement on Sundays.

The meter ID numbers are:

SD 1201, 1203, 1205, 1207, 1209  
SD 1301, 1303, 1305, 1307, 1309, 1311, 1313, 1315, 1317, 2 handicapped  
SD 1300, 1302, 1304, 1306, 1308, 1310, 1312, 1314, 1316, 1318, 1320, 1322, 1324, 1326, 1328, 1330, 1332, 1334, 2 handicapped  
PV 1200, 1201, 1202, 1203, 1205, 1207, 1209, 3031, 3032, 3033, 3034, 3035, 3036, 3037, 3038

Our parking committee has met with Captain Clusman of the Miami Police and Peggy Mason in the Parking Department; all are in agreement with the plan.

I am also listing below all the areas we would like to have parking signs posted. As the City of Coral Gables has done in the past, we hope that the signs will be approved by you, as the signs do not have any advertising on them. The signs say "Festival of Art Parking." They will be posted as follows:

Guard Gate to lot 301 (1 sign)  
Electronic sign on Ponce de Leon by the entrance of the University, showing parking for the Art Festival.  
Ponce de Leon, beginning at Mark Light Stadium and proceeding along Ponce toward Granada Blvd. around Lot 425 (3 signs)  
Walsh Avenue directing traffic into Lot 425 (3 signs)  
On Merrick Drive directing traffic into Lot 425, 451 & 452 (4 signs)

Stanford Drive - handicapped parking sign along Stanford Drive, besides Lowe parking lot  
(1 sign)  
Granada Blvd, between Ponce de Leon and Pisano Ave., sign facing US 1 (3 signs)  
Pisano Avenue (3 signs)  
Campo Sano (3 signs)

Please let us know when we can get on your docket for these approvals.

Thank you in advance for your cooperation in this matter.

Sincerely,

Amy M. Steinhour  
Beaux Arts 60th Annual Festival of the Arts  
Grounds Committee Co-Chair

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