

CITY OF CORAL GABLES, FLORIDA

DRAFT RESOLUTION

A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE CHIEF PROCUREMENT OFFICER TO AWARD THE IFB CONTRACT FOR BULK LIQUID CHLORINE, TANK RENTAL AND SWIMMING POOL CHEMICALS TO HAWKINS, INC., IN THE AMOUNT NOT TO EXCEED THE BUDGETED AVAILABLE FUNDS FOR A TERM FOR THREE (3) YEARS WITH THE OPTION TO RENEW FOR ONE (1) ADDITIONAL TWO (2) YEAR PERIOD, PURSUANT TO INVITATION FOR BIDS (IFB) 2016.02.LS-1, AND SECTION 2-828 OF THE PROCUREMENT CODE ENTITLED "CONTRACT AWARD" (BUDGETED AT APPROXIMATELY \$26,000 PER FISCAL YEAR);

WHEREAS, on February 14, 2017, the Procurement Division of Finance formally advertised, issued, and distributed the IFB for the Bulk Liquid Chlorine, Tank Rental and Swimming Pool Chemicals; and

WHEREAS, on February 16, 2017, a non-mandatory pre-bid conference was held with, nine (9) prospective firms that downloaded the IFB package from the Public Purchase, the City's web based e-Procurement service; and

WHEREAS, on March 15, 2017, two (2) bids were received in response to the IFB 2017.02.LS-1 from Hawkins, Inc. and Commercial Energy Specialist, Inc; and

WHEREAS, the Chief Procurement Officer pursuant to Section 2-828 of the Procurement Code entitled "Contract Award" and Invitation for Bid (IFB) 2017.02.LS-1 recommend that Hawkins, Inc. estimated bid of \$37,563 the lowest responsive and responsible Bidder for estimated quantities, be awarded ; and

WHEREAS, the quantities on this contract will be based on the unit price, capacity and subject to available funds and budgetary approval at the time of need; and

WHEREAS, Section 2-650 of the Procurement Code authorizes the City Manager to delegate authority to the Chief Procurement Officer to administer and make recommendations on City contracts.

NOW THEREFORE BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. That the City Commission accepts the recommendation of the Chief Procurement Officer to award the IFB contract for Bulk Liquid Chlorine, Tank Rental and Swimming Pool Chemicals to Hawkins, Inc. for the lowest responsive and responsible bidder for an estimated bid of \$37,563 based on estimated quantities provided by user department. Quantities on this contract will be based on the unit price, capacity and subject to available funds at the time of need, for an term of three (3) years with the option to renew for one (1) additional two (2) year period, pursuant to Invitation For Bids (IFB) 2017.02.LS-1, and Section 2-828 of the Procurement Code entitled "Contract Award", subject to final approval and execution of a contract by City staff.

Section 3. That this Resolution shall become effective upon the date of its adoption herein.

PASSED AND ADOPTED THIS NINTH DAY OF MAY, 2017

(Moved by _____, Seconded by _____)
(Passed 0/0 vote)

RAUL VALDES- FAULI
MAYOR

ATTEST:

WALTER FOEMAN
CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

CRAIG E. LEEN
CITY ATTORNEY