

**CITY OF CORAL GABLES
LANDSCAPE BEAUTIFICATION ADVISORY BOARD**

Minutes of Meeting, October 5, 2017
War Memorial Youth Center, Conference Room

| MEMBERS | J A *S O N D | J F M A M J | |
|---------------------|---------------------|--------------------|-------------------------------------|
| Ana Martin-Lavielle | - - - | E | Mayor Raúl Valdés-Fauli |
| Bonita Norman | - - - | P | Vice Mayor Patricia Keon |
| Kay Murff | - - - | P | Comm. Frank Quesada |
| Barbara Perez | - - - | P | Comm. Vince Lago |
| Elizabeth Parnes | - - - | P | Comm. Michael Mena |
| Jose Garrigo | - - - | E | City Manager, Cathy Swanson-Rivenba |
| Robert Berman | - - - | P | Board as a Whole |

STAFF: A = Absent
 Brook Dannemiller, Landscape Services Director, Board Secretary P = Present
 Ayliin Hernandez, Landscape Services, Recording Secretary E = Excused

OPEN MEETING: The Chair, Kay Murff, opened the meeting at 8:46 a.m., the roll was taken and a quorum was present. **A motion was made to “Approve the minutes of June 1, 2017.” The motion was seconded, voted upon and adopted unanimously.** Discussion took place on the absence of Ms. Martin-Lavielle. **A motion was made to “Excuse Ana Martin-Lavielle’s absence.” The motion was seconded, voted upon and adopted unanimously.**

NEW BUSINESS:

ELECTIONS: Nominations were made. **A motion was made to “Appoint Barbara Perez as the Chair and Robert Berman as the Vice Chair.” The motion was seconded, voted upon and adopted unanimously.** Discussion continued on the Board At Large appointment. **A motion was made to “Re-appoint Robert Berman as the Board At Large.” The motion was seconded, voted upon and adopted unanimously.**

TREE CODE PROPOSED CHANGES: Mr. Dannemiller discussed the existing Tree Code as it relates to the height of fruit and flowering trees near the power lines. Further discussion developed on the proposed changes to the Tree Code. The intent is to protect City trees. Comments were made. The board requested a summary to inform residents. The board requested further review of the Tree Code changes. **A motion was made to “Table the Proposed Tree Code for further review.” The motion was seconded, voted upon and adopted unanimously.**

ANNUAL REPORT REVIEW: The board reviewed and approved the Annual Report, as corrected. **A motion was made to “ Approve the FY 2016-17 Annual Report, as corrected.” The motion was seconded, voted upon and adopted unanimously.**

ROYAL POINCIANA FESTIVAL PLANNING: Ms. Murff advised that a meeting was held with the Royal Poinciana Festival Committee and the Flowering Tree Society. The Royal Poinciana Festival has been scheduled for June 8th – 10, 2018. The City will provide

*Hurricane Irma – no meeting

advertisement and trolley service. Discussion developed on a landscape workshop sponsored by the Landscape Beautification Advisory Board. The board agreed to sponsor the workshop. A motion was made to "Sponsor Royal Poinciana Festival by presenting a landscape workshop in June 2018." Ms. Murff will inform the Flowering Tree Society. Discussion developed on using the Scout house for the workshop. Ms. Hernandez look into it.

OLD BUSINESS:

FARMER'S MARKET EVENT: The event will be held on Saturday, January 27, 2018. Landscape Architect Victor Lazzari was the speaker last year. Ms. Murff advised that he offered to give a presentation this year as well.

ARBOR DAY EVENT: Date confirmation was discussed. Friday, March 16, 2018 and Friday, April 27, 2018 were approved by the City Manager. The board selected April 27, 2018. Discussion developed on the location. The board would like to hold the event at a Coral Gables public school. Barbara Perez will contact Naomi Levi who serves as Liaison with the Miami-Dade County Public School System.

UPDATE ON MISCELLANEOUS CITY PROJECTS:

MERRICK HOUSE UPDATE: Discussion developed on the project completion.

HURRICANE DEBRIS REMOVAL: Mr. Dannemiller shared statistics relating to the tonnage of hurricane debris removed. He advised the online videos demonstrate the clean up process. State roads were cleared by the State. Public Affairs published regular updates. Coral Gables was the first municipality transporting mulch to Pompano Beach, Florida.

DISCUSSION: Mr. Dannemiller referred to a multifamily unit located at Campo Sano Ave and University Dr. that is in violation of swale improvements. The Board was asked to review the alternative materials for swale improvements of multifamily units. The Board approved. An inquiry was made on the request for a sidewalk along Alhambra Circle, from Blue Road to Bird Road, to provide safe pedestrian access to the Betsy Adams and the Coral Gables Garden Club Park. Mr. Dammemiller will follow up with Public Works.

ADJOURNMENT: There being no further business, the meeting was adjourned at 10:00 a.m.

APPROVED:


Robert Berman, Vice Chair

ATTEST:



Brook Dannemiller, Secretary

**THE NEXT MEETING WILL BE HELD
THURSDAY, NOVEMBER 2, 2017, 8:30 a.m.**

Youth Center Conference Room-, 405 University Drive, Coral Gables, Florida

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