



CITY OF CORAL GABLES

405 Biltmore Way
Coral Gables, FL 33134
(305) 460-5102

Finance Department / Procurement Division
Request for Piggyback Contract
(Not to exceed \$600,000/contract term for supplies and services)

Section 2-945 The Procurement Officer may approve any purchases for supplies or services from current contracts of other governmental units, which contracts have resulted from a formal competitive process, awarded to the lowest, responsive and responsible bidder meeting specifications, or from current Governmental Services Administration (GSA) contracts or State of Florida SNAPS agreements. Said purchases shall not exceed \$600,000.

PART I: Department/Vendor Information

Division/ Department		Dept. Contact		Contract Name & Number	
Awarded Vendor		Service/Item Description		Estimated Requested Value	

PART II: Explanation (Supporting documentation must be attached to include a copy of the solicitation that was issued, evaluation results, the award notice, a copy of the final contract)

Piggyback Request Justification	
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Raimundo Rodulfo

Department Head Signature

Date

Chief Procurement Officer

Date