



**PINEWOOD CEMETERY ADVISORY BOARD MEETING**  
 Minutes of January 25, 2016 Meeting, 3:30 p.m.  
 Historical Resources & Cultural Arts Department  
 2327 Salzedo Street, Second Floor, Coral Gables, Florida 33134

<i>Historical Resources &amp; Cultural Arts</i>	MEMBERS	F	M	A	M	J	J	A	S	O	N	D	J	APPOINTED BY:
		15	15	15	15	15	15	15	15	15	15	15	16	
2327 SALZEDO STREET CORAL GABLES FLORIDA 33134	Bruce Browne*	E	+	+	+	+	+	+	+	+	+	P	+	Mayor Jim Cason
	Vacant		+	+	+	+	+	+	+	+	-	+	P	Vice-Mayor Frank Quesada
	Jaye Turnbull	E	+	+	+	+	+	+	+	+	+	P	P#	Comm. Pat Keon
	Janet M. Nostro	P	+	+	+	+	+	+	+	+	+	A	+	Comm. Vince Lago
	David Mitchell*	-	+	+	+	+	+	+	+	+	+	P	+	Comm. Jeannett Slesnick
☎ 305.460.5093	Jeanne Batridge*		+	+	+	+	+	+	+	+	+	P	+	City Manager
✉ hist@coralgables.com	Joan Thompson	P	+	+	+	+	+	+	+	+	+	A	+	Board-as-a Whole

**STAFF IN ATTENDANCE:**

Dona M. Spain, Historic Preservation Officer

A = Absent; P = Present; E = Excused  
 + = No Meeting; \* = New Appointment  
 = Resigned Member; # = Late Arrival

**RECORDING SECRETARY/PREPARATION OF MINUTES:** Nancy C. Morgan, Coral Gables Services, Inc.

The meeting was called to order by Ms. Spain in the absence of Ms. Turnbull (Vice Chair) at 3:35. She welcomed Mr. Browne as a new Board member and reported that Mr. Alvaro Smith had resigned Board membership

**MINUTES OF THE NOVEMBER 16, 2015 MEETING:**

A motion was made and unanimously passed to approve minutes of the November 16, 2015 meeting as written.

**OLD BUSINESS:**

**Grave Markers:**

Ms. Spain reported that \$5,267 remained in Board funds. There have not been any restoration projects since the last Board meeting.

Regarding the full Cemetery survey, Ms. Spain said the survey remains on Public Works' project list for cost estimate scheduling. Their response has been slowed by a lack of sufficient staff to respond efficiently to all pending City projects.

**Tree Markers:**

Ms. Spain reported that tree markers were on hand to be installed; however, this project also awaits Public Works' survey cost estimate. During discussion, survey outsourcing was considered, though part-time surveyors are on staff. Ms. Spain expressed confidence that Public Works would be able to help now that extra activities related to the holidays were past.

**2016 Pioneer Day:**

Ms. Spain reported that Dade Heritage Trust did not receive the Miami-Dade County grant for which they applied. The Trust customarily applies proceeds from the grant to the costs of producing the Dade Heritage Days calendar, which has always included Pioneer Day at Pinewood Cemetery. As a result, the Board is not hampered with coordinating the date for Pioneer Day with the schedule of events for Dade Heritage Days.

After discussion, Saturday, March 12<sup>th</sup> was selected for Pioneer Day. Among many speaker suggestions, Arva Parks was selected as first choice to serve as key speaker. If Ms. Parks is unable to participate, Joanna Lombard will be invited to participate. Details of the event were discussed, including consideration of inviting Girl Scouts to participate; welcoming

remarks by Mayor Cason; and the featured walking tour of the property with Board members and staff positioned at assigned specific areas to relay to visitors the backgrounds of the people near their individual stations. To firm plans, the Board will meet again February 22, 2016 at 3:30 p.m.

Ms. Turnbull arrived at the meeting.

CITY COMMISSION UPDATE:

Ms. Spain enthusiastically reported that the City Commission unanimously approved the purchase of 2506 Ponce de Leon Boulevard, the H. George Fink building, including all its furnishings. There followed a discussion about the interior and exterior historic excellence of the property.

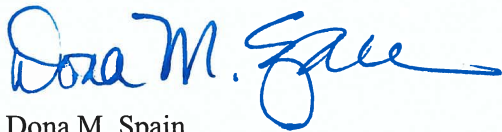
2016 BOARD MEETING DATES (Mondays at 3:30 p.m. unless otherwise noticed):

January 25; February 22; April 18; July 18; October 17.

NEXT MEETING: Monday, February 22, 2016, 3:30 p.m.; Historical Resources Department Conference Room.

There being no further business to come before the Board, the meeting adjourned at 4:10 p.m.

Respectfully submitted,



Dona M. Spain  
Historic Preservation Officer and Secretary to the Board