

**CITY OF CORAL GABLES
CULTURAL DEVELOPMENT BOARD MEETING
Tuesday, October 18, 2011, 3:00 p.m.
Coral Gables War Memorial Youth Center, Room 222, Coral Gables, Florida**

MEMBERS	N**	N-	D	J-	J	F	M	A	M-	M	J	J	A#	S	O*	COMMISSIONERS
Meg Daly											P	P	P	E	P	Mayor Jim Cason
Bobbi Litt	P	P	-	P	P	P	P	P	P	P	P	E	P	P	P	Vice Mayor William Kerdyk, Jr.
Dr. Bernice Matalon-Roth	P	P	-	P	P	P	P	P	P	P	P	P	P	P	P	Commissioner Maria Anderson
Ellen Ugucioni											P	P	P	P		Commissioner Rafael "Ralph" Cabrera, Jr.
												*				
Andrea Cole											P	P	P	P	P	Commissioner Frank Quesada
Ginger Jochem	P	P	-	P	P	P	P	P	P	P	P	P	P	E	P	City Manager
Joanne Schulte												P	P	P		Board-As-A-Whole

A = Absent
P = Present
E = Excused
- = No Meeting
P* = Arrived at 4pm

- # Regular Meeting + FY2011-2012 Grants Workshop
- * Regular Meeting + FY2010-2011 Final Reports
- ** Regular Meeting + FY2010-2011 Cultural Grant Applications Review & Scoring
- Special Grant Allocation & Recommendation follow-up Meeting
- ~ Special Art Proposal Meeting

Staff In Attendance:

Cindy Birdsill, Economic Sustainability Director
Catherine Cathers, Arts & Culture Specialist
Cindy Dorrel, Special Projects Coordinator

Guests: Jeff Berkowitz, Michael Berkowitz, Andrew Berkowitz, Ann O'Hare, Zeke Guilford, Marijean Miyar, Laura Bruney, Mark Hart, Barbara Stein, Mike Burgess, Jadwiga Gewert, Tracy Magellan, Suzanne Kores

Recording Secretary and Minutes Preparation: Nancy C. Morgan, Coral Gables Services, Inc.

Motion Summary:

A motion was unanimously approved to accept the September 28, 2011 minutes as amended.

A motion was unanimously passed to approve Larry Kirkland's qualifications as an artist for the Coral Gables Art in Public Places Program as recommended by the Arts Advisory Panel.

A motion was unanimously passed to recommend Larry Kirkland's concept proposal of public art for the Gables Station development project to the City Commission.

A motion was unanimously passed to recommend to the City Commission the temporary placement of *The Roses* sculpture by Will Ryman at Cartagena Plaza.

A motion was unanimously passed stating that final grant reports will be due on the same date and at the same time as grant applications are due.

A motion was unanimously passed to give grant final report submitters a grace period of 30 days to submit final reports in order to be penalized for only one year; if the 30 day grace period is exceeded, grant applicants will be penalized from funding for two years.

Dr. Matalon-Roth called the Board meeting to order at 3:07 p.m. She announced that Ms. Birdsill's art exhibit was featured at Books & Books. On behalf of the Board, Dr. Matalon-Roth expressed appreciation to Ms. Cathers for her years of service to the Board and the City.

I. Review and Approval of September 28, 2011 Board meeting minutes:

Ms. Cathers noted one change to item II regarding the August 31, 2011 Board meeting minutes approval: Ms. Schulte made the motion to approve the minutes (Ms. Jochem was absent for the August meeting).

Ms. Cole made a motion to approve the September 28, 2011 Board Meeting minutes as amended.

Ms. Schulte seconded the motion, which passed unanimously.

II. Art in Public Places:

a. Gables Station Development Project: Jeff Berkowitz and Associates, Developer: Mr. Berkowitz introduced his sons, Michael and Andrew Berkowitz and Director of Construction, Ann O'Hare. He presented and requested approval of artist Larry Kirkland's art and qualifications for the Art in Public Places Program. Staff noted that the Arts Advisory Panel reviewed the proposal and the artist's qualifications on October 6, 2011 and unanimously recommended Board approval of Mr. Kirkland as a qualifying artist for the City's Art in Public Places Program, as well as his concept proposal of public art for the Gables Station development project. Ms. Miyar, Chair of the Arts Advisory Panel, confirmed the Panel's enthusiasm for this artist and his proposed work as part of the Gables Station project.

Ms. Litt made a motion to approve of Larry Kirkland's qualifications as an artist for the Coral Gables Art in Public Places Program as recommended by the Arts Advisory Panel. Ms. Schulte seconded the motion, which passed unanimously.

Mr. Berkowitz displayed photographs of individual panels as well as the complete piece, the lighting and how the art would appear on the front of the building with significant public visibility.

Ms. Cole made a motion to recommend Larry Kirkland's concept proposal of public art for the Gables Station development project to the City Commission. Ms. Schulte seconded the motion, which was unanimously approved.

b. Fairchild Tropical Botanic Garden collaboration; Will Ryman sculpture; temporary installation at Cargagena Plaza: Ms. Birdsill presented Fairchild's proposal of temporarily displaying Will Ryman's sculpture, *The Roses*, at Cartagena Plaza, during the installation of his work within Fairchild Tropical Botanic Garden this season.

Ms. Cole made a motion to recommend to the City Commission the temporary placement of *The Roses* sculpture by Will Ryman at Cartagena Plaza. Ms. Schulte seconded the motion, which passed unanimously.

III. Arts & Business Council:

a. 2010/2011 Coral Gables Partnership Final Report to the Cultural Development Board: Ms. Bruney expressed appreciation to Ms. Cathers and Ms. Birdsill for their partnership efforts, after which she presented and reviewed the 2010/2011 final report, summarizing completed and ongoing projects completed during the period.

b. 2011/2012 Proposed Partnership Programs: Ms. Bruney distributed and reviewed proposed program, forum, event and roundtable ideas for the period, all of which met with Board support and enthusiasm.

IV. Cultural Grant notes:

- a. FY2010/2011 Final Reports:** Ms. Cathers reported the following updates on 2010/2011 final reports: Received late (after the October 7, 5:00 p.m. deadline): Civic Chorale, Miami Bach Society, Miami String Project; final reports not received to date: Beaux Arts, City Theatre, Miami Shorts Film Festival, University of Miami SEAMUS Music Conference. Late submission of final reports, under current guidelines, disqualifies grant applicants for two years. There followed a lengthy discussion about the two-year prohibition being too punitive. Reducing the two years to one was considered.

Ms. Litt made a motion to change the grant application prohibition for late-submitted grantee final reports to one year. An amendment to the motion was offered, to also determine the definition of "late." Discussion of issues ensued. The motion died.

Ms. Schulte made a motion that the final reports will be due on the same date and at the same time as the grant applications are due. The motion was seconded by Ms. Jochem and unanimously passed.

Ms. Cole made a motion to give grant final report submitters a grace period of 30 days to submit final reports in order to be penalized for only one year; if the 30 day grace period is exceeded, grant applicants will be penalized from funding for two years. Ms. Schulte seconded the motion, which passed unanimously.

- b. 2011/2012 Grant Applications:** Dr. Matalon-Roth reported that one final report (for a specific, one-time University of Miami School of Music Engineering program) was not submitted. The Board discussed whether or not the University as a whole should be penalized because of the non-submittal. Consensus was that other University programs should not be penalized; however, it was agreed that the School of Music Engineering would not be permitted to apply for grant consideration in the future until a final report was submitted.
- c. 2011/2012 Grant Applications:** Ms. Cathers reported 30 grant applications submitted, four of which were disqualified (Coral Gables Museum, New Theatre, Florida Grand Opera, Miami Children's Museum).

Ms. Cathers said two organizations (Walenstein Musical Organization and Walenstein Symphony Orchestra) submitted affirmation letters within two calendar years, but not within two years of the grant deadline, and requested clarification of the appropriate time period. Calendar year was determined to be appropriate. She also received two applications from the same organization; however each application had a different 501(c) 3 designation, and the two boards of directors shared the same executive director and treasurer. After review, the Board decided to accept each application.

V. Additional Board business:

Ms. Cathers reported that Seraphic Fire tickets were available for Board members for the October 21st performance.

There being no further business to come before the Board, the meeting adjourned at 4:25 p.m.

Next Meeting: Wednesday, November 16, 2011, 3:00 p.m. at the Coral Gables War Memorial Youth Center, followed at 4:00 p.m. by the FY2011-2012 Cultural Grant review and scoring meeting.

Respectfully submitted,
Cindy Birdsill
Economic Sustainability Director and Secretary to the Board

The FY2010/2011 Grant Cycle Final Reports Review meeting began at 4:40 p.m.

Review and Scoring of 2010/2011 Grant Cycle Final Reports:

After welcoming guests, Dr. Matalon-Roth explained that the final reports were reviewed and would be scored in alphabetical order by Board members.

Actors Playhouse Productions, Inc.: Ms. Litt	Score: 5
Beaux Arts of the Lowe Art Museum of the University of Miami: Did not submit application or final report.	
Center for Advancement of Jewish Education: Ms. Litt	Score: 5
Chopin Foundation of the United States, Inc.: Ms. Jochem	Score: 5
City Theatre: Report not submitted.	
Civic Chorale of Greater Miami: Report received late.	
Coral Gables Cinemateque: Ms. Cole	Score: 5
Coral Gables Congregational Church: Dr. Matalon-Roth	Score: 5
Coral Gables Museum Corp.: Ms. Jochem	Score: 5
Dance Now! Ensemble: Dr. Matalon-Roth	Score: 4.5
Dranoff International Two Piano Foundation: Ms. Cole	Score: 3
Fairchild Tropical Botanic Garden: Ms. Ugucconi	Score: 5
Florida Grand Opera: Ms. Ugucconi	Score: 5

Friends of Chamber Music: Ms. Litt	Score: 5
GableStage: Ms. Schulte	Score: 5
Greater Miami Symphonic Band: Ms. Cole	Score: 4
Greater Miami Youth Symphony: Ms. Jochem	Score: 5
Merrick Festival, Inc.: Ms. Schulte	Score: 4
Miami Bach Society, Inc.: Ms. Uguccionio Report submitted incomplete.	Hold
Miami Short Film Festival: Report not received.	
Miami String Project: Ms. Cole Report submitted late.	Score: 4
Momentum Dance Company: Ms. Uguccioni	Score: 5
Montgomery Botanical Center: Dr. Matalon-Roth	Score: 5
New Theatre: Ms. Daly	Score: 4.5
Orchestra Miami: Ms. Daly	Score: 4
Seraphic Fire: Ms. Daly	Score: 5
South Beach Chamber Ensemble: Ms.Litt	Score: 5
South Florida Youth Symphony: Ms. Daly	Score: 4
Sunday Afternoons of Music: Ms. Schulte	Score: 5
Tigertail Productions, Inc.: Ms. Schulte	Score: 5
University of Miami, Frost School of Music: Dr. Matalon-Roth	Score: 4.5
University of Miami, SEAMUS: Report not received.	

The Board discussed the City's budget for cultural arts and the importance of increasing the allocation. Board members will speak about this issue with their appointing officials. The Board may prepare and submit a white paper to present to the Commission.

City of Coral Gables Cultural Development Board Meeting Minutes
Tuesday, October 18, 2011
Continued

There being no further business to come before the Board, the meeting adjourned at 5:15 p.m.

Next Meeting: Wednesday, November 16, 2011, 3:00 p.m. at the Coral Gables War Memorial Youth Center, followed at 4:00 p.m. by the FY2011-2012 Cultural Grant review and scoring meeting.

Respectfully submitted,
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