



**City of Coral Gables**  
**CITY COMMISSION MEETING**  
**May 9, 2023**

**ITEM TITLE:**

A Resolution of the City Commission authorizing an amendment to the fiscal year 2022-2023 annual budget to recognize a transfer from the City Clerk Special Revenues Reserve and to appropriate such funds for the cost of relocation/renovation of the passport office.

**DEPARTMENT HEAD RECOMMENDATION:**

Approval.

**BRIEF HISTORY:**

The planned renovation of the Passport Office will require that the office be temporarily relocated. To begin preparation of the move, \$500,000 is required to begin the move and renovation. The funding is available in the City Clerk's Special Revenue reserves. This resolution recognizes the transfer of these funds and appropriates the funds to the Passport Renovation project in the Capital Project Fund to cover the cost of relocating the Passport Office and beginning the renovations.

**FINANCIAL INFORMATION:**

No.	Amount	Account No.	Source of Funds
1.	\$ 500,000		City Clerk Special Revenue Fund Balance

**ATTACHMENT(S):**

1. Proposed Resolution