

**CORAL GABLES LIBRARY ADVISORY BOARD**

Minutes of Meeting, June 14, 2017

Coral Gables Branch Library, Meeting Room

<b>MEMBERS</b>	<b>J</b>	<b>A</b>	<b>S</b>	<b>O</b>	<b>N</b>	<b>D</b>	<b>J</b>	<b>F</b>	<b>M</b>	<b>A</b>	<b>M</b>	<b>J</b>	<b>APPOINTED BY</b>
Jane Maranos	P		E		E		P		P		P		Mayor Raúl Valdés-Fauli
Charlotte Smiley	P		E		P		P		E		P		Vice Mayor Patricia Keon
Lisa Bennett	P		P		P		P		P		P		Commissioner Frank Quesada
Blanca Mesa	E		P		P		P		P		P		Commissioner Vince Lago
Donna Heisenbottle	P		P		P		P		P		-		Commissioner Michael Mena
Myra Silverstein	P		P		P		P		P		P		City Manager, C. Swanson-Rivenbark
Sherry Zhang	P		P		E		P		P		P		Board As a Whole

**STAFF:**

Ayliin Hernandez, Clerical Assistant, Recording Secretary

**A = Absent**  
**P = Present**  
**E = Excused**

**GUESTS:**

Leo Gomez, Miami-Dade Public Library Systems, Support Services Administrator  
Rafael Costa, Miami-Dade Public Library Systems, Services Specialist  
William Runyan, Coral Gables Library, Manager  
Sherry Preston, Coral Gables Resident

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**OPEN MEETING:**

The meeting was called to order by Lisa Bennett, Chair, at 3:00 p.m. The roll was taken and a quorum was present. **A motion was made to “Approve the minutes of April 12, 2017, as corrected.” The motion was seconded, voted upon and passed with a unanimous vote.** Sherry Preston was welcomed.

**OLD BUSINESS:**

**LIBRARY RENOVATIONS:** Mr. Gomez provided an update on the improvements. The air conditioning unit is under repair. The work should be completed by the end of July. With regard to the restoration of the fountains and the plaza, the signed agreement was given to Leonard Roberts, the Economic Development Asst. Director, who plans to present the contract before the City Commission on, Tuesday, June 13<sup>th</sup>, 2017. The contract ends in August and the work must be completed before the contract ends. Mr. Gomez added that Red Door Construction was awarded the contract for the fountain repairs. With regard to the interior design, the County plans to meet with Dona Spain, the Historical Resources and Cultural Arts Director, on Tuesday, June 27<sup>th</sup>, 2017, to ensure that the historical aspects are identified. Subsequently, a separate meeting will be scheduled for the design presentation. The City will handle the scheduling and the invitations. The need to close the Library during the improvements has not been determined. The County will inform the community of the renovations using posters, website and social media. The City can also advertise using the E-News. An inquiry was made on the development of the FY 2017-18 County Budget. Mr. Gomez advised it will be presented in July.

FINANCIAL DISCLOSURE FORMS: The Source of Income Statement forms were distributed. The forms should be turned in by July 1<sup>st</sup>, 2017. Ms. Zhang and Ms. Mesa turned in their forms. Ms. Hernandez will forward them to the Clerk.

LANDSCAPE MAINTENANCE/BUTTERFLY GARDEN: The Butterfly Garden was complimented. A request was made to have the plaque in the garden cleaned.

PUBLICATIONS & PUBLICITY: Ms. Bennett mentioned that she was advised by the City Manager that the City Magazine does not have availability for Library publicity on an ongoing basis. Once the Library renovations have been completed, the City will consider a special publication. Mr. Runyan provided copies of the Coral Gables Cultural Calendar in which the Library events are advertised.

LIBRARIAN'S REPORT: Mr. Runyan mentioned a Dry Ice presentation was given. The children enjoyed it very much. The University of Miami's Jazz Band gave a performance. It was well attended. Mr. Runyan encouraged everyone to participate in the Focus Group taking place on Wednesday, June 21, 2017.

ANNOUNCEMENTS / GENERAL DISCUSSION: Discussion developed on vacant appointments. Discussion developed on a deteriorated Library road sign at the intersection of Riviera Dr. and Anastasia Ave. **A motion was made to, "Replace the deteriorated Library road sign at the intersection of Riviera Drive and Anastasia Avenue, and install additional signs."** It was noted that the Library flag pole did not have a flag. Ms. Hernandez will look into it.

ADJOURNMENT: There being no further business, the meeting was adjourned at 4:00 p.m.

APPROVED:



Lisa Bennett, Chair

ATTEST:

  
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Bob Boberman, Secretary

THE NEXT MEETING WILL BE HELD  
WEDNESDAY, AUGUST 09, 2017, AT 3:00 P.M.  
IN THE CORAL GABLES BRANCH LIBRARY MEETING ROOM  
3443 Segovia Street, Coral Gables, FL